

# Park Rental Policies

## Park Reservation Agreement (Park Use)

1) The reservation permit is valid for the designated park and designated times only. Other park amenities (playground and tennis courts) are NOT reserved by this permit. They are available on a first-come basis if not reserved for city functions.

2) It shall be unlawful for any person to conduct live bands, DJ's, dances, concerts, movies, sound systems, microphones, speakers and amplified sound in or on any city-owned property (unless otherwise authorized by the City for Special Events).

3) It shall be unlawful for any person to bring inflatables, bounce houses, blow-up slides, carnivals, rides, etc in or on any City Owned Property.

4) The use of park water for any purpose other than a drinking fountain (i.e cooking, tank tanks, water fights, water slides, water balloons, etc.) is not allowed. Water spigots/taps are no longer accessible to the general public.

5) Alcohol, drugs, and/or smoking are not allowed in any city park at any time. Profane language, fighting, or gambling are not permitted on Orem City property (City Code 13-1-9). The park curfew is between the hours of 11:00 pm and 5:00 am. (City Code 13-1-10).

6) Vehicles shall be permitted only in designated park areas. Private vehicles are not allowed to drive or park on the grass or sidewalks at any time. (City Code 13-1-6).

7) All dogs must be kept on a leash at all times and the owner is responsible for their cleanup. (City Code 13-1-7).

8) Skateboarding, golfing or ATV's/Motorized Vehicles are not allowed in any city park.

9) It shall be unlawful for any person to damage or deface any of the buildings, fences, or structures, to damage or foul any fountain, or to damage any tree, shrub, flower, or lawn located in or on any city-owned property or equipment. The repair costs and damages will be the responsibility of, and paid for by, the organization or person(s) involved (City Code 13-1-2).

10) Park reservations for groups of 250 or more must be approved by the Orem Recreation Department Director (801-229-7123) at least four (4) weeks prior to the event.

11) Park grass spaces are not reservable and do not come with the pavilion reservation itself.

12) Overnight camping and/or open fires are not allowed at any time in any city park or surrounding areas.

13) Fireworks, sparklers, and open-flame candles are not allowed at any time in any city park.

14) Power capabilities are 15 amps per outlet. If outlets are overloaded, park staff are not available to reset breakers.

15) It shall be unlawful for any person to conduct any revenue-generating event in or on any City-Owned Property (City Code 13-1-4).

16) All requests shall be denied where the use is inconsistent with the proper and regular use of the facilities, or where the purpose is immoral, obnoxious, or injurious (City Code 9-2-12 and 11-1-3-B-28).

17) The refund policy for cancellation (for pavilions) and/or transfers is: 0-7 days notice before event-no refund; 8-30 days notice before event-\$5 cancellation fee. There is a minimum (\$5) non-refundable fee for all cancellations and transfers after payment.

18) Reservations made within 24 hours of the reservation date may not allow parks crew time to ensure cleanliness and maintenance of the pavilion.

19) Please have a copy of the reservation permit form at the park on the day reserved.

20) Notify the Orem Police Department (801-229-7070) if you have a problem with your park reservation rights.

21) Once the payment goes through, the charge on your bank statement for the reservation will be shown as "Orem Recreation Web Pay."

22) If you belong to a non-profitable tax-exempt organization and you think that you do not have to pay tax, please click [\(this link\)](#) and upload your tax-exempt form is reviewed, in the future when you reserve a park, you will have the option to remove the tax.