



# **ADOPTED BUDGET**

**FOR FISCAL YEAR  
2023-2024**

**City of Orem**

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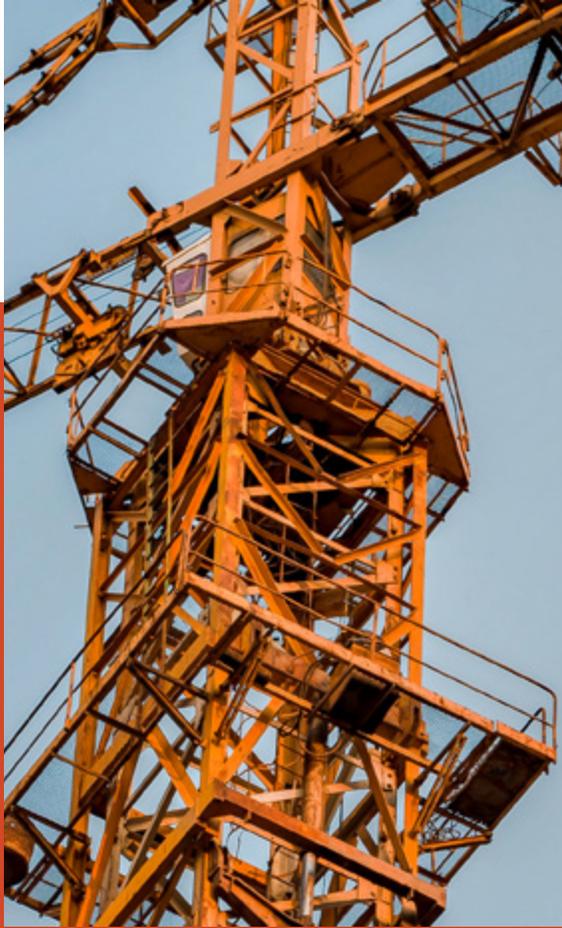
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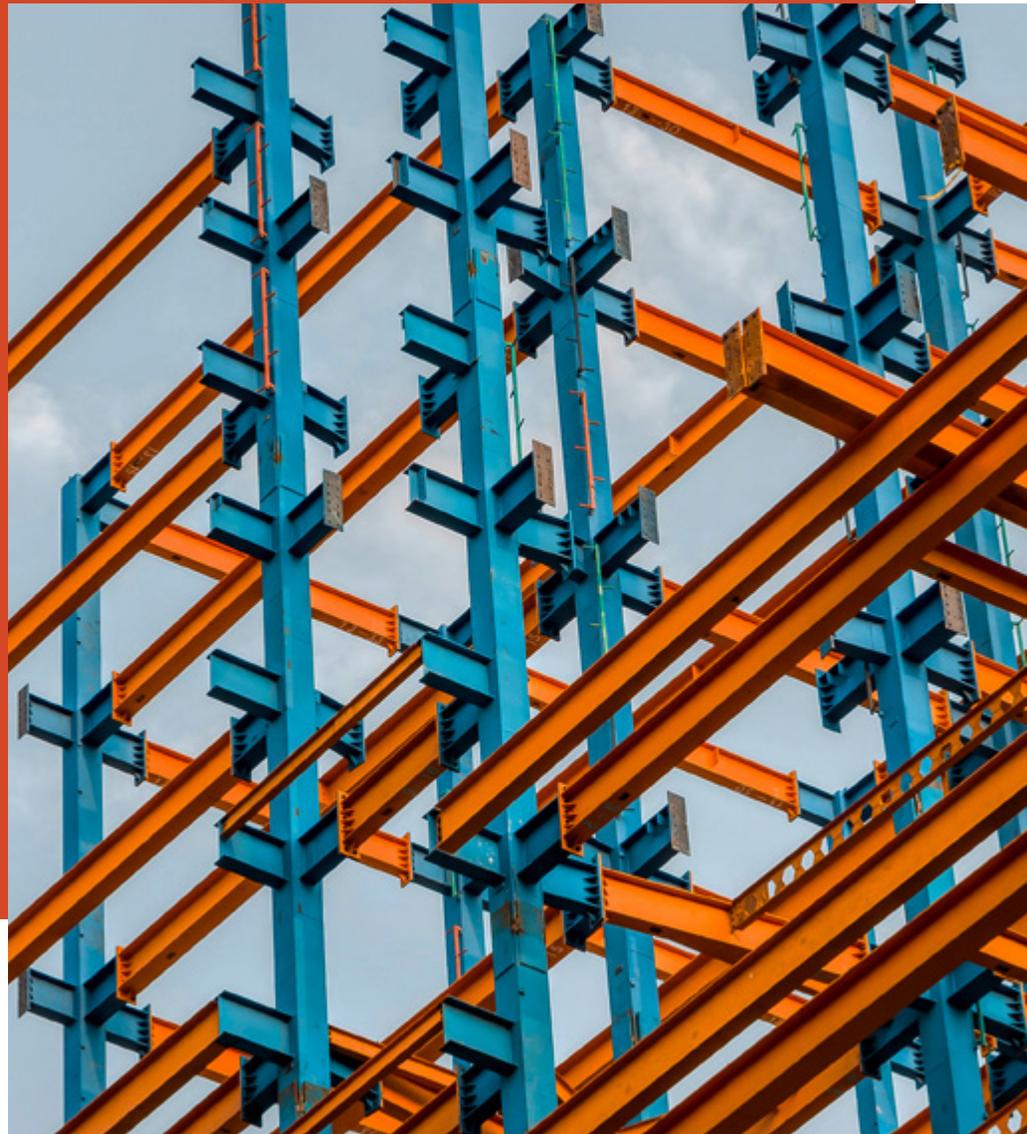
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# Exhibit "A"



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# Budget Message



June 13, 2023

To the City of Orem Mayor, City Council, and Citizens:

It is a pleasure to present this Fiscal Year (FY) 2023-2024 Adopted Budget to you. The State of Utah has established a two-step budget adoption process. Step one is the adoption of a Tentative Budget. This step was completed at the city council meeting on May 9, 2023. The second step is to hold a public hearing to adopt the final FY 2023-2024 budget, which occurred on June 13, 2023, in the City of Orem Council Chambers at 56 North State Street, Orem, UT. The following is an overview of the Adopted Budget. Additional information about this document is available from Brandon C. Nelson, CPA, Finance Director, who oversees the preparation of this document.

The budget is the financial plan for the 2023-2024 fiscal year (July 1, 2023, to June 30, 2024). It represents the financial guidance necessary to prudently implement the goals and plans of the Mayor and City Council. The budget is built with a conservative mindset of underestimating revenues and overestimating expenses. Management and administrative controls monitor all revenue collections and expenditures throughout the year. Safeguards have been developed to monitor, authorize, and analyze expenditures. These processes and safeguards allow staff to amend the budget quickly, allowing the City to respond to any unanticipated changes or economic circumstances as they become known.

### **BUDGET GUIDING PRINCIPLES**

The Mayor and City Council has directed staff to prepare budgets consistent with the following guiding principles:

- City Council - Incorporate policies and vision of the Mayor and City Council.
- Self-Sustaining - Enterprise funds should be self-sustaining.
- One-Time Money - One-time revenues are used for one-time expenses.
- Ongoing Money - Use sustainable, ongoing revenue sources to pay for ongoing expenses.
- Asset Management - Develop capital facility master plans for buildings, utilities, and other significant city infrastructure. Master plans should include strategic operations, maintenance, and replacement guidelines with supporting financial plans. Financial plans should justify rate structures that support implementing a master plan. Adopt rate structures that support implementing a master plan over five years and then update them.
- Compensation - Develop and follow a market-driven compensation plan to entice and retain good, quality employees.
- Vehicle replacement - Fund an annual vehicle replacement plan that prioritizes the replacement of qualified vehicles.
- Revenue Sources - Evaluate the health of revenue sources regularly. The General Fund should be supported by diverse, stable revenue sources that do not collectively result in dramatic fluctuations over time.
- Reserves - Develop and maintain healthy enterprise fund reserves to sustain the impacts of emergencies. Manage healthy General Fund reserves consistent with state law.
- Planning - Plan with the big picture in mind. Provide a means for employees across department lines to consult with each other during planning processes. Seek community input through various means (for example, social media outlets, surveys, and open houses).
- Debt - Debt will be issued for projects not reasonably funded on a pay-as-you-go basis. For example, a pay-as-you-go scenario may only be accepted if doing so would require cutting services or increasing service fees higher than practical.

## **MAYOR & CITY COUNCIL "AREAS OF FOCUS"**

The Mayor and City Council govern consistent with the City's budget guiding principles and particular "Areas of Focus" reviewed annually. The current City Council's "Areas of Focus" were developed before the budget process so city staff could consider these priorities in their FY 2023-2024 operational expansion requests and department goals. They include the following:

- Align the Interest of the City Council, City Employees, and the Community with a focus on Family City USA - The benchmark for all Orem decision-making.
- Safe, Livable, Connected & Engaged Neighborhoods
- Thriving and Balanced Business Environment
- Dependable Infrastructure
- Community-Focused and Effective Government
- Skilled and Talented Workforce

## **ECONOMIC OVERVIEW**

A sustainable budget provides for operations, human resources, and capital investment sufficient to meet the service-delivery needs and expectations of the citizens of Orem. This effort requires a stable mixed revenue stream that can weather the inevitable fluctuations of the economy without causing dramatic swings in service levels.

The local economy continues to perform well, but the City is not immune to the inflationary and supply shortage pressures felt throughout the nation. While the City expects sales tax and other revenues to be moderate, we continue to see higher-than-normal construction and product cost price escalations (although this has been easing a little recently). We still need help to obtain specific items, making it difficult to complete some projects and get particular products.

The City has not been immune to the current low unemployment rate and high market demand for many key positions. At the same time, we have been navigating this by launching a successful apprenticeship program for many entry-level positions and offering incentives for lateral hires with extensive experience. The City is closely monitoring the labor market to stay competitive while at the same time finding new efficiencies in the way services are delivered to the community in the most fiscally responsible way possible.

## **REVENUE HIGHLIGHTS**

Some service fee increases are requested to bring various services more in line with their delivery costs. Each increase is highlighted in this document's Fees and Charges section (see Exhibit "B").

In the General Fund, sales tax revenues for FY 2022-2023 are expected to be 4% higher (\$33 million) than FY 2021-2022 revenues (\$31.8 million). Sales taxes for FY 2023-2024 are anticipated to be \$33.5 million, representing approximately a 1.4% increase over FY 2022-2023. This increase is quite conservative as FY 2022-2023 is at 5.2% YTD through February 2023. Thus, the 4% increase used as the estimate for FY 2022-2023 is fairly conservative and this conservative estimate then becomes the base used to calculate the \$33.5 million FY 2023-2024 sales tax revenue estimate which is a \$2.5 million increase over the FY 2022-2023 budgeted sales tax revenues.

Budgeted property tax revenues increased by \$1.4 million for FY 2023-2024 as construction growth over the past couple of years following the pandemic have finally been realized in actual property tax revenue increases in FY 2022-2023 which the city now has the opportunity to confidently budget for in FY 2023-2024.

Due to the impacts of inflation on our services, our water and sewer base will see minimal increases. While these proposed increases won't cover the cost of inflation, it represents our best balancing of funding needs and impact on our residents. The base-rate increase for water and sewer are both 0.7%. Water use rates will increase for tier 1 & 2 of water use is \$0.01 per 1,000 gallons while tier 3 & 4 is \$0.02. Sewer use rates will increase by 1.2%.

Stormwater equivalent service unit (ESU) fees are scheduled to increase to \$8.20 per ESU per month from the current fee of \$8.00. This is a 2.5% increase.

The new fiscal year will also see residential waste fees rise consistent with the city’s contracted relationship with Waste Management of Utah (WM). The long-term contract accounts for fee adjustments based on increases in WM service delivery costs resulting from existing market forces. The new FY 2023-2024 fees are as follows:

Can Type	Current Rate	Adopted Rate
First Can	\$12.55 / month	\$12.95 / month
Second Can	\$11.55 / month	\$11.95 / month
Recycling	\$4.40 / month	\$4.65 / month
Green Waste	\$6.85 / month	\$7.10 / month
Combined First Can & Recycling Can (Mandatory for New Accounts)	\$16.95 / month	\$17.60 / month

**EXPENDITURE HIGHLIGHTS**

**Operations**

The operational portion of the budget has been adjusted in many areas with all requests focused on the Mayor and City Council’s “Areas of Focus.” Departments recognize where they can address these areas of focus within their departments and strive to request improvements that meet the Mayor and City Council’s desires as we move into the future. There are many needs to improve facilities and technology infrastructure but many opportunities to obtain state and federal funding for various city projects.

The following table highlights the operational changes included in this year’s budget:

Item	Explanation	Cost
City Council - Farmers Market Concerts	Increased funding to pay for musical acts at the Farmers Market.	\$ 5,000
Development Services - Digital Building Codes	Digital access to building codes for Building and Planning Staff	\$ 11,100
Fire - Turnouts	Increased budget to accommodate the rising cost of turnouts.	\$ 35,000
IT - Backups	Various programs to improve backups, particularly for emergencies.	\$ 90,750
IT - Cyber Security	Various programs to improve cyber security efforts.	\$ 65,000
IT - Microsoft Software	Upgrade software for improved functionality and increased costs.	\$ 30,000
Library - Leadership Database	Addition of online leadership materials for both library and staff.	\$ 15,000
Police - Community Events	Specific funding for supplies for various community events.	\$ 4,000
Police - Drone Program	Funds providing officer safety support through this program.	\$ 10,000
Police - Forensic Nursing	Professional services for as-needed forensic nursing.	\$ 11,000
Police - Software	Increased budget to accommodate higher software costs.	\$ 11,500
Police - Uniforms	Increased budget to accommodate the rising cost of uniforms.	\$ 31,000
Public Works - Hillcrest Park Expansion	Increased operational costs for the opening of Hillcrest Park.	\$ 20,000
Recreation - Maintenance	Funds to contract for equipment repairs and maintenance.	\$ 75,000

## Personnel

To keep the city's compensation program aligned with the current work environment, market adjustments are recommended to the wages of city employees, effective July 1, 2023. As in years past, recommended market compensation changes are representative of adjustments in similar public and private organizations doing similar work. The noted market changes are supported by an updated compensation and benefits study completed by the City's Management Services Department. In addition, funding of the City's outlined step increases for select employees and its merit-based compensation plan for the remainder of the organization's workforce is also included in this fiscal budget. Moreover, health insurance and other benefit costs continue to rise. The budget reflects an eight percent (8%) increase in health insurance costs for the upcoming fiscal year.

In an effort to meet increasing service demands, the following full-time benefited personnel additions have been included in this budget:

Position	Explanation
Parks Crew Leader	New position assigned to the newly constructed Hillcrest Park.
Parks Crew Technician	New position assigned to the newly constructed Hillcrest Park.
IT Network Engineer	An ongoing effort by the City's IT team to support the IT needs of the City.
GIS Administrator	An ongoing effort by the City's IT team to support the GIS needs of the City.

## Capital

### Fleet

This budget includes programmed fleet replacements of \$2,939,000 across all city funds and departments. Vehicles replaced are consistent with the City's fleet program prepared annually by the Public Works Department. Beyond vehicle replacement, the FY 2023-2024 budget also includes accumulating funds (sinking funds) over multiple years to eventually purchase larger, high-value equipment, including backhoes and vacuum trucks.

### **Infrastructure & Other Capital Items**

A vital element of the Mayor and City Council's stewardship is the maintenance of infrastructure – streets, parks, utilities, etc. The City's capital program funding is generated from a mix of General Fund reserves and ongoing revenues from the City's enterprise funds. The capital replacement program reflects recommendations in each of the City's capital infrastructure replacement programs, including water, storm, and wastewater master plans. The General Fund portion of the capital program is adopted annually through a budget amendment in June. The Enterprise Funds portion of the capital program is included in this budget document.

A complete review of the City's capital program can be found in the Capital Summary section of this document and includes anticipated capital expenditures for Fiscal Years 2025-2029.

## **SUMMARY**

Through adherence to sound financial principles and the efforts of the City's dedicated workforce, the City of Orem has been navigating the current uncertain macroeconomic environment in proactive and conservative ways. These sound financial principles will help the City persevere through inflationary pressures and continued recessionary fears.

If you have questions about the City's Fiscal Year 2023-2024 Adopted Budget, I invite you to contact Brandon C. Nelson, CPA, Finance Director, or myself at your convenience.

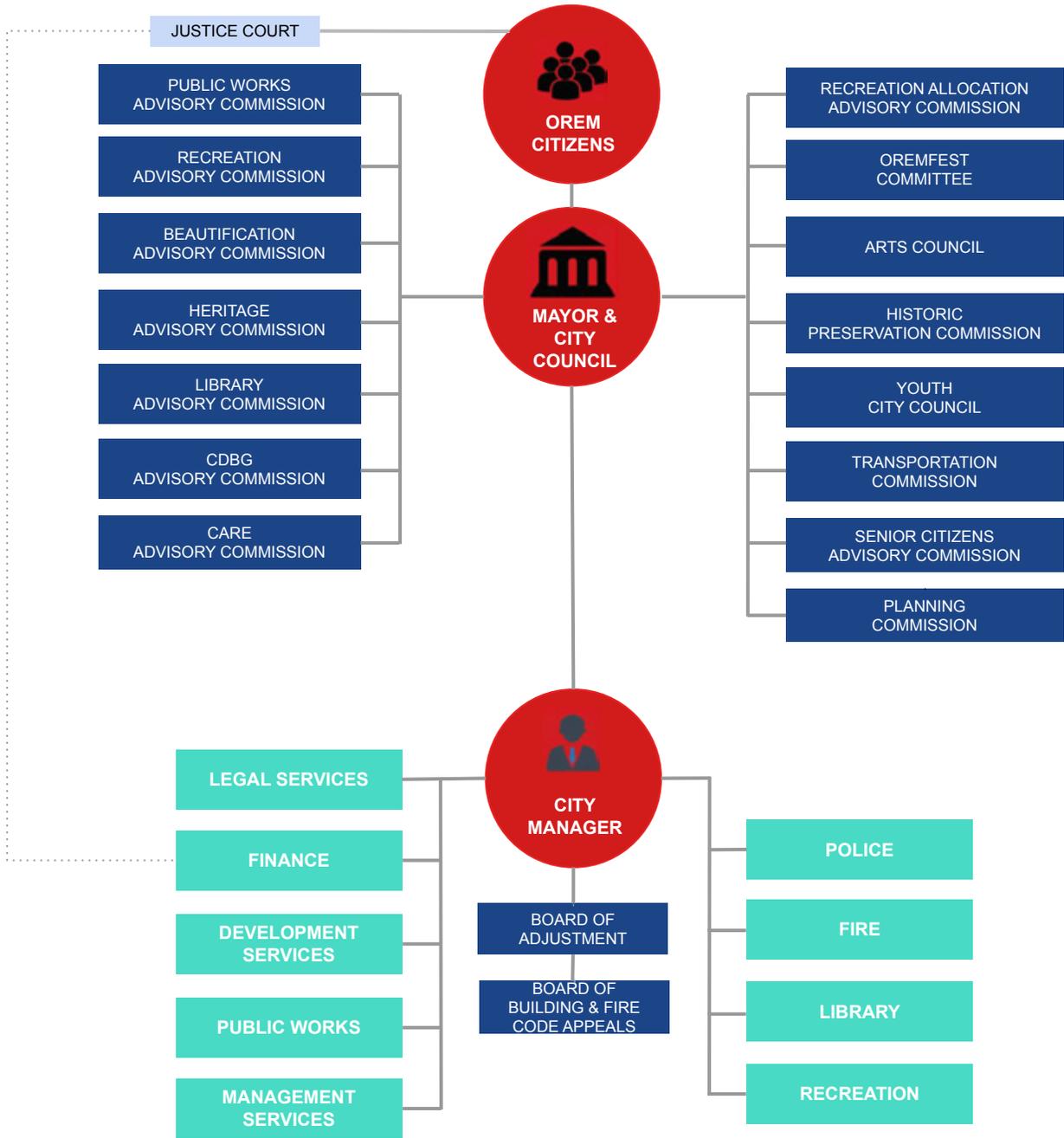
Respectfully Submitted,

Brenn Bybee

City Manager

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# Overview



**REVENUES SUMMARY**

<b>FUND</b>	<b>REVENUES</b>	<b>INTERFUND TRANSFERS IN</b>	<b>APPROPRIATION OF SURPLUS</b>	<b>TOTAL REVENUES &amp; SURPLUS</b>
General	\$ 66,552,725	\$ 6,752,019	\$ -	\$ 73,304,744
Road	3,800,000	-	500,000	4,300,000
CARE Tax	3,580,000	-	-	3,580,000
Telecommunications Billing	23,000	-	-	23,000
Transportation Sales Tax	3,090,000	-	250,000	3,340,000
Development Fees	1,409,000	1,140,147	-	2,549,147
Debt Service	2,281,913	4,044,827	-	6,326,740
Impact Fee Funds	875,000	-	-	875,000
CIP Fund	325,000	200,000	-	525,000
Water	17,811,933	939,000	-	18,750,933
Water Reclamation	13,232,423	16,000	-	13,248,423
Storm Water	5,715,002	141,000	-	5,856,002
Recreation	3,708,040	67,000	-	3,775,040
Solid Waste	5,184,000	-	-	5,184,000
Fleet Maintenance	-	1,075,000	-	1,075,000
Purchasing & Warehousing	-	450,000	-	450,000
Self-Insurance	-	2,375,000	80,000	2,455,000
Information Technology	9,336	3,410,000	-	3,419,336
Facilities Maintenance	-	2,250,000	-	2,250,000
Orem Foundation Trust	267,000	-	-	267,000
Community & Neighborhood Services	742,646	-	-	742,646
Senior Citizens	47,850	-	-	47,850
<b>TOTALS</b>	<b>\$ 128,654,868</b>	<b>\$ 22,859,993</b>	<b>\$ 830,000</b>	<b>\$ 152,344,861</b>

Most of the City's funds are supported by taxes such as sales tax or property tax in the General Fund or utility charges such as water sales in the Water Fund.

However, certain funds such as the Debt Service, Fleet Maintenance, Self-Insurance, Information Technology, and Facilities Maintenance funds receive all or a majority of their operating revenues through transfers from other funds.

For the current fiscal year, the city-wide operating revenues total \$152,344,861 but only \$128,654,868 represents collections of new revenues.

## ESTIMATE OF FUND BALANCES AVAILABLE FOR APPROPRIATION

FUND	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30, 2023	FISCAL YEAR 2023-2024 APPROPRIATION OF SURPLUS	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30, 2024	OPERATIONAL GOAL **
General	\$ 14,764,000	\$ -	\$ 14,764,000	\$ 10,309,798
Road	500,000	(500,000)	-	-
CARE Tax	200,000	(200,000)	-	-
Telecommunications Billing	57,000	-	57,000	-
Transportation Sales Tax	250,000	(250,000)	-	-
Development Fees	-	-	-	-
Debt Service	-	-	-	-
Impact Fee Funds	3,157,000	-	3,157,000	-
CIP Fund	-	-	-	-
Water	7,751,000	-	7,751,000	5,395,000
Water Reclamation	5,421,000	-	5,421,000	3,845,000
Storm Water	2,979,000	-	2,979,000	1,082,000
Recreation	516,000	-	516,000	300,000
Solid Waste	1,282,000	-	1,282,000	100,000
Fleet Maintenance	183,000	-	183,000	175,000
Purchasing & Warehousing	28,000	-	28,000	25,000
Self-Insurance	1,158,000	(80,000)	1,078,000	1,000,000
Information Technology	539,181	-	539,181	450,000
Facilities Maintenance	127,000	-	127,000	100,000
Orem Foundation Trust	-	-	-	-
Community & Neighborhood Services	-	-	-	-
Senior Citizens	308,000	-	308,000	100,000
<b>TOTALS</b>	<b>\$ 39,220,181</b>	<b>\$ (1,030,000)</b>	<b>\$ 38,190,181</b>	<b>\$ 22,881,798</b>

\* Estimated fund balance excludes any funds identified as nonspendable, restricted, committed, or assigned.

\*\* General Fund operational goal is based on 15% of net budgeted revenues or the actual balance of the reserve, whichever is lower. The operational goal for all other funds is based upon need.

### CITY-WIDE MAJOR REVENUE SOURCES

REVENUE DESCRIPTION	AMOUNT	PERCENT
Sales Taxes (includes CARE & Transportation)	\$ 39,825,500	26.14%
Water Fees	15,563,860	10.22%
Water Reclamation Fees	13,202,094	8.67%
Property Taxes	10,735,681	7.05%
Franchise Taxes	8,025,000	5.27%
General Fund Charges to Other Funds	8,036,671	5.28%
Storm Water Fees	5,391,000	3.54%
Solid Waste Fees	5,164,000	3.39%
Debt Service	4,044,827	2.66%
Police/Fire Fees & Contracted Services	3,962,600	2.60%
Excise Taxes	3,700,000	2.43%
Recreation Fees	4,454,173	2.92%
Impact Fees	1,645,000	1.08%
Ambulance Fees	2,200,500	1.44%
Grants	1,367,146	0.90%
Building Permit & Construction Fees	1,415,000	0.93%
Court Fees	1,288,500	0.85%
Business Licenses	965,000	0.63%
Cemetery Fees	950,000	0.62%
E911 Fees	825,000	0.54%
Interest Income	4,141,000	2.72%
Appropriations of Surplus	200,000	0.13%
Other Revenues	15,242,309	10.01%
<b>TOTAL</b>	<b>\$ 152,344,861</b>	<b>100.00%</b>

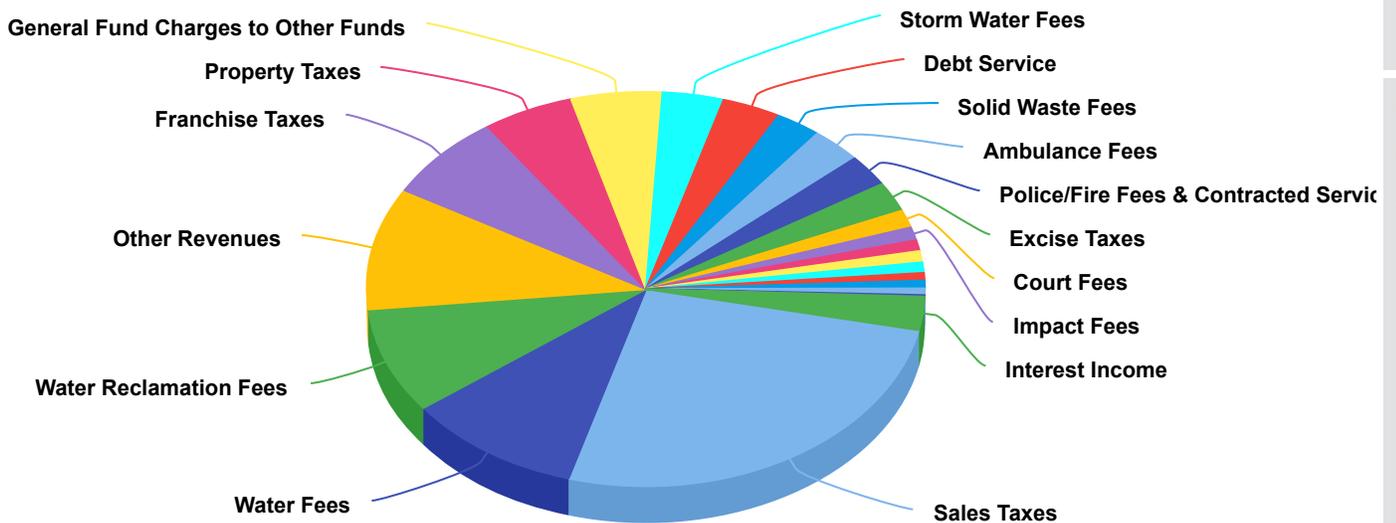


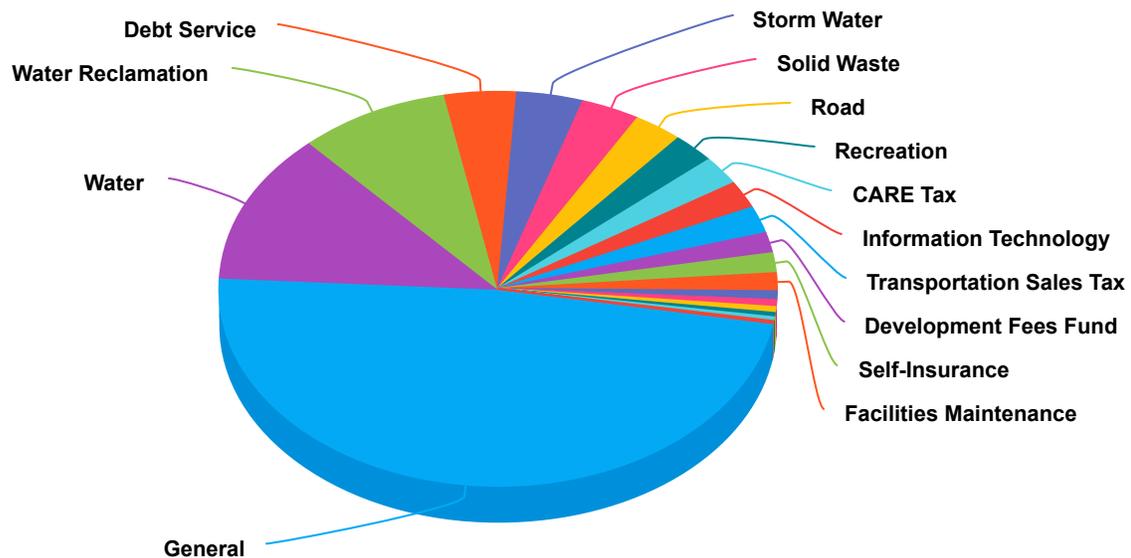
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EXHIBIT "B"

EXHIBIT "C"

### CITY-WIDE EXPENDITURES BY FUND

FUND	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
General	\$ 45,874,450	\$ 25,650,954	\$ 1,779,340	\$ 73,304,744	48.1%
Road	105,000	856,323	3,338,677	4,300,000	2.8%
CARE Tax	-	1,814,000	1,766,000	3,580,000	2.3%
Telecommunications Billing	-	23,000	-	23,000	0.0%
Transportation Sales Tax	15,986	341,012	2,983,002	3,340,000	2.2%
Development Fees Fund	1,589,431	959,716	-	2,549,147	1.7%
Debt Service	-	6,326,740	-	6,326,740	4.2%
Impact Fee Funds	-	-	875,000	875,000	0.6%
Capital Improvement Projects	-	10,000	515,000	525,000	0.3%
Water	2,902,084	13,180,262	2,668,587	18,750,933	12.3%
Water Reclamation	2,570,222	5,460,090	5,218,111	13,248,423	8.7%
Storm Water	1,392,144	2,378,874	2,084,984	5,856,002	3.8%
Recreation	1,718,820	1,889,220	167,000	3,775,040	2.5%
Solid Waste	-	4,887,507	296,493	5,184,000	3.4%
Fleet Maintenance	710,894	341,414	22,692	1,075,000	0.7%
Purchasing & Warehousing	271,164	158,210	20,626	450,000	0.3%
Self-Insurance	236,717	2,218,283	-	2,455,000	1.6%
Information Technology	2,248,449	1,170,887	-	3,419,336	2.2%
Facilities Maintenance	1,330,167	919,833	-	2,250,000	1.5%
Orem Foundation Trust	-	267,000	-	267,000	0.2%
Community & Neighborhood Services	81,218	628,504	32,924	742,646	0.5%
Senior Citizens	-	47,850	-	47,850	0.0%
<b>CITY TOTALS</b>	<b>\$ 61,046,746</b>	<b>\$ 69,529,679</b>	<b>\$ 21,768,436</b>	<b>\$ 152,344,861</b>	<b>100.0%</b>
<b>CITY PERCENT</b>	<b>40.1%</b>	<b>45.6%</b>	<b>14.3%</b>	<b>100.0%</b>	



### CITY-WIDE EXPENDITURES BY DEPARTMENT

DEPARTMENT	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
Mayor and City Council	\$ 562,806	\$ 284,318	\$ -	\$ 847,124	0.6%
City Manager	645,387	222,400	-	867,787	0.6%
Management Services	3,629,905	4,243,185	-	7,873,090	5.2%
Finance	2,678,351	7,612,755	20,626	10,311,732	6.8%
Legal Services	1,439,826	78,950	-	1,518,776	1.0%
Development Services	5,244,580	2,044,560	1,390,000	8,679,140	5.7%
Police Department	17,031,274	4,969,834	47,924	22,049,032	14.5%
Fire Department	10,462,544	3,734,765	108,500	14,305,809	9.4%
Public Works	12,696,342	24,299,880	16,660,893	53,657,115	35.2%
Recreation	2,776,213	2,139,913	167,000	5,083,126	3.3%
Library	3,160,518	598,035	15,000	3,773,553	2.5%
Non-Departmental *	719,000	19,301,084	3,358,493	23,378,577	15.3%
<b>CITY TOTALS</b>	<b>\$ 61,046,746</b>	<b>\$ 69,529,679</b>	<b>\$ 21,768,436</b>	<b>\$ 152,344,861</b>	<b>100.0%</b>
<b>CITY PERCENTS</b>	<b>40.1%</b>	<b>45.6%</b>	<b>14.3%</b>	<b>100.0%</b>	

\* Expenditures of the CARE Tax Fund (\$3,580,000) & Solid Waste Fund (\$5,184,000) are included within the Non-Departmental expenditures since there is no specific department related to their operations.

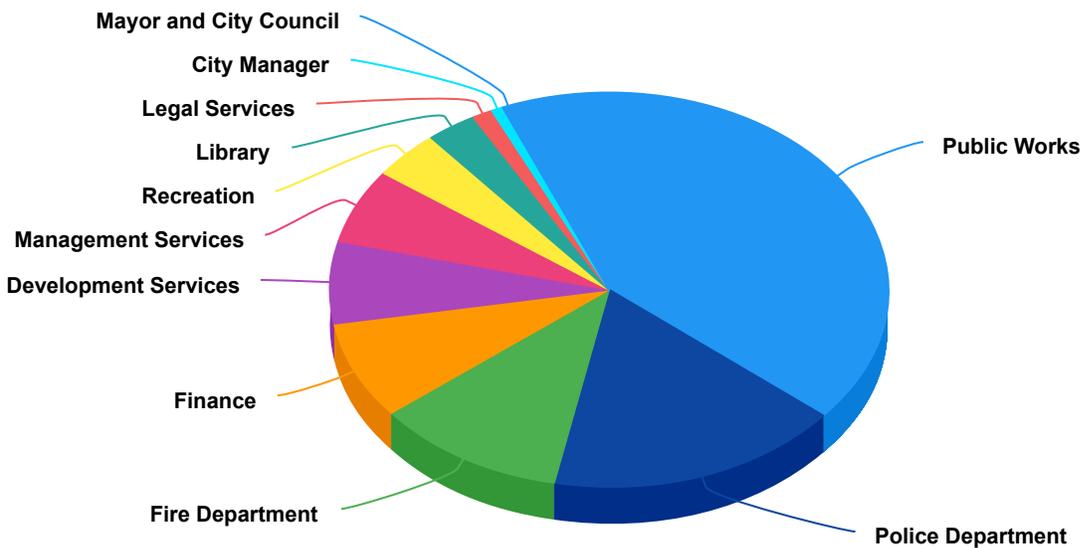


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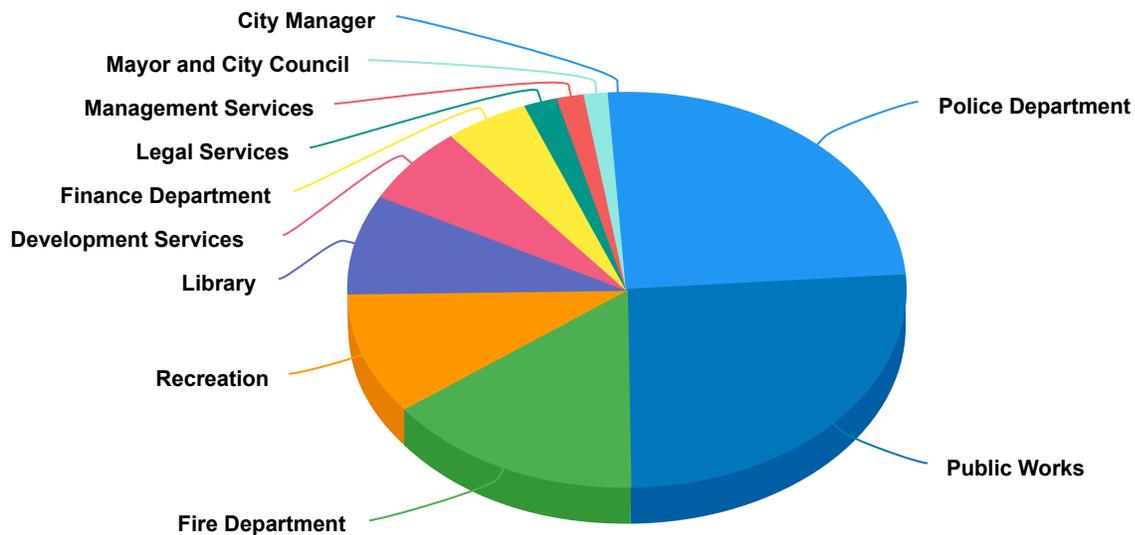
EXHIBIT "C"

### CITY-WIDE STAFFING LIST BY DEPARTMENT

DEPARTMENT	FULL-TIME	PART-TIME	PART-TIME NON-BENEFITTED (FTE)*	TOTAL	PERCENT
Mayor and City Council **	1	7	-	8	1.34%
City Manager	3	-	3	6	1.00%
Management Services	23	-	8	31	5.14%
Finance	27	-	1	28	4.66%
Legal Services	10	-	1	11	1.87%
Development Services	25	-	12	37	6.14%
Police Department	121	-	16	137	22.95%
Fire Department	85	-	1	86	14.38%
Public Works	115	-	35	150	25.03%
Recreation	13	-	45	58	9.62%
Library	28	-	19	47	7.86%
<b>CITY TOTALS</b>	<b>451</b>	<b>7</b>	<b>140</b>	<b>598</b>	<b>100.00%</b>
<b>CITY PERCENTS</b>	<b>75.41%</b>	<b>1.17%</b>	<b>23.42%</b>	<b>100.00%</b>	

\* FTE (full-time equivalent) is a measurement of how many part-time, non-benefitted employees are required to equal one staff person working a full-time work schedule for one year.

\*\* The Mayor and City Council members are included as part-time employees for informational purposes only.



## UTILITY AND TAX RATE COMPARISON

The following two pages contain a series of comparisons between the City of Orem and other Utah County cities and cities similar to the City throughout the state.

The purpose of these comparisons is to show how the City ranks against other cities for utility rates and tax levies. Although many cities calculate their utility fees and charges differently than the City of Orem, we have endeavored, as much as possible, to make a reasonable comparison.

For example, to compare water and sewer rates we have calculated the comparison using the water and sewer usage of an average City of Orem residential customer. The average City resident has a  $\frac{3}{4}$  inch water meter, uses 28,000 gallons of water per month, and has an average sewer consumption of 9,000 gallons per month.

We calculated property tax levies based on the average City of Orem home value assessments. The average home value assessment is \$425,000.

The numbers used to generate the figures for other cities were derived from contacting the cities in the survey or by accessing information from the appropriate web sites.

The City of Orem amounts/rates INCLUDE any proposed fee or tax increases while the amounts/rates listed for other cities are shown at what they currently charge.

## UTILITY FEES AND TAX RATE COMPARISONS – SELECTED UTAH CITIES

### AVERAGE MONTHLY UTILITY FEES

<u>WATER *</u>		<u>SEWER **</u>		<u>STORM WATER</u>	
West Jordan	\$115.25	Provo	\$65.41	Pleasant Grove	\$17.04
American Fork 1	\$98.54	Payson	\$63.15	Spanish Fork	\$12.62
Sandy	\$96.47	Saratoga Springs	\$53.56	Lindon	\$11.01
Ogden	\$93.90	Spanish Fork	\$51.45	Provo	\$10.75
Lindon 1	\$90.43	Lindon	\$50.72	Ogden	\$9.12
South Jordan	\$90.36	Vineyard	\$48.75	American Fork	\$8.50
Pleasant Grove 1	\$89.15	American Fork	\$48.15	<b>AVERAGE CITY</b>	
West Valley	\$82.80	Pleasant Grove	\$47.43	Eagle Mountain	\$8.25
<b>AVERAGE CITY</b>	<b>\$74.43</b>	Eagle Mountain	\$45.75	<b>OREM</b>	<b>\$8.20</b>
Vineyard	\$71.18	<b>AVERAGE CITY</b>		South Jordan	\$8.03
Payson 1	\$70.77	West Jordan	\$41.25	Layton	\$7.60
Provo	\$61.38	Lehi	\$38.54	Springville	\$6.96
Saratoga Springs 1	\$61.27	Springville	\$37.03	Payson	\$6.74
Layton 1	\$58.98	Ogden	\$36.60	West Jordan	\$6.34
Eagle Mountain	\$58.43	<b>OREM</b>	<b>\$35.79</b>	Sandy	\$6.00
Lehi 1	\$56.79	Layton	\$29.45	Saratoga Springs	\$6.00
Spanish Fork 1	\$49.58	West Valley	\$29.00	West Valley	\$6.00
<b>OREM</b>	<b>\$47.82</b>	South Jordan	\$25.00	Lehi	\$5.25
Springville	\$47.00	Sandy	\$21.99	Vineyard	\$5.00

### AVERAGE MONTHLY UTILITY FEES/AVERAGE TAX RATES

<u>GARBAGE &amp; RECYCLING</u>		<u>PROPERTY TAX</u>		<u>FRANCHISE TAX ***</u>	
Provo	\$24.95	Vineyard	0.003329	American Fork	6.00%
Springville	\$24.17	West Valley	0.002995	Eagle Mountain	6.00%
Ogden	\$23.27	Ogden	0.002397	Layton	6.00%
Payson	\$21.52	Provo	0.002230	Lehi	6.00%
Layton	\$21.15	West Jordan	0.001788	Lindon	6.00%
Spanish Fork	\$20.20	American Fork	0.001687	Ogden	6.00%
Pleasant Grove	\$19.81	<b>AVERAGE CITY</b>	<b>0.001659</b>	<b>OREM</b>	<b>6.00%</b>
Vineyard	\$19.00	South Jordan	0.001628	Payson	6.00%
West Jordan	\$18.29	Layton	0.001593	Pleasant Grove	6.00%
<b>AVERAGE CITY</b>	<b>\$18.29</b>	Springville	0.001497	Provo	6.00%
<b>OREM</b>	<b>\$17.60</b>	Pleasant Grove	0.001497	Sandy	6.00%
American Fork	\$16.64	Lehi	0.001429	Saratoga Springs	6.00%
Lindon	\$16.55	Saratoga Springs	0.001359	South Jordan	6.00%
West Valley	\$16.50	Payson	0.001193	Spanish Fork	6.00%
South Jordan	\$16.04	Sandy	0.001174	Springville	6.00%
Sandy	\$15.95	Spanish Fork	0.001129	Vineyard	6.00%
Saratoga Springs	\$15.25	Lindon	0.001116	West Jordan	6.00%
Eagle Mountain	\$14.50	<b>OREM</b>	<b>0.000925</b>	West Valley	6.00%
Lehi	\$13.68	Eagle Mountain	0.000724	<b>AVERAGE CITY</b>	<b>6.00%</b>

\* Based on the City of Orem average residential use of 28,000 gallons per month with a 3/4 inch meter. For cities charging varying summer and winter rates, a distribution of 19,000 gallons in the summer and 9,000 gallons in the winter was used.

\*\* Based on the City of Orem average residential use of 9,000 gallons per month.

\*\*\* The cable television franchise tax rate is set at 5% by Federal Statute and the Utah Municipal Telecommunications License Tax is set at 3.5% by State Statute. Neither rate is included in this comparison table since tax laws render them meaningless.

(1) This city has pressurized irrigation (secondary) watering for all or a majority of its residents. For these cities, a mix of 12,000 gallons of culinary water to 16,000 gallons of secondary water was utilized. If charged by lot size, an average lot size of 0.33 acres was used.

(2) The City of Orem includes two free transfer station passes.

**ESTIMATED FEE & TAX IMPACT ON AVERAGE HOME**

<b>CITY</b>	<b>AVERAGE WATER</b>	<b>AVERAGE SEWER</b>	<b>AVERAGE STORM WATER</b>	<b>AVERAGE GARBAGE &amp; RECYCLING</b>	<b>TOTAL UTILITIES</b>	<b>AVG. HOME PROPERTY TAX PER MO. *</b>	<b>TOTAL TAX &amp; FEE PER MO. AVERAGE</b>
West Jordan	\$115.25	\$41.25	\$6.34	\$18.29	<b>\$181.13</b>	\$41.79	<b>\$222.92</b>
Vineyard	\$71.18	\$48.75	\$5.00	\$19.00	<b>\$143.93</b>	\$77.82	<b>\$221.75</b>
Ogden <sup>(1)</sup>	\$93.90	\$36.60	\$9.12	\$23.27	<b>\$162.89</b>	\$56.03	<b>\$218.92</b>
Provo	\$61.38	\$65.41	\$10.75	\$24.95	<b>\$162.49</b>	\$52.13	<b>\$214.62</b>
American Fork <sup>(1)</sup>	\$98.54	\$48.15	\$8.50	\$16.64	<b>\$171.83</b>	\$39.43	<b>\$211.26</b>
Pleasant Grove <sup>(1)</sup>	\$89.15	\$47.43	\$17.04	\$19.81	<b>\$173.43</b>	\$34.99	<b>\$208.42</b>
West Valley	\$82.80	\$29.00	\$6.00	\$16.50	<b>\$134.30</b>	\$70.01	<b>\$204.31</b>
Lindon <sup>(1)</sup>	\$90.43	\$50.72	\$11.01	\$16.55	<b>\$168.71</b>	\$26.09	<b>\$194.80</b>
Payson <sup>(1)</sup>	\$70.77	\$63.15	\$6.74	\$21.52	<b>\$162.18</b>	\$27.89	<b>\$190.07</b>
South Jordan <sup>(1)</sup>	\$90.36	\$25.00	\$8.03	\$16.04	<b>\$139.43</b>	\$38.05	<b>\$177.48</b>
Sandy	\$96.47	\$21.99	\$6.00	\$15.95	<b>\$140.41</b>	\$27.44	<b>\$167.85</b>
Saratoga Springs <sup>(1)</sup>	\$61.27	\$53.56	\$6.00	\$15.25	<b>\$136.08</b>	\$31.77	<b>\$167.85</b>
Spanish Fork <sup>(1)</sup>	\$49.58	\$51.45	\$12.62	\$20.20	<b>\$133.85</b>	\$26.39	<b>\$160.24</b>
Layton	\$58.98	\$29.45	\$7.60	\$21.15	<b>\$117.18</b>	\$37.24	<b>\$154.42</b>
Springville	\$47.00	\$37.03	\$6.96	\$24.17	<b>\$115.16</b>	\$34.99	<b>\$150.15</b>
Lehi <sup>(1)</sup>	\$56.79	\$38.54	\$5.25	\$13.68	<b>\$114.26</b>	\$33.40	<b>\$147.66</b>
Eagle Mountain	\$58.43	\$45.75	\$8.25	\$14.50	<b>\$126.93</b>	\$16.92	<b>\$143.85</b>
<b>OREM<sup>(2)</sup></b>	<b>\$47.82</b>	<b>\$35.79</b>	<b>\$8.20</b>	<b>\$17.60</b>	<b>\$109.41</b>	\$21.62	<b>\$131.03</b>

\* Assumes \$425,000 home taxed at 55.0% of market value.

<sup>(1)</sup> These cities have a separate outside watering system (pressurized irrigation) for some or most of its residents.

<sup>(2)</sup> The City of Orem includes two free transfer station passes.

### STATEMENT OF INDEBTEDNESS

TYPE & NAME OF INDEBTEDNESS	INTEREST RATES	FISCAL YEAR OF COMPLETION	TOTAL AMOUNT ISSUED	EXPECTED PRINCIPAL BALANCE JUNE 30, 2024	FISCAL YEAR 2024-2025 PAYMENTS
<b>General Obligation Bonds</b>					
General Obligation Refunding Bonds, Series 2014	0.25% to 3.0%	2024-2025	\$ 9,645,000	\$ 2,130,000	\$ 1,092,750
General Obligation Bonds, Series 2019	3.625% to 5.0%	2047-2048	<u>24,500,000</u>	<u>24,500,000</u>	<u>1,188,112</u>
			34,145,000	26,630,000	2,280,862
<b>Revenue Bonds</b>					
Water Revenue Bonds, Series 2005B	1.48%	2025-2026	3,000,000	508,000	174,518
Water & S. Sewer Rev Refunding Bonds, Series 2013	2.18%	2025-2026	12,801,000	3,941,000	1,356,907
Water & S. Sewer Rev Refunding Bonds, Series 2016	2.00% to 4.50%	2028-2029	4,380,000	3,980,000	259,550
Water, Sewer & S.S. Revenue Bonds, Series 2021A	3.00% to 5.00%	2046-2047	29,320,000	28,670,000	1,878,800
Water, Sewer & S.S. Revenue Bonds, Series 2021B	0.00%	2031-2032	<u>11,889,000</u>	<u>5,355,000</u>	<u>595,000</u>
			61,390,000	42,454,000	4,264,775
<b>Lease / Purchase Obligations</b>					
Energy Improvements Lease - City Facilities - 2016	2.06%	2030-2031	<u>6,739,000</u>	<u>4,096,000</u>	<u>553,933</u>
			6,739,000	4,096,000	553,933
<b>Other</b>					
Section 108 Housing & Urban Dev. Loan - 2006	Variable	2025-2026	<u>1,320,000</u>	<u>290,000</u>	<u>101,516</u>
			1,320,000	290,000	101,516
<b>Grant Total - All Indebtedness</b>			<b><u>\$103,594,000</u></b>	<b><u>\$ 73,470,000</u></b>	<b><u>\$ 7,201,086</u></b>

TYPE & NAME OF INDEBTEDNESS	PURPOSE OF INDEBTEDNESS
<b>General Obligation Bonds</b>	
General Obligation Refunding Bonds, Series 2014	Refunded 2005 & 2006 General Obligation Road Construction Bonds.
General Obligation Bonds, Series 2019	Construction of Library Hall and Reconstruction of Fitness Center
<b>Revenue Bonds</b>	
Water Revenue Bonds, Series 2005B	Water line projects.
Water & Storm Sewer Rev Refunding Bonds, Series 2013	Partially refunded the 2005A Water & Storm Sewer Revenue Bonds.
Water & Storm Sewer Rev Refunding Bonds, Series 2016	Partially refunded the 2008 Water & Storm Sewer Revenue Bonds.
Water, Sewer and S.S. Revenue Bonds, Series 2021A	Water Tank and various master plan projects.
Water, Sewer and S.S. Revenue Bonds, Series 2021B	Treatment plant expansion.
<b>Lease / Purchase Obligations</b>	
Energy Improvements Lease - City Facilities - 2016	Energy improvements for street lighting system and various city facilities.
<b>Other</b>	
Section 108 Housing & Urban Dev. Loan - 2006	Economic development.

# General Fund

## GENERAL FUND

### OVERVIEW

The General Fund is the major operating fund of the City. The fund supports administrative, finance, police, fire, library, commercial and residential development, traffic control, parks, cemetery, recreation programs, and legal activities of the City. It also partially supports street maintenance and construction.

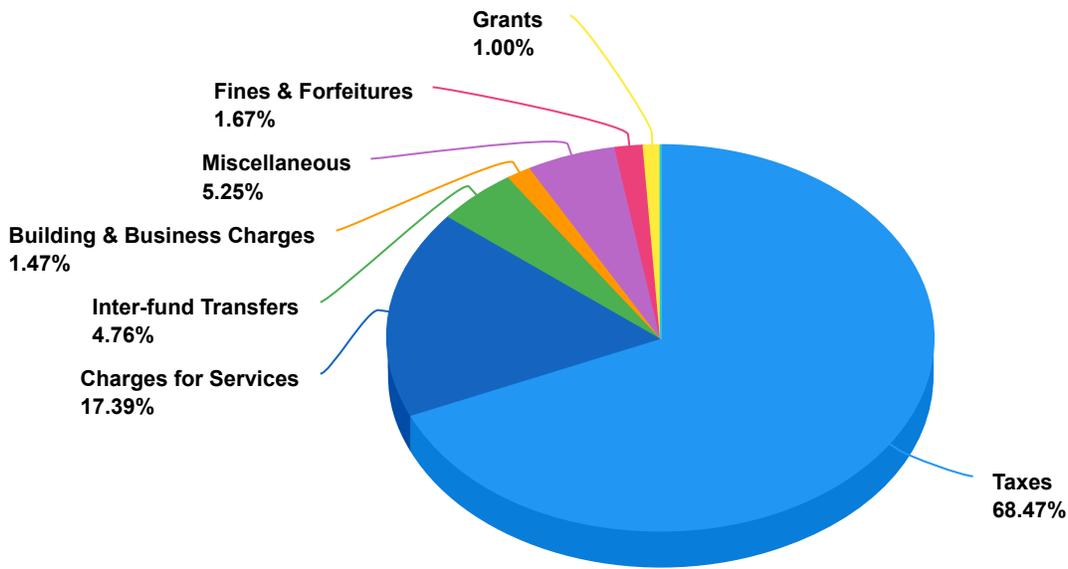
General Fund activities are primarily supported by tax, fee, and fine revenues. Tax revenues include sales, property, franchise, and transient room taxes. Fees include charges for services such as building permits and inspections, business and rental licenses, cemetery interment and lot sales, justice court fees, fire inspections, 911 services, and ambulance services. Fines include justice court fines, library fines, false alarms, parking tickets, and nuisance abatement.

### REVENUES

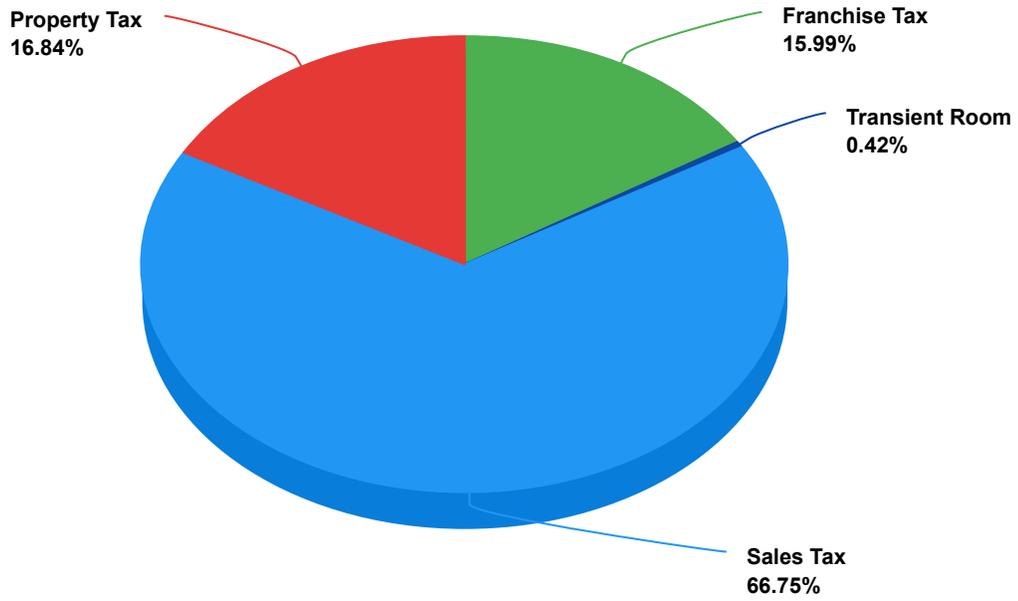
Total General Fund revenues consist primarily of taxes (68.47%). The percentage of total revenues related to taxes consists of sales taxes (66.7%), franchise taxes (16.0%), property taxes (16.8%), and transient room taxes (0.4%). Charges for services are also a significant source of city revenues. General Fund revenues are divided into eight operating types:

Primary Revenue Description	Amount	Percent of Total Revenues
Taxes	\$ 50,189,268	68.47%
Charges for Services - Admin, Rec, Public Safety, Court, & Cemetery Services	\$ 12,744,720	17.39%
Inter-fund Transfers	\$ 3,489,702	4.76%
Building and Business Services Charges	\$ 1,075,000	1.47%
Miscellaneous (Interest, Library Charges, Asset Sales, Facility Rentals, etc.)	\$ 3,849,454	5.25%
Fines and Forfeitures	\$ 1,222,100	1.67%
Federal, State and Other Grants	\$ 734,500	1.00%
Appropriations of Surplus	\$ 0	0.00%
<b>Total</b>	<b>\$ 73,304,744</b>	<b>100.00%</b>

### GENERAL FUND REVENUES



### TAXES



## GENERAL FUND

### REVENUES

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Taxes</b>				
Sales Taxes	\$ 28,004,565	\$ 31,788,904	\$ 33,049,170	\$ 33,500,500
Property Taxes	7,060,160	7,493,988	7,935,332	8,453,768
Franchise Taxes	7,923,070	8,088,605	7,950,000	8,025,000
Transient Room Taxes	151,280	216,791	170,000	210,000
	<u>43,139,074</u>	<u>47,588,287</u>	<u>49,104,502</u>	<u>50,189,268</u>
<b>Building &amp; Business Services Charges</b>				
Business Licenses & Permits	832,612	831,508	815,000	815,000
Engineering & Other Related Fees	1,928,249	2,321,503	1,564,000	260,000
	<u>2,760,862</u>	<u>3,153,011</u>	<u>2,379,000</u>	<u>1,075,000</u>
<b>Federal, State and Other Grants</b>				
Grant - Library Development - CLEF	33,981	28,290	21,500	21,500
Grant - EMPG	20,000	32,500	20,000	28,000
Grant - MCTF - JAG - SAFG/STFG	275,000	275,000	275,000	275,000
Grant - MCTF - HIDTA	291,127	332,306	-	-
Grant - Click It or Ticket / Highway Safety	3,017	7,243	-	-
Grant - Victims of Crime Act (VOCA)	120,729	111,279	100,000	100,000
Grant - Internet Crimes Against Children (ICAC)	15,000	14,122	-	-
Grant - Municipal Recreation Grant	-	-	-	-
Mountainlands / Senior Citizens	19,828	4,608	10,000	10,000
Liquor Allotment	99,375	110,028	100,000	100,000
Volkswagen Environmental Mitigation Award	-	-	-	-
Grant - All Other Grants	1,935,861	(182,778)	275,000	200,000
	<u>2,813,919</u>	<u>732,598</u>	<u>801,500</u>	<u>734,500</u>
<b>Charges for Services</b>				
Administration Charge	2,801,256	2,915,053	3,040,738	2,703,558
Fees - Planning	210,372	155,262	100,000	-
Fees - Notices	4,029	9,541	4,000	-
Fees - Passport Program	95,680	205,382	129,000	134,000
Fees - 311 Services / Utility Billing	776,185	775,018	881,351	878,033
Fees - Road Maintenance	254,280	268,680	280,260	309,840
Fees - Fingerprinting	17,168	24,611	20,000	20,000
Fees - Traffic School & Public Safety Reports	175,206	200,317	191,500	192,000
Fees - E911 Surcharge	817,557	874,217	800,000	825,000
Task Force Revenues - MCTF	257,760	266,750	204,239	204,239
Fees - Lindon & Vineyard Fire/Dispatch Services	2,852,793	3,007,476	3,220,000	3,250,000
Fees - Ambulance Services	2,196,170	2,669,245	2,100,500	2,200,500
Fees - Police Services - Other	423,071	364,769	344,849	365,000
Fees - Fire Services - Other	57,672	71,484	54,500	155,500
Fees - Justice Court	87,887	112,710	95,000	101,500
Fees - Recreation Programs	452,560	482,924	422,500	420,550
Fees - Cemetery	1,189,453	1,082,677	905,000	950,000
Fees - Utility Activation	39,688	38,978	54,000	35,000
	<u>12,708,787</u>	<u>13,525,095</u>	<u>12,847,437</u>	<u>12,744,720</u>

## GENERAL FUND REVENUES

### REVENUES

(continued)

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Fines and Forfeitures</b>				
Fines - District Court	42,524	33,308	29,000	31,000
Fines - Alcohol	-	-	100	100
Fines - Nuisance Abatement	3,938	11,815	3,000	5,000
Fines - Parking Tickets	24,020	56,573	72,000	60,000
Fines - Library	39,295	44,042	35,000	35,000
Fines - Justice Court	1,052,852	1,178,256	1,077,000	1,091,000
	<u>1,162,628</u>	<u>1,323,993</u>	<u>1,216,100</u>	<u>1,222,100</u>
<b>Miscellaneous Revenues</b>				
Interest and Investment Earnings	297,684	(1,020,674)	351,200	2,753,000
Rental and Lease Revenues	97,561	141,177	124,754	155,254
Sale of Fixed Assets	94,151	132,900	173,000	100,000
Library Sales and Fees	611,438	192,993	141,550	161,600
UIA / Utopia Operations Reimbursement	-	-	456,179	510,600
Miscellaneous Revenues	1,078,697	929,529	166,500	169,000
	<u>2,179,530</u>	<u>375,925</u>	<u>1,413,183</u>	<u>3,849,454</u>
<b>Inter-fund Transfers</b>				
Contributions from Other Funds	3,583,338	3,712,908	3,617,322	3,489,702
	<u>3,583,338</u>	<u>3,712,908</u>	<u>3,617,322</u>	<u>3,489,702</u>
<b>Appropriations of Surplus</b>				
App Surp - Operations	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>TOTALS - GENERAL FUND</b>	<b><u>\$ 68,348,138</u></b>	<b><u>\$ 70,411,817</u></b>	<b><u>\$ 71,379,044</u></b>	<b><u>\$ 73,304,744</u></b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## GENERAL FUND

### EXPENDITURES

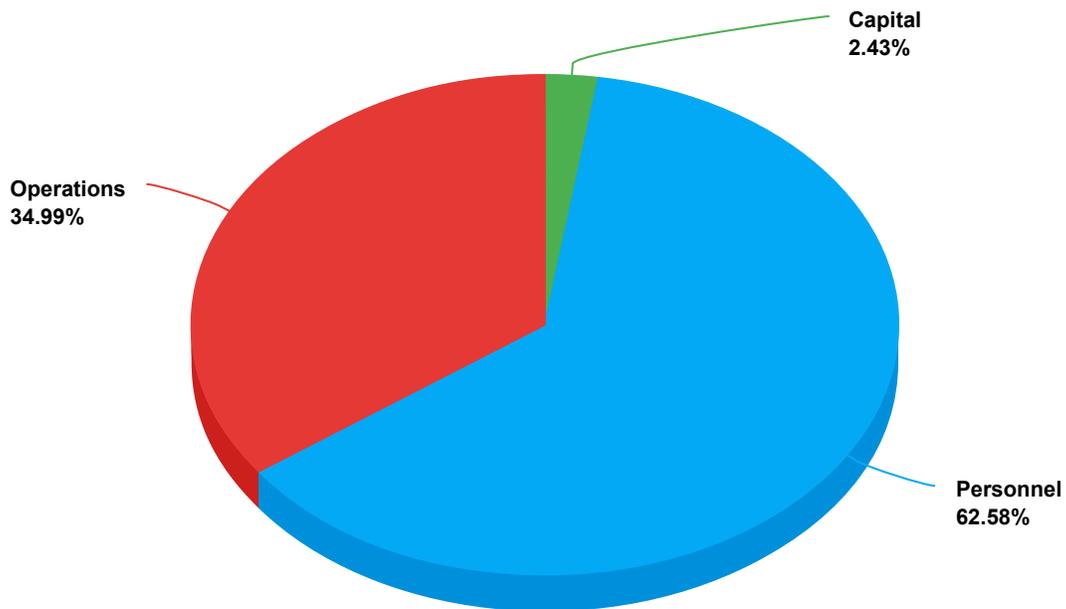
The General Fund is the major operating fund of the City encompassing approximately 48% of all City expenditures. Of this total, approximately 63% of the operating costs are applied to salaries, wages, and benefits. The General Fund includes the activities of the following operating departments:

- Mayor and City Council
- City Manager
- Management Services
- Finance
- Legal Services
- Development Services
- Police Department
- Fire Department
- Public Works
- Recreation
- Library

Non-Departmental

The following section includes information on all of the above departments' activities.

### EXPENDITURES BY CATEGORY



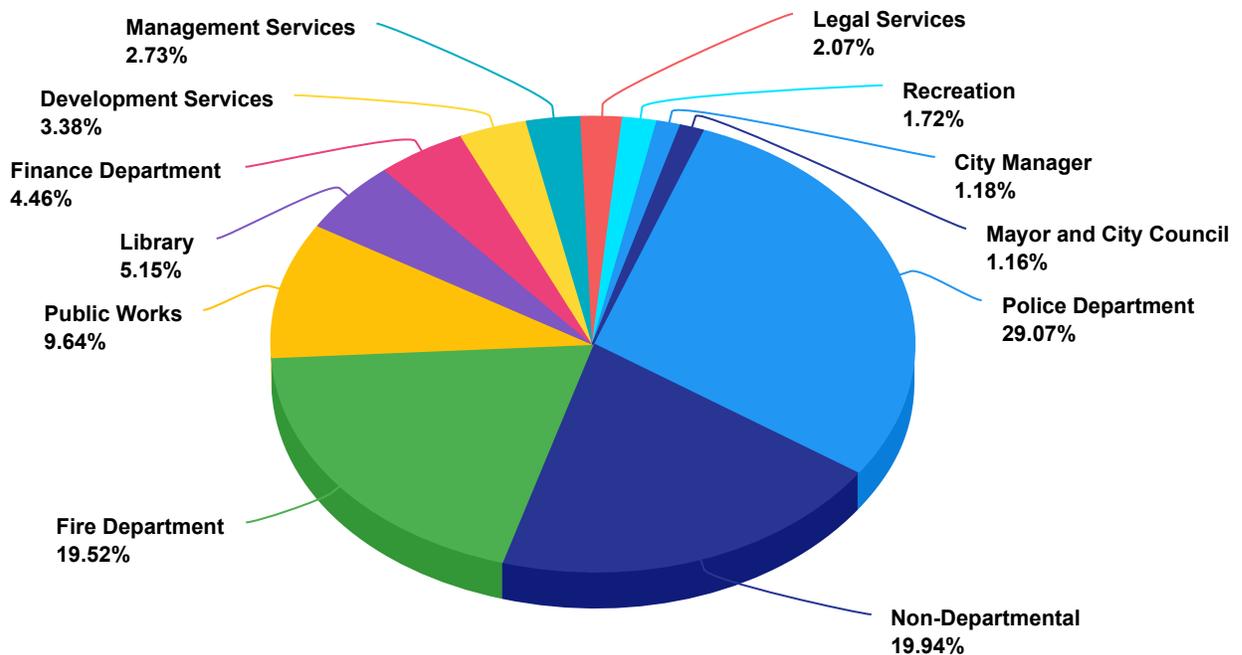
## GENERAL FUND BUDGET SUMMARY

DEPARTMENT	# OF EMP. *	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
Mayor and City Council	8	\$ 562,806	\$ 284,318	\$ -	\$ 847,124
City Manager	3	645,387	222,400	-	867,787
Management Services	9	1,144,739	854,015	-	1,998,754
Finance Department	24	2,407,187	860,805	-	3,267,992
Legal Services	10	1,439,826	78,950	-	1,518,776
Development Services	16	2,324,982	155,011	-	2,479,993
Police Department	119	16,950,056	4,341,330	15,000	21,306,386
Fire Department	85	10,462,544	3,734,765	108,500	14,305,809
Public Works	40	5,000,012	1,718,905	344,840	7,063,757
Recreation	8	1,057,393	202,843	-	1,260,236
Library	28	3,160,518	598,035	15,000	3,773,553
Non-Departmental **	0	719,000	12,599,577	1,296,000	14,614,577
<b>TOTALS</b>	<b>350</b>	<b>\$ 45,874,450</b>	<b>\$ 25,650,954</b>	<b>\$ 1,779,340</b>	<b>\$ 73,304,744</b>
		62.58%	34.99%	2.43%	

\* Number of benefitted employees

\*\* The Non-Departmental personnel costs relate to insurance benefits of retired employees

### EXPENDITURES BY DEPARTMENT



### MAYOR AND CITY COUNCIL



Back Row: David Spencer, Terry Peterson, Jeff Lambson, Tom Macdonald  
 Front Row: LaNae Millett, Mayor David Young, Debby Lauret

The City of Orem’s City Council consists of the Mayor and six Council members who are all elected at large. Although the Mayor leads the City Council, this position carries one vote equal to the rest of the City Council.

The City of Orem has a Manager/Council form of government which allows for a full-time City Manager and a part-time Mayor. The Mayor and Council members serve staggered four-year terms on a part-time basis. Elections in the City of Orem are non-partisan.

The Mayor and City Council members are as follows:

#### **Mayor**

David Young

#### **City Council Members**

Jeff Lambson	Tom Macdonald
Debby Lauret	David Spencer
Terry Peterson	LaNae Millett

The Mayor and City Council members participate with various commissions, committees, and councils. They include, but are not limited to, the following: Planning Commission, Beautification Advisory Commission, Arts Council, Heritage Advisory Commission, Historic Preservation Commission, Public Works Commission, Library Advisory Commission, Recreation Advisory Commission, Senior Citizens Advisory Commission, Natural Resources Stewardship Committee, Youth City Council, Oremfest Committee, CARE Advisory Commission, CDBG Advisory Commission, and the Transportation Commission.

## MAYOR AND CITY COUNCIL

### OVERVIEW

The Mayor and the six members of the City Council are elected to set policy for the City and to provide direction, resources, and leadership so that the City Manager may accomplish the position's duties and responsibilities. The City Manager, in turn, supports the Mayor and City Council by assisting them in accomplishing their duties and responsibilities by identifying problem areas needing their attention, preparing an annual budget, and advising them of the financial condition and needs of the City.

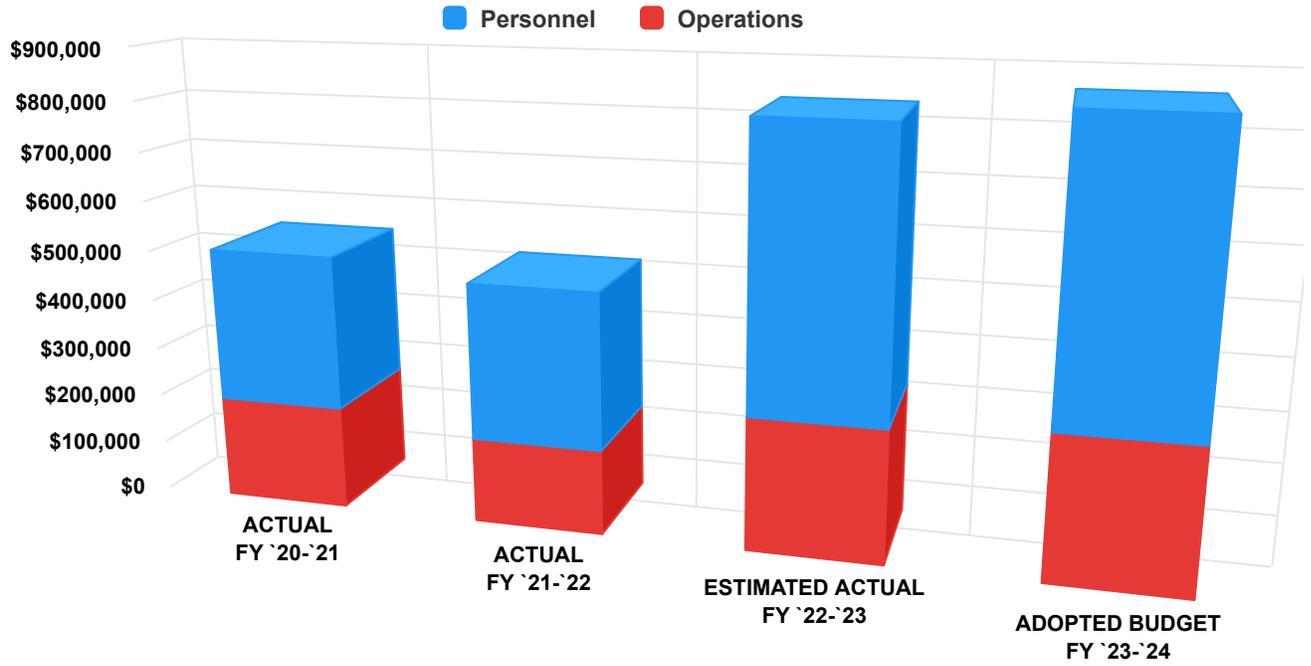
The Mayor presides at all council meetings and serves as Chairperson. The Mayor executes all bonds, notes, contracts, and written obligations of the City, as required by law. The Mayor represents the City in its external affairs and acts as the City's chief ceremonial officer. The Mayor makes appointments to advisory boards, commissions, and committees. The Mayor has all of the same powers, duties, and privileges as other City Council members.

City Council members determine City policy directives by passing, modifying, or repealing ordinances and/or resolutions. They appropriate funds for City operations and authorize the issuance of bonds and other debt instruments. They are to hold regular meetings in accordance with Utah State law. They appoint, evaluate, and remove, if necessary, the City Manager.

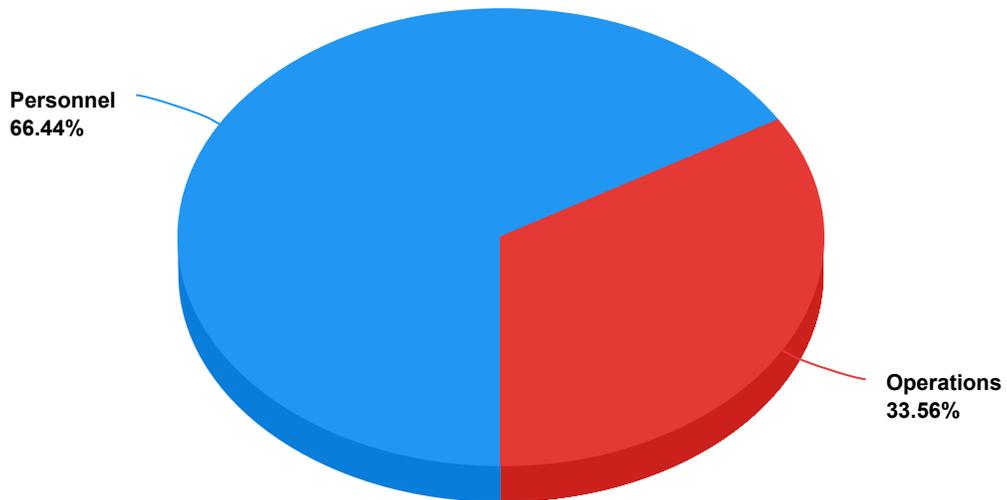
The Mayor and City Council department includes the following divisions:

- Mayor and City Council
- Community Promotion
- Advisory Boards and Commissions
- Legislative Counsel

### MAYOR AND CITY COUNCIL EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## MAYOR AND CITY COUNCIL EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Mayor and City Council</b>					
Personnel	\$ 305,794	\$ 308,403	\$ 345,674	\$ 346,284	7
Operations	81,578	110,017	103,500	103,500	
Capital	-	-	-	-	
	<u>387,372</u>	<u>418,420</u>	<u>449,174</u>	<u>449,784</u>	
<b>Community Promotion</b>					
Personnel	-	-	-	-	0
Operations	116,144	45,317	132,848	139,268	
Capital	-	-	-	-	
	<u>116,144</u>	<u>45,317</u>	<u>132,848</u>	<u>139,268</u>	
<b>Advisory Boards &amp; Commissions</b>					
Personnel	-	-	-	-	0
Operations	7,126	14,935	25,050	40,050	
Capital	-	-	-	-	
	<u>7,126</u>	<u>14,935</u>	<u>25,050</u>	<u>40,050</u>	
<b>Office of Legislative Counsel</b>					
Personnel	-	-	203,776	216,522	1
Operations	-	-	1,500	1,500	
Capital	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>205,276</u>	<u>218,022</u>	
<b>TOTAL MAYOR &amp; CITY COUNCIL</b>					
<b>Personnel</b>	<b>\$ 305,794</b>	<b>\$ 308,403</b>	<b>\$ 549,450</b>	<b>\$ 562,806</b>	<b>8</b>
<b>Operations</b>	<b>204,849</b>	<b>170,269</b>	<b>262,898</b>	<b>284,318</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTALS</b>	<b><u>\$ 510,643</u></b>	<b><u>\$ 478,672</u></b>	<b><u>\$ 812,348</u></b>	<b><u>\$ 847,124</u></b>	

\* Number of benefited employees

### CITY MANAGER

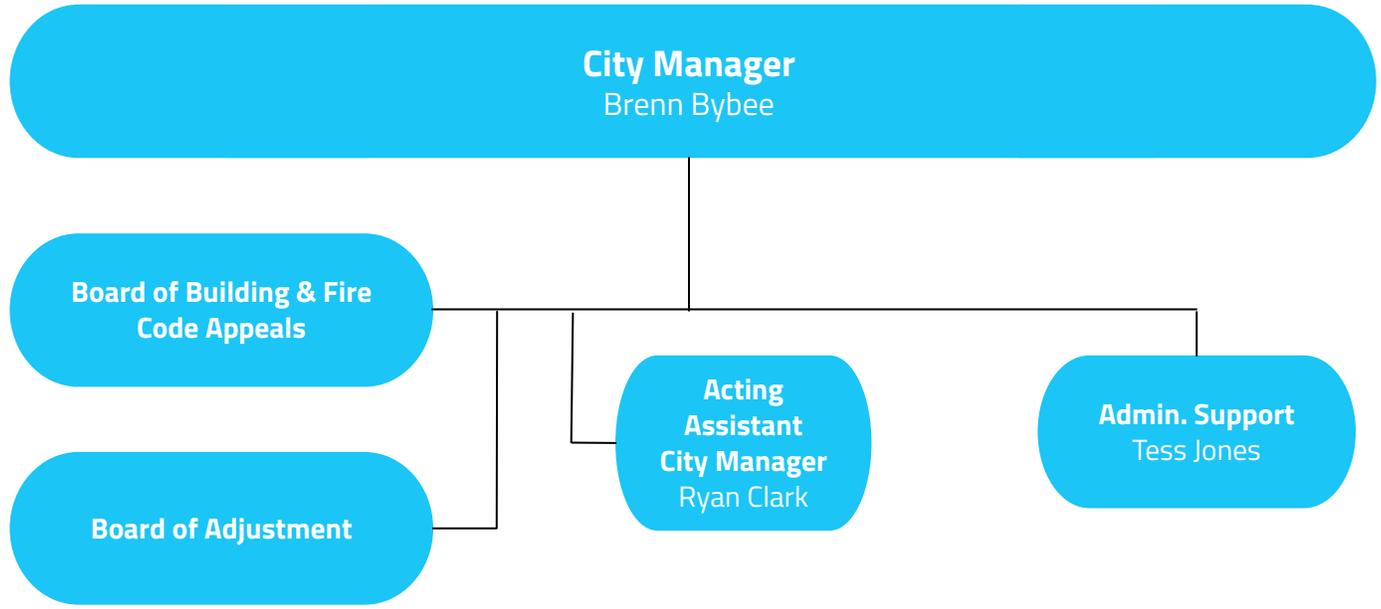


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

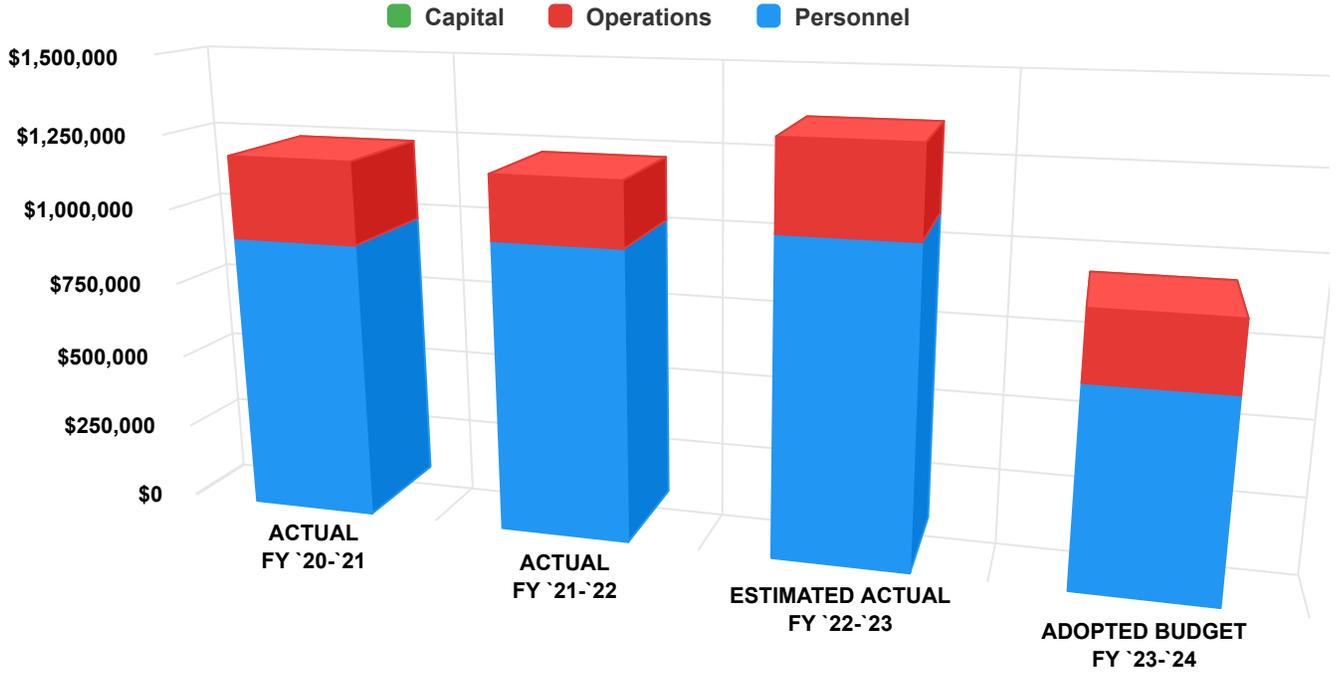
## **CITY MANAGER**

### **OVERVIEW**

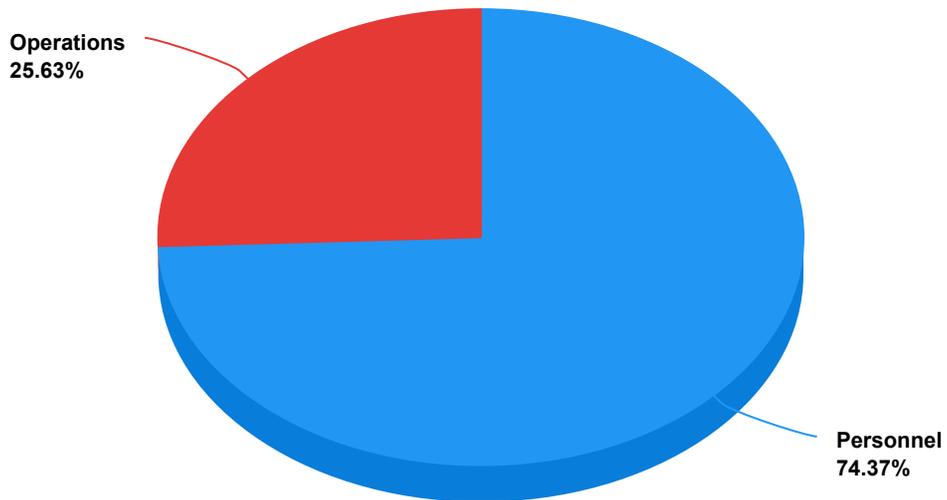
The City Manager’s department, through the City Manager’s Office, organizes and directs the management of the executive affairs of the City, provides oversight to the operating departments of the City, and ensures the policies, plans, and programs of the Mayor and City Council are implemented.

The City Manager’s Office also provides annual and special reports concerning the financial, administrative, and operational activities of the various offices, departments, boards, etc. of the City.

### CITY MANAGER EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## CITY MANAGER EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>City Manager's Office</b>					
Personnel	\$ 919,924	\$ 960,791	\$ 1,034,348	\$ 645,387	3
Operations	223,721	160,226	238,800	222,400	
Capital	-	-	-	-	
	<u>1,143,646</u>	<u>1,121,017</u>	<u>1,273,148</u>	<u>867,787</u>	
<b>Neighborhoods in Action</b>					
Personnel	-	-	-	-	0
Operations	41,540	48,826	44,500	-	
Capital	-	-	-	-	
	<u>41,540</u>	<u>48,826</u>	<u>44,500</u>	<u>-</u>	
<b>TOTAL CITY MANAGER</b>					
<b>Personnel</b>	<b>\$ 919,924</b>	<b>\$ 960,791</b>	<b>\$ 1,034,348</b>	<b>\$ 645,387</b>	<b>3</b>
<b>Operations</b>	<b>\$ 265,262</b>	<b>\$ 209,052</b>	<b>\$ 283,300</b>	<b>\$ 222,400</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTALS</b>	<b><u>\$ 1,185,186</u></b>	<b><u>\$ 1,169,843</u></b>	<b><u>\$ 1,317,648</u></b>	<b><u>\$ 867,787</u></b>	

\* Number of benefitted employees

## CITY MANAGER PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b>City Manager's Office</b>						
Full-time:						
City Manager	Merit	\$78.15	\$117.23	1.00	1.00	1.00
Assistant City Manager	Merit	\$71.36	\$107.04	1.00	1.00	1.00
Deputy City Manager	N/A	N/A	N/A	1.00	1.00	0.00
Executive Assistant (City Manager)	Merit	\$24.00	\$39.06	1.00	1.00	1.00
				6.00	5.00	3.00
Variable-hour/Seasonal:						
Management Intern	N/A	\$14.00	\$21.00	0.85	1.25	0.00
				6.85	6.25	3.00
<b>TOTAL CITY MANAGER</b>						
<b>Full-time</b>				<b>6.00</b>	<b>5.00</b>	<b>3.00</b>
<b>Variable-hour/Seasonal</b>				<b>1.90</b>	<b>1.25</b>	<b>0.00</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>17.90</b>	<b>17.25</b>	<b>3.00</b>

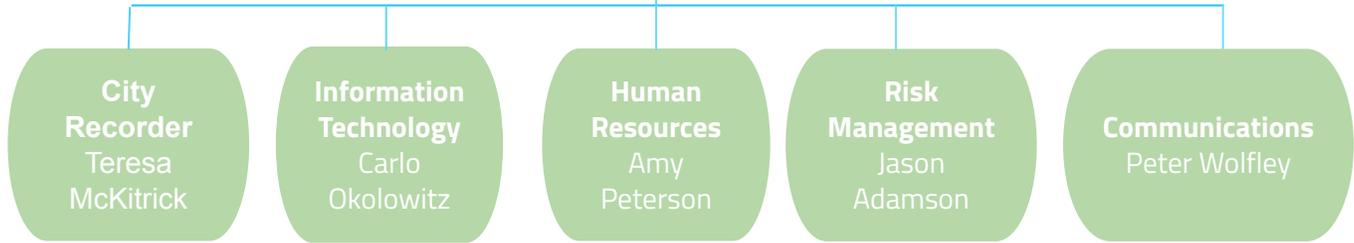


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

# Management Services



- Records Retention & Management
- Elections
- City Council Meeting Agendas & Information

- Software Design, Development, Support
- Network Design, Implementation, & Maintenance
- Computer Operations, Device Support, Training, & Maintenance
- Telecommunications (including Wireless)
- Library I.T.

- Compensation
- Benefits
- Recruitment

- Insurance
- Safety Training
- Claims Settlement

- PIO Marketing

## MANAGEMENT SERVICES

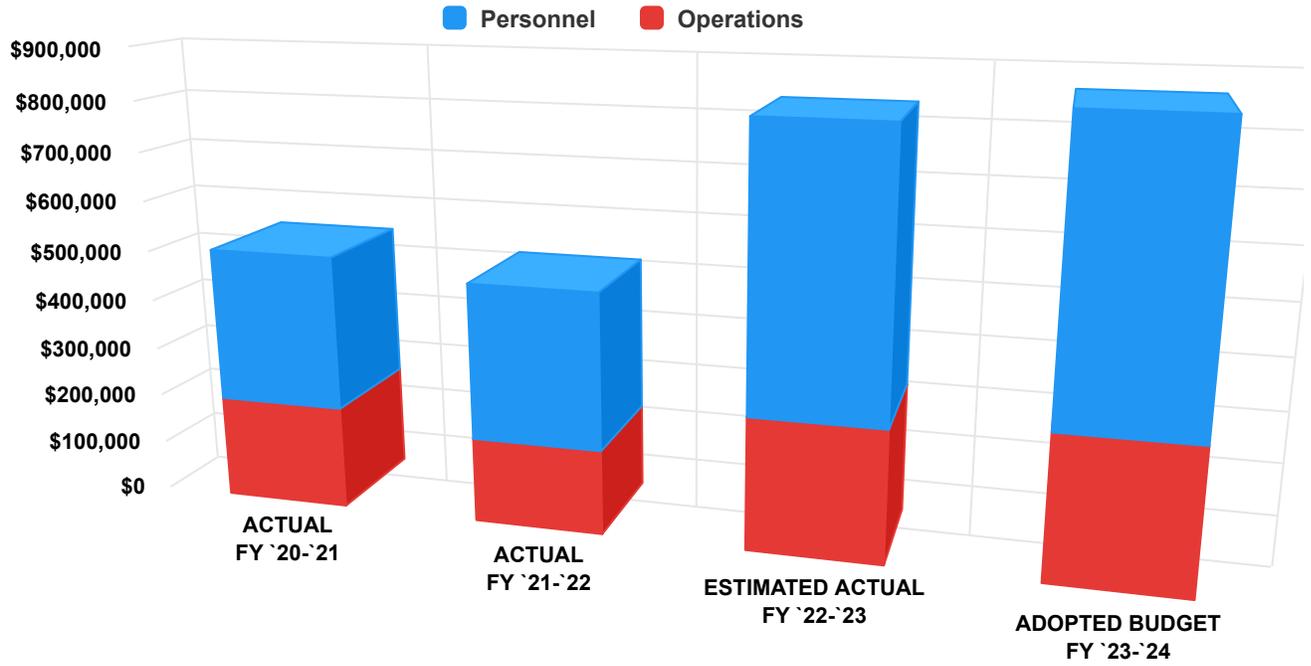
### OVERVIEW

The Management Services department provides Human Resources, Risk Management, and IT services to all departments of the City along with the administration of the City Recorder's Office and Public Information Office.

The Management Services department includes the following divisions:

- Management Services Administration
- City Recorder
- Information Technology (*Information Technology Fund*)
- Human Resources
- Risk Management (*Self Insurance Fund*)
- Communications

### MANAGEMENT SERVICES EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)

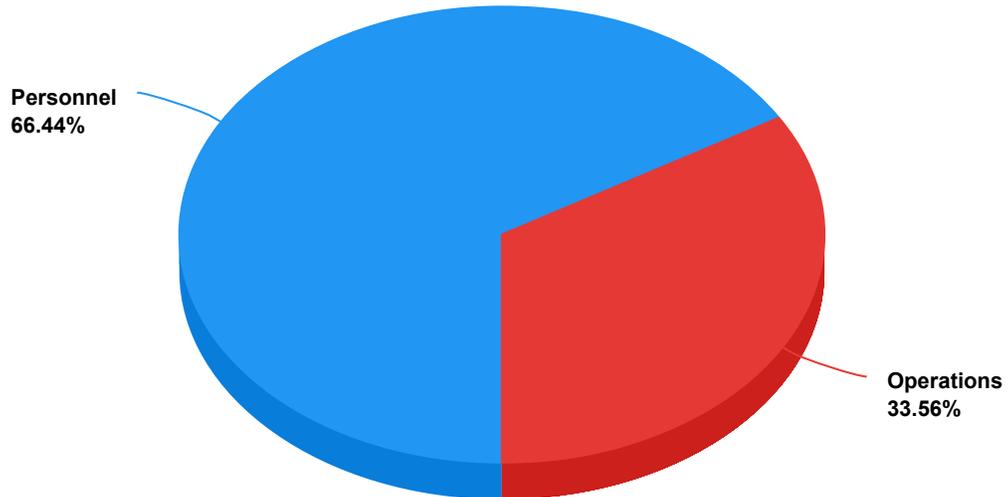


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## MANAGEMENT SERVICES EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Management Services Administration</b>					
Personnel	\$ -	\$ -	\$ -	\$ 282,842	2
Operations	-	-	-	38,375	
Capital	-	-	-	-	
	-	-	-	321,217	
<b>Human Resources</b>					
Personnel	339,047	405,053	343,230	414,687	4
Operations	212,017	344,521	430,866	326,940	
Capital	-	-	-	-	
	551,063	749,574	774,096	741,627	
<b>Communications</b>					
Personnel	-	-	-	317,282	2
Operations	-	-	-	240,200	
Capital	-	-	-	-	
	-	-	-	557,482	
<b>City Recorder</b>					
Personnel	143,604	143,604	177,027	129,928	1
Operations	208,102	208,102	231,100	248,500	
Capital	-	-	-	-	
	157,279	351,705	408,127	378,428	
<b>TOTAL MANAGEMENT SERVICES DEPARTMENT</b>					
<b>Personnel</b>	<b>\$ 482,650</b>	<b>\$ 548,656</b>	<b>\$ 520,257</b>	<b>\$ 1,144,739</b>	<b>9</b>
<b>Operations</b>	<b>420,118</b>	<b>552,623</b>	<b>661,966</b>	<b>854,015</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTALS</b>	<b>\$ 902,769</b>	<b>\$ 1,101,279</b>	<b>\$ 1,182,223</b>	<b>\$ 1,998,754</b>	

\* Number of benefitted employees

## MANAGEMENT SERVICES PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY 21-22	FY `21-`22	BUDGET FY `22-`23
<b>Management Services Admin</b>						
Full-time:						
Management Services Director	Merit	\$60.62	\$90.92	0.00	1.00	1.00
Management Analyst	Merit	\$33.26	\$49.90	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
				1.00	2.00	2.00
<b>Human Resources</b>						
Full-time:						
Human Resource Division Manager	Merit	\$42.49	\$67.79	1.00	1.00	1.00
Payroll and Benefits Administrator	Merit	\$26.04	\$45.99	1.00	1.00	1.00
Human Resource Generalist	Merit	\$20.39	\$33.18	<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
				4.00	4.00	4.00
<b>Communications</b>						
Full-time:						
Communications Manager - PIO	Merit	\$39.16	\$63.73	1.00	1.00	1.00
Management Analyst	Merit	\$22.12	\$43.63	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Communication Interns	N/A	\$20.00	\$20.00	0.00	4.00	4.00
<b>City Recorder</b>						
Full-time:						
City Recorder	Merit	\$30.66	\$58.74	1.00	1.00	1.00
Deputy City Recorder	N/A	N/A	N/A	<u>1.00</u>	<u>0.00</u>	<u>0.00</u>
				2.00	1.00	1.00
Variable-hour/Seasonal:						
Assistant / Filing Clerk	N/A	\$7.25	\$13.89	0.75	0.75	0.75
<b>TOTAL MANAGEMENT SERVICES</b>						
<b>Full-time</b>				<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b>Variable-hour/Seasonal</b>				<b>0.75</b>	<b>4.75</b>	<b>4.75</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>9.75</b>	<b>13.75</b>	<b>13.75</b>

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# FINANCE

**Director**  
Brandon C. Nelson, CPA

**Justice Court**  
Jody Thenot

**Treasury**  
Kathy Lehrer

- Utility Billing
- Investments
- Debt Service
- Cash Handling
- Accounts Receivable
- Special Assessments

**Accounting**  
Brandon Nelson, CPA

- Payroll
- Accounts Payable
- Purchasing
- Warehousing
- Fixed assets
- Internal Audit
- Financial Records & Reporting
- Debt Management

**Purchasing & Budget**  
Trevor Bell

- Bids & RFP's
- Policies & Procedures
- Financial Analysis
- Grant Monitoring
- Purchasing Card Administration
- Budget
- Budget Amendments

## FINANCE

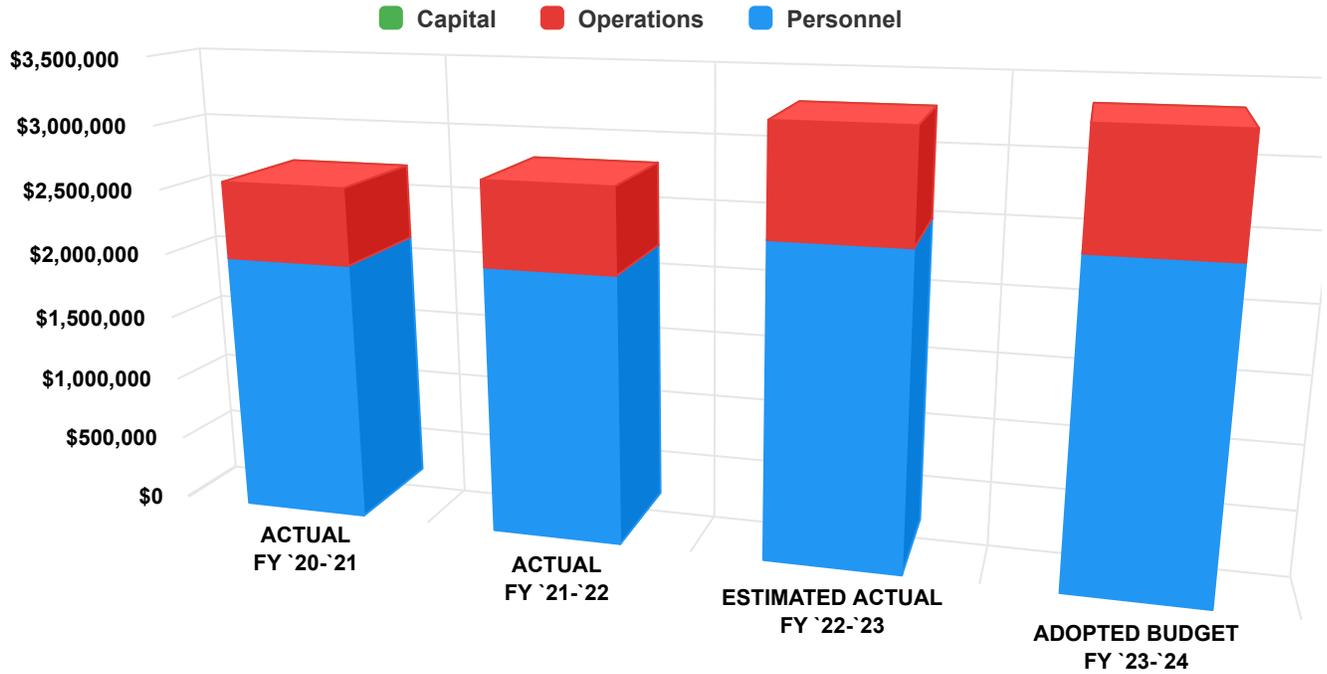
### OVERVIEW

The Finance department provides treasury, accounting, budgeting, payroll, utility billing, accounts receivable, procurement, and warehousing services to all departments of the City along with the administration of the Justice Court.

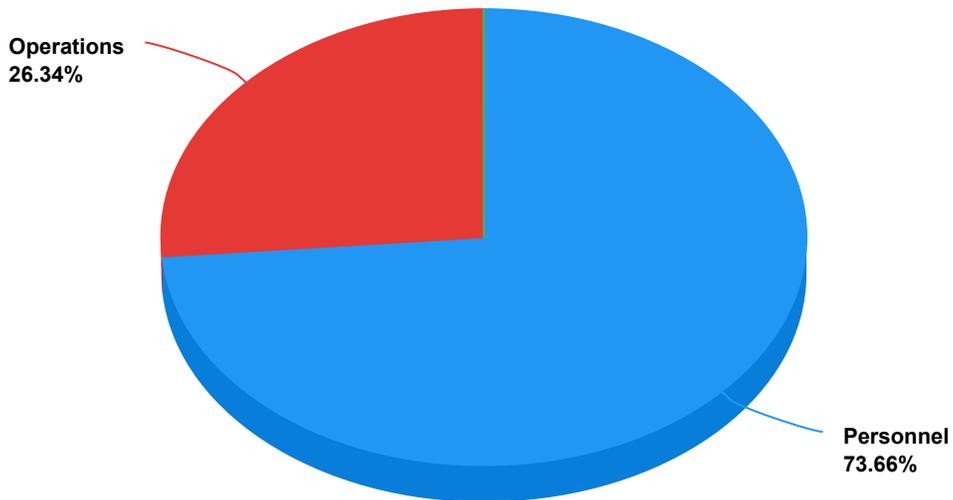
The Finance department includes the following divisions:

- Finance Department Administration
- City Treasurer
- Debt Service (*Debt Service Fund*)
- 311 Services / Utility Billing
- Accounting & Budget
- Accounts Receivable
- Purchasing (*Purchasing & Warehousing Fund*)
- Liaison to the Justice Court

### FINANCE DEPARTMENT EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## FINANCE

### EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Finance Administration</b>					
Personnel	\$ 192,850	\$ 194,829	\$ 210,091	\$ 220,366	1
Operations	85,843	96,185	124,644	154,327	
Capital	-	-	-	-	
	<u>278,693</u>	<u>291,014</u>	<u>334,735</u>	<u>374,693</u>	
<b>City Treasurer</b>					
Personnel	132,554	144,754	155,436	161,760	1
Operations	6,792	63,419	11,400	11,400	
	<u>139,346</u>	<u>208,172</u>	<u>166,836</u>	<u>173,160</u>	
<b>311 Services / Utility Billing</b>					
Personnel	791,695	807,619	909,393	857,424	11
Operations	250,122	193,612	296,700	299,000	
Capital	-	-	-	-	
	<u>1,041,817</u>	<u>1,001,231</u>	<u>1,206,093</u>	<u>1,156,424</u>	
<b>Accounting &amp; Budget</b>					
Personnel	225,494	195,785	308,684	343,788	3
Operations	20,295	25,241	43,150	43,150	
Capital	-	-	-	-	
	<u>245,790</u>	<u>221,026</u>	<u>351,834</u>	<u>386,938</u>	
<b>Justice Court</b>					
Personnel	662,709	718,550	790,771	823,849	8
Operations	222,641	258,279	352,928	352,928	
Capital	5,514	-	-	-	
	<u>890,863</u>	<u>976,829</u>	<u>1,143,699</u>	<u>1,176,777</u>	
<b>TOTAL FINANCE</b>					
Personnel	<b>\$ 2,005,302</b>	<b>\$ 2,061,537</b>	<b>\$ 2,374,375</b>	<b>\$ 2,407,187</b>	<b>24</b>
Operations	<b>585,692</b>	<b>636,736</b>	<b>828,822</b>	<b>860,805</b>	
Capital	<b>5,514</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTALS</b>	<b><u>\$ 2,596,508</u></b>	<b><u>\$ 2,698,273</u></b>	<b><u>\$ 3,203,197</u></b>	<b><u>\$ 3,267,992</u></b>	

\* Number of benefitted employees

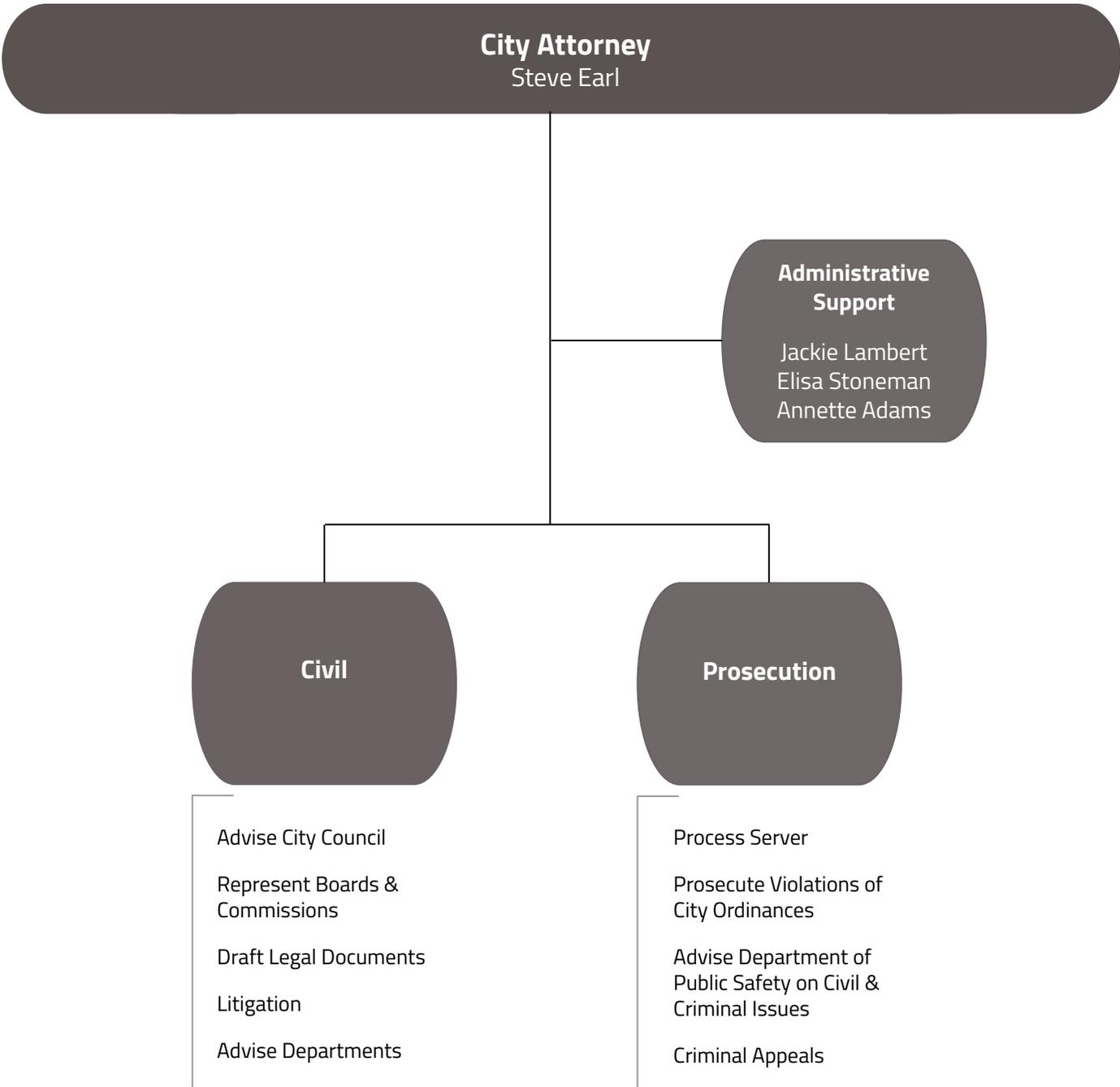
## FINANCE

### PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b>Finance Administration</b>						
Full-time:						
Finance Director	Merit	\$60.62	\$90.92	1.00	1.00	1.00
				1.00	1.00	1.00
<b>City Treasurer</b>						
Full-time:						
Treasury Division Manager	Merit	\$39.54	\$59.32	1.00	1.00	1.00
				1.00	1.00	1.00
<b>311 Services / Utility Billing</b>						
Full-time:						
Customer Service Supervisor	Step	\$28.66	\$36.30	2.00	2.00	2.00
Customer Service Specialist	Step	\$21.18	\$23.15	8.00	9.00	9.00
				11.00	11.00	11.00
<b>Accounting &amp; Budget</b>						
Full-time:						
Accounting Division Manager	Merit	\$18.00	\$27.00	1.00	1.00	1.00
Senior Accountant	Merit	\$18.00	\$27.00	0.00	1.00	0.00
Accountant	Merit	\$26.04	\$39.06	2.00	1.00	2.00
				3.00	3.00	3.00
<b>Justice Court</b>						
Full-time:						
Justice Court Judge	Merit	\$78.15	\$117.23	1.00	1.00	1.00
Justice Court Administrator	Merit	\$36.45	\$54.67	1.00	1.00	1.00
Judicial Assistant Lead	Step	\$24.84	\$31.47	2.00	2.00	2.00
Judicial Assistant II	Step	\$22.51	\$24.60	3.00	4.00	4.00
				7.00	8.00	8.00
Variable-hour/Seasonal:						
Judicial Assistant Lead	N/A	\$14.38	\$21.57	0.25	0.25	0.25
Assistant Court Clerk	N/A	\$11.04	\$16.56	0.75	0.00	0.00
				1.00	0.25	0.25
				8.00	8.25	8.25
<b>TOTAL FINANCE</b>						
<b>Full-time</b>				<b>23.00</b>	<b>24.00</b>	<b>24.00</b>
<b>Variable-hour/Seasonal</b>				<b>1.00</b>	<b>0.25</b>	<b>0.25</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>24.00</b>	<b>24.25</b>	<b>24.25</b>

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## LEGAL SERVICES



## LEGAL SERVICES

### OVERVIEW

The Legal Services department provides legal counsel and support to the Mayor and City Council, City Boards, Commissions, and Agencies, the City Manager, and all City departments. They attend all meetings of the City Council, Planning Commission, and Board of Adjustment.

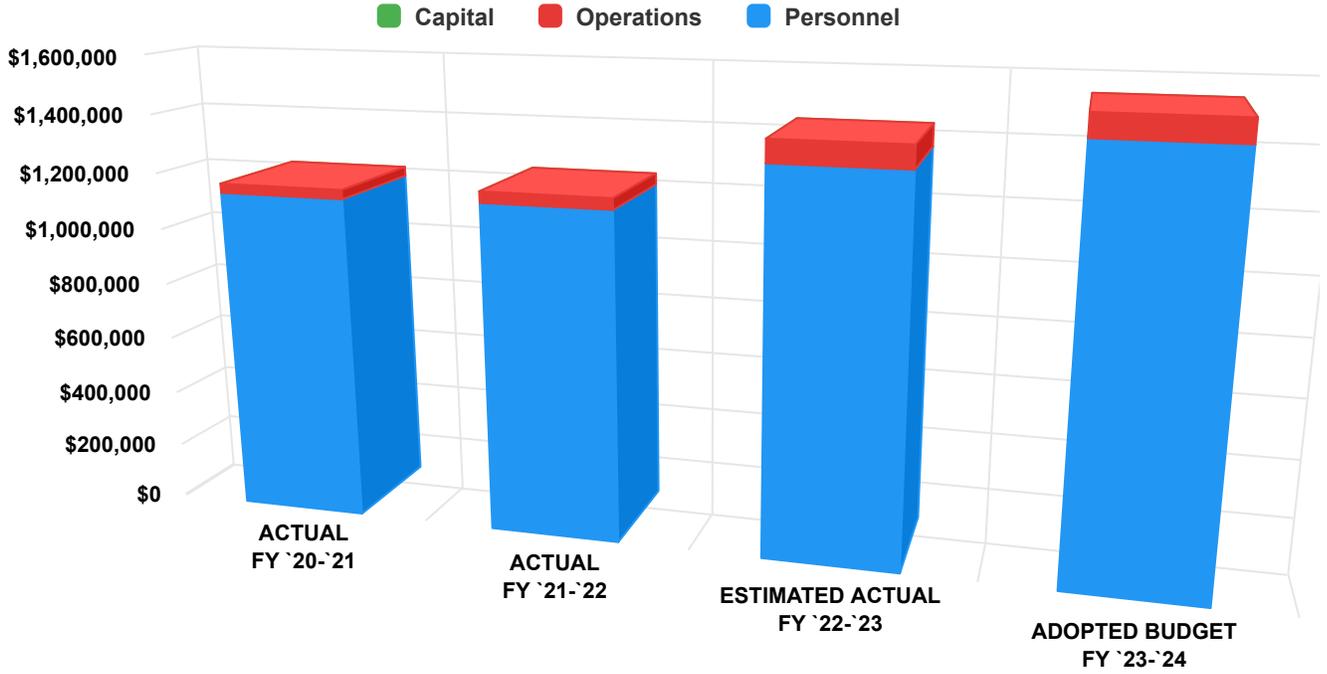
The department reviews and/or drafts all ordinances, resolutions, policies, contracts, legal opinions, and litigation documents. They provide legal training and attempt to minimize the City's exposure to adverse legal actions. They perform legal research and give legal advice to City departments. They frequently handle constitutional questions, planning and zoning issues, GRAMA requests, employment law issues, statutory compliance questions, and legal issues related to the City's various operations. The department also represents the City in lawsuits and claims brought against the City and serves as liaison between the City and its insurance defense counsel.

The department prosecutes all misdemeanor crimes committed in Orem. These crimes include domestic violence, DUI, assaults, disorderly conduct, drug and alcohol violations, lewdness, shoplifting and other thefts, nuisances, and animal violations. They also prosecute all traffic violations such as driving without insurance or on a suspended license, reckless driving, and moving violations such as speeding.

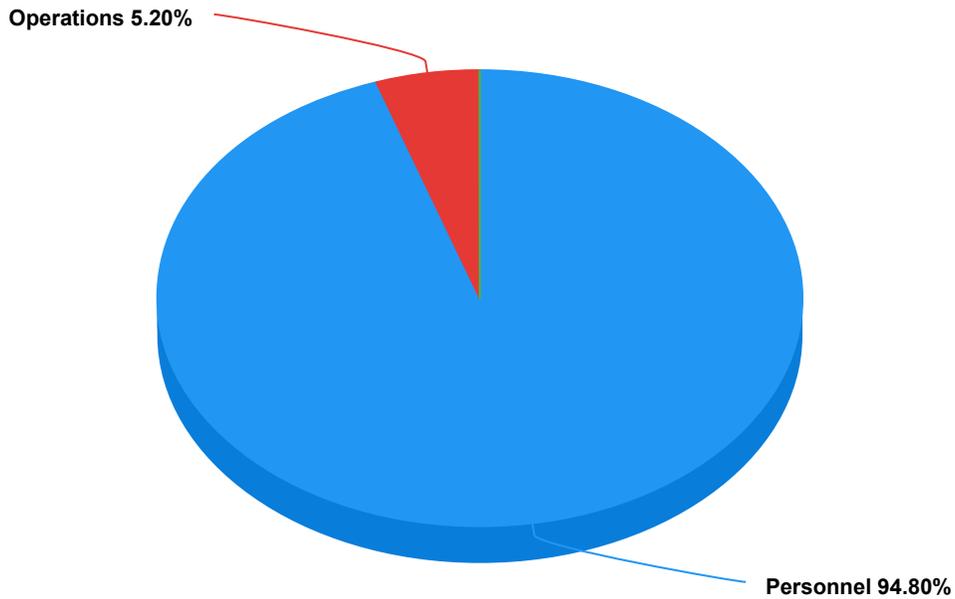
The Legal Services department consists of the following divisions:

- Administration
- Prosecution
- Civil

### LEGAL SERVICES EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## LEGAL SERVICES

### EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Legal Services Administration</b>					
Personnel	\$ 506,212	\$ 467,005	\$ 605,631	\$ 618,099	4
Operations	28,612	31,737	60,200	60,200	
Capital	-	-	-	-	
	<u>534,824</u>	<u>498,742</u>	<u>665,831</u>	<u>678,299</u>	
<b>Prosecution</b>					
Personnel	330,527	361,755	389,968	389,765	3
Operations	3,924	4,573	9,500	9,500	
Capital	-	-	-	-	
	<u>334,451</u>	<u>366,328</u>	<u>399,468</u>	<u>399,265</u>	
<b>Civil</b>					
Personnel	300,099	321,676	329,537	431,962	3
Operations	313	1,793	9,250	9,250	
Capital	-	-	-	-	
	<u>300,412</u>	<u>323,469</u>	<u>338,787</u>	<u>441,212</u>	
<b>TOTAL LEGAL SERVICES</b>					
<b>Personnel</b>	<b>\$ 1,136,838</b>	<b>\$ 1,150,435</b>	<b>\$ 1,325,136</b>	<b>\$ 1,439,826</b>	<b>10</b>
<b>Operations</b>	<b>32,849</b>	<b>38,104</b>	<b>78,950</b>	<b>78,950</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTALS</b>	<b><u>\$ 1,169,687</u></b>	<b><u>\$ 1,188,539</u></b>	<b><u>\$ 1,404,086</u></b>	<b><u>\$ 1,518,776</u></b>	

\* Number of benefitted employees

## LEGAL SERVICES PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b>Legal Services Administration</b>						
Full-time:						
City Attorney	Merit	\$65.77	\$98.65	1.00	1.00	1.00
Assistant City Attorney	Merit	\$42.49	\$63.73	1.00	1.00	1.00
Office Administrator	Merit	\$22.12	\$32.53	1.00	1.00	1.00
Administrative Assistant	Merit	\$20.00	\$30.00	1.00	1.00	1.00
				4.00	4.00	4.00
<b>Prosecution</b>						
Full-time:						
Prosecutor	Merit	\$39.54	\$63.73	2.00	2.00	2.00
Administrative Assistant	Merit	\$20.00	\$30.00	1.00	1.00	1.00
				3.00	3.00	3.00
Variable-hour/Seasonal:						
Prosecutor	Merit	\$39.16	\$63.73	0.70	0.70	0.70
Process Server	N/A	\$14.00	\$21.00	0.50	0.50	0.50
				1.20	1.20	1.20
				4.20	4.20	4.20
<b>Civil</b>						
Full-time:						
Deputy City Attorney	Merit	\$53.94	\$80.91	1.00	1.00	1.00
Assistant City Attorney	Merit	\$42.49	\$63.73	1.00	1.00	1.00
Legal Case Manager	Merit	\$20.39	\$30.58	0.00	1.00	1.00
				2.00	3.00	3.00
<b>TOTAL LEGAL SERVICES</b>						
<b>Full-time</b>				<b>9.00</b>	<b>10.00</b>	<b>10.00</b>
<b>Variable-hour/Seasonal</b>				<b>1.20</b>	<b>1.20</b>	<b>1.20</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>10.20</b>	<b>11.20</b>	<b>11.20</b>

## LEGAL SERVICES



EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

# DEVELOPMENT SERVICES

**Director**  
Ryan Clark

**Administrative Support**  
Lori Criman

## Planning & Zoning

Jason Bench  
Assistant Development Services Director

- Development Plans for Planning Commission & City Council
- Long Range Planning
- General Plan
- Historical Preservation Advisory Commission
- Statistics for Land Use, Zoning, Population & Building
- Special Projects
- Board of Adjustments

## Engineering

Sam Kelly, P.E.  
City Engineer

- Capital Improvement Projects
- Private Development & Transportation
- Construction
- Design
- Transportation Commission Liaison

## Building Safety

Paul Ashton

- Administration of Building Code
- File Reports & Inspection Data
- Plan Checking
- Building Abatement
- Business License Inspection
- Building Permit Inspection & Scheduling
- Board of Appeals

**Facilities Maintenance**  
Byron Workman

- Building Maintenance
- Automated Building System
- Custodial
- Building Security Systems
- Pest Control

**Economic Development**  
Kathi Lewis

## DEVELOPMENT SERVICES

### OVERVIEW

The Development Services department guides Orem's growth in a planned and coordinated manner. The department provides support staff for the Planning Commission, Historical Preservation Commission, Board of Adjustment, Transportation Advisory Commission, and Board of Appeals.

The department is responsible for enforcing adopted building codes and standards in order to protect life and property of those who work, live, and visit the city. They review and approve residential and commercial plans for structural integrity and code compliance, issue permits, and perform progress inspections for all new construction.

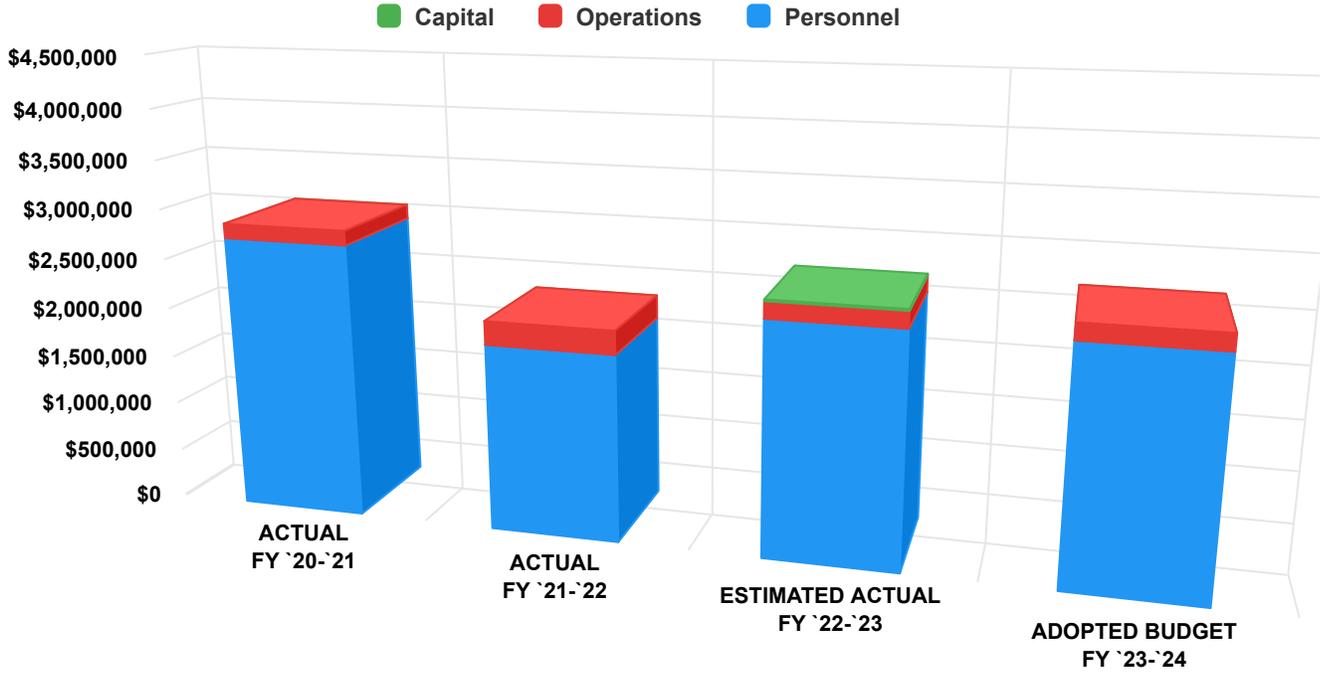
The department also designs, inspects, and/or manages all new public or private development of water, sewer, storm drain, fiber optic, concrete, and asphalt construction in the city. They also plan, coordinate, and improve intersections and roads which often includes transportation studies involving a multitude of government agencies and the general public.

The Development Review Committee (DRC) consists of key personnel from Development Services and other city departments to ensure compliance with all applicable city codes. The DRC reviews all requests and makes recommendations to the Planning Commission on items such as preliminary and final plats, site plans, conditional use permits, rezones, general plan amendments, annexations, and city boundary adjustments.

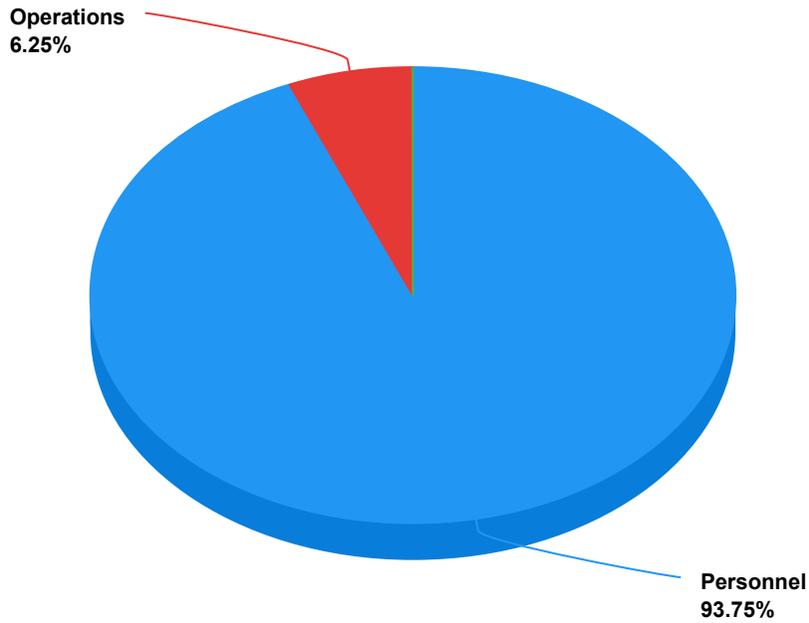
The Development Services department includes the following divisions:

- Development Services Administration
- Planning and Zoning (*Development Fees Fund*)
- Engineering
- Building Safety (*Development Fees Fund*)
- Facilities Maintenance (*Facilities Maintenance Fund*)
- Capital Projects (*Capital Improvement Projects Fund*)
- Capital Projects Management
- Economic Development

### DEVELOPMENT SERVICES EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## DEVELOPMENT SERVICES EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Development Services Administration</b>					
Personnel	\$ 253,468	\$ 295,128	\$ 358,834	\$ 386,435	2
Operations	9,585	14,769	22,028	22,028	
	<u>263,052</u>	<u>309,897</u>	<u>380,862</u>	<u>408,463</u>	
<b>Engineering</b>					
Personnel	162,604	173,264	187,374	196,414	1
Operations	36,378	32,826	53,619	56,289	
Capital	-	-	-	-	
	<u>198,981</u>	<u>206,091</u>	<u>240,993</u>	<u>252,703</u>	
<b>Construction</b>					
Personnel	252,987	330,610	406,989	412,717	3
Operations	5,816	31,775	10,120	13,419	
	<u>258,803</u>	<u>362,385</u>	<u>417,109</u>	<u>426,136</u>	
<b>Design</b>					
Personnel	486,601	550,019	605,158	676,280	5
Operations	15,093	16,344	27,385	27,385	
	<u>501,695</u>	<u>566,363</u>	<u>632,543</u>	<u>703,665</u>	
<b>Transportation / PD Development</b>					
Personnel	216,208	219,046	367,449	338,740	3
Operations	6,710	5,842	10,775	10,775	
	<u>222,917</u>	<u>224,887</u>	<u>378,224</u>	<u>349,515</u>	
<b>Economic Development</b>					
Personnel	200,998	208,184	228,247	130,934	1
Operations	34,255	120,734	16,850	17,850	
Capital	-	-	-	-	
	<u>235,252</u>	<u>328,919</u>	<u>245,097</u>	<u>148,784</u>	
<b>Capital Projects Management</b>					
Personnel	-	103,877	175,748	183,462	1
Operations	-	269	9,265	7,265	
Capital	-	-	30,000	-	
	<u>-</u>	<u>-</u>	<u>215,013</u>	<u>190,727</u>	
<b>TOTAL DEVELOPMENT SERVICES</b>					
<b>Personnel</b>	<b>\$ 2,758,728</b>	<b>\$ 1,880,129</b>	<b>\$ 2,329,799</b>	<b>\$ 2,324,982</b>	<b>16</b>
<b>Operations</b>	<b>137,963</b>	<b>222,559</b>	<b>150,042</b>	<b>155,011</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	
<b>TOTALS</b>	<b>\$ 2,896,691</b>	<b>\$ 2,102,688</b>	<b>\$ 2,509,841</b>	<b>\$ 2,479,993</b>	

\* Number of benefitted employees

## DEVELOPMENT SERVICES

### PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b>Development Services Administration</b>						
Full-time:						
Development Services Director	Merit	\$60.62	\$90.92	1.00	1.00	1.00
Office Administrator	Merit	\$22.12	\$32.53	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	1.00	1.00	1.00
				3.00	3.00	3.00
<b>Engineering</b>						
Full-time:						
City Engineer	Merit	\$50.02	\$75.03	1.00	1.00	1.00
<b>Construction</b>						
Full-time:						
Construction Engineer	Step	\$36.96	\$40.38	3.00	3.00	3.00
<b>Design</b>						
Full-time:						
Assistant City Engineer	Merit	\$46.10	\$69.15	1.00	1.00	1.00
City Surveyor	Merit	\$33.26	\$49.90	1.00	1.00	1.00
Senior Engineer	Step	\$46.61	\$57.33	0.00	1.00	1.00
Engineer II	Step	\$41.41	\$45.25	1.00	1.00	1.00
Associate Engineer	Step	\$32.69	\$35.72	3.00	1.00	1.00
				6.00	5.00	5.00
<b>Transportation / PD Development</b>						
Full-time:						
Engineering Section Manager	Merit	\$42.49	\$63.73	1.00	1.00	1.00
Senior Engineer	Step	\$46.61	\$57.33	0.00	2.00	1.00
Engineer II	Step	\$41.41	\$45.25	2.00	0.00	1.00
				3.00	3.00	3.00
<b>Economic Development</b>						
Full-time						
Economic Development Division Manager	Merit	\$36.09	\$54.14	1.00	1.00	1.00
<b>Capital Projects Management</b>						
Full-time						
Capital Projects Manager	Merit	\$43.74	\$65.61	1.00	1.00	1.00
<b>TOTAL DEVELOPMENT SERVICES</b>						
<b>Full-time</b>				<b>16.00</b>	<b>15.00</b>	<b>15.00</b>
<b>Variable-hour/Seasonal</b>				<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>17.00</b>	<b>16.00</b>	<b>16.00</b>

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# POLICE

## Police Chief

Josh T. Adams

### Administrative Support

Katie Smith

### Patrol Services

Bryan Robinson

- Patrol Services
- Traffic Enforcement
- Canine Unit
- Warrants
- Traffic School Program
- Paper Services
- Justice Court Security
- Bailiffs
- Special Equipment

### Investigation Services

Todd Mallinson

- Criminal Investigations
- Sex Crimes
- Major Crimes Task Force
- School Resource Officers
- Fraud
- Victim Assistance Advocates
- Internal Affairs
- Gang Enforcement
- SWAT Team

### Support Services

Mark Sorensen

- Media Relations & Public Information
- Police Training
- Property Room & Holding Facility
- Records & Computer Services
- 911 Center Liaison
- Volunteer Program & Citizens Academy
- Crime Prevention
- Crossing Guards
- Community Education
- Animal Control & Transport Officers

## POLICE

### OVERVIEW

The Police department pro-actively serves and protects the community 24 hours a day, 7 days a week in order to make Orem a safe place to live, work, and play. The department provides police, investigation, and support services in partnership with the community to produce this safe environment and high quality of life for the citizens of Orem.

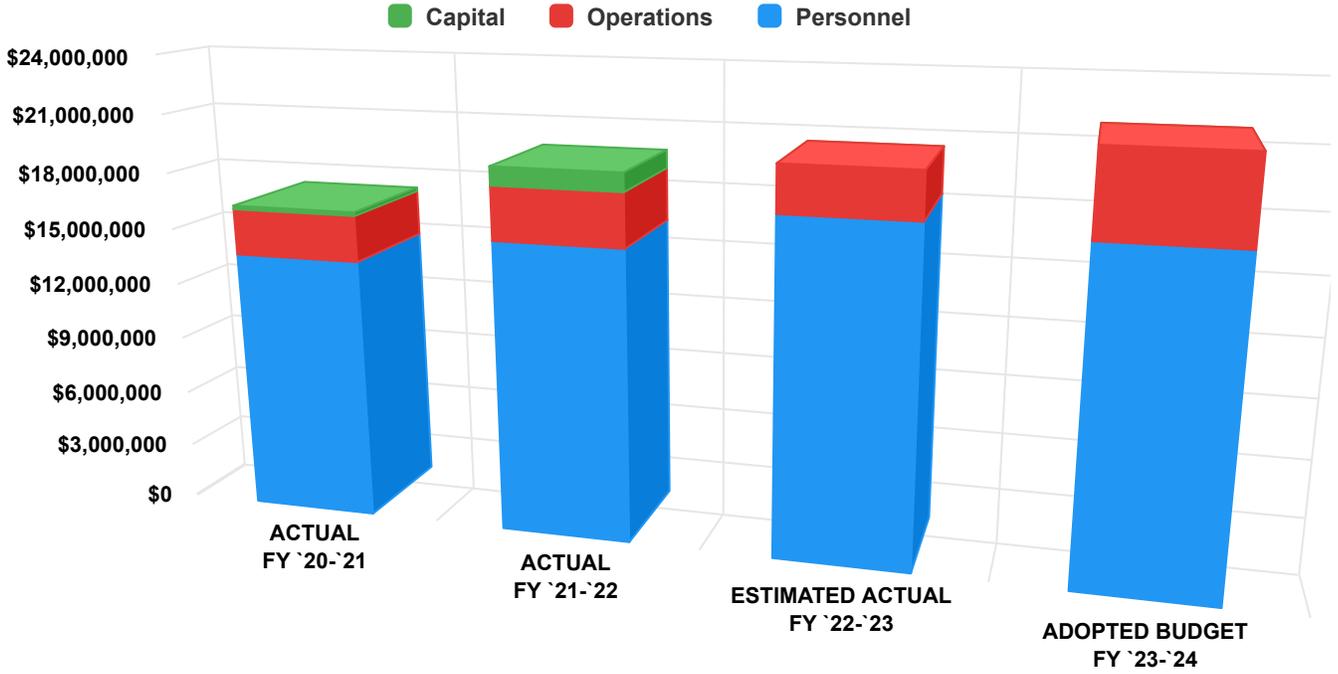
The 91 existing sworn officers deal with a variety of issues including traffic accidents, missing children, burglaries, medical emergencies, assaults, homicides, drug investigations, computer crimes, white collar crime, crimes against children, gang enforcement, and nuisance ordinance violations. Two animal control officers enforce animal violations throughout the City.

The City's 911 Dispatch center was consolidated with Provo City's Dispatch Center on January 1, 2023. The consolidation has the potential to increase service levels, enhance training, reduce overhead, and improve efficiencies. The consolidated dispatch center budget is split based on population and the average number of calls.

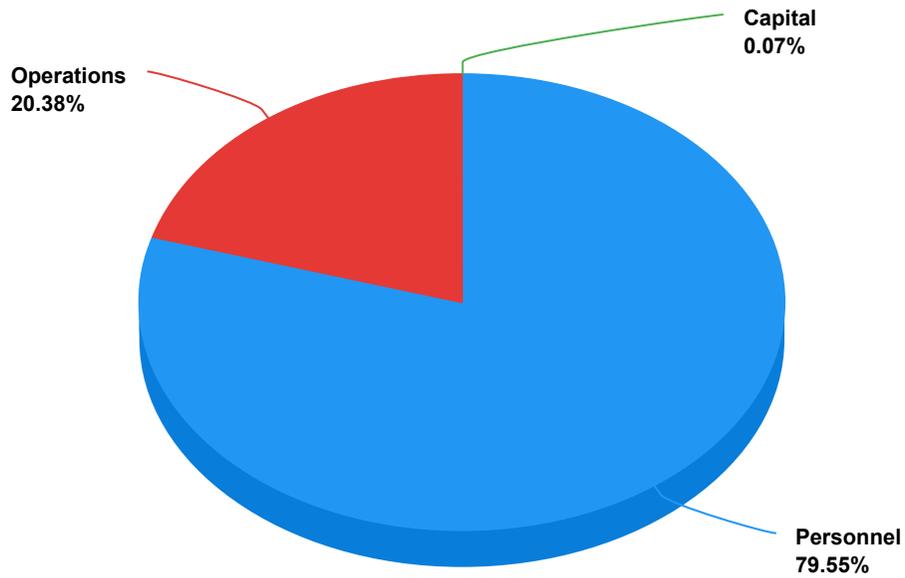
The Police department includes the following divisions:

- Police Administration
- Patrol Services
- Alcohol Enforcement
- Traffic Enforcement
- Mental Health Unit
- Investigation Services
- Major Crimes Task Force (Multi-jurisdictional)
- Metro SWAT Team
- Support Services
- Victims and Children Assistance
- Animal Control
- Neighborhood Improvement Team

### POLICE EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## POLICE

### EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Police Administration</b>					
Personnel	\$ 177,274	\$ 240,449	\$ 366,391	\$ 410,472	2
Operations	678,608	835,617	786,548	875,889	
Capital	4,218	311,048	15,000	15,000	
	860,100	1,387,114	1,167,939	1,301,361	
<b>Patrol Services</b>					
Personnel	6,315,696	7,355,426	8,705,709	8,952,202	67
Operations	542,194	735,977	662,307	966,019	
Capital	140,195	489,882	-	-	
	6,998,085	8,581,285	9,368,016	9,918,221	
<b>Alcohol Enforcement</b>					
Personnel	64,113	102,698	116,372	120,000	1
Operations	3,745	8,102	9,089	10,435	
	67,858	110,800	125,461	130,435	
<b>Investigation Services / NIT</b>					
Personnel	3,870,892	3,894,830	4,068,072	4,471,566	30
Operations	181,839	178,101	189,388	357,805	
Capital	-	45,750	-	-	
	4,052,730	4,118,680	4,257,460	4,829,371	
<b>Major Crime Task Force</b>					
Personnel	229,595	243,376	170,239	170,239	1
Operations	520,094	593,218	309,000	309,000	
Capital	-	-	-	-	
	749,689	836,594	479,239	479,239	
<b>Victims / Children Assistance</b>					
Personnel	244,500	232,494	259,965	274,896	3
Operations	10,092	5,318	19,270	19,270	
	254,592	237,812	279,235	294,166	
<b>Support Services</b>					
Personnel	2,953,882	3,254,495	3,744,740	2,550,681	15
Operations	386,571	445,432	443,990	1,802,912	
Capital	50,343	143,804	-	-	
	1,359,866	3,843,731	4,188,730	4,353,593	
<b>TOTAL POLICE DEPARTMENT</b>					
Personnel	\$ 13,855,951	\$ 15,323,767	\$ 17,431,488	\$ 16,950,056	119
Operations	2,323,143	\$ 2,801,765	\$ 2,419,592	\$ 4,341,330	
Capital	194,756	990,483	15,000	15,000	
<b>TOTALS</b>	<b>\$ 16,373,850</b>	<b>\$ 19,116,016</b>	<b>\$ 19,866,080</b>	<b>\$ 21,306,386</b>	

\* Number of benefitted employees

## POLICE PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Police Administration</b>						
Full-time:						
Chief of Police	Merit	\$65.77	\$98.65	1.00	1.00	1.00
Office Administrator	Merit	\$22.12	\$32.53	1.00	1.00	1.00
				2.00	2.00	2.00
<b>Patrol Services</b>						
Full-time:						
Police Captain	Step	\$61.08	\$70.81	1.00	1.00	1.00
Police Lieutenant	Step	\$52.17	\$60.48	3.00	3.00	3.00
Police Sergeant	Step	\$43.26	\$51.65	7.00	7.00	7.00
Police Officer	Step	\$27.49	\$42.83	52.00	56.00	56.00
				63.00	67.00	67.00
<b>Alcohol Enforcement</b>						
Full-time:						
Police Officer	Step	\$27.49	\$42.83	1.00	1.00	1.00
<b>Investigation Services</b>						
Full-time:						
Police Captain	Step	\$61.08	\$70.81	1.00	1.00	1.00
Police Lieutenant	Step	\$52.17	\$60.48	2.00	2.00	2.00
Police Sergeant	Step	\$43.26	\$51.65	8.00	8.00	8.00
Police Officer	Step	\$27.49	\$42.83	19.00	19.00	19.00
				30.00	30.00	30.00
<b>Major Crimes Task Force</b>						
Full-time:						
Office Administrator	Merit	\$22.12	\$32.53	1.00	1.00	1.00
<b>Victims / Children Assistance</b>						
Full-time:						
Victim Advocate Supervisor	Merit	\$24.00	\$36.00	2.00	1.00	1.00
Victim Advocate	Merit	\$20.59	\$30.88	1.00	2.00	2.00
				3.00	3.00	3.00
<b>Communications</b>						
Full-time:	Various	Various	Various	19.00	21.00	0.00
Part-time:	Various	Various	Various	1.50	0.00	0.00
Variable-hour/Seasonal:	Various	Various	Various	1.30	1.30	0.00

## POLICE PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b>Support Services</b>						
Full-time:						
Police Captain	Step	\$61.08	\$70.81	1.00	1.00	1.00
Police Lieutenant	Step	\$52.17	\$60.48	2.00	2.00	2.00
Police Officer	Step	\$27.49	\$42.83	1.00	1.00	1.00
Crime Analyst-Police Body-Car Camera Specialist	Merit	\$22.12	\$33.18	1.00	1.00	1.00
Forensic Evidence Technician	Merit	\$20.99	\$31.48	1.00	1.00	2.00
Records Office Supervisor	Merit	\$24.00	\$36.00	1.00	1.00	1.00
Community Service Specialist	Merit	\$18.00	\$27.00	3.00	3.00	3.00
				<u>11.00</u>	<u>11.00</u>	<u>11.00</u>
Variable-hour/Seasonal:						
Evidence Technicain Assistant	N/A	\$16.00	\$24.00	0.25	0.25	0.25
Secretary	N/A	\$14.00	\$21.00	0.50	0.50	0.50
Crossing Guard	N/A	\$12.00	\$18.00	15.50	15.50	15.50
				<u>16.25</u>	<u>16.25</u>	<u>16.25</u>
				<u>27.25</u>	<u>27.25</u>	<u>27.25</u>
<b>Community Services</b>						
Full-time:						
Community Services Manager	Merit	\$39.54	\$59.32	1.00	1.00	1.00
Lead Neighborhood Improvement Officer	Merit	\$22.12	\$32.53	1.00	1.00	1.00
Neighborhood Improvement Officer	Merit	\$20.39	\$30.58	2.00	2.00	2.00
				<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
<b>Animal Control &amp; Bailiffs</b>						
Full-time:						
Animal Control Officer	Traditional	\$19.99	\$29.98	2.00	2.00	2.00
<b>TOTAL POLICE</b>						
<b>Full-time</b>				<b>136.00</b>	<b>142.00</b>	<b>121.00</b>
<b>Part-time</b>				<b>1.50</b>	<b>0.00</b>	<b>0.00</b>
<b>Variable-hour/Seasonal</b>				<b>17.55</b>	<b>17.55</b>	<b>16.25</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b><u>155.05</u></b>	<b><u>159.55</u></b>	<b><u>137.25</u></b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

# FIRE

**Fire Chief**  
 Marc R. Sanderson

**Administrative Support**  
 Hilary Kline  
 Lizzie Curtis  
 Rachel Thomas

**Fire Operations & Prevention**

**EMS Operations**  
 Lon Myers  
 Assistant Fire Chief

**Fire Operations & Training**  
 Shaun Hirst  
 Assistant Fire Chief

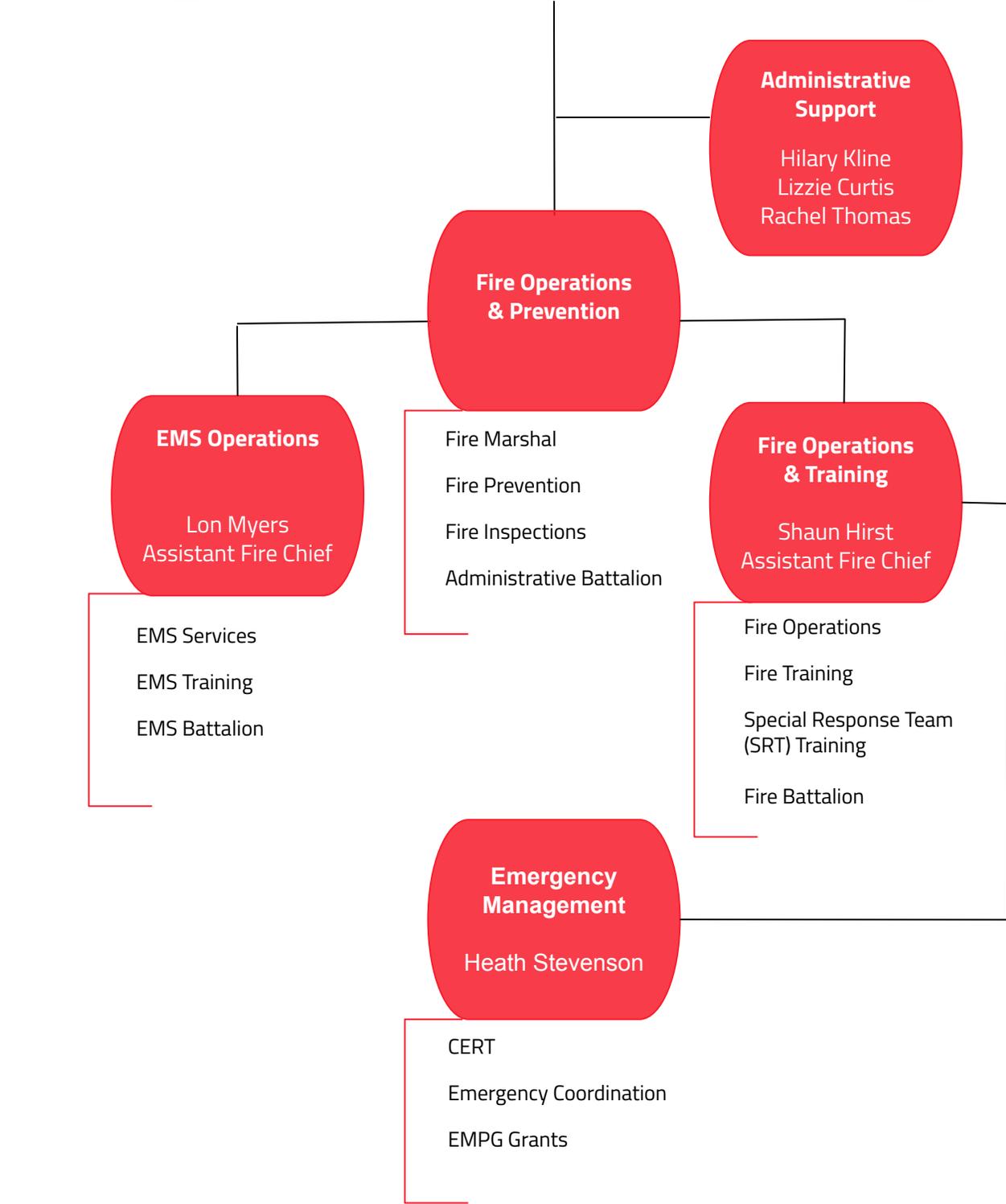
Fire Marshal  
 Fire Prevention  
 Fire Inspections  
 Administrative Battalion

EMS Services  
 EMS Training  
 EMS Battalion

Fire Operations  
 Fire Training  
 Special Response Team (SRT) Training  
 Fire Battalion

**Emergency Management**  
 Heath Stevenson

CERT  
 Emergency Coordination  
 EMPG Grants



## FIRE

### OVERVIEW

The Fire department provides fire suppression, emergency medical (EMS), special rescue, fire prevention, and emergency management services. The department has three fire stations located within Orem City and operates a fourth station through a contract with Lindon City. The department also provides contracted fire and medical services to Vineyard City.

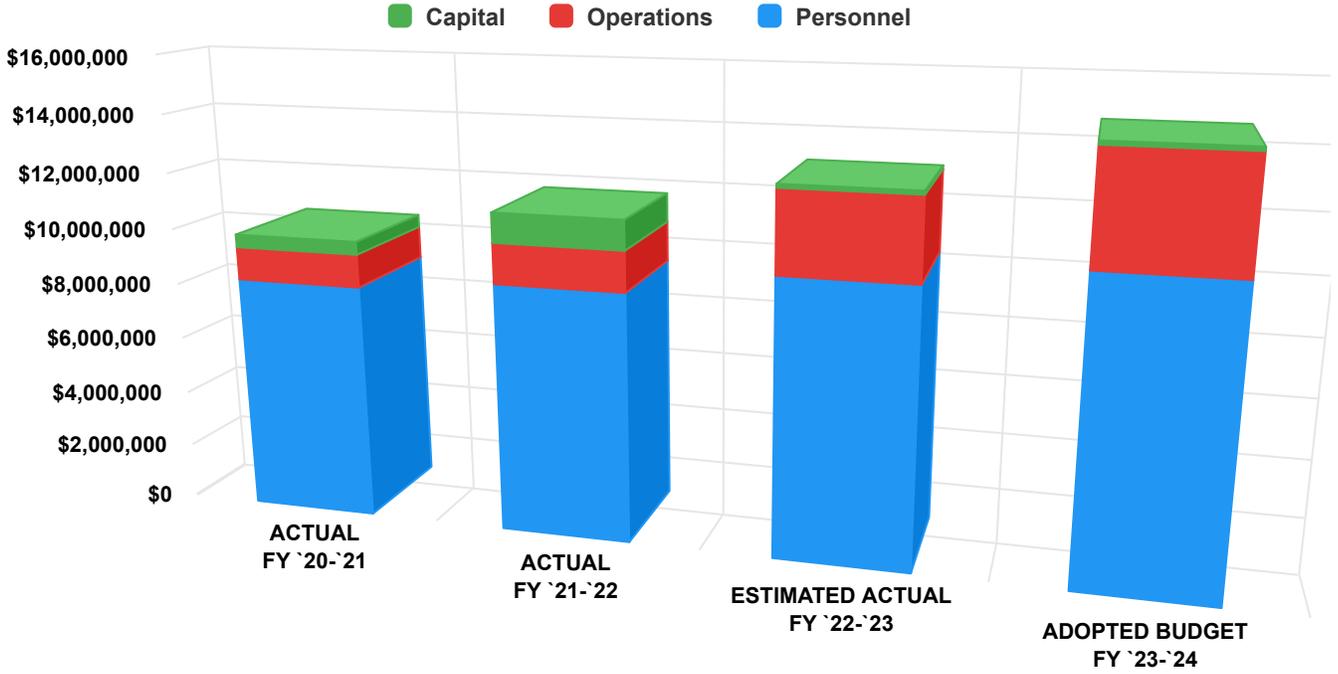
The department responds to over 7,000 calls for service annually. It also conducts over 1,750 business and construction fire inspections and over 650 plan reviews annually.

The Fire department also hosts an annual fire prevention open house to educate the community about various safety topics. The department also participates regularly in fire and EMS education events when requested by community, religious, and special interest groups.

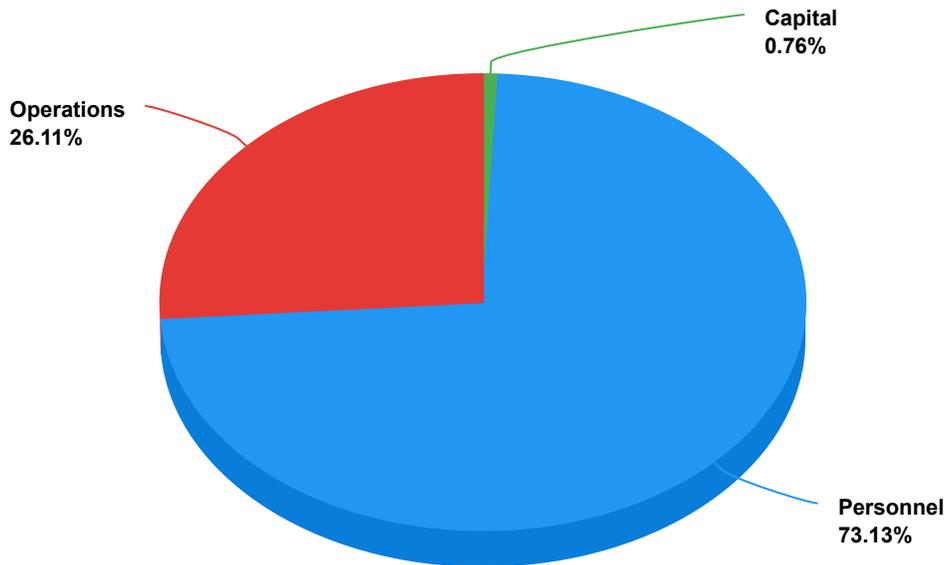
The Fire department includes the following divisions:

- Administration
- Operations – Fire / EMS / Special Response Rescue
- Fire Prevention – Investigations / Commercial & New Construction Inspections / Public Education
- Emergency Management

### FIRE EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## FIRE

### EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Fire Administration</b>					
Personnel	\$ 445,669	\$ 812,653	\$ 882,882	\$ 1,371,541	9
Operations	32,170	80,691	69,549	88,205	
Capital	4,442	39,259	-	-	
	<u>482,282</u>	<u>932,603</u>	<u>952,431</u>	<u>1,459,746</u>	
<b>Fire &amp; Medical Services</b>					
Personnel	7,522,112	7,677,782	8,451,030	8,723,664	72
Operations	1,090,230	1,266,332	2,716,409	3,474,232	
Capital	485,088	976,593	108,500	108,500	
	<u>9,097,430</u>	<u>9,920,707</u>	<u>11,275,939</u>	<u>12,306,396</u>	
<b>Fire Prevention</b>					
Personnel	232,884	186,386	200,771	244,566	3
Operations	23,209	36,531	16,879	137,668	
Capital	-	-	-	-	
	<u>256,094</u>	<u>222,917</u>	<u>217,650</u>	<u>382,234</u>	
<b>EMS State Grant</b>					
Personnel	-	-	-	-	0
Operations	-	-	-	-	
Capital	(166)	-	-	-	
	<u>(166)</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>Emergency Management</b>					
Personnel	89,515	109,672	119,030	122,773	1
Operations	24,372	23,683	34,660	34,660	
Capital	-	-	-	-	
	<u>113,887</u>	<u>133,355</u>	<u>153,690</u>	<u>157,433</u>	
<b>TOTAL FIRE DEPARTMENT</b>					
<b>Personnel</b>	<b>\$ 8,290,180</b>	<b>\$ 8,786,493</b>	<b>\$ 9,653,713</b>	<b>\$ 10,462,544</b>	<b>85</b>
<b>Operations</b>	<b>1,169,982</b>	<b>1,407,237</b>	<b>2,837,497</b>	<b>3,734,765</b>	
<b>Capital</b>	<b>489,364</b>	<b>1,015,852</b>	<b>108,500</b>	<b>108,500</b>	
<b>TOTALS</b>	<b>\$ 9,949,527</b>	<b>\$ 11,209,582</b>	<b>\$ 12,599,710</b>	<b>\$ 14,305,809</b>	

\* Number of benefitted employees

## FIRE PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b>Fire Administration</b>						
Full-time:						
Fire Chief	Merit	\$65.77	\$98.65	1.00	1.00	1.00
Deputy Fire Chief	N/A	N/A	N/A	1.00	0.00	0.00
Assistant Fire Chief	Step	\$57.79	\$63.15	2.00	2.00	2.00
Fire Division Chief	Step	\$50.84	\$57.22	0.00	3.00	3.00
Office Administrator	Merit	\$22.12	\$32.53	1.00	3.00	3.00
				<u>5.00</u>	<u>9.00</u>	<u>9.00</u>
Variable-hour/Seasonal:						
Office Assistant	N/A	\$14.00	\$21.00	0.50	0.00	0.00
				<u>0.50</u>	<u>0.00</u>	<u>0.00</u>
				5.50	9.00	9.00
<b>Fire &amp; Medical Services</b>						
Full-time:						
Fire Battalion Chief	Step	\$36.31	\$40.87	4.00	3.00	3.00
Fire Captain	Step	\$31.94	\$35.95	12.00	12.00	12.00
Fire Engineer	Step	\$28.94	\$31.63	12.00	12.00	12.00
Firefighter/Paramedic	Step	\$20.30	\$31.63	33.00	32.00	32.00
Firefighter/EMT	Step	\$15.97	\$20.03	8.00	13.00	13.00
				<u>69.00</u>	<u>72.00</u>	<u>72.00</u>
Variable-hour/Seasonal:						
Firefighter/Paramedic	N/A	\$21.32	\$31.98	0.05	0.05	0.05
Fleet Mechanic	N/A	\$17.15	\$25.73	0.05	0.05	0.05
				<u>0.10</u>	<u>0.10</u>	<u>0.10</u>
				64.10	68.10	72.10
<b>Fire Prevention</b>						
Full-time:						
Fire Inspector	Step	\$28.90	\$34.51	2.00	3.00	3.00
<b>Emergency Management</b>						
Full-time:						
Emergency Manager	Merit	\$33.26	\$49.90	1.00	1.00	1.00
<b>TOTAL FIRE DEPARTMENT</b>						
<b>Full-time</b>				<b>77.00</b>	<b>85.00</b>	<b>85.00</b>
<b>Variable-hour/Seasonal</b>				<b>0.60</b>	<b>0.10</b>	<b>0.10</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>77.60</b>	<b>85.10</b>	<b>85.10</b>

# FIRE



EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

# PUBLIC WORKS

**Director**  
Chris Tschirki, P.E.

**Metropolitan Water District of Orem (MWDO)**

**Administrative Support**  
Jill Winder  
April Nielsen

**Public Services Division**  
Tyler Peay

**Traffic Section**  
Taylor Forbush

**Water Resources Division**  
Reed Price  
Assistant Public Works Director

- Streets
- Sidewalks
- Parks
- Urban Forestry
- Cemetery
- Fleet
- Volunteer Coordination

- Intelligent Transportation Systems
- Fiber Optics
- Traffic Signs
- Street Lighting
- Traffic Striping & Marking

- Water Supply
- Water Distribution
- Meter Reading
- Wastewater Collection
- Water Reclamation
- Blue Stakes
- Storm Water

## PUBLIC WORKS

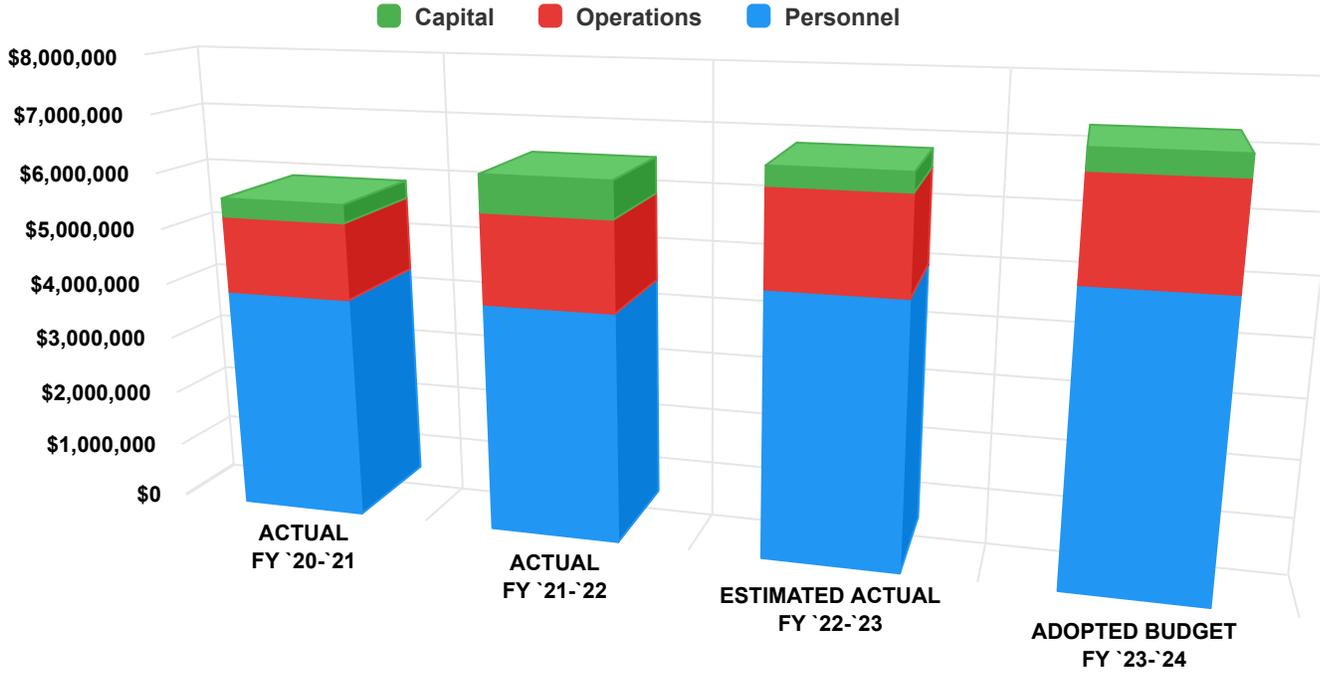
### OVERVIEW

The Public Works department is responsible for the maintenance of streets, sidewalks, parks, cemetery, street signs, street striping, fiber optics, fleet services, and the operation of water, sewer, storm water, and street lighting utilities.

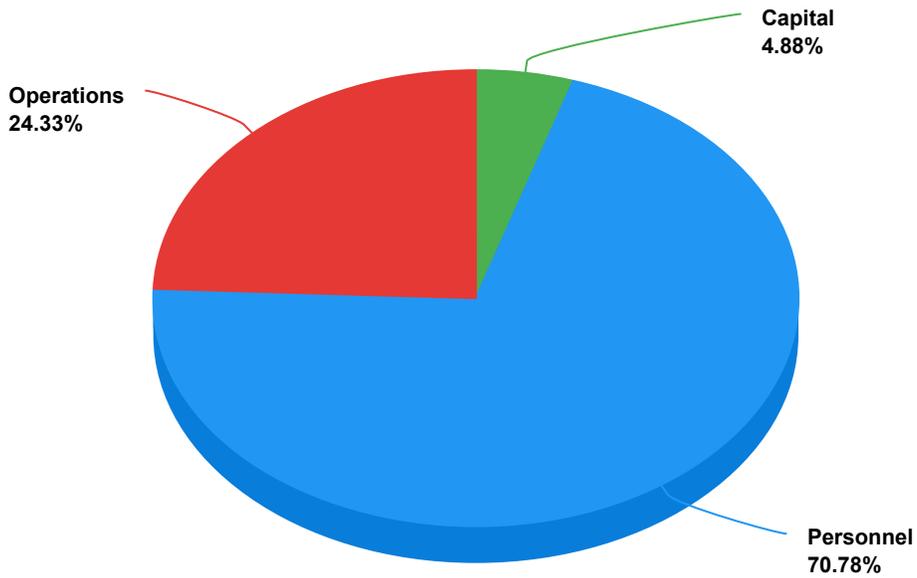
The Public Works department includes the following divisions (some are not operated within the General Fund):

- Public Works Administration
- Intelligent Transportation Systems (ITS), Traffic and Street Signs, Signals, and Markings
- Street Lighting (*Street Lighting Special Service District*)
- Fleet Maintenance Services (*Fleet Maintenance Fund*)
- Streets and State Road Fund (*Road Fund*)
- Transportation System Fund (*Transportation Sales Tax Fund*)
- Parks, Cemetery, and Urban Forestry, Horticulture, and Volunteers
- Storm Water Collection, Detention, and Management (*Storm Water Fund*)
- Water Administration, Supply, Distribution, and Meter Reading (*Water Fund*)
- Wastewater Administration, Collection, and Treatment (*Water Reclamation Fund*)

### PUBLIC WORKS EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## PUBLIC WORKS

### EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Public Works Administration</b>					
Personnel	\$ 344,205	\$ 360,526	\$ 386,623	\$ 411,257	3
Operations	10,180	24,733	15,180	15,180	
Capital	-	-	-	-	
	<u>354,385</u>	<u>385,259</u>	<u>401,803</u>	<u>426,437</u>	
<b>Traffic &amp; Signs</b>					
Personnel	334,519	378,347	492,782	496,140	3
Operations	105,535	107,759	138,864	137,947	
Capital	-	-	-	-	
	<u>440,055</u>	<u>486,106</u>	<u>631,646</u>	<u>634,087</u>	
<b>Public Services Administration</b>					
Personnel	160,877	172,615	181,052	157,189	1
Operations	5,955	1,992	5,820	5,820	
Capital	-	-	-	-	
	<u>166,831</u>	<u>174,608</u>	<u>186,872</u>	<u>163,009</u>	
<b>Streets</b>					
Personnel	1,094,053	1,086,806	1,186,246	1,338,622	13
Operations	195,669	227,989	283,573	317,285	
Capital	117,565	542,368	290,260	319,840	
	<u>1,407,287</u>	<u>1,857,163</u>	<u>1,760,079</u>	<u>1,975,747</u>	
<b>Parks</b>					
Personnel	1,593,916	1,576,197	1,807,817	2,001,599	15
Operations	933,269	1,112,357	1,091,025	1,125,333	
Capital	183,630	79,056	20,000	20,000	
	<u>2,710,814</u>	<u>2,767,609</u>	<u>2,918,842</u>	<u>3,146,932</u>	
<b>Cemetery</b>					
Personnel	300,787	333,200	409,498	454,672	4
Operations	74,084	76,534	93,760	83,284	
Capital	2,824	21,455	-	5,000	
	<u>377,695</u>	<u>431,189</u>	<u>503,258</u>	<u>542,956</u>	
<b>Urban Forestry &amp; Horticulture</b>					
Personnel	112,491	114,323	137,439	140,533	1
Operations	22,891	21,490	32,738	34,056	
Capital	-	-	20,673	-	
	<u>135,382</u>	<u>135,813</u>	<u>190,850</u>	<u>174,589</u>	
<b>TOTAL PUBLIC WORKS</b>					
<b>Personnel</b>	<b>\$ 3,940,848</b>	<b>\$ 4,022,013</b>	<b>\$ 4,601,457</b>	<b>\$ 5,000,012</b>	<b>40</b>
<b>Operations</b>	<b>1,347,582</b>	<b>1,572,853</b>	<b>1,660,960</b>	<b>1,718,905</b>	
<b>Capital</b>	<b>304,019</b>	<b>642,880</b>	<b>330,933</b>	<b>344,840</b>	
<b>TOTALS</b>	<b>\$ 5,592,449</b>	<b>\$ 6,237,746</b>	<b>\$ 6,593,350</b>	<b>\$ 7,063,757</b>	

\* Number of benefitted employees

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## PUBLIC WORKS PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT			
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED	
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24	
<b>Public Works Administration</b>							
Full-time:							
	Public Works Director	Merit	\$60.62	\$90.92	1.00	1.00	1.00
	Office Administrator	Merit	\$22.12	\$32.53	1.00	1.00	1.00
	Administrative Assistant	Merit	\$20.00	\$30.00	1.00	1.00	1.00
					3.00	3.00	3.00
<b>Traffic &amp; Signs</b>							
Full-time:							
	Traffic Operations Section Manager	Merit	\$39.16	\$58.74	1.00	1.00	1.00
	Public Works Coordinator	N/A	\$0.00	\$0.00	1.00	1.00	0.00
	Public Works Operator	Step	\$21.79	\$30.16	1.00	1.00	1.00
	Public Works Technician	Step	\$20.01	\$27.70	1.00	1.00	2.00
					4.00	4.00	4.00
Variable-hour/Seasonal:							
	Traffic Intern	N/A	\$14.00	\$21.00	1.25	1.25	1.25
	Laborer	N/A	\$14.00	\$21.00	0.75	0.75	0.75
					2.00	2.00	2.00
					6.00	6.00	6.00
<b>Maintenance Administration</b>							
Full-time:							
	Public Services Division Manager	Merit	\$46.10	\$69.15	1.00	1.00	1.00
					1.00	1.00	1.00
<b>Streets</b>							
Full-time:							
	Streets Section Manager	Merit	\$39.16	\$58.74	1.00	1.00	1.00
	Public Works Field Supervisor	Step	\$37.78	\$41.29	1.00	1.00	1.00
	Public Works GIS Specialist	Step	\$31.37	\$36.37	1.00	1.00	1.00
	Public Works Crew Leader	Step	\$30.46	\$35.31	3.00	3.00	3.00
	Public Works Operator	Step	\$21.79	\$30.16	3.00	3.00	3.00
	Public Works Technician	Step	\$20.01	\$27.70	4.00	4.00	4.00
					13.00	13.00	13.00
Variable-hour/Seasonal:							
	Laborer	N/A	\$14.00	\$21.00	3.50	0.00	0.00
					16.50	13.00	13.00

## PUBLIC WORKS PERSONNEL SUMMARY

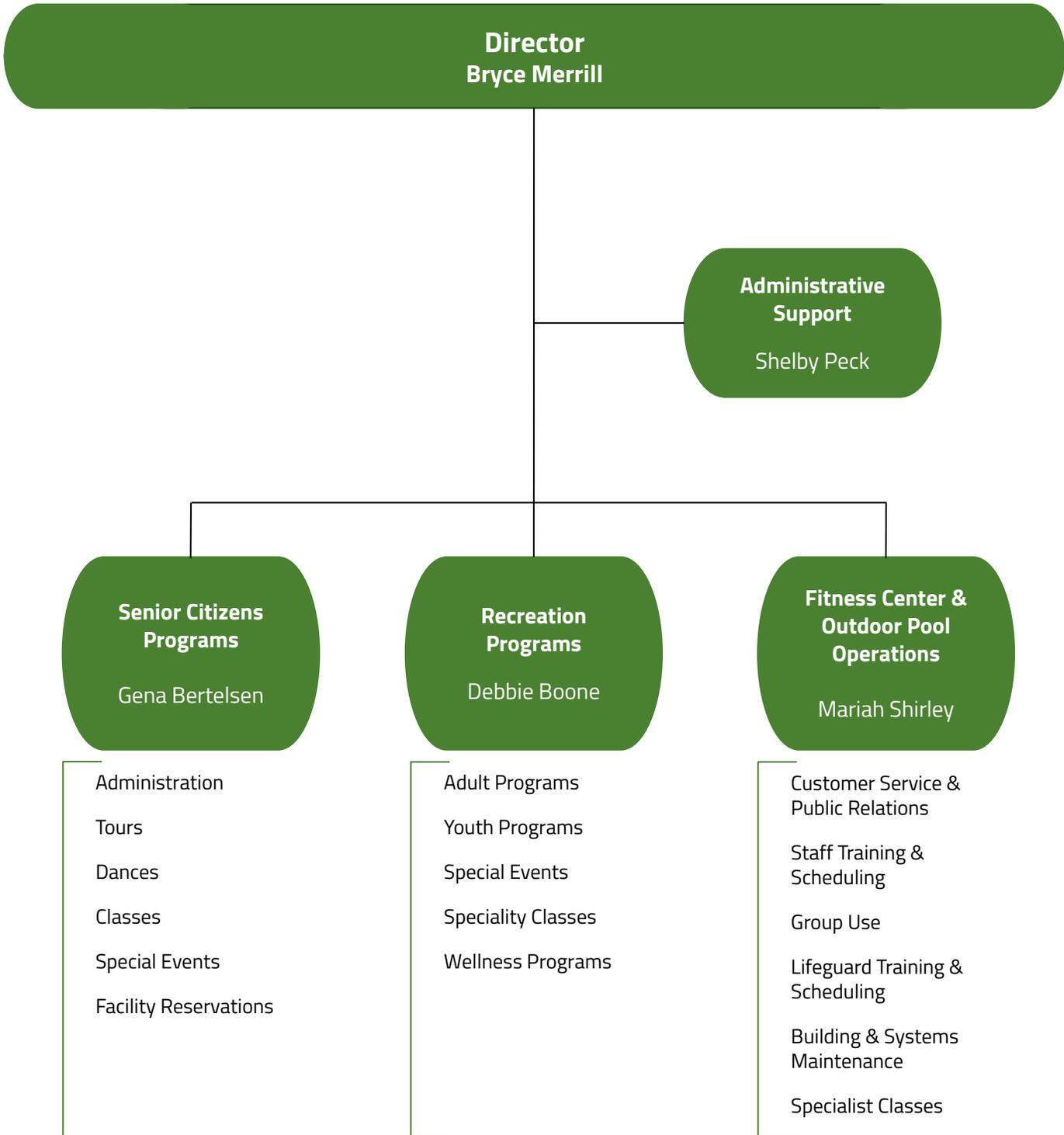
DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	ACTUAL FY '22-'23	BUDGET FY '23-'24
<b>Parks</b>						
Full-time:						
Parks Section Manager	Merit	\$36.09	\$54.14	1.00	1.00	1.00
Public Works Crew Leader	Step	\$30.46	\$35.31	3.00	3.00	3.00
Public Works Program Manager	Step	\$30.46	\$35.31	1.00	1.00	1.00
Public Works Technician	Step	\$20.01	\$27.70	9.00	9.00	9.00
				14.00	14.00	14.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	22.00	22.00	22.00
				36.00	36.00	36.00
<b>Cemetery</b>						
Full-time:						
Public Works Program Manager	Step	\$30.46	\$35.31	1.00	1.00	1.00
Public Works Technician	Step	\$20.01	\$27.70	2.00	3.00	3.00
				3.00	4.00	4.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	3.50	3.50	3.50
				6.50	7.50	7.50
<b>Urban Forestry &amp; Horticulture</b>						
Full-time:						
Public Works Program Manager	Step	\$30.46	\$35.31	1.00	1.00	1.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	1.25	1.25	1.25
				2.25	2.25	2.25
<b>TOTAL PUBLIC WORKS</b>						
<b>Full-time</b>				<b>39.00</b>	<b>40.00</b>	<b>40.00</b>
<b>Variable-hour/Seasonal</b>				<b>32.25</b>	<b>28.75</b>	<b>28.75</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>71.25</b>	<b>68.75</b>	<b>68.75</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

# RECREATION



## RECREATION

### OVERVIEW

The Recreation department operates out of both the General Fund and the Recreation Fund. The General Fund is responsible for the overall administration of the department and provides funding for the Senior Citizens and Programs divisions.

The Senior Citizens division plans, administers, and supervises comprehensive senior programs and activities primarily located in the City of Orem Senior Friendship Center.

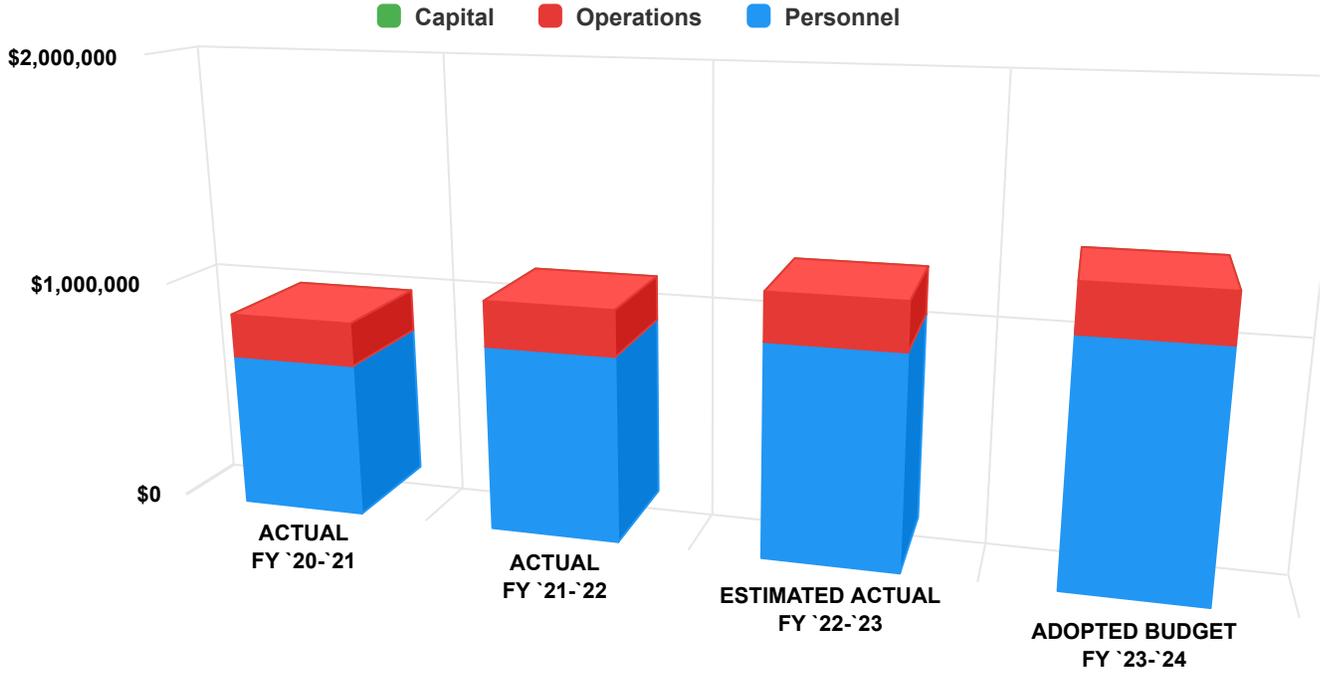
The Programs division plans, administers, and supervises comprehensive youth and adult sports programs, special events, and park youth activities.

The Recreation Fund is responsible for all Fitness Center and Scera Park Pools operations and maintenance. The Recreation Fund plans, administers, and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation department includes the following divisions:

- Recreation Administration
- Senior Citizens Activities and Programs
- Programs Division
- Fitness Center & Scera Park Pools Administration (*Recreation Fund*)
- Fitness Center Operations (*Recreation Fund*)
- Scera Park Pools Facilities & Operations (*Recreation Fund*)

### RECREATION DEPARTMENT EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)

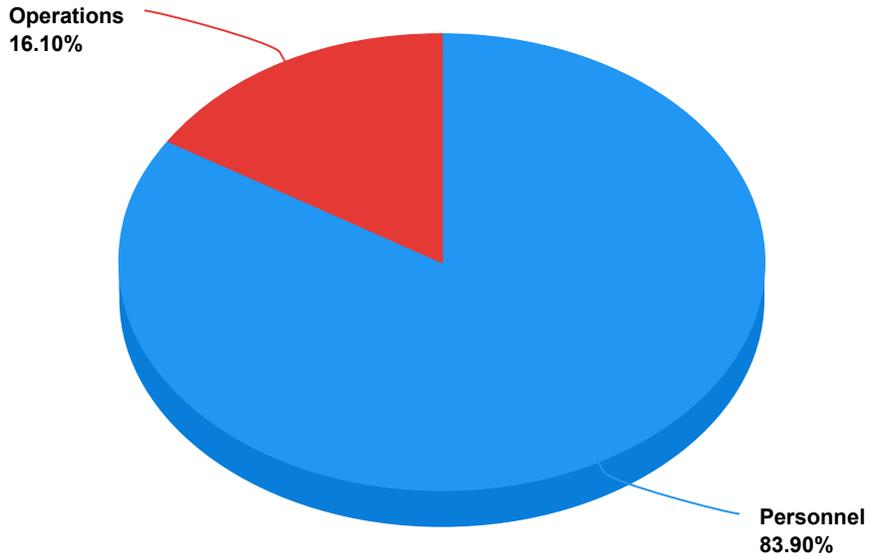


EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## RECREATION

### EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Recreation Administration</b>					
Personnel	\$ 175,190	\$ 207,127	\$ 244,143	\$ 328,155	3
Operations	9,991	10,441	11,970	11,970	
Capital	-	-	-	-	
	<u>185,181</u>	<u>217,568</u>	<u>256,113</u>	<u>340,125</u>	
<b>Senior Citizens</b>					
Personnel	123,390	156,793	153,669	160,579	1
Operations	12,059	10,262	7,791	11,190	
Capital	-	-	-	-	
	<u>135,449</u>	<u>167,054</u>	<u>161,460</u>	<u>171,769</u>	
<b>Programs Administration</b>					
Personnel	284,672	325,485	408,699	432,001	4
Operations	23,031	17,350	21,676	22,083	
	<u>307,703</u>	<u>342,835</u>	<u>430,375</u>	<u>454,084</u>	
<b>Softball / T-Ball / Coach &amp; Machine Pitch</b>					
Personnel	45,440	47,202	46,515	46,515	0
Operations	105,405	120,214	96,620	96,620	
	<u>150,846</u>	<u>167,416</u>	<u>143,135</u>	<u>143,135</u>	
<b>Basketball</b>					
Personnel	46,839	52,281	48,300	48,300	0
Operations	28,047	29,037	31,700	31,700	
	<u>74,887</u>	<u>81,318</u>	<u>80,000</u>	<u>80,000</u>	
<b>Summer Youth Parks / Sports Camps</b>					
Personnel	4,741	24,237	22,050	22,050	0
Operations	3,036	5,709	7,450	7,450	
	<u>7,777</u>	<u>29,946</u>	<u>29,500</u>	<u>29,500</u>	
<b>Tennis</b>					
Personnel	5,845	3,268	5,775	5,775	0
Operations	561	1,166	1,900	1,900	
	<u>6,406</u>	<u>4,434</u>	<u>7,675</u>	<u>7,675</u>	
<b>Volleyball</b>					
Personnel	1,995	9,001	2,100	2,100	0
Operations	6,471	4,262	6,600	6,600	
	<u>8,467</u>	<u>13,263</u>	<u>8,700</u>	<u>8,700</u>	
<b>All Other Programs</b>					
Personnel	-	-	8,358	11,918	0
Operations	-	-	15,475	13,330	
	<u>-</u>	<u>-</u>	<u>23,833</u>	<u>25,248</u>	
<b>TOTAL RECREATION</b>					
Personnel	<b>\$ 688,113</b>	<b>\$ 825,394</b>	<b>\$ 939,609</b>	<b>\$ 1,057,393</b>	<b>8</b>
Operations	<b>188,602</b>	<b>198,440</b>	<b>201,182</b>	<b>202,843</b>	
Capital	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>TOTALS</b>	<b>\$ 876,716</b>	<b>\$ 1,023,834</b>	<b>\$ 1,140,791</b>	<b>\$ 1,260,236</b>	

\* Number of benefitted employees

## RECREATION PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	ACTUAL FY '22-'23	BUDGET FY '23-'24
<b>Recreation Administration</b>						
Full-time:						
Library & Recreation Director	Merit	\$60.62	\$90.92	1.00	1.00	1.00
Office Administrator	Merit	\$22.12	\$32.53	0.00	1.00	1.00
City Events Coordinator	Merit	\$22.12	\$33.18	0.00	1.00	1.00
				1.00	3.00	3.00
<b>Senior Citizens</b>						
Full-time:						
Recreation Program Coordinator	Merit	\$22.12	\$33.18	1.00	1.00	1.00
Variable-hour/Seasonal:						
Service Worker	N/A	\$14.00	\$21.00	1.25	1.25	1.25
Receptionist	N/A	\$12.00	\$18.00	1.50	1.50	1.50
				2.75	2.75	2.75
				3.75	3.75	3.75
<b>Program Administration</b>						
Full-time:						
Recreation Manager - Programs	Merit	\$36.09	\$54.14	1.00	1.00	1.00
Recreation Program Coordinator	Merit	\$22.12	\$33.18	3.00	3.00	3.00
				4.00	4.00	4.00
Variable-hour/Seasonal:						
Tennis Specialist	N/A	\$11.00	\$16.50	0.15	0.15	0.15
Track Supervisor	N/A	\$11.00	\$16.50	0.05	0.05	0.05
Sports Supervisor	N/A	\$11.00	\$16.50	0.40	0.40	0.40
Recreation Assistant	N/A	\$12.00	\$18.00	3.25	3.25	3.25
Concessions	N/A	\$10.00	\$15.00	0.20	0.20	0.20
				4.05	4.05	4.05
				8.05	8.05	8.05
<b>TOTAL RECREATION</b>						
<b>Full-time</b>				<b>6.00</b>	<b>8.00</b>	<b>8.00</b>
<b>Variable-hour/Seasonal</b>				<b>6.80</b>	<b>6.80</b>	<b>6.80</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>12.80</b>	<b>13.80</b>	<b>14.80</b>

## RECREATION



EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

# LIBRARY

**Director  
Bryce Merrill**

**Library Advisory  
Commission**

**Orem City Arts  
Council**

**Administrative  
Support**  
Sheron Buttars

**Technical  
Services**  
Anthony Morris

**Patron  
Services**  
Mike Smith

- Collection Development For Print, Non-print and Digital Collections
- Acquisitions & Cataloging
- Acquisitions & Cataloging
- Processing & Collection Maintenance
- Marketing & Publicity
- Library Cultural Programming
- Liaison to City I.T. Services

- Reference Services including Children, Teen, Media & General Reference
- Outreach Programs
- Circulation Services
- Library Volunteer Program
- Liaison to UVU Humanities Social Sciences Advisory Board
- Library Hall

## LIBRARY

### OVERVIEW

The Orem Public Library is a full-service, single branch library supporting community members of all ages in their lifelong learning efforts through its extensive collection of materials, reference and advisory services, computer and printing access, a makerspace creative lab, cultural programs for patrons and touring art exhibits.

#### Collection

The Library has a collection of nearly 600,000 offerings in four distinct collections: Adult/Teen, Children, Media, and E-materials. The Adults/Teen collection includes a large reference section, current and classical fiction, large print items, periodicals and a variety of pamphlets and maps. The Children's collection is one of the largest in the State of Utah, featuring; board books, picture books, read-alongs, and both fiction and non-fiction titles in intermediate and junior areas. The Media collection includes contemporary films, old-time favorites, silent and foreign films, and television series media. A wide array of music and books on CD are also available. The E-materials collection includes: e-books, e-audiobooks, e-magazines, and streaming video.

#### Programming

The Orem Public Library is known for its robust programming schedule offering many options for families and age-specific programs like laptime, storytime, tween scene, and many different activities for teens. While the majority of in-person programming was on hiatus during the pandemic, staff offered virtual programming including storytimes, summer reading segments, an online series for Orem Reads, and a variety of Christmas concerts. In-person highlights during the pandemic included outdoor movies, concerts, and car parades.

#### Library Hall

In March of 2021, the City of Orem opened a new cultural arts facility known as Library Hall on the City Center campus. The Hall offers three main spaces for programming: a 500-seat auditorium, a classroom/meeting space, and a spacious lobby that functions as both an event space and an art gallery.

#### Makerspace

The Library's Makerspace functions as a creative lab for many different interests and features programs, equipment, and tools for project creation. Some of the items available for use or checkout include: 3-D printers, Mac computers with graphic design and editing software, a sound booth, keyboards, editing programs for music, GoPro cameras, film cameras, sewing equipment, and much more..

#### Environment

The Library offers several study-space areas as well as seven study rooms. The Library also has a Kid Zone area for our youngest patrons which features a puppet theater and stage, sensory/activity panels, a book nook, and kid-friendly shelving and seating.

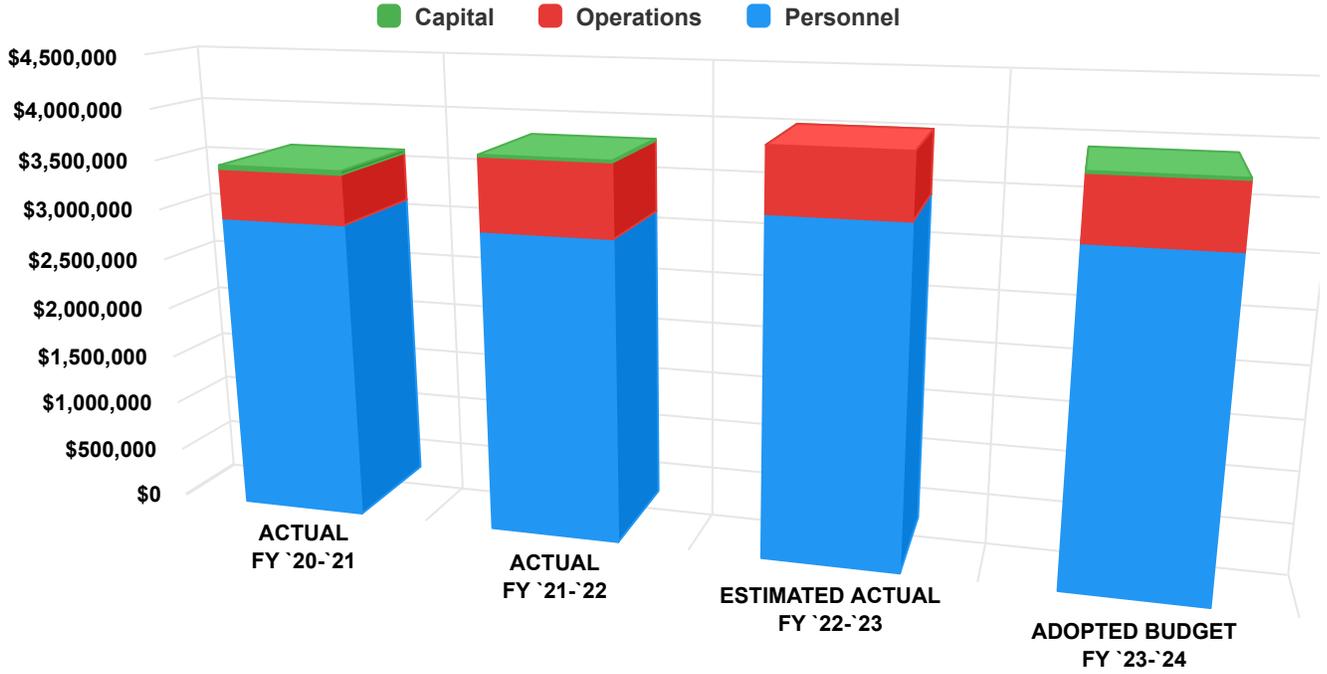
#### Technology

Over the course of the last year, the Library has replaced the Radio Frequency Identification (RFID) gates at both the main and south entrances as well as upgrading several self-checkout stations. To improve patron services during the pandemic, the Library increased the ability for patrons to put items on hold for grab-and-go service..

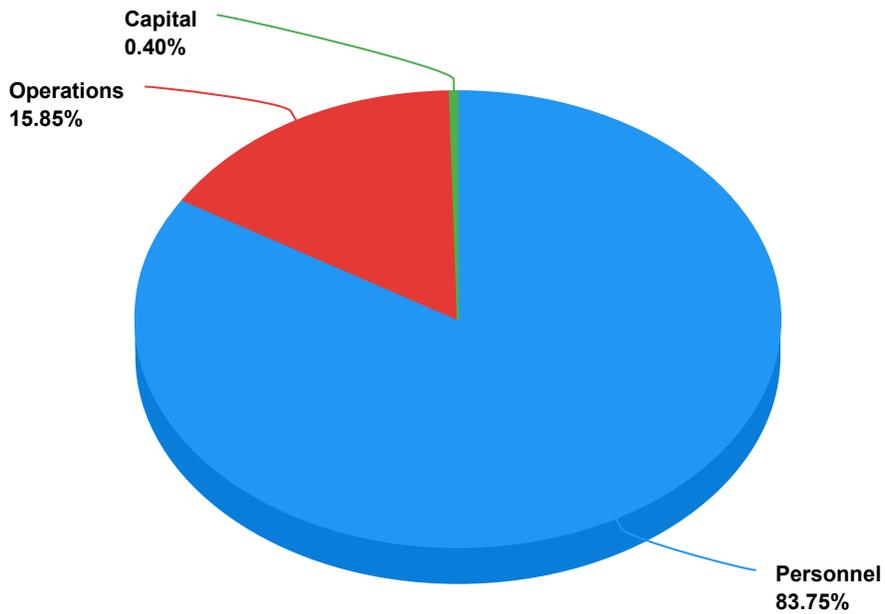
The Library department includes the following divisions:

- Library Administration
- Technical Services
- Patron Services

### LIBRARY EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## LIBRARY

### EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Library Administration</b>					
Personnel	\$ 275,380	\$ 288,174	\$ 311,375	\$ 276,088	2
Operations	51,201	101,430	80,625	83,125	
Capital	-	-	-	-	
	<u>326,581</u>	<u>389,603</u>	<u>392,000</u>	<u>359,213</u>	
<b>Technical Services</b>					
Personnel	1,075,847	1,085,798	1,197,595	1,012,789	8
Operations	364,512	526,994	421,295	421,295	
Capital	-	-	-	-	
	<u>1,440,359</u>	<u>1,612,792</u>	<u>1,618,890</u>	<u>1,434,084</u>	
<b>Patron Services</b>					
Personnel	1,600,068	1,594,274	1,775,141	1,871,641	18
Operations	30,934	30,073	34,265	34,265	
Capital	40,298	16,131	15,000	15,000	
	<u>1,671,300</u>	<u>1,640,479</u>	<u>1,824,406</u>	<u>1,920,906</u>	
<b>Video Services</b>					
Personnel	-	-	-	-	0
Operations	34,107	43,760	59,350	59,350	
Capital	-	-	-	-	
	<u>34,107</u>	<u>43,760</u>	<u>59,350</u>	<u>59,350</u>	
<b>TOTAL LIBRARY</b>					
<b>Personnel</b>	<b>\$ 2,951,295</b>	<b>\$ 2,968,246</b>	<b>\$ 3,284,111</b>	<b>\$ 3,160,518</b>	<b>28</b>
<b>Operations</b>	<b>480,754</b>	<b>702,256</b>	<b>595,535</b>	<b>598,035</b>	
<b>Capital</b>	<b>40,298</b>	<b>16,131</b>	<b>15,000</b>	<b>15,000</b>	
<b>TOTALS</b>	<b><u>\$ 3,472,347</u></b>	<b><u>\$ 3,686,634</u></b>	<b><u>\$ 3,894,646</u></b>	<b><u>\$ 3,773,553</u></b>	

\* Number of benefitted employees

## LIBRARY PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b>Library Administration</b>						
Full-time:						
Library & Recreation Director	Merit	\$60.62	\$90.92	1.00	1.00	1.00
Office Administrator	Merit	\$22.12	\$32.53	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Office Clerk	N/A	\$10.00	\$21.00	0.25	0.25	0.25
				2.25	2.25	2.25
<b>Technical Services</b>						
Full-time:						
Library Division Manager	Merit	\$39.16	\$58.74	1.00	1.00	1.00
Librarian	Merit	\$28.26	\$42.39	1.00	2.00	1.00
Associate Librarian	Merit	\$20.39	\$30.58	4.00	5.00	4.00
Assistant Librarian	Merit	\$18.00	\$27.00	2.00	2.00	2.00
				8.00	10.00	8.00
Part-time:						
Librarian	Merit	\$28.26	\$42.39	1.00	0.00	0.00
Associate Librarian	Merit	\$20.39	\$30.58	0.50	0.00	0.00
Assistant Librarian	Merit	\$18.00	\$27.00	0.50	0.00	0.00
				2.00	0.00	0.00
Variable-hour/Seasonal:						
Cataloging Librarian	N/A	\$19.47	\$29.21	0.90	0.90	0.90
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.80	0.80	0.80
Stage/Sound Technician	N/A	\$11.04	\$16.56	0.05	0.05	0.05
Library Assistant	N/A	\$9.26	\$13.89	1.85	1.85	1.85
Library Page	N/A	\$7.25	\$10.56	1.30	1.30	1.30
				4.90	4.90	4.90
				14.90	14.90	12.90
<b>Patron Services</b>						
Full-time:						
Library Division Manager	Merit	\$39.16	\$58.74	1.00	1.00	1.00
Librarian	Merit	\$28.26	\$42.39	4.00	4.00	3.00
Associate Librarian	Merit	\$20.39	\$30.58	5.00	5.00	7.00
Assistant Librarian	Merit	\$18.00	\$27.00	5.00	6.00	7.00
				15.00	16.00	18.00
Part-time:						
Assistant Librarian	N/A	\$18.00	\$27.00	2.00	0.00	0.00

## LIBRARY PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
Variable-hour/Seasonal:						
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.55	0.55	0.55
Library Assistant	N/A	\$9.26	\$13.89	8.65	8.65	8.65
Library Page	N/A	\$7.25	\$10.56	4.10	4.10	4.10
				<u>13.30</u>	<u>13.30</u>	<u>13.30</u>
				30.30	28.30	31.30
<b>TOTAL LIBRARY</b>						
<b>Full-time</b>				<b>25.00</b>	<b>28.00</b>	<b>28.00</b>
<b>Part-time</b>				<b>4.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Variable-hour/Seasonal</b>				<b>18.45</b>	<b>18.45</b>	<b>18.45</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b><u>47.45</u></b>	<b><u>46.45</u></b>	<b><u>46.45</u></b>

EXHIBIT "A"

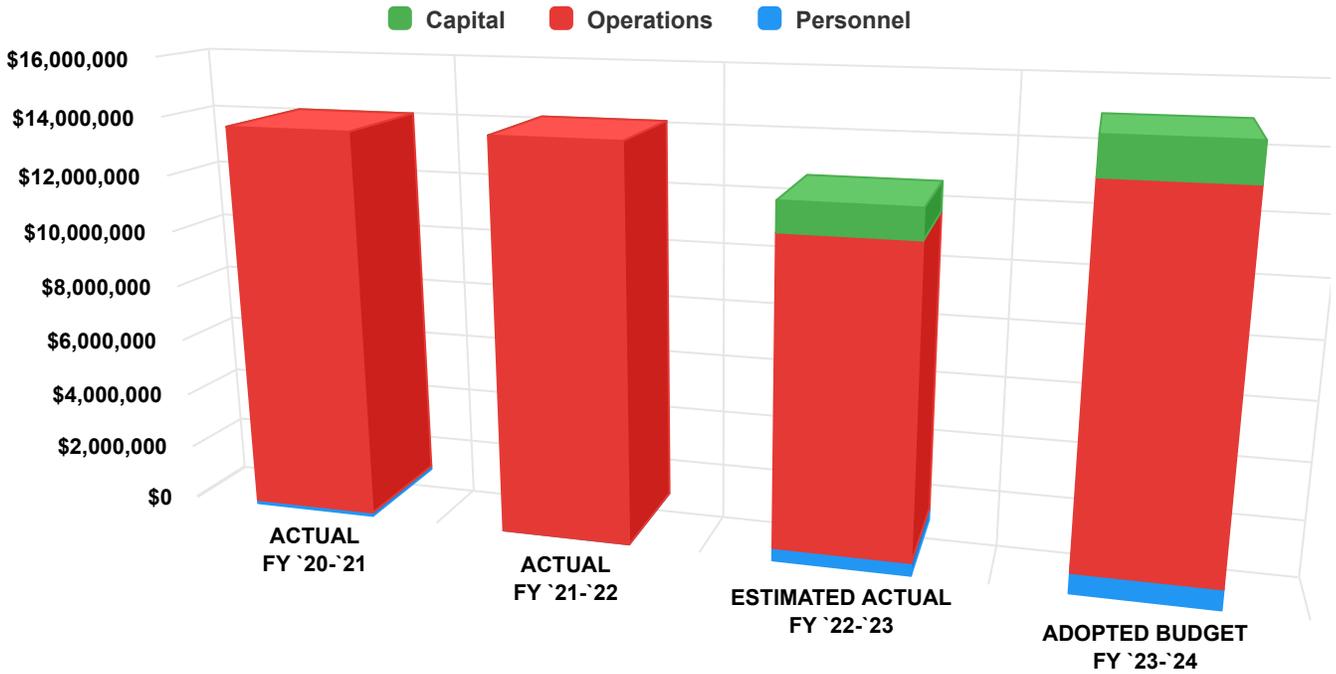
EXHIBIT "B"

EXHIBIT "C"

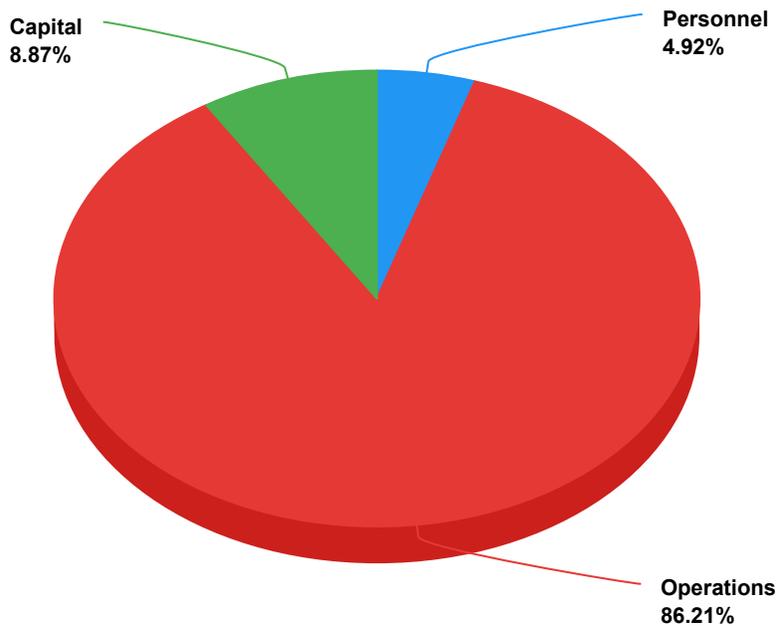
### NON-DEPARTMENTAL

These accounts of the General Fund are used for expenditures that are not easily assigned to any one operating department (e.g. retiree benefits and inter-fund charges for insurance and information technology services) as well as inter-fund transfers and the Mayor/City Council's and City Manager's contingency funds.

#### EXPENDITURES COMPARISON BY FISCAL YEAR



#### EXPENDITURES BY CATEGORY (FY '23-'24)



## NON-DEPARTMENTAL EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF RET. *
<b>Personnel</b>					
Retiree Benefits	\$ 29,038	\$ 16,536	\$ 30,000	\$ 20,000	5
Vacation Benefit Costs	122,686	-	80,000	80,000	
Other Personnel Costs	4,651	6,162	320,000	619,000	
	<u>156,376</u>	<u>22,698</u>	<u>430,000</u>	<u>719,000</u>	
<b>Operations</b>					
Information Technology Charge	1,720,862	1,729,360	1,989,968	2,209,639	
Insurance Charge	755,214	784,891	877,645	905,128	
Purchasing / Warehouse Charge	209,629	237,461	258,237	234,427	
Facilities Maintenance Charge	-	-	1,080,970	1,281,654	
UTOPIA Pledge Transfer	3,289,545	3,355,337	3,422,444	3,490,893	
Sales Tax Revenue Bond Transfer	378,506	254,522	259,909	-	
Siemens Energy Lease Transfer	265,096	265,941	266,203	266,544	
Street Lighting Fund Transfer	15,000	15,000	15,000	15,000	
Recreation Fund Transfer	400,000	-	-	-	
Capital Projects Fund Transfer	4,112,962	5,725,000	-	-	
Development Fees Fund Transfer	-	-	-	1,140,147	
All Other Fund Transfers	1,731,423	1,074,000	1,074,000	1,074,000	
Contingencies	-	-	1,102,935	1,800,101	
Other Expenditures	697,034	343,293	349,067	182,044	
	<u>13,575,271</u>	<u>13,784,805</u>	<u>10,696,378</u>	<u>12,599,577</u>	
<b>Capital</b>					
Vehicle Replacement	-	-	809,000	1,016,000	
Vehicle Replacement - Fire Apparatus	-	-	240,000	280,000	
	<u>-</u>	<u>-</u>	<u>1,049,000</u>	<u>1,296,000</u>	
<b>TOTAL NON-DEPARTMENTAL</b>					
<b>Personnel</b>	<b>\$ 156,376</b>	<b>\$ 22,698</b>	<b>\$ 430,000</b>	<b>\$ 719,000</b>	<b>5</b>
<b>Operations</b>	<b>13,575,271</b>	<b>13,784,805</b>	<b>10,696,378</b>	<b>12,599,577</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>1,049,000</b>	<b>1,296,000</b>	
<b>TOTALS</b>	<b><u>\$ 13,731,647</u></b>	<b><u>\$ 13,807,502</u></b>	<b><u>\$ 12,175,378</u></b>	<b><u>\$ 14,614,577</u></b>	

\* Number of retired employees participating in the City's health and/or dental insurance plans

## NON-DEPARTMENTAL UTOPIA SALES TAX REVENUE PLEDGE SUMMARY

FISCAL YEAR	ANNUAL PLEDGE AMOUNT	PRINCIPAL PORTION	INTEREST PORTION
2023-2024	\$ 3,490,892	\$ 752,135	\$ 2,738,757
2026-2027	3,560,710	874,831	2,685,879
2027-2028	3,631,924	1,005,775	2,626,149
2028-2029	3,704,563	1,149,648	2,554,915
2029-2030	3,778,654	1,244,906	2,533,748
2030-2031	3,854,227	1,413,296	2,440,931
2031-2032	3,931,312	1,586,153	2,345,159
2032-2033	4,009,938	1,779,571	2,230,367
2033-2032	4,090,136	1,988,169	2,101,967
2032-2033	4,171,940	2,218,378	1,953,562
2035-2036	4,255,378	2,462,495	1,792,883
2034-2035	4,340,486	2,728,019	1,612,467
2035-2036	4,427,296	3,013,844	1,413,452
2036-2037	4,515,841	3,325,951	1,189,890
2037-2038	4,606,158	3,660,141	946,017
2038-2039	4,698,281	4,221,985	476,296
2039-2040	4,385,584	4,198,382	187,202
<b>GRAND TOTALS</b>	<b><u>\$ 69,453,320</u></b>	<b><u>\$ 37,623,679</u></b>	<b><u>\$ 31,829,641</u></b>

<b>UTOPIA CITIES</b>	<b>PARTICIPATION %</b>
West Valley City	28.01%
<b>Orem City</b>	<b>21.85%</b>
Layton City	16.73%
Murray City	12.32%
Midvale City	6.07%
Brigham City	3.35%
Centerville City	3.33%
Lindon City	3.08%
Tremonton City	2.53%
Payson City	1.91%
Perry City	0.82%
	<u>100.00%</u>

# Road Fund

## ROAD FUND

### OVERVIEW

The Road Fund is used to account for Orem’s share of the revenues and expenditures related to gas taxes paid on the sale of gasoline throughout the State of Utah. These funds are administered by the Utah Department of Transportation (UDOT) and may only be used on certain street and highway expenditures as provided in Utah State Code.

The City established a guideline that State Road funds would be spent for the purpose of major City street maintenance work and not for bonding of road projects. With this goal, it is the City’s intent to focus as much of these funds as possible on maintaining City streets in a good condition. Crack sealing, slurry sealing, micro surfacing, and street overlays are the mainstay methods of maintaining city streets.

One tool employed by the City for determining which streets need which type of maintenance is a Pavement Management Program (PMP). This program employs individuals, computer software, and available resources working together to determine, recommend, and implement the most cost effective course of action concerning the maintenance and repair of the City’s street system. All city streets are inspected for surface defects and deterioration at least once every three years. They are recorded, rated, and receive a value or OCI (overall condition index) rating. The Streets Section currently uses software to help manage the PMP program.

This fund was created and is presented in this budget document as a distinct set of accounts for budgetary control purposes only. By having a separate fund, it allows managers the information they need to ensure and demonstrate budgetary compliance with Utah State Code as mentioned previously.

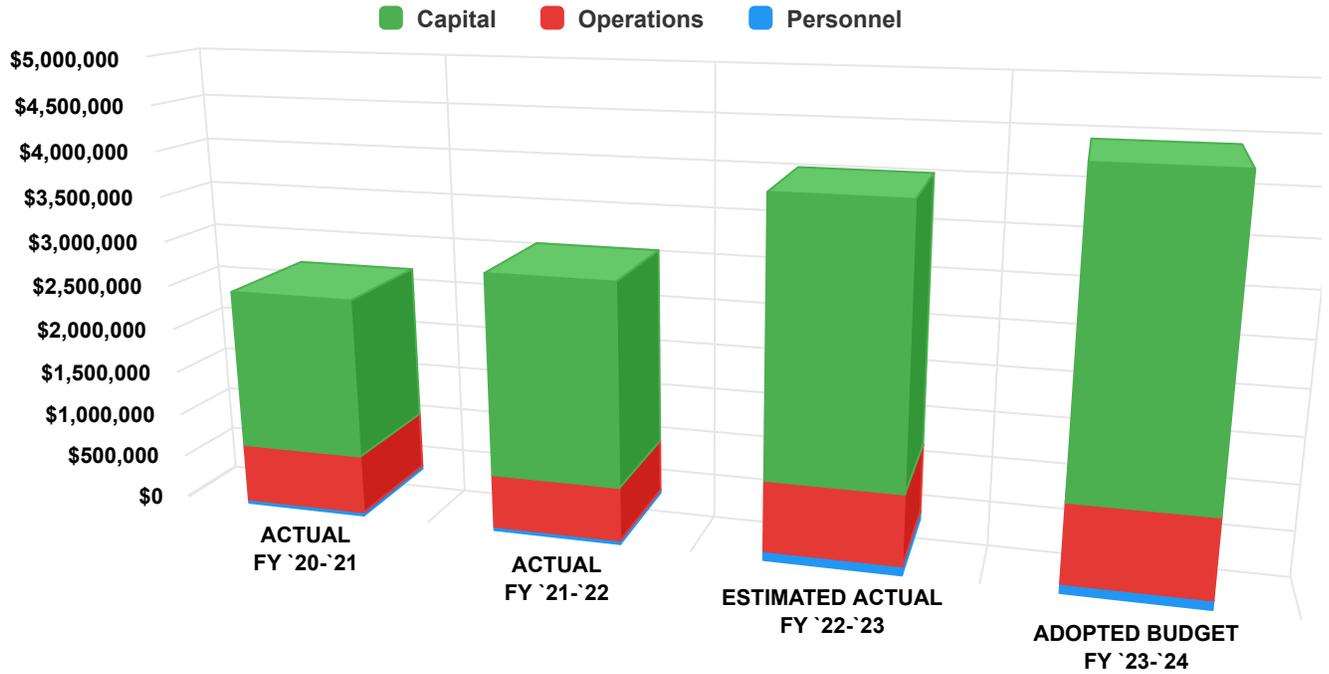
Budgetary integration of this fund will occur with the General Fund for financial statement reporting purposes.

### REVENUES

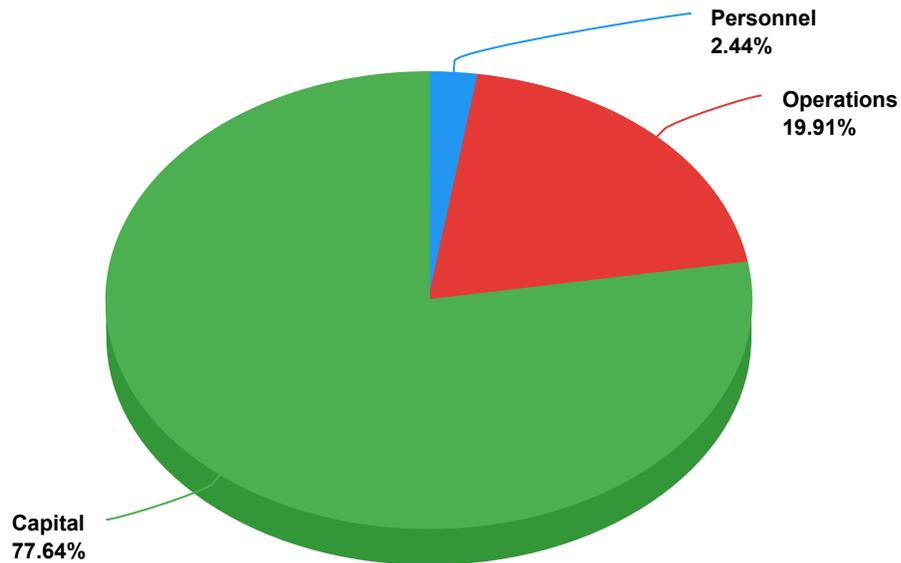
The Road Fund receives its gas tax revenue portion based on a 50/50 percentage formula of Orem’s population compared to the State’s total population and the City’s weighted centerline miles compared to all lane miles in the state. UDOT distributes these funds every two months (six times a year).

REVENUE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Revenues - B&C Road Funds	\$ 3,518,185	\$ 3,607,423	\$ 3,400,000	\$ 3,700,000
Interest Earnings	19,470	26,510	15,000	100,000
Sale of Fixed Assets	7,500	235,155	-	-
Appropriations of Surplus	-	-	-	500,000
Award - VW Enviro Mitigation Agreement	-	-	-	-
<b>FUND TOTALS</b>	<b><u>\$ 3,545,155</u></b>	<b><u>\$ 3,869,088</u></b>	<b><u>\$ 3,415,000</u></b>	<b><u>\$ 4,300,000</u></b>

### ROAD FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## ROAD FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages - Variable Hour	\$ 37,939	\$ 33,483	\$ 90,000	\$ 90,000	0
Salaries & Wages - Overtime	-	1,410	10,000	10,000	
Fringe Benefits	<u>3,352</u>	<u>4,831</u>	<u>5,000</u>	<u>5,000</u>	
	41,291	39,724	105,000	105,000	
<b>Operations</b>					
Employee Development	250	4,430	6,000	6,000	
Supplies	9,314	25	12,000	12,000	
Equipment	19,328	1,594	19,000	19,000	
Fuel	149	1,321	500	500	
Maintenance & Repair	9,703	6,458	13,000	12,011	
Professional & Technical Services	21,960	44,400	27,500	27,500	
Materials - Road & Sidewalk	390,171	344,183	498,300	498,300	
Administration Charge	200,562	195,625	179,455	263,812	
Other Expenditures	<u>12,624</u>	<u>4,899</u>	<u>17,200</u>	<u>17,200</u>	
	664,060	602,934	772,955	856,323	
<b>Capital</b>					
Street Overlay / Reconstruction	486,257	382,197	300,000	550,000	
Street Striping	67,796	247,804	250,000	250,000	
Street Sealing	350,000	350,000	400,000	400,000	
Slurry Seals	517,173	479,788	575,000	575,000	
Micro-Surfacing & Other Projects	70,554	529,018	1,250,045	1,322,677	
Vehicle & Equipment Replacement	<u>288,618</u>	<u>240,530</u>	<u>237,000</u>	<u>241,000</u>	
	1,780,398	2,229,338	3,012,045	3,338,677	
<b>TOTAL ROAD FUND</b>					
<b>Personnel</b>	<b>\$ 41,291</b>	<b>\$ 39,724</b>	<b>\$ 105,000</b>	<b>\$ 105,000</b>	<b>0</b>
<b>Operations</b>	<b>664,060</b>	<b>602,934</b>	<b>772,955</b>	<b>856,323</b>	
<b>Capital</b>	<b><u>1,780,398</u></b>	<b><u>2,229,338</u></b>	<b><u>3,012,045</u></b>	<b><u>3,338,677</u></b>	
<b>TOTALS</b>	<b><u>\$ 2,485,749</u></b>	<b><u>\$ 2,871,996</u></b>	<b><u>\$ 3,890,000</u></b>	<b><u>\$ 4,300,000</u></b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
Street Overlay / Reconstruction	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Street Striping	105,000	105,000	105,000	105,000
Street Sealing	350,000	350,000	350,000	350,000
Slurry Seals	450,000	450,000	450,000	450,000
Micro-Surfacing & Other Projects	725,000	725,000	725,000	725,000
Vehicle & Equipment Replacement	<u>65,000</u>	<u>64,000</u>	<u>64,000</u>	<u>64,000</u>
<b>TOTALS</b>	<b><u>\$ 2,695,000</u></b>	<b><u>\$ 2,694,000</u></b>	<b><u>\$ 2,694,000</u></b>	<b><u>\$ 2,694,000</u></b>

# Care Tax Fund

## CARE TAX FUND

### OVERVIEW

The CARE (Cultural Arts and Recreation Enrichment) Tax Fund was created to account for the voter approved additional sales tax collected within the boundaries of the City. The original CARE tax was levied for eight years, beginning in April 2006 and ending in March of 2014. The CARE tax sales tax option was reauthorized by citizen vote in a general election in November 2013 for a ten year period beginning in April 2014.

The proceeds of the CARE Tax Fund can be used to finance:

- Cultural or recreational facilities in Orem or within the geographical area of the parties within an interlocal agreement.
- Ongoing operating expenses of recreational facilities, defined as a publicly owned or operated park, campground, marina, dock, golf course, playground, athletic field, gymnasium, swimming pool, trail system, or other facility used for recreational purposes.
- Cultural organizations which are defined as a private nonprofit organization or institution having as its primary purpose the advancement and preservation of natural history, art, music, theater, dance, or cultural arts, including literature, a motion picture, or storytelling.

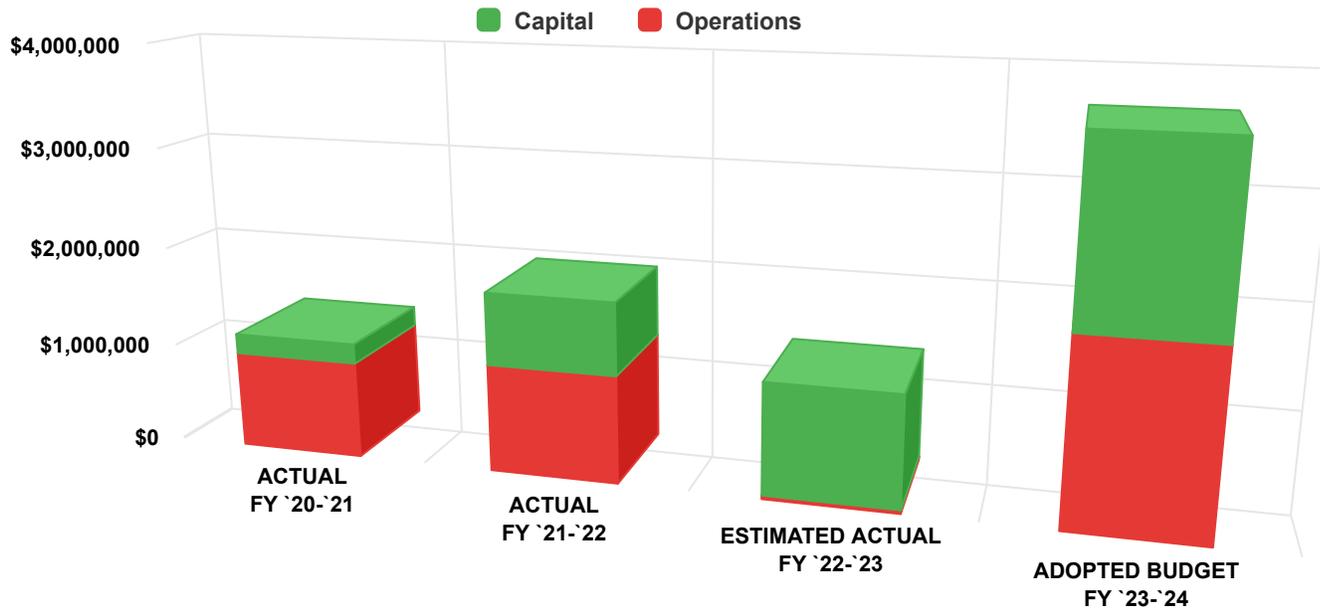
Grants through the competitive CARE Program provide funding to enhance both recreation and cultural arts for the City's residents. This competitive granting process occurs annually.

### REVENUES

The CARE Tax Fund receives its revenues from the 1/10 of 1% (\$0.10 for every \$100 spent) sales tax collected within the boundaries of the city.

REVENUE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Sales Taxes - CARE Tax	\$ 2,741,633	\$ 3,152,288	\$ 2,900,000	\$ 3,300,000
Interest Earnings	20,018	(9,099.65)	10,000	80,000
Appropriations of Surplus	-	-	-	200,000
<b>FUND TOTALS</b>	<b><u>\$ 2,761,651</u></b>	<b><u>\$ 3,143,189</u></b>	<b><u>\$ 2,910,000</u></b>	<b><u>\$ 3,580,000</u></b>

### CARE TAX FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Operations</b>				
Scera - Major Grant	\$ 531,868	\$ 575,000	\$ -	\$ -
Hale Theater Orem - Major Grant	322,048	349,000	-	-
Utah Metro Ballet - Major Grant	20,494	21,737	-	-
Co-Sponsored Groups - Major Grant	-	-	-	-
Mid-Major Grants	5,938	18,000	-	-
Minor Grants	42,057	40,889	-	-
Administration Charge	33,407	36,750	43,500	48,000
Other Expenditures	6,318	29,450	-	1,766,000
	<u>962,130</u>	<u>1,070,826</u>	<u>43,500</u>	<u>1,814,000</u>
<b>Capital</b>				
Fitness Center Improvements	-	492,482	-	-
Library Hall	191,810	-	-	-
Scera Pool Drainage	-	214,129	-	-
Other Improvements	10,944	-	1,103,000	1,766,000
	<u>202,754</u>	<u>706,611</u>	<u>1,103,000</u>	<u>1,766,000</u>
<b>TOTAL CARE TAX FUND</b>				
<b>Operations</b>	<b>\$ 962,130</b>	<b>\$ 1,070,826</b>	<b>\$ 43,500</b>	<b>\$ 1,814,000</b>
<b>Capital</b>	<b>202,754</b>	<b>706,611</b>	<b>1,103,000</b>	<b>1,766,000</b>
<b>TOTALS</b>	<b>\$ 1,164,884</b>	<b>\$ 1,777,437</b>	<b>\$ 1,146,500</b>	<b>\$ 3,580,000</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"



The CARE Program provides community benefits and opportunities for all Orem residents. Since the CARE Program was authorized, funding has been used to improve the quality of local arts programs, to expand open space for parks and recreation, and to improve and expand city facilities. Grant recipients have reported that CARE funding has helped them reach new heights in the quality of activities they are able to offer our community.



# **Telecommunications Billing Fund**

## TELECOMMUNICATIONS BILLING FUND

### OVERVIEW

The Telecommunications Billing Fund is used to account for the billing and collection activities related to Contracted Utility Enhancement (CUE) Agreements which are for the installation of fiber-optic lines to the home.

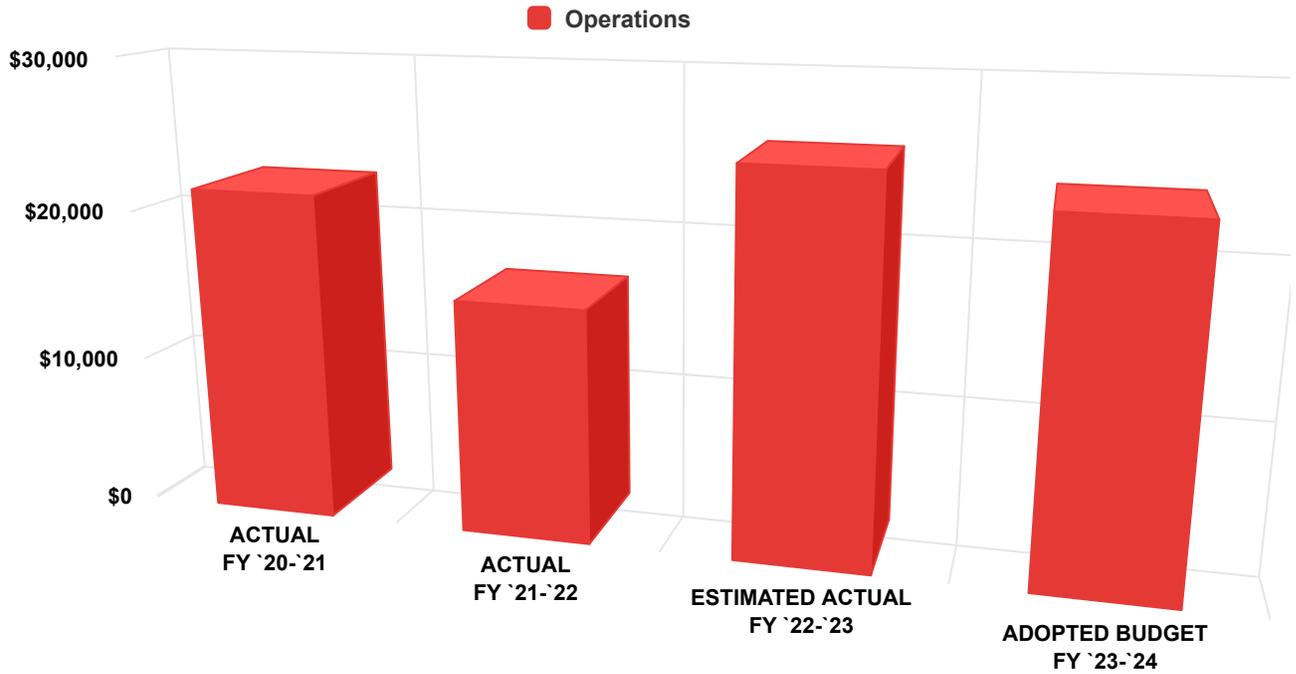
The services provided by the fund are under the direction of the Finance Department through the Accounting Division. The fund has billed over 300 CUE agreements since July of 2012 and is currently billing over 60 customers.

### REVENUES

The Telecommunications Billing Fund receives revenues for billing and collection services consisting of a 5% administration charge and interest earnings on CUE agreements.

REVENUE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Fees - Fiber Optic Billing	\$ 2,617	\$ 1,628	\$ 2,000	\$ 2,000
Interest Earnings	28,811	18,801	23,000	21,000
<b>FUND TOTALS</b>	<b>\$ 31,427</b>	<b>\$ 20,430</b>	<b>\$ 25,000</b>	<b>\$ 23,000</b>

### TELECOMMUNICATIONS BILLING FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Operations</b>				
Professional & Technical Services	\$ 21,730	\$ 15,445	\$ 25,000	\$ 23,000
Other	-	-	-	-
	21,730	15,445	25,000	23,000
<b>TOTAL TELECOMMUNICATIONS BILLING FUND</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	21,730	15,445	25,000	23,000
Capital	-	-	-	-
<b>TOTALS</b>	<b>\$ 21,730</b>	<b>\$ 15,445</b>	<b>\$ 25,000</b>	<b>\$ 23,000</b>



EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

# **Transportation Sales Tax Fund**

## TRANSPORTATION SALES TAX FUND

### OVERVIEW

The Transportation Sales Tax Fund is used to account for revenues and expenditures related to transportation sales taxes received from the purchase of goods and certain services within the City of Orem. During the 2018 legislative session, Senate Bill 136 authorized counties to impose a quarter cent (0.25%) local option sales tax to be used for transportation needs. The Utah County Commission voted to implement the tax on December 18, 2018.

The new quarter cent (0.25%) transportation sales tax will be distributed to the City of Orem (0.10%), Utah County (0.05%), and the Utah Transit Authority (UTA, 0.10%).

These funds are administered by the Utah State Tax Commission and may only be used on certain permissible transportation expenditures as provided in Utah State Code (59-12-2219(13)). Permissible transportation expenditures include streets, sidewalks, curb and gutter, safety features, traffic signs and signals, street lighting, and trails for non-motorized vehicles connecting an origin with a destination.

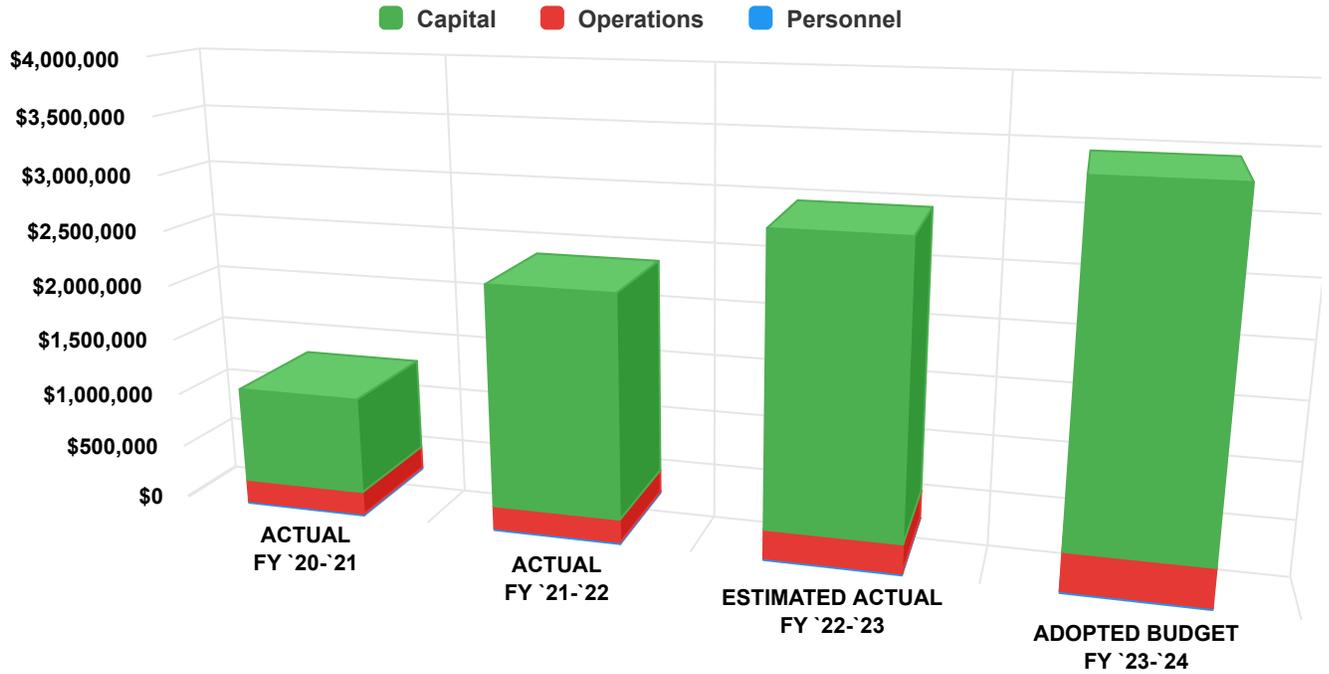
The City has developed plans for this new source of revenue to address the ongoing challenges of maintaining the City's transportation system.

### REVENUES

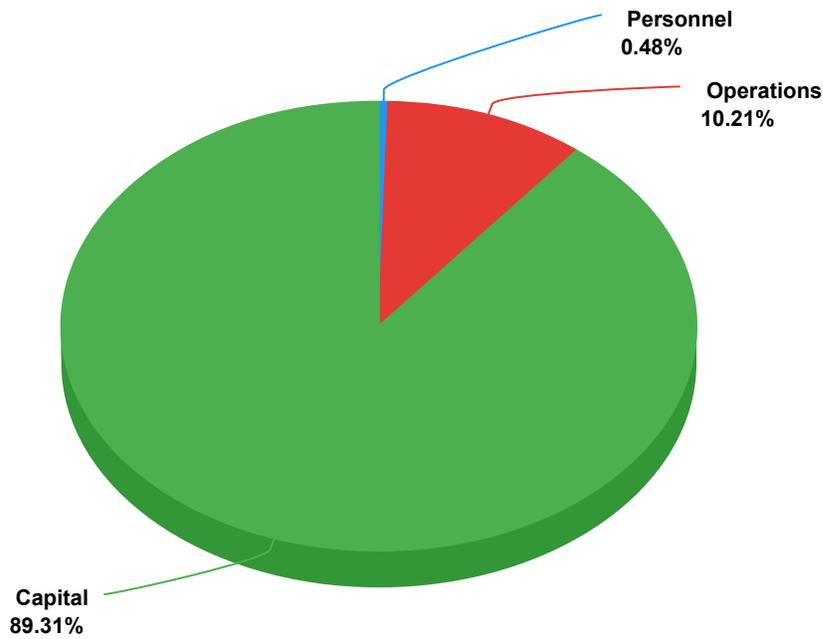
Although Utah County implemented the transportation sales tax on December 18, 2018, the City's portion of the sales tax increase began on July 1, 2019.

REVENUE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Revenues - Transportation Sales Taxes	\$ 2,503,967	\$ 2,861,927	\$ 2,760,000	\$ 3,025,000
Interest Earnings	9,884	13,651	7,000	65,000
Appropriations of Surplus	-	-	-	250,000
<b>FUND TOTALS</b>	<b>\$ 2,513,851</b>	<b>\$ 2,875,578</b>	<b>\$ 2,767,000</b>	<b>\$ 3,340,000</b>

### TRANSPORTATION SALES TAX FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## TRANSPORTATION SALES TAX FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages - Variable Hour	\$ 18,333	\$ 19,443	\$ 15,225	\$ 15,225	0
Salaries & Wages - Overtime	-	-	-	-	
Fringe Benefits	1,328	1,411	761	761	
	19,661	20,854	15,986	15,986	
<b>Operations</b>					
Supplies	-	-	76,100	76,100	
Equipment	-	-	1,100	1,100	
Other Expenditures	200,562	195,625	179,455	263,812	
	200,562	195,625	256,655	341,012	
<b>Capital</b>					
Street Overlay/Reconstruction	-	1,262,388	1,490,000	1,240,000	
Sidewalk Projects	69,999	633,290	775,000	775,000	
Miscellaneous Projects	802,810	95,884	229,359	968,002	
Equipment Replacement	-	-	42,500	-	
	872,809.1	1,991,562	2,536,859	2,983,002	
<b>TOTAL TRANSPORTATION SALES TAX FUND</b>					
<b>Personnel</b>	<b>\$ 19,661</b>	<b>\$ 20,854</b>	<b>\$ 15,986</b>	<b>\$ 15,986</b>	<b>0</b>
<b>Operations</b>	<b>200,562</b>	<b>195,625</b>	<b>256,655</b>	<b>341,012</b>	
<b>Capital</b>	<b>872,809</b>	<b>1,991,562</b>	<b>2,536,859</b>	<b>2,983,002</b>	
<b>TOTALS</b>	<b>\$ 1,093,033</b>	<b>\$ 2,208,042</b>	<b>\$ 2,809,500</b>	<b>\$ 3,340,000</b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
Street Overlay / Reconstruction	\$ 940,000	\$ 940,000	\$ 940,000	\$ 940,000
Sidewalk Projects	425,000	425,000	425,000	425,000
Miscellaneous Projects	300,000	300,000	300,000	300,000
Equipment Replacement	5,000	5,000	5,000	5,000
<b>TOTALS</b>	<b>\$ 1,670,000</b>	<b>\$ 1,670,000</b>	<b>\$ 1,670,000</b>	<b>\$ 1,670,000</b>

# Development Fees Fund

## DEVELOPMENT FEES FUND

### OVERVIEW

The Development Fees Fund was established in FY 2023-2024 in compliance with Utah State Auditor reporting requirements. Utah State Code limits the amount that can be collected for development-related fees to the reasonable costs of regulation (Utah Code 10-9a-510 & 17-27a-509). Fees collected for development such as building permits and plan reviews, should not exceed a governmental entity’s costs of regulation (e.g., inspection, review, etc.).

Therefore, this fund was created and is presented in this budget document as a distinct set of accounts for budgetary control purposes only. By having a separate fund, it allows managers the information they need to ensure and demonstrate budgetary compliance with Utah State Code as mentioned previously.

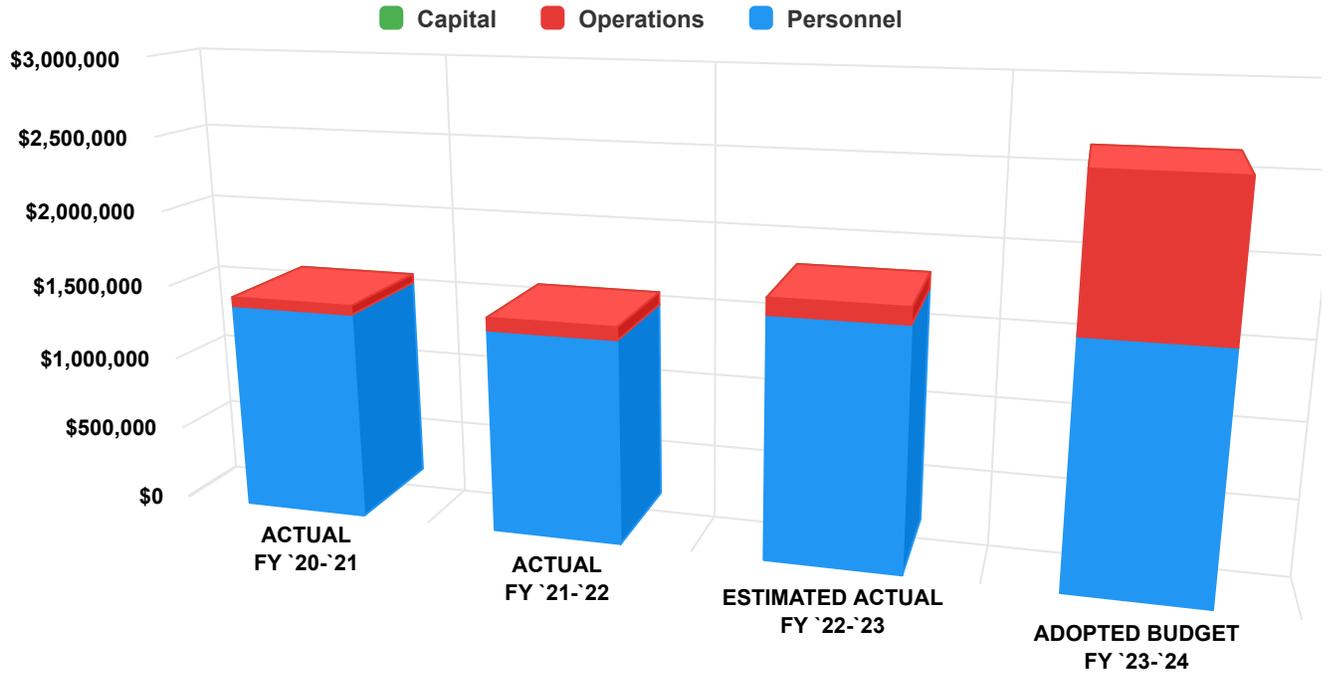
Budgetary integration of this fund will occur with the General Fund for financial statement reporting purposes.

### REVENUES

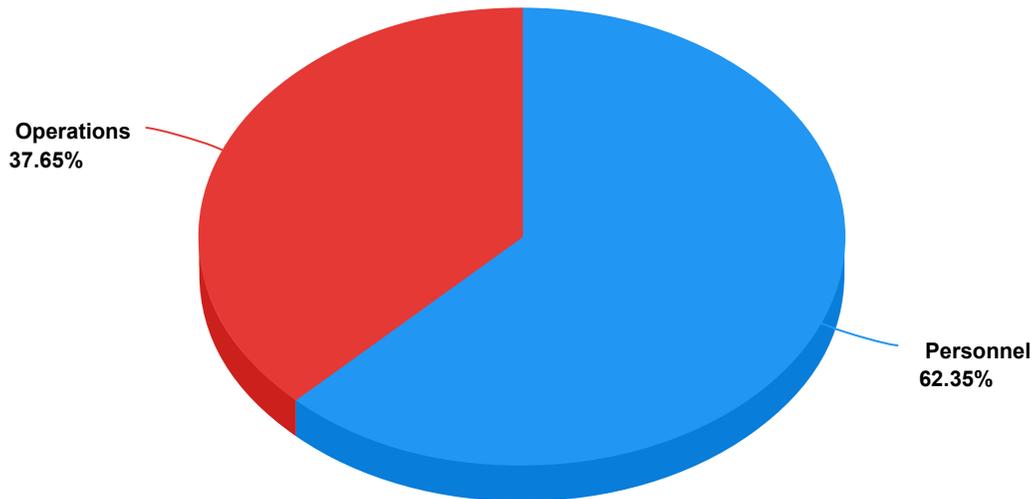
The Development Fees Fund receives revenues from building permits and other development-related fees. When budgeted expenditures exceed these regular budgeted building permits and other development-related fees within the fund, the variance is shown as a contribution from the General Fund.

REVENUE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Building Permits	\$ -	\$ -	\$ -	\$ 800,000
Plan Check Fees	-	-	-	465,000
Planning Fees	-	-	-	100,000
Other Building Fees	-	-	-	40,000
Other Development Fees	-	-	-	4,000
Contribution from General Fund	-	-	-	1,140,147
<b>FUND TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,549,147</b>

### DEVELOPMENT FEES FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## DEVELOPMENT FEES FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24	# OF EMP. *
<b>Planning</b>					
Personnel	\$ 514,908	\$ 531,453	\$ 619,603	\$ 644,679	5
Operations	19,805	24,484	54,875	473,236	
Capital	-	-	-	-	
	19,661	555,937	674,478	1,117,915	
<b>Building Safety</b>					
Personnel	871,952	826,070	960,054	944,752	9
Operations	44,578	56,403	55,150	486,480	
Capital	-	-	-	-	
	916,530	882,473	1,015,204	1,431,232	
<b>DEVELOPMENT FEES FUND</b>					
<b>Personnel</b>	<b>\$ 1,386,860</b>	<b>\$ 1,357,523</b>	<b>\$ 1,579,657</b>	<b>\$ 1,589,431</b>	<b>14</b>
<b>Operations</b>	<b>64,382</b>	<b>80,887</b>	<b>110,025</b>	<b>959,716</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTALS</b>	<b>\$ 1,451,242</b>	<b>\$ 1,438,410</b>	<b>\$ 1,689,682</b>	<b>\$ 2,549,147</b>	

\* Number of benefitted employees

Note: Actual FY '20-'21, '21-'22, & '22-'23 expenditures are part of the General Fund for these particular fiscal years. They are included here for comparison purposes only.

## DEVELOPMENT FEES FUND

### PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	ADOPTED
					ACTUAL	BUDGET
		MINIMUM	MAXIMUM	FY '21-'22	FY '22-'23	FY '23-'24
<b>Planning</b>						
Full-time:						
Planning Division Manager	Merit	\$46.10	\$69.15	1.00	1.00	1.00
Senior Planner	Step	\$36.41	\$46.13	2.00	2.00	2.00
Associate Planner	Step	\$26.40	\$28.85	2.00	2.00	2.00
				5.00	5.00	5.00
Variable-hour/Seasonal:						
Intern	N/A	\$14.00	\$21.00	0.40	0.40	0.40
				5.40	5.40	5.40
<b>Building Safety</b>						
Full-time:						
Chief Building Official	Merit	\$39.54	\$59.32	1.00	1.00	1.00
Deputy Building Official	Merit	\$31.26	\$46.89	0.00	1.00	1.00
Senior Building Inspector	Step	\$33.32	\$42.20	1.00	2.00	2.00
Plans Examiner	Step	\$42.63	\$46.58	2.00	1.00	1.00
Building Inspector	Step	\$29.04	\$31.73	3.00	3.00	3.00
Residential Plans Examiner	Merit	\$24.00	\$36.00	1.00	1.00	1.00
				8.00	9.00	9.00
Part-time:						
Building Inspector	Step	\$29.04	\$31.73	0.63	0.00	0.00
Variable-hour/Seasonal:						
Office Administrator	Merit	\$22.12	\$32.53	0.50	0.50	0.50
				9.13	9.50	9.50
<b>TOTAL DEVELOPMENT SERVICES</b>						
<b>Full-time</b>				<b>13.00</b>	<b>14.00</b>	<b>14.00</b>
<b>Part-time</b>				<b>0.63</b>	<b>0.00</b>	<b>0.00</b>
<b>Variable-hour/Seasonal</b>				<b>0.90</b>	<b>0.90</b>	<b>0.90</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>14.53</b>	<b>14.90</b>	<b>14.90</b>

Note: Actual FY '21-'22, & '22-'23 expenditures are part of the General Fund for these particular fiscal years. They are included here for comparison purposes only.

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# Debt Service Fund

## DEBT SERVICE FUND

### OVERVIEW

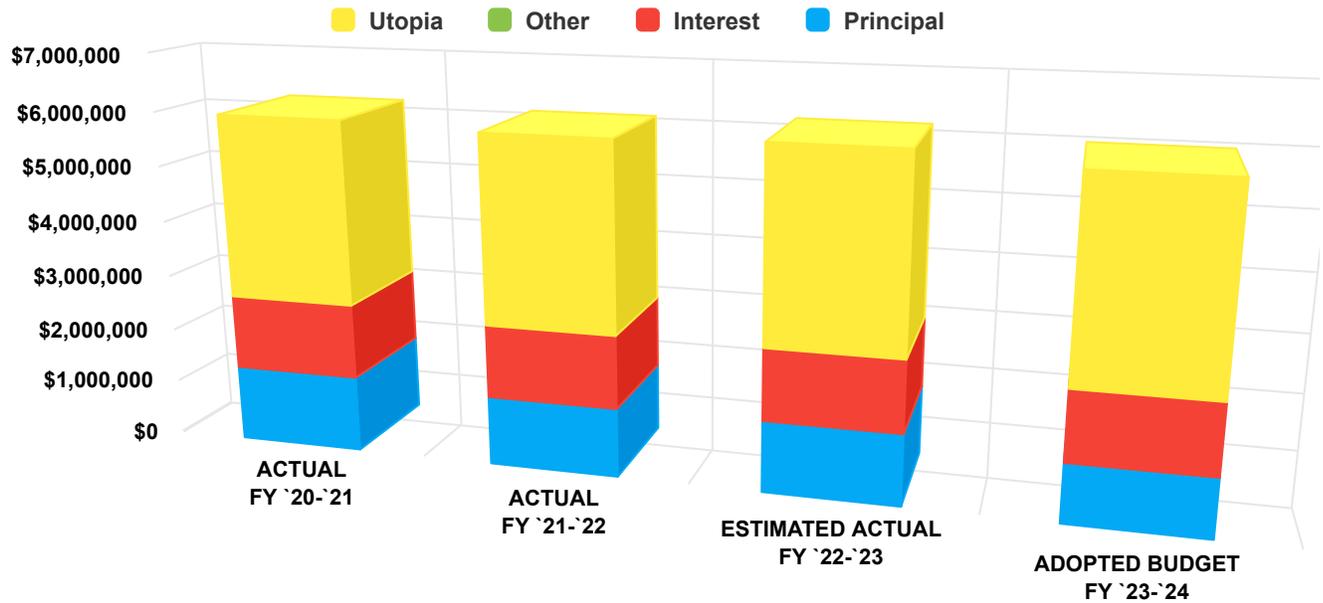
The Debt Service Fund accounts for all payments on general obligation debt (property tax supported debt), sales tax revenue supported debt, and any lease-purchase debt.

### REVENUES

The Debt Service Fund receives its revenues from property taxes dedicated to the payment of general obligation debt and revenues received from special improvement districts. These revenues are recorded directly in the fund while all other debt service revenues are recorded as transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Property Taxes - General Obligation Bonds	\$ 1,474,696	\$ 1,514,785	\$ 2,285,476	\$ 2,281,913
Interest Earnings	6,605	38	-	-
Contributions from Other Funds	4,248,348	4,163,903	4,236,943	4,044,827
Appropriations of Surplus	-	-	-	-
<b>FUND TOTALS</b>	<b><u>\$ 5,729,649</u></b>	<b><u>\$ 5,678,726</u></b>	<b><u>\$ 6,522,419</u></b>	<b><u>\$ 6,326,740</u></b>

### DEBT SERVICE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Principal</b>				
General Obligation Bonds	\$ 965,000	\$ 1,000,000	\$ 1,025,000	\$ 1,050,000
Revenue Bonds	360,000	243,000	253,000	-
Other Debt Issuances	27,255	-	-	-
	<u>1,352,255</u>	<u>1,243,000</u>	<u>1,278,000</u>	<u>1,050,000</u>
<b>Interest</b>				
General Obligation Bonds	1,316,713	1,287,238	1,259,426	1,230,863
Revenue Bonds	16,606	9,622	4,909	-
Other Debt Issuances	758	-	-	-
	<u>1,334,076</u>	<u>1,296,860</u>	<u>1,264,335</u>	<u>1,230,863</u>
<b>Other</b>				
UTOPIA Pledge	3,289,546	3,355,337	3,422,444	3,490,893
Lease - Energy Improvements	552,284	554,043	554,590	553,934
Other Costs	2,800	2,800	3,050	1,050
	<u>3,844,630</u>	<u>3,912,180</u>	<u>3,980,084</u>	<u>4,045,877</u>
<b>TOTAL DEBT SERVICE FUND</b>				
<b>Principal</b>	<b>\$ 1,352,255</b>	<b>\$ 1,243,000</b>	<b>\$ 1,278,000</b>	<b>\$ 1,050,000</b>
<b>Interest</b>	<b>1,334,076</b>	<b>1,296,860</b>	<b>1,264,335</b>	<b>1,230,863</b>
<b>Other</b>	<b>3,844,630</b>	<b>3,912,180</b>	<b>3,980,084</b>	<b>4,045,877</b>
<b>TOTALS</b>	<b>\$ 6,530,961</b>	<b>\$ 6,452,040</b>	<b>\$ 6,522,419</b>	<b>\$ 6,326,740</b>

### DEBT SERVICE FUND

<u>TYPE &amp; NAME OF INDEBTEDNESS</u>	<u>INTEREST RATES</u>	<u>FISCAL YEAR OF COMPLETION</u>	<u>TOTAL AMOUNT ISSUED</u>	<u>EXPECTED PRINCIPAL BALANCE JUNE 30, 2024</u>	<u>FISCAL YEAR 2024-2025 PAYMENTS</u>
<b>General Obligations Bonds</b>					
General Obligation Ref. Bonds, Series 2014	0.25% to 3.0%	2024-2025	\$ 9,645,000	\$ 2,130,000	\$ 1,092,750
General Obligation Bonds, Series 2019	3.625% to 5.0%	2047-2048	24,500,000	24,500,000	1,188,112
			34,145,000	26,630,000	2,280,862
<b>Lease / Purchase Obligations</b>					
Energy Imp. Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	4,096,000	553,933
			6,739,000	4,096,000	553,933
<b>Grand Total - Debt Service Fund Indebtedness</b>			<b>\$ 40,884,000</b>	<b>\$ 30,726,000</b>	<b>\$ 2,834,795</b>

<u>TYPE &amp; NAME OF INDEBTEDNESS</u>	<u>PURPOSE OF INDEBTEDNESS</u>
<b>General Obligations Bonds</b>	
General Obligation Refunding Bonds, Series 2014	Refunded 2005 & 2006 General Obligation Road Construction Bonds.
General Obligation Bonds, Series 2019	Construction of Library Hall and Reconstruction of Fitness Center.
<b>Lease / Purchase Obligations</b>	
Energy Improvements Lease - City Facilities - 2016	Energy improvements for street lighting and various city facilities.

Note: Additional debt obligations not paid for through the Debt Service Fund are listed in the Overview section.

# **Impact Fee Funds - Police, Fire, Parks & Streets**

## IMPACT FEE FUNDS

### OVERVIEW

Impact fees are a one-time fee imposed upon new development activity as a condition of development approval to mitigate the impact of the new development on public infrastructure.

Without impact fees in place, new development may not pay its fair share of the infrastructure built to support its demand on facilities. This would arguably require existing residents to pay for facilities and services that may only be needed because of the new development.

Utilizing impact fees to pay a portion of the costs associated with future infrastructure puts future users on an equal footing with existing users who have been paying property taxes, sales taxes, and/or other revenue sources to generate the revenue necessary to provide needed facilities and services.

The City has approved the following impact fees (see note below for other impact fees):

- **Fire/EMS** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Police** – Provides funding for essential public safety infrastructure needed to handle the increase in the number of calls for service new growth will generate.
- **Streets/Transportation** – Provides funding to construct additional infrastructure necessary to maintain the desired level of service due to increased traffic as a result of new development.
- **Parks** – Provides funding to acquire additional park lands (which includes trails) and improvements needed to maintain its existing and proposed service levels. These service levels will decline as a result of population growth unless new facilities are constructed or acquired.

Note: Water impact fees are reported in the Water Fund section of this budget. Sewer impact fees are reported in the Water Reclamation Fund section of this budget. Storm Water impact fees are reported in the Storm Water Fund section of this budget.

## IMPACT FEE FUNDS

### REVENUES

The Impact Fee Funds receive revenues from the development community through the City’s building permit process.

FIRE / EMS IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
REVENUE DESCRIPTION	FY `20-`21	FY `21-`22	ACTUAL FY `22-`23	BUDGET FY `23-`24
Impact Fees	\$ 98,111	\$ 144,417	\$ 50,000	\$ 50,000
Interest Earnings	1,420	1,983	-	-
<b>FUND TOTALS</b>	<b><u>\$ 99,531</u></b>	<b><u>\$ 146,400</u></b>	<b><u>\$ 50,000</u></b>	<b><u>\$ 50,000</u></b>

POLICE IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
REVENUE DESCRIPTION	FY `22-`23	FY `21-`22	ACTUAL FY `22-`23	BUDGET FY `23-`24
Impact Fees	\$ 61,916	\$ 94,423	\$ 25,000	\$ 50,000
Interest Earnings	962	1,318	-	-
<b>FUND TOTALS</b>	<b><u>\$ 62,878</u></b>	<b><u>\$ 95,741</u></b>	<b><u>\$ 25,000</u></b>	<b><u>\$ 50,000</u></b>

STREETS IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
REVENUE DESCRIPTION	FY `22-`23	FY `21-`22	ACTUAL FY `22-`23	BUDGET FY `23-`24
Impact Fees	\$ 290,535	\$ 298,426	\$ 225,000	\$ 225,000
Interest Earnings	3,395	4,749	-	-
<b>FUND TOTALS</b>	<b><u>\$ 293,930</u></b>	<b><u>\$ 303,175</u></b>	<b><u>\$ 225,000</u></b>	<b><u>\$ 225,000</u></b>

PARKS IMPACT FEE FUND	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
REVENUE DESCRIPTION	FY `22-`23	FY `21-`22	ACTUAL FY `22-`23	BUDGET FY `23-`24
Impact Fees	\$ 566,990	\$ 1,092,835	\$ 550,000	\$ 550,000
Interest Earnings	5,432	4,204	-	-
<b>FUND TOTALS</b>	<b><u>\$ 572,422</u></b>	<b><u>\$ 1,097,039</u></b>	<b><u>\$ 550,000</u></b>	<b><u>\$ 550,000</u></b>

## IMPACT FEE FUNDS

### EXPENDITURES COMPARISON BY FISCAL YEAR

FIRE / EMS IMPACT FEE FUND EXPENDITURE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Impact Fee Projects	\$ -	\$ -	\$ 50,000	\$ 50,000
Professional & Technical Services	-	-	-	-
<b>FUND TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>

POLICE IMPACT FEE FUND EXPENDITURE DESCRIPTION	ACTUAL FY `22-`23	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Impact Fee Projects	\$ -	\$ -	\$ 29,457	\$ 50,000
Professional & Technical Services	-	-	-	-
<b>FUND TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29,457</b>	<b>\$ 50,000</b>

STREETS IMPACT FEE FUND EXPENDITURE DESCRIPTION	ACTUAL FY `22-`23	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Impact Fee Projects	\$ -	\$ -	\$ 225,000	\$ 225,000
Professional & Technical Services	-	27,280	-	-
<b>FUND TOTALS</b>	<b>\$ -</b>	<b>\$ 27,280</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>

PARKS IMPACT FEE FUND EXPENDITURE DESCRIPTION	ACTUAL FY `22-`23	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Impact Fee Projects	\$ -	\$ -	\$ 120,745	\$ 550,000
Professional & Technical Services	-	-	-	-
<b>FUND TOTALS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 120,745</b>	<b>\$ 550,000</b>

# Capital Improvement Projects Fund

## CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

### OVERVIEW

The Capital Improvement Projects (CIP) Fund is used to account for projects that typically take more than one year to complete or may go beyond a fiscal year end. The fund may, on occasion, also be used to accumulate funds for large equipment purchases.

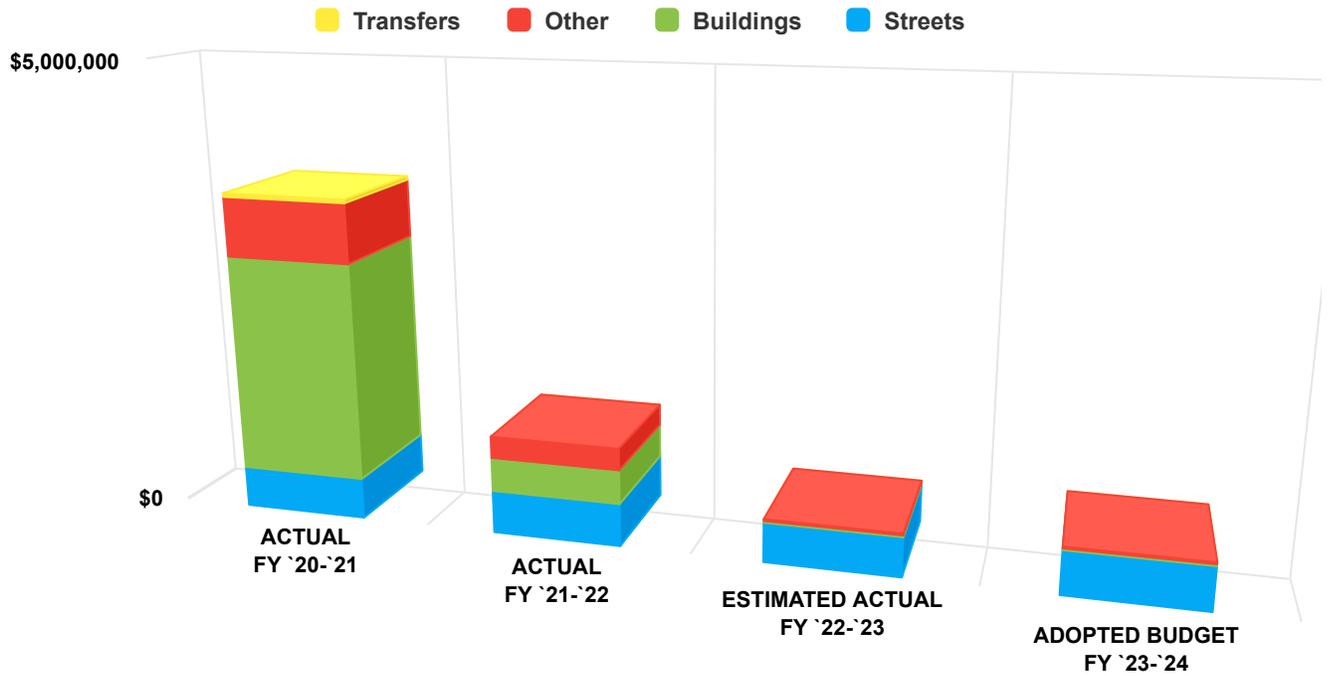
### REVENUES

The CIP Fund typically receives transfers from the General Fund. However, all operating funds may on occasion transfer funds to the CIP Fund when a project affects or benefits those funds. The CIP Fund also receives revenues from leases of cellular phone towers which are located on City property when these revenues are not required for General Fund operations.

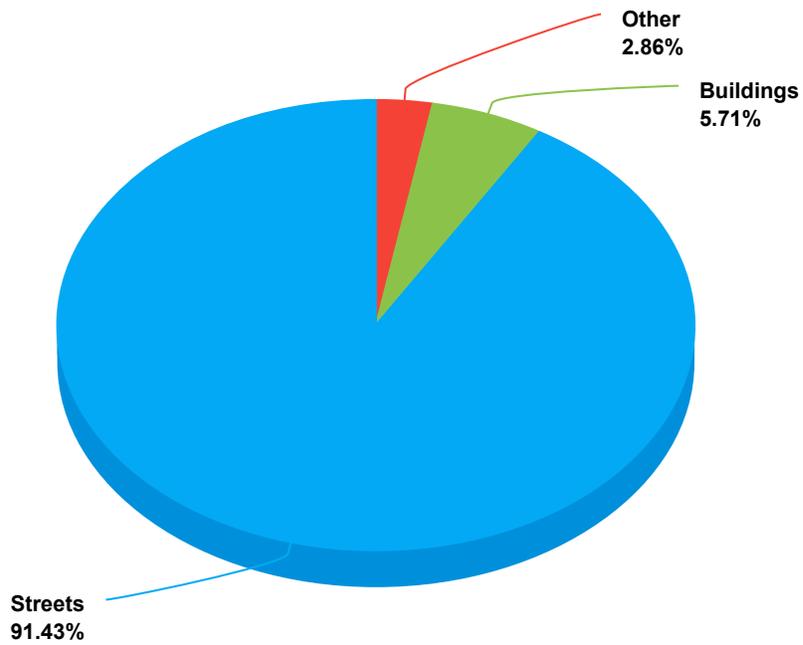
REVENUE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Grants	\$ 405,586	\$ 51,533	\$ -	\$ -
Miscellaneous Revenues	75,029	32,162	100,000	-
Lease Revenues - Cell Towers	355,038	391,018	275,000	325,000
Contributions from Other Funds	7,924,341	5,975,000	200,000	200,000
<b>FUND TOTALS</b>	<b><u>\$ 8,759,993</u></b>	<b><u>\$ 6,449,713</u></b>	<b><u>\$ 575,000</u></b>	<b><u>\$ 525,000</u></b>

### CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

#### EXPENDITURES COMPARISON BY FISCAL YEAR



#### EXPENDITURES BY CATEGORY (FY '23-'24)



## CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
<b>CIP - Streets</b>				
Traffic & HAWK Signals, & Lights	\$ 139,174	\$ 4,750	\$ -	\$ -
ITS Project - UDOT / MAG	73,083	(7,467)	-	-
1200 W Reconstruction - 900 N to 1600 N	-	15,254	-	-
Micro-surfacing & Parking Lot Projects	183,796	30,046	-	-
Miscellaneous Street Improvements	<u>66,242</u>	<u>444,988</u>	<u>440,000</u>	<u>480,000</u>
	462,295	487,571	440,000	480,000
<b>CIP - Buildings</b>				
Security Improvements	42,518	22,261	-	-
Carpet Replacements	-	-	-	-
Library Hall	1,191,537	100,000	-	-
Miscellaneous Building Improvements	<u>1,193,995</u>	<u>250,350</u>	<u>20,000</u>	<u>30,000</u>
	2,428,051	372,611	20,000	30,000
<b>CIP - Parks</b>				
Playgrounds, Pickleball & Tennis Courts	12,484	6,200	-	-
Pavilion & Sprinkler System Improvements	182,619	-	-	-
Hillcrest Elementary Property Purchase	-	-	-	-
Other Expenses	<u>474,426</u>	<u>234,731</u>	<u>-</u>	<u>-</u>
	669,529	240,931	-	-
<b>CIP - Vehicles, Equipment, &amp; Other</b>				
Vehicle & Equipment Replacement	-	-	5,000	5,000
Other Expenses	<u>2,704</u>	<u>675</u>	<u>10,000</u>	<u>10,000</u>
	2,704	675	15,000	15,000
<b>CIP - Transfers to Other Funds</b>				
Contribution to Debt Service Fund - Miner	<u>28,013</u>	-	-	-
	28,013	-	-	-
<b>TOTAL CIP FUND</b>				
<b>CIP - Streets</b>	<b>\$ 462,295</b>	<b>\$ 487,571</b>	<b>\$ 440,000</b>	<b>\$ 480,000</b>
<b>CIP - Buildings</b>	<b>2,428,051</b>	<b>372,611</b>	<b>20,000</b>	<b>30,000</b>
<b>CIP - Parks</b>	<b>669,529</b>	<b>240,931</b>	<b>-</b>	<b>-</b>
<b>CIP - Vehicles, Equipment, &amp; Other</b>	<b>2,704</b>	<b>675</b>	<b>15,000</b>	<b>15,000</b>
<b>CIP - Transfers to Other Funds</b>	<b><u>28,013</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b>TOTALS</b>	<b><u>\$ 3,590,591</u></b>	<b><u>\$ 1,101,788</u></b>	<b><u>\$ 475,000</u></b>	<b><u>\$ 525,000</u></b>

CAPITAL PROJECTS	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
Street Construction / Improvements	\$ 626,000	\$ 526,000	\$ 526,000	\$ 526,000
Building Construction / Improvements	276,000	158,000	20,000	20,000
Parks/Recreation Construction / Improvements	517,000	1,161,000	1,235,000	813,000
Vehicles, Equipment, & Other	90,000	90,000	85,000	85,000
<b>TOTALS</b>	<b><u>\$ 1,509,000</u></b>	<b><u>\$ 1,935,000</u></b>	<b><u>\$ 1,866,000</u></b>	<b><u>\$ 1,444,000</u></b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

### PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>CIP - Streets</b>				
Ongoing Parking Lot Maintenance	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Annual funding for regular parking lot maintenance.				
MAG Funded Projects	\$ 551,000	\$ 451,000	\$ 451,000	\$ 451,000
FY 2025 - Signal - 800 East 400 North, Signal 800 South Orem Blvd, Signal 800 South Carterville Rd.				
<b>Subtotal - CIP - Streets</b>	<b>\$ 626,000</b>	<b>\$ 526,000</b>	<b>\$ 526,000</b>	<b>\$ 526,000</b>
<b>CIP - Buildings</b>				
All Buildings	\$ 50,000	\$ 20,000	\$ 20,000	\$ 20,000
FY 2024 - Door locks (\$25,000) all buildings paint (\$25,000). FY 2025 - FY 2026 Flooring replacement (\$20,000).				
Fire Stations	\$ 45,000	\$ -	\$ -	\$ -
FY 2025 - Fire Station #3 furnace replacement (\$25,000) Fire Station #3 roof replacement (\$20,000).				
Public Safety Building	\$ 43,000	\$ -	\$ -	\$ -
FY 2025 - Boiler replacement (\$20,000 for two years), and chiller replacement (\$23,000 for three years).				
Public Works Building	\$ 138,000	\$ 138,000	\$ -	\$ -
FY 2025 to FY 2026 - HVAC and Roof Replacement				
<b>Subtotal - CIP - Buildings</b>	<b>\$ 276,000</b>	<b>\$ 158,000</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

### PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>CIP - Parks / Recreation</b>				
Playgrounds & Shade	\$ 192,000	\$ 288,000	\$ 231,000	\$ 225,000
FY 2025 - Community, Bonneville & Windsor. FY 2026 - Springwater, Timpanogos, Foothill Park & Lakeside. FY 2027 - Nielsen's Grove, Timpanogos & Springwater.				
Pavilion Improvements	\$ -	\$ 170,000	\$ -	\$ -
FY 2026 - Westmore Park				
Recreation Facility Improvements	\$ 90,000	\$ 90,000	\$ -	\$ 90,000
FY 2025 to FY 2026 Pumps, decks and diving boards.				
Cemetery Improvements	\$ 125,000	\$ -	\$ -	\$ -
FY 2025 - Cremation niche construction funding.				
Courts Improvements	\$ -	\$ 9,000	\$ 182,000	\$ 107,000
FY 2026 - Cascade, Northridge and Windsor. FY 2027 - Foothill & Springwater				
Restroom/Shed Improvements	\$ -	\$ 328,000	\$ 422,000	\$ -
FY 2025 - Cascade & Windsor.				
Other Park Improvements	\$ 110,000	\$ 276,000	\$ 400,000	\$ 391,000
Includes improvements, rehabilitation, or replacement of walkway lighting, sand volleyball courts, asphalt/concrete replacement, dugout roofs, scoreboards, greenhouse renovations, sidewalks, ballfield dirt replacement, and ATP surface replacement.				
<b>Subtotal - CIP - Parks / Recreation</b>	<b>\$ 517,000</b>	<b>\$ 1,161,000</b>	<b>\$ 1,235,000</b>	<b>\$ 813,000</b>
<b>CIP - Vehicles, Equipment, &amp; Other</b>				
ITS Equipment	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000
Replace/Update ITS Traffic equipment.				
Other	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
FY 2025 - Continue funding door locks (\$25,000 each year) & additional security cameras (\$50,000).				
<b>Subtotal - CIP - Vehicles, Equip. &amp; Other</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>
<b>GRAND TOTAL - CAPITAL PROJECTS</b>	<b>\$ 1,509,000</b>	<b>\$ 1,935,000</b>	<b>\$ 1,866,000</b>	<b>\$ 1,444,000</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

# Water Fund

## WATER FUND

### OVERVIEW

The Water Fund is used to account for the revenues and expenditures of the City's culinary water utility. The Water Fund has three main operating components: water distribution, water supply, and utility account management.

The water distribution system consists of 477 miles of water mains and service lines serving over 23,000 customers.

The water supply system consists of three general sources of water; surface water (60%), deep wells (25%), and springs (15%).

The majority of the City's culinary water comes from rivers and lakes (referred to as surface water). Most of this water comes from the Provo River system which includes Deer Creek and Jordanelle reservoirs. Surface water is treated by the Central Utah Water Conservancy District (CUCWD) at its Donald A. Christensen Regional Water Treatment Plant before entering the City's distribution system. The remaining culinary water comes from nine deep wells and two natural springs in Provo Canyon (Alta and Canyon) that require no filtration before entering the City's distribution system.

## WATER FUND

### REVENUES

The Water Fund receives revenues primarily from water sales to consumers within the City of Orem and the City of Vineyard. The Water Fund also receives revenues from water system connection fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
Water Sales	\$ 17,794,961	\$ 14,936,211	\$ 14,700,000	\$ 15,100,000
Water Fees	464,097	424,937	463,500	453,500
Water Connection Fees	59,135	52,924	20,000	25,000
Water Impact Fees	562,298	409,380	805,000	505,000
Interest Earnings	289,461	122,281	550,000	600,000
Amortization of Bond Premiums	89,215	268,069	268,073	268,073
Sale of Fixed Assets	-	226,917	-	-
Miscellaneous Revenues	910,445	1,505,811	1,600,360	860,360
Contributed Lines / Assets	630,690	314,970	-	-
Contributions from Other Funds	1,074,571	1,076,811	1,114,666	939,000
Appropriations of Surplus	-	-	-	-
<b>FUND TOTALS</b>	<b>\$ 21,874,873</b>	<b>\$ 19,338,309</b>	<b>\$ 19,521,599</b>	<b>\$ 18,750,933</b>

#### RATES

##### Usage Charges

Tier 1 - Per 1,000 gallons	\$ 0.98	\$ 0.83	\$ 0.84	\$ 0.85
Tier 2 - Per 1,000 gallons	\$ 1.22	\$ 1.04	\$ 1.05	\$ 1.06
Tier 3 - Per 1,000 gallons	\$ 1.45	\$ 1.23	\$ 1.24	\$ 1.26
Tier 4 - Per 1,000 gallons	\$ 1.94	\$ 1.46	\$ 1.47	\$ 1.49

(For flow allotment by meter sizes, see Appendix B - Fees & Charges)

##### Base Rate Charges

3/4" Meter - Cost per month	\$ 20.20	\$ 20.20	\$ 20.30	\$ 20.45
1" Meter - Cost per month	\$ 39.22	\$ 39.22	\$ 39.42	\$ 39.61

(For all other meter sizes, see Appendix B - Fees & Charges)

##### Connection Fees

3/4" Meter	\$ 287.00	\$ 293.00	\$ 306.00	\$ 315.00
1" Meter	\$ 359.00	\$ 366.00	\$ 382.00	\$ 393.00

(For all other meter sizes, see Appendix B - Fees & Charges)

##### Impact Fees

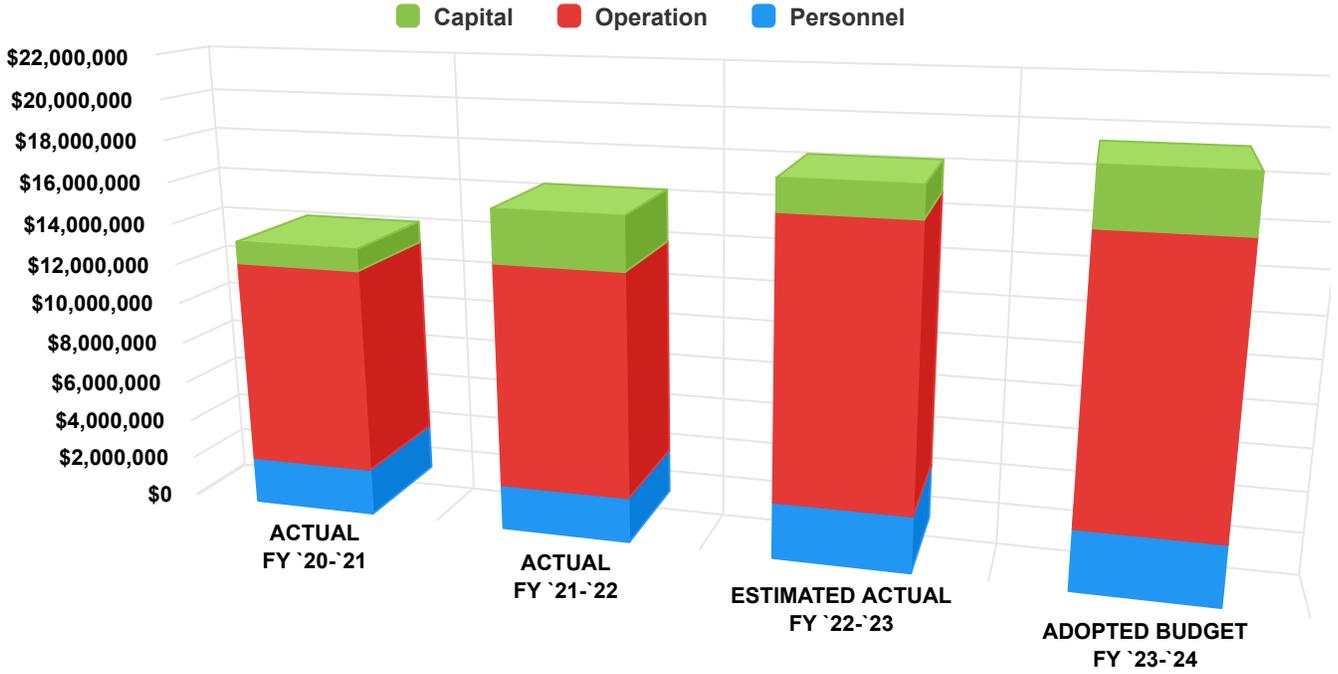
Water Impact Fees (City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

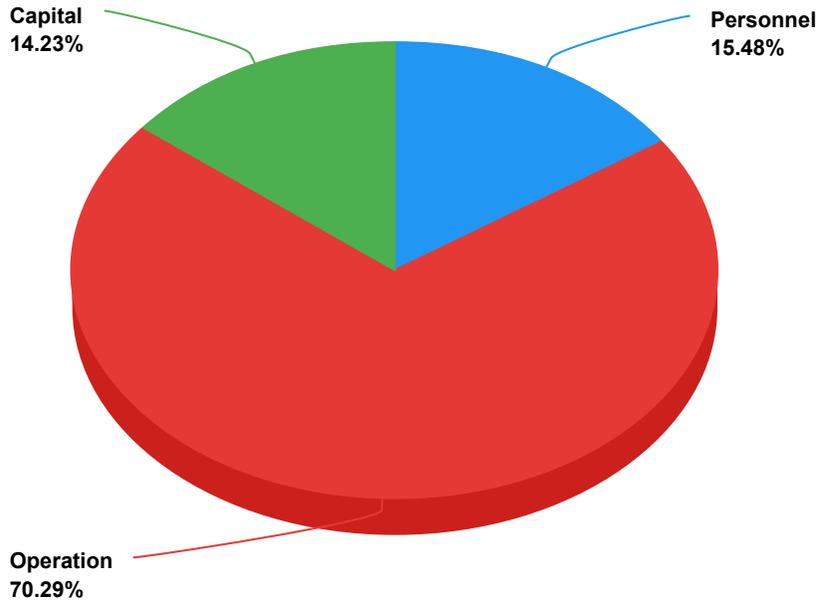
Water Supply Impact Fees (One fee applicable to both City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

### WATER FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## WATER FUND EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Water Administration</b>					
Personnel	\$ 31,648	104,712	\$ 318,563	\$ 356,812	2
Operations	4,748,313	5,297,374	7,075,651	6,841,321	
Capital	26,111	-	28,500	28,500	
	<u>4,806,072</u>	<u>5,402,086</u>	<u>7,422,714</u>	<u>7,226,633</u>	
<b>Water Supply &amp; Pumping</b>					
Personnel	686,890	681,906	679,539	714,086	6
Operations	4,801,863	4,997,926	5,517,678	5,526,641	
Capital	-	119,709	185,000	12,000	
	<u>5,488,752</u>	<u>5,799,541</u>	<u>6,382,217</u>	<u>6,252,727</u>	
<b>Water Distribution</b>					
Personnel	1,100,292	979,568	1,134,474	1,047,165	12
Operations	397,005	482,703	677,900	706,460	
Capital	29,866	232,928	152,000	419,000	
	<u>1,527,164</u>	<u>1,695,198</u>	<u>1,964,374</u>	<u>2,172,625</u>	
<b>Water Meter Reading</b>					
Personnel	460,236	418,272	638,218	784,021	9
Operations	39,454	34,058	41,710	105,840	
Capital	-	-	-	50,000	
	<u>499,690</u>	<u>452,330</u>	<u>679,928</u>	<u>939,861</u>	
<b>Water Capital Projects</b>					
Capital	958,609	2,218,569	1,193,478	2,159,087	
	<u>958,609</u>	<u>2,218,569</u>	<u>1,193,478</u>	<u>2,159,087</u>	
<b>TOTAL WATER FUND</b>					
<b>Personnel</b>	<b>\$ 2,279,066</b>	<b>\$ 2,184,458</b>	<b>\$ 2,770,794</b>	<b>\$ 2,902,084</b>	<b>29</b>
<b>Operations</b>	<b>9,986,634</b>	<b>10,812,061</b>	<b>13,312,939</b>	<b>13,180,262</b>	
<b>Capital</b>	<b>1,014,587</b>	<b>2,571,206</b>	<b>1,558,978</b>	<b>2,668,587</b>	
<b>TOTALS</b>	<b><u>\$ 13,280,287</u></b>	<b><u>\$ 15,567,724</u></b>	<b><u>\$ 17,642,711</u></b>	<b><u>\$ 18,750,933</u></b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
Improvements	3,405,900	3,722,300	3,817,800	4,000,000
Vehicles & Equipment	480,000	253,000	338,000	350,000
Facility Improvements	28,500	28,500	-	-
<b>TOTALS</b>	<b><u>\$ 3,914,400</u></b>	<b><u>\$ 4,003,800</u></b>	<b><u>\$ 4,155,800</u></b>	<b><u>\$ 4,350,000</u></b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## WATER FUND PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	ACTUAL FY '22-'23	BUDGET FY '23-'24
<b>Water Administration</b>						
Full-time:						
Assistant Public Works Director	Merit	\$50.02	\$75.03	1.00	1.00	1.00
Water Section Manager	Merit	\$39.16	\$58.74	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
PW Management Intern	N/A	\$14.00	\$21.00	0.10	0.10	0.10
				2.10	2.10	2.10
<b>Water Supply &amp; Pumping</b>						
Full-time:						
Public Works Field Supervisor	Step	\$37.78	\$41.29	1.00	1.00	1.00
Public Works GIS Specialist	Step	\$31.37	\$36.37	2.00	0.00	0.00
Public Works Operator	Step	\$21.79	\$30.16	2.00	4.00	0.00
Public Works Technician	Step	\$20.01	\$27.70	2.00	2.00	5.00
				8.00	9.00	6.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	0.10	0.30	0.30
				0.30	0.30	0.30
				8.30	9.30	6.30
<b>Water Distribution</b>						
Full-time:						
Public Works Field Supervisor	Step	\$37.78	\$41.29	1.00	1.00	1.00
Public Works GIS Specialist	Step	\$31.37	\$36.37	1.00	1.00	1.00
Public Works Crew Leader	Step	\$30.46	\$35.31	2.00	2.00	2.00
Public Works Operator	Step	\$21.79	\$30.16	1.00	1.00	7.00
Public Works Technician	Step	\$20.01	\$27.70	8.00	8.00	1.00
				13.00	13.00	12.00
<b>Water Meter Reading</b>						
Full-time:						
Public Works Field Supervisor	Step	\$37.78	\$41.29	1.00	1.00	1.00
Public Works GIS Specialist	Step	\$31.37	\$36.37	1.00	0.00	0.00
Public Works Crew Leader	Step	\$30.46	\$35.31	1.00	1.00	1.00
Public Works Technician	Step	\$20.01	\$27.70	3.00	3.00	7.00
				6.00	6.00	9.00
Variable-hour/Seasonal:						
Laborer	N/A	\$14.00	\$21.00	0.60	0.60	0.60
				6.60	6.60	9.60
<b>TOTAL WATER FUND</b>						
<b>Full-time</b>				<b>29.00</b>	<b>30.00</b>	<b>29.00</b>
<b>Variable-hour/Seasonal</b>				<b>1.00</b>	<b>1.00</b>	<b>1.00</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>30.00</b>	<b>31.00</b>	<b>30.00</b>

## WATER FUND

### CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>Water System</b>				
Waterline Replacements	\$ 462,000	\$ 705,000	\$ 725,000	\$ 750,000
	Convert old 4" waterlines to new standard 8" waterlines.			
Impact Fee Projects	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
	Future water impact fee and water rights impact fee projects.			
Miscellaneous Projects	\$ 2,443,900	\$ 2,517,300	\$ 2,592,800	\$ 2,750,000
	Miscellaneous projects as needed.			
<b>Subtotal - Water System</b>	<b>\$ 3,405,900</b>	<b>\$ 3,722,300</b>	<b>\$ 3,817,800</b>	<b>\$ 4,000,000</b>
<b>Vehicles &amp; Equipment</b>				
Pickup Trucks	\$ 112,000	\$ 35,000	\$ -	\$ 182,000
	FY 2025 - #5002, #5062, & #5080.			
Dump Trucks	\$ 180,000	\$ 185,000	\$ 140,000	\$ 100,000
	FY 2025 - 2009 Sterling 2-ton (#5155). FY 2027 Hydro Excavator			
Backhoes	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
	Buyback program.			
Trailers	\$ -	\$ -	\$ 150,000	\$ 35,000
	FY 2026 - Generator Trailer (#5380)			
Concrete Saw	\$ 35,000	\$ -	\$ -	\$ -
	FY 2025 - Meco Concrete Saw (#568).			
Vehicle/Equip. Replacement	\$ 120,000	\$ -	\$ 15,000	\$ -
	Replace various equipment and vehicles as identified.			
<b>Subtotal - Vehicles/Equip.</b>	<b>\$ 480,000</b>	<b>\$ 253,000</b>	<b>\$ 338,000</b>	<b>\$ 350,000</b>
<b>Facility Improvements</b>				
PW Bldg	\$ 28,500	\$ 28,500	\$ -	\$ -
	Replace roof and roof top AC units at PW Building			
<b>Subtotal - Facility Imp.</b>	<b>\$ 28,500</b>	<b>\$ 28,500</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRAND TOTAL - CAPITAL</b>	<b>\$ 3,914,400</b>	<b>\$ 4,003,800</b>	<b>\$ 4,155,800</b>	<b>\$ 4,350,000</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## WATER FUND

### DEBT OUTSTANDING

FISCAL YEAR	2005B WATER & STORM SEWER BONDS	2013 WATER & STORM SEWER REFUNDING BONDS	2016 WATER & STORM SEWER REFUNDING BONDS	2021A WATER, SEWER & STORM SEWER BONDS	TOTAL BOND PAYMENTS
2023-2024	\$ 174,518	\$ 902,072	\$ 259,550	\$ 1,323,725	\$ 2,659,865
2024-2025	174,047	901,860	255,550	1,323,850	2,655,307
2025-2026	174,546	902,558	251,550	1,322,725	2,651,379
2026-2027	-	-	1,604,850	1,325,950	2,930,800
2027-2028	-	-	1,780,650	1,323,050	3,103,700
2028-2029	-	-	480,575	1,323,300	1,803,875
2029-2030	-	-	-	1,322,050	1,322,050
2030-2031	-	-	-	1,324,175	1,324,175
2031-2032	-	-	-	1,324,550	1,324,550
2032-2033	-	-	-	1,322,000	1,322,000
2033-2034	-	-	-	1,321,800	1,321,800
2034-2035	-	-	-	1,325,300	1,325,300
2035-2036	-	-	-	1,322,500	1,322,500
2036-2037	-	-	-	1,323,400	1,323,400
2037-2038	-	-	-	1,322,900	1,322,900
2038-2039	-	-	-	1,321,000	1,321,000
2039-2040	-	-	-	1,322,600	1,322,600
2040-2041	-	-	-	1,322,600	1,322,600
2041-2042	-	-	-	1,321,000	1,321,000
2042-2043	-	-	-	1,322,700	1,322,700
2043-2044	-	-	-	1,322,600	1,322,600
2044-2045	-	-	-	1,325,600	1,325,600
2045-2046	-	-	-	1,321,700	1,321,700
2046-2047	-	-	-	1,320,900	1,320,900
<b>GRAND TOTALS</b>	<b>\$ 523,111</b>	<b>\$ 2,706,490</b>	<b>\$ 4,632,725</b>	<b>\$ 31,751,975</b>	<b>\$ 39,614,301</b>
Principal	\$ 672,000	\$ 3,454,301	\$ 4,080,000	\$ 20,685,000	\$ 28,891,301
Interest	25,056	152,723	816,275	12,389,325	13,383,379
<b>GRAND TOTALS</b>	<b>\$ 697,056</b>	<b>\$ 3,607,024</b>	<b>\$ 4,896,275</b>	<b>\$ 33,074,325</b>	<b>\$ 42,274,680</b>
Interest Rate	1.48%	2.18%	2.00% - 4.50%	3.00% - 5.00%	

# **Water Reclamation Fund**

## WATER RECLAMATION FUND

### OVERVIEW

The Water Reclamation Fund is used to account for the revenues and expenditures of the City's water reclamation utility. The Water Reclamation Fund has two main operating components: the wastewater collection system and the treatment plant.

The sewer collection system consists of 7 sewer lift stations located at various sites within the city and 296 miles of service lines running under almost every street. There are over 23,000 sewer service connections.

The treatment plant is a regional water reclamation facility processing wastewater generated in the City of Orem, Lindon City, and a portion of the City of Vineyard. Each of these entities supports the operating and maintenance expenses on a pro-rata basis. At the treatment plant, pollutants are removed from the wastewater using naturally occurring biological processes as well as an ultra-violet disinfection process. The plant collects and treats about 8.5 million gallons of wastewater each day or 5,903 gallons each minute.

The entire wastewater system is a closed system which keeps wastewater contained in a pipe system to prevent contact with the general population and the environment. This helps control the spread of any harmful diseases, viruses, or bacteria. After the wastewater is cleaned to a standard set by the Utah State Division of Water Quality, it is discharged into Powell Slough adjacent to Utah Lake.

## WATER RECLAMATION FUND

### REVENUES

The Water Reclamation Fund receives revenues primarily from fees for collecting and treating wastewater within the City of Orem, City of Lindon, and a portion of the City of Vineyard. The Water Reclamation Fund also receives revenues from sewer system connection fees, pre-treatment fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
Sewer Service Charges	\$ 12,091,376	\$ 12,521,162	\$ 12,775,000	\$ 12,220,000
Sewer Fees	252,399	173,143	225,000	175,000
Sewer Connection Fees	11,460	12,540	5,000	10,000
Sewer Impact Fees	530,948	558,476	205,000	225,000
Interest Earnings	150,685	(39,616)	250,000	300,000
Amortization - 2021 Bonds Premium	-	60,329	60,329	60,329
Sale of Fixed Assets	15,179	90,808	-	-
Convenience Fees - Credit Cards	-	50,869	40,000	40,000
Miscellaneous Revenues	200,710	213,032	197,094	202,094
Contributed Lines / Assets	95,550	87,780	-	-
Contributions from Other Funds	16,000	16,000	16,000	16,000
<b>FUND TOTALS</b>	<b>\$ 13,833,416</b>	<b>\$ 13,744,521</b>	<b>\$ 13,773,423</b>	<b>\$ 13,248,423</b>

#### RATES

##### Usage Charges

Volume - Per 1,000 gallons	\$ 2.18	\$ 2.53	\$ 2.56	\$ 2.59
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##### Base Rate Charges (Residential)

Base - Per Living Unit	\$ 10.72	\$ 12.33	\$ 12.39	\$ 12.48
Base - Per Multiple Living Unit after first	\$ 9.72	\$ 11.33	\$ 11.39	\$ 12.48

(For non-residential base rate information, see Appendix B - Fees & Charges)

##### Connection Fees

All Sizes	\$ 30.00	\$ 30.00	\$ 31.35	\$ 32.29
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(Modified due to new sewer impact fees, see Appendix B - Fees & Charges)

##### Pretreatment Fees

Annual Sampling Fee (automotive)	\$ 200.00	\$ 200.00	\$ 225.00	\$ 268.00
Categorical Annual Sampling Fee	\$ 800.00	\$ 800.00	\$ 825.00	\$ 982.00
Non-categorical Annual Sampling Fee	\$ 100.00	\$ 100.00	\$ 125.00	\$ 149.00
Reinspection Fee	\$ 40.00	\$ 40.00	\$ 40.00	\$ 48.00

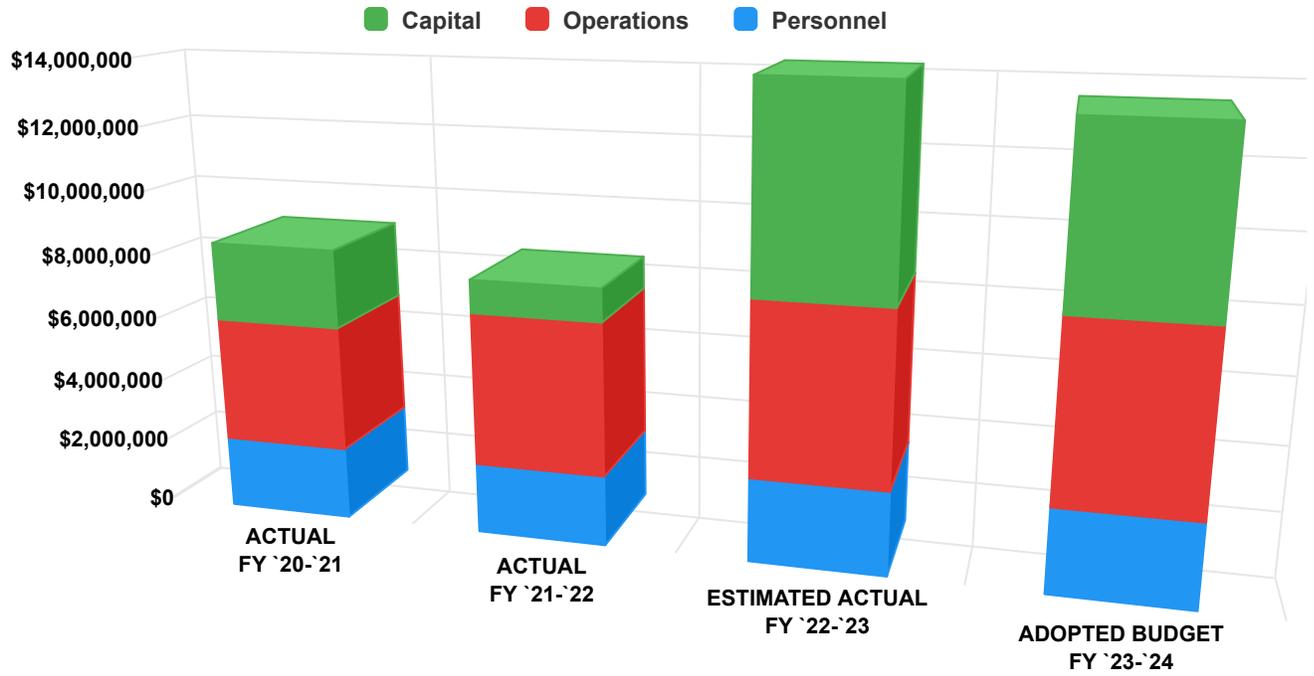
(For all other pretreatment fees, see Appendix B - Fees & Charges)

##### Impact Fees

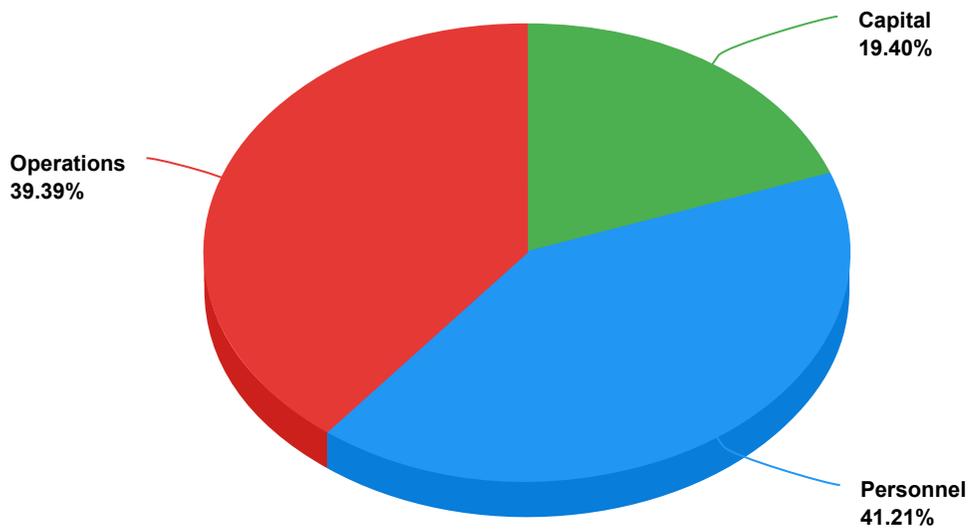
Sewer Impact Fees (City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

## WATER RECLAMATION FUND EXPENDITURES COMPARISON BY FISCAL YEAR



## EXPENDITURES BY CATEGORY (FY '23-'24)



# WATER RECLAMATION FUND

## EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b><u>Water Reclamation Administration</u></b>					
Personnel	\$ 128,917	\$ 190,336	\$ 164,331	\$ 174,440	1
Operations	2,460,242	3,364,364	3,586,228	3,641,704	
Capital	-	-	-	45,000	
	<u>2,589,159</u>	<u>3,554,699</u>	<u>3,750,559</u>	<u>3,861,144</u>	
<b><u>Water Reclamation Collection</u></b>					
Personnel	630,224	541,827	721,596	723,897	8
Operations	186,072	193,170	220,906	251,626	
Capital	663,631	951	148,000	150,000	
	<u>1,479,927</u>	<u>735,948</u>	<u>1,090,502</u>	<u>1,125,523</u>	
<b><u>Water Reclamation Treatment</u></b>					
Personnel	1,471,004	1,434,021	1,676,803	1,671,885	18
Operations	1,217,093	1,186,474	1,548,697	1,566,760	
Capital	305,705	280,813	1,635,133	2,667,000	
	<u>2,993,802</u>	<u>2,901,308</u>	<u>4,860,633</u>	<u>5,905,645</u>	
<b><u>Water Reclamation Capital Projects</u></b>					
Operations	39	-	-	-	
Capital	1,461,711	679,309	4,281,400	2,356,111	
	<u>1,461,750</u>	<u>679,309</u>	<u>4,281,400</u>	<u>2,356,111</u>	
<b><u>TOTAL WATER RECLAMATION FUND</u></b>					
Personnel	<b>\$ 2,230,145</b>	<b>\$ 2,166,184</b>	<b>\$ 2,562,730</b>	<b>\$ 2,570,222</b>	<b>27</b>
Operations	<b>3,863,446</b>	<b>4,744,008</b>	<b>5,355,831</b>	<b>5,460,090</b>	
Capital	<b>2,431,047</b>	<b>961,073</b>	<b>6,064,533</b>	<b>5,218,111</b>	
<b>TOTALS</b>	<b><u>\$ 8,524,638</u></b>	<b><u>\$ 7,871,264</u></b>	<b><u>\$ 13,983,094</u></b>	<b><u>\$ 13,248,423</u></b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
Improvements	\$ 5,279,918	\$ 4,731,646	\$ 4,182,174	\$ 5,048,661
Vehicles & Equipment	3,766,189	3,634,425	3,059,898	633,190
Facility Improvements	-	-	-	-
<b>TOTALS</b>	<b><u>\$ 9,046,107</u></b>	<b><u>\$ 8,366,071</u></b>	<b><u>\$ 7,242,072</u></b>	<b><u>\$ 5,681,851</u></b>

# WATER RECLAMATION FUND

## PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b><u>Water Reclamation Administration</u></b>						
Full-time:						
Water Reclamation Section Manager	Merit	\$39.16	\$58.74	1.00	1.00	1.00
Variable-hour/Seasonal:						
PW Management Intern	N/A	\$8.48	\$12.72	0.10	0.10	0.10
				1.10	1.10	1.10
<b><u>Water Reclamation Collection</u></b>						
Full-time:						
Public Works Field Supervisor	Step	\$37.78	\$41.29	1.00	1.00	1.00
Public Works Crew Leader	Step	\$30.46	\$35.31	2.00	2.00	2.00
Public Works Technician	Step	\$20.01	\$27.70	5.00	5.00	5.00
				8.00	8.00	8.00
Variable-hour/Seasonal:						
GIS Intern	N/A	\$9.26	\$13.89	0.25	0.25	0.25
Laborer	N/A	\$8.48	\$12.72	1.10	1.10	1.10
				1.35	1.35	1.35
				9.35	9.35	9.35
<b><u>Water Reclamation Treatment</u></b>						
Full-time:						
Public Works Field Supervisor	Step	\$37.78	\$41.29	1.00	1.00	1.00
Public Works GIS Specialist	Step	\$31.37	\$36.37	1.00	1.00	1.00
Public Works Operator	Step	\$21.79	\$30.16	1.00	6.00	6.00
Public Works Technician	Step	\$20.01	\$27.70	1.00	10.00	10.00
Instrumentation/Control Technician	9	\$20.47	\$30.71	1.00	-	-
Senior Plant Operator	9	\$20.47	\$30.71	3.00	-	-
Plant Operator	8	\$18.72	\$28.08	9.00	-	-
Pre-Treatment Inspector	8	\$18.72	\$28.08	1.00	-	-
				18.00	18.00	18.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.85	1.85	1.85
				19.85	19.85	19.85
<b>TOTAL WATER RECLAMATION FUND</b>						
<b>Full-time</b>				<b>27.00</b>	<b>27.00</b>	<b>27.00</b>
<b>Variable-hour/Seasonal</b>				<b>3.20</b>	<b>3.20</b>	<b>3.20</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>30.20</b>	<b>30.20</b>	<b>30.20</b>

# WATER RECLAMATION FUND

## CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '24-'25	PROJECTED FY '25-'26	PROJECTED FY '26-'27	PROJECTED FY '27-'28
<b>Sewer System</b>				
Routine Maint. Elimination	\$ 585,353	\$ 602,914	\$ 621,001	\$ 639,631
	Replace sewer lines which are causing greater than normal maintenance.			
Concrete Membrane - Lagoon	\$ -	\$ 718,233	\$ -	\$ -
	Improvements to the existing lagoon at the Treatment Plant.			
Sewer Line Upsizing	\$ 591,696	\$ -	\$ -	\$ -
	Improvements to the existing lines.			
Impact Fee Projects	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
	Future sewer impact fee projects.			
Miscellaneous Projects	\$ 120,200	\$ 123,806	\$ 127,520	\$ 135,900
	Miscellaneous projects as needed based upon inspections.			
OWRF Components/Plant Equipment	\$ 3,807,669	\$ 3,111,693	\$ 3,258,653	\$ 4,098,130
	Replace equipment used in reclamation plant operations. FY 2023-H2S rehab and solids press replacement			
<b>Subtotal - Sewer System</b>	<b>\$ 5,279,918</b>	<b>\$ 4,731,646</b>	<b>\$ 4,182,174</b>	<b>\$ 5,048,661</b>
<b>Vehicles &amp; Equipment</b>				
Pickup Trucks & Cargo Vans	\$ 88,000	\$ 90,000	\$ 57,000	\$ -
	FY 2025 - #6002 & #6055, FY 2026 - #6053			
Backhoes & Dump Trucks	\$ 11,000	\$ 11,000	\$ 111,000	\$ 86,000
	FY 2025 to FY 2026 - Backhoe buyback program. FY 2026 - 2012 International 15-ton (#6251).			
Jet Vac Truck - Pipe Hunter	\$ 150,000	\$ 200,000	\$ 175,000	\$ 200,000
	FY 2025 to FY 2026 - #6204			
Utility Van/Vehicle	\$ -	\$ 22,000	\$ 23,000	\$ -
	FY 2025 - #6320, FY 2026 - #6321			
Vehicle / Equip. Replacement	\$ 105,000	\$ 125,000	\$ 7,500	\$ 24,000
	Replacement of vehicles and equipment.			
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 354,000</b>	<b>\$ 448,000</b>	<b>\$ 373,500</b>	<b>\$ 310,000</b>
<b>TOTAL - CAPITAL</b>	<b>\$ 5,633,918</b>	<b>\$ 5,179,646</b>	<b>\$ 4,555,674</b>	<b>\$ 5,358,661</b>

# WATER RECLAMATION FUND

## CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b><u>Vehicles &amp; Equipment</u></b>				
Solids Holding Tank	\$ 317,000	\$ -	\$ -	\$ -
	Replace piping, diffuser stock and blower.			
Step Screen #2 Rebuild	\$ 54,000	\$ 54,000	\$ -	\$ -
	Rebuild step screen #2.			
Asphalt Replacement	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
	Add ongoing funds for asphalt replacement, rehab, or overlay.			
OWRF Components/Plant Equipment	\$ 3,041,189	\$ 3,132,425	\$ 2,686,398	\$ 323,190
	Replace equipment used in reclamation plant operations.			
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 3,766,189</b>	<b>\$ 3,634,425</b>	<b>\$ 3,059,898</b>	<b>\$ 633,190</b>
<b>GRAND TOTAL - CAPITAL</b>	<b>\$ 9,046,107</b>	<b>\$ 8,366,071</b>	<b>\$ 7,242,072</b>	<b>\$ 5,681,851</b>

# WATER RECLAMATION FUND

## DEBT OUTSTANDING

FISCAL YEAR	2021A WATER, SEWER & STORM SEWER BONDS	2021B WATER, SEWER & STORM SEWER BONDS	TOTAL BOND PAYMENTS
2023-2024	\$ 447,925	\$ 595,000	\$ 1,042,925
2024-2025	444,550	595,000	1,039,550
2025-2026	445,800	595,000	1,040,800
2026-2027	448,450	595,000	1,043,450
2027-2028	446,400	595,000	1,041,400
2028-2029	445,725	595,000	1,040,725
2029-2030	445,725	595,000	1,040,725
2030-2031	445,225	595,000	1,040,225
2031-2032	444,225	595,000	1,039,225
2032-2033	447,600	-	447,600
2033-2034	446,600	-	446,600
2034-2035	445,800	-	445,800
2035-2036	444,800	-	444,800
2036-2037	448,300	-	448,300
2037-2038	446,300	-	446,300
2038-2039	448,800	-	448,800
2039-2040	445,800	-	445,800
2040-2041	447,300	-	447,300
2041-2042	448,200	-	448,200
2042-2043	448,500	-	448,500
2043-2044	448,200	-	448,200
2044-2045	447,300	-	447,300
2045-2046	445,800	-	445,800
2046-2047	443,700	-	443,700
<b>GRAND TOTALS</b>	<b>\$ 10,717,025</b>	<b>\$ 5,355,000</b>	<b>\$ 16,072,025</b>
Principal	\$ 6,980,000	\$ 5,949,000	\$ 12,929,000
Interest	4,182,950	-	4,182,950
<b>GRAND TOTALS</b>	<b>\$ 11,162,950</b>	<b>\$ 5,949,000</b>	<b>\$ 17,111,950</b>
Interest Rate	3.00% - 5.00%	0.00%	

## WATER RECLAMATION FUND



**Water Reclamation Plant**

# Storm Water Fund

## STORM WATER FUND

### OVERVIEW

The Storm Water Fund is used to account for the revenues and expenditures of the City's storm water utility. The storm water utility operates and maintains the City's storm drains and detention basins which minimize flooding and water pollution within the City of Orem.

The storm water system is a separate collection and runoff system. It is not connected to the sewer collection system of the city. Storm water is not filtered or cleaned before it is released into Powell Slough adjacent to Utah Lake, Linton Hollow, the Provo River, or absorbed back into the City's groundwater.

The system consists of an estimated 3,650 Class V injection wells located on public and private property and approximately 460,000 feet (87 miles) of storm drain pipe. Pipe sizes range from 6" to 54" in diameter. The vast majority of such pipe is 24" or less in diameter.

The storm water system also includes 47 detention areas for storm water filtration. With regard to these detention areas, 25 are multi-use facilities with turf grass areas open to the public and 22 are unimproved areas, some of which are wetland areas.

## STORM WATER FUND

### REVENUES

The Storm Water Fund receives revenues primarily from fees assessed to all property owners based on the amount of impervious surface area on a property within the City’s boundaries. The City converts the impervious surface area into a billable unit referred to as an Equivalent Service Unit (ESU).

Currently, there are over 52,000 total ESU’s throughout the City of Orem. Of the total ESU’s, approximately 37% are single family residential, 9% are school related, 5% are related to religious affiliations, and the remaining 49% are commercial, industrial, or manufacturing properties.

REVENUE DESCRIPTION	ACTUAL FY ~20~21	ACTUAL FY ~21~22	ESTIMATED ACTUAL FY ~22~23	ADOPTED BUDGET FY ~23~24
Storm Water Charges	\$ 5,068,045	\$ 5,276,720	\$ 5,290,000	\$ 5,350,000
Storm Water Fees	82,349	51,186	50,000	47,000
Storm Water Impact Fees	227,889	153,313	40,000	100,000
Interest Earnings	50,505	32,399	150,000	175,000
Sale of Fixed Assets	6,155	91,000	-	-
Miscellaneous Revenues	201	46,860	1,000	16,000
Contributed Lines / Assets	157,290	109,340	-	-
Contributions from Other Funds	141,000	141,000	141,000	141,000
Appropriations of Surplus	-	-	-	-
<b>FUND TOTALS</b>	<b>\$ 5,746,130</b>	<b>\$ 5,928,819</b>	<b>\$ 5,699,000</b>	<b>\$ 5,856,002</b>

#### RATES

##### Base Rate Charges

Equivalent Service Unit (ESU) - Per month	\$ 7.60	\$ 7.80	\$ 8.00	\$ 8.20
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##### Construction Site Inspection Fees (Single Family)

≤ 1 Acre (If No UPDES NOI Required)	\$ 165.00	\$ 200.00	\$ 215.00	\$ 225.00
≤ 5 Acres	\$ 1,240.00	\$ 1,495.00	\$ 1,600.00	\$ 1,685.00
> 5 Acres	\$ 1,655.00	\$ 1,995.00	\$ 2,135.00	\$ 2,250.00

(For all other categories, see Appendix B - Fees & Charges)

##### Construction Site Citation Fees

First Infraction - Per day per violation	\$ 50.00	\$ 50.00	\$ 75.00	\$ 75.00
Second Infraction - Per day per violation	\$ 100.00	\$ 100.00	\$ 125.00	\$ 125.00
Third Infraction - Per day per violation	\$ 200.00	\$ 200.00	\$ 250.00	\$ 250.00

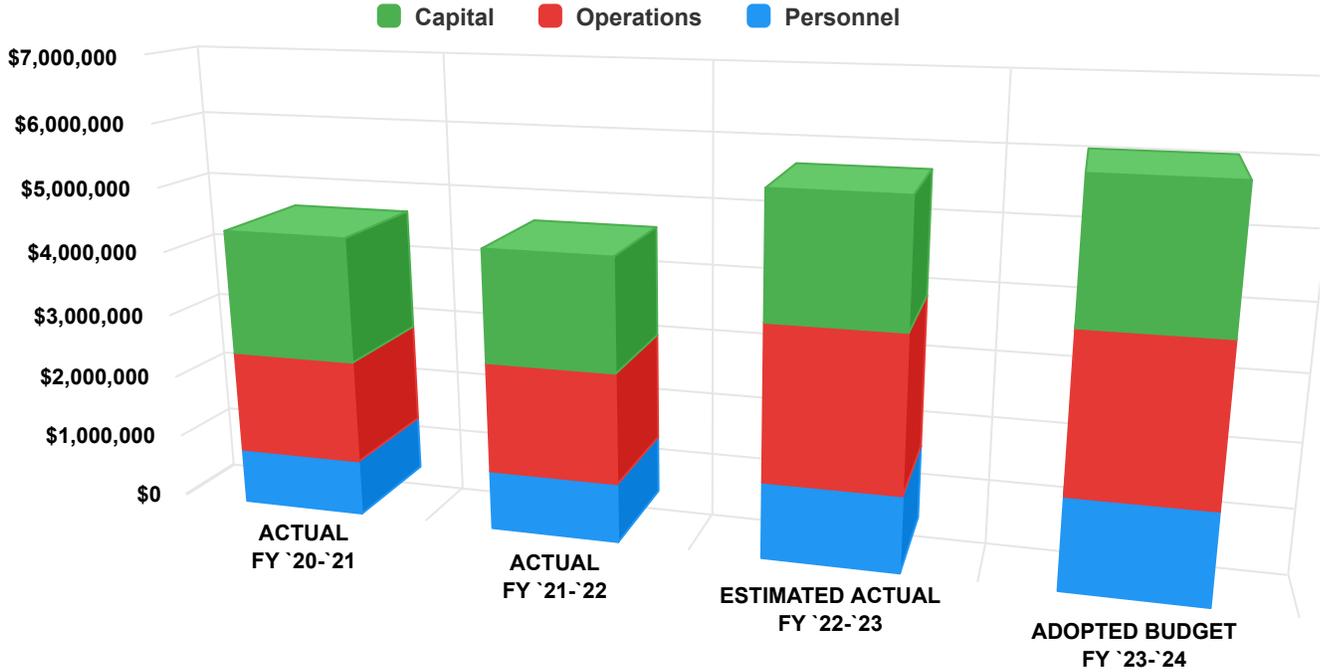
(For other citation information, see Appendix B - Fees & Charges)

##### Impact Fees

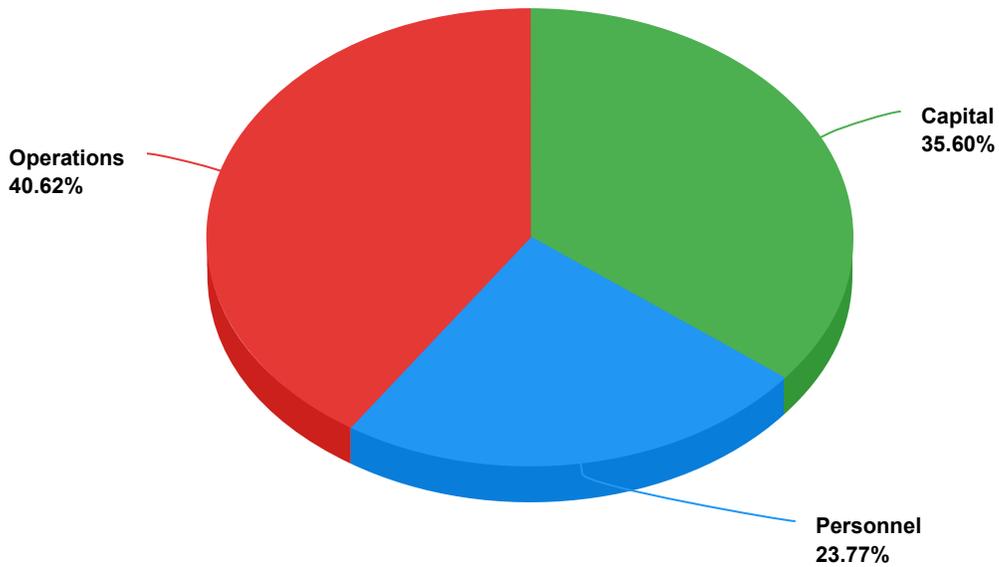
Storm Water Impact Fees (City Service Area & Southwest Service Area)

(See Appendix B - Fees & Charges)

### STORM WATER FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## STORM WATER FUND EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Storm Water Operations</b>					
Personnel	\$ 858,722	\$ 920,949	\$ 1,185,170	\$ 1,392,144	13
Operations	1,611,497	1,708,012	2,367,966	2,378,874	
Capital	15,730	390,833	390,550	520,621	
	<u>2,485,949</u>	<u>3,019,794</u>	<u>3,943,686</u>	<u>4,291,639</u>	
<b>Storm Water Capital Projects</b>					
Personnel	-	-	-	-	0
Operations	-	-	-	-	
Capital	1,909,990	1,348,151	1,516,009	1,564,363	
	<u>1,909,990</u>	<u>1,348,151</u>	<u>1,516,009</u>	<u>1,564,363</u>	
<b>TOTAL STORM WATER FUND</b>					
<b>Personnel</b>	<b>\$ 858,722</b>	<b>\$ 920,949</b>	<b>\$ 1,185,170</b>	<b>\$ 1,392,144</b>	<b>13</b>
<b>Operations</b>	<b>1,611,497</b>	<b>1,708,012</b>	<b>2,367,966</b>	<b>2,378,874</b>	
<b>Capital</b>	<b>1,925,720</b>	<b>1,738,984</b>	<b>1,906,559</b>	<b>2,084,984</b>	
<b>TOTALS</b>	<b><u>\$ 4,395,939</u></b>	<b><u>\$ 4,367,945</u></b>	<b><u>\$ 5,459,695</u></b>	<b><u>\$ 5,856,002</u></b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
Improvements	\$ 1,575,000	\$ 1,575,000	\$ 1,575,000	\$ 1,575,000
Vehicle & Equipment Replacement	538,000	592,000	227,500	440,000
Facility Improvements	-	-	-	-
<b>TOTALS</b>	<b><u>\$ 2,113,000</u></b>	<b><u>\$ 2,167,000</u></b>	<b><u>\$ 1,802,500</u></b>	<b><u>\$ 2,015,000</u></b>

## STORM WATER FUND PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY `21-`22	FY `22-`23	BUDGET FY `23-`24
<b>Storm Water Operations</b>						
Full-time:						
Storm Water Section Manager	Merit	\$39.16	\$58.74	1.00	1.00	1.00
Public Works Field Supervisor	Step	\$37.78	\$41.29	-	1.00	1.00
Public Works GIS Specialist	Step	\$31.37	\$36.37	1.00	1.00	1.00
Public Works Crew Leader	Step	\$30.46	\$35.31	2.00	2.00	2.00
Public Works Operator I	Step	\$21.79	\$30.16	2.00	2.00	2.00
Public Works Technician	Step	\$20.01	\$27.70	6.00	6.00	6.00
				12.00	13.00	13.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.25	1.25	1.25
				13.25	13.25	14.25
<b>TOTAL STORM WATER FUND</b>						
Full-time				<b>12.00</b>	<b>13.00</b>	<b>13.00</b>
Variable-hour/Seasonal				<b>1.25</b>	<b>1.25</b>	<b>1.25</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>13.25</b>	<b>14.25</b>	<b>14.25</b>

## STORM WATER FUND

### CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>Storm Water System</b>				
Impact Fee Projects	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
	Future storm water impact fee projects.			
Miscellaneous Projects	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000
	Miscellaneous projects as needed.			
<b>Subtotal - S. Water System</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>
<b>Vehicles &amp; Equipment</b>				
Pickup Trucks	\$ -	\$ 57,000	\$ -	\$ -
	FY 2025 - #8000.			
Dump Truck	\$ 108,000	\$ 100,000	\$ -	\$ 120,000
	FY 2025 - 2009 GMC 3-ton dump truck (#9102).			
Street Sweeper	\$ 200,000	\$ 200,000	\$ -	\$ -
	FY 2025 & FY 2026 - 2017 International #8358			
Jet Vac Truck	\$ 170,000	\$ 145,000	\$ 150,000	\$ 150,000
	Sinking Fund to replace 2009 Sterling #9252 & 2014 Mack/Vactor #9253			
Riding Mowers	\$ 18,000	\$ 19,000	\$ 20,000	\$ 20,000
	FY 2025 - #9308. FY 2026 - #9309.			
Vehicle/Equip. Replacement	\$ 42,000	\$ 71,000	\$ 57,500	\$ 150,000
	Replace various equipment and vehicles as identified.			
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 538,000</b>	<b>\$ 592,000</b>	<b>\$ 227,500</b>	<b>\$ 440,000</b>
<b>GRAND TOTAL - CAPITAL</b>	<b>\$ 2,113,000</b>	<b>\$ 2,167,000</b>	<b>\$ 1,802,500</b>	<b>\$ 2,015,000</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## STORM WATER FUND

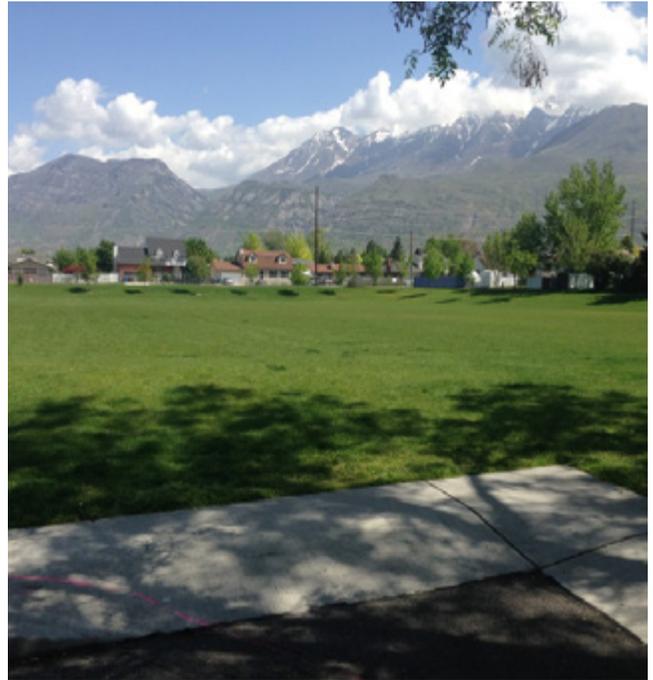
### DEBT OUTSTANDING

FISCAL YEAR	2013 WATER & STORM SEWER REFUNDING BONDS	2021A WATER, SEWER & STORM SEWER BONDS	TOTAL BOND PAYMENTS
2023-2024	\$ 454,835	\$ 107,150	\$ 561,985
2024-2025	454,729	105,150	559,879
2025-2026	455,080	108,025	563,105
2026-2027	-	106,225	106,225
2027-2028	-	104,425	104,425
2028-2029	-	107,050	107,050
2029-2030	-	104,550	104,550
2030-2031	-	106,925	106,925
2031-2032	-	104,175	104,175
2032-2033	-	106,600	106,600
2033-2034	-	104,200	104,200
2034-2035	-	106,700	106,700
2035-2036	-	104,100	104,100
2036-2037	-	106,400	106,400
2037-2038	-	108,500	108,500
2038-2039	-	105,500	105,500
2039-2040	-	107,400	107,400
2040-2041	-	104,200	104,200
2041-2042	-	105,900	105,900
2042-2043	-	107,400	107,400
2043-2044	-	103,800	103,800
2044-2045	-	105,100	105,100
2045-2046	-	106,200	106,200
2046-2047	-	107,100	107,100
<b>GRAND TOTALS</b>	<b><u>\$ 1,364,644</u></b>	<b><u>\$ 2,542,775</u></b>	<b><u>\$ 3,907,419</u></b>
Principal	\$ 1,741,699	\$ 1,655,000	\$ 3,396,699
Interest	77,005	991,800	1,068,805
<b>GRAND TOTALS</b>	<b><u>\$ 1,818,704</u></b>	<b><u>\$ 2,646,800</u></b>	<b><u>\$ 4,465,504</u></b>
Interest Rate	2.18%	3.00% - 5.00%	

### STORM WATER FUND



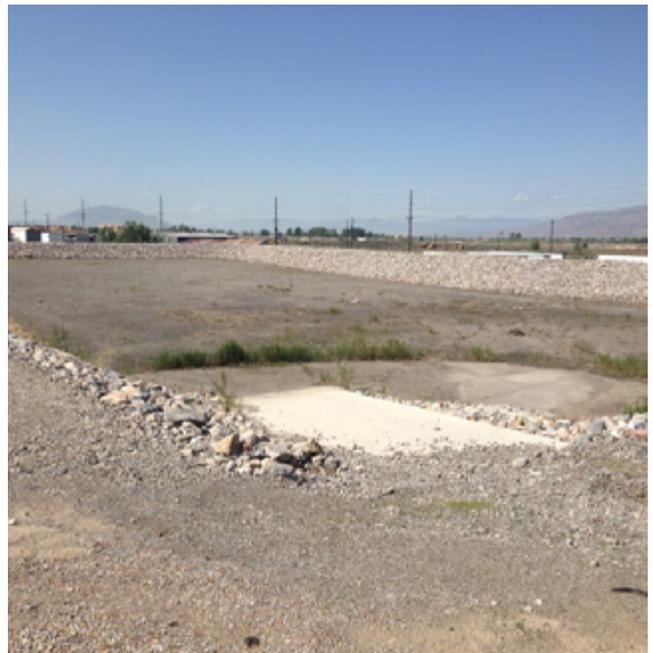
**Skate Park Detention Pond**



**Bonneville Park Detention Pond**



**Williams Farm Detention Pond**



**800 North Detention Pond**

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# Recreation Fund

## RECREATION FUND

### OVERVIEW

The Recreation Fund operates all Fitness Center and Scera Park Pools operations as well as overseeing the use of all City parks.

The Recreation Fund plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation Fund has the following divisions:

- Recreation Administration
- Fitness Center Operations
- Scera Park Pools Facilities & Operations

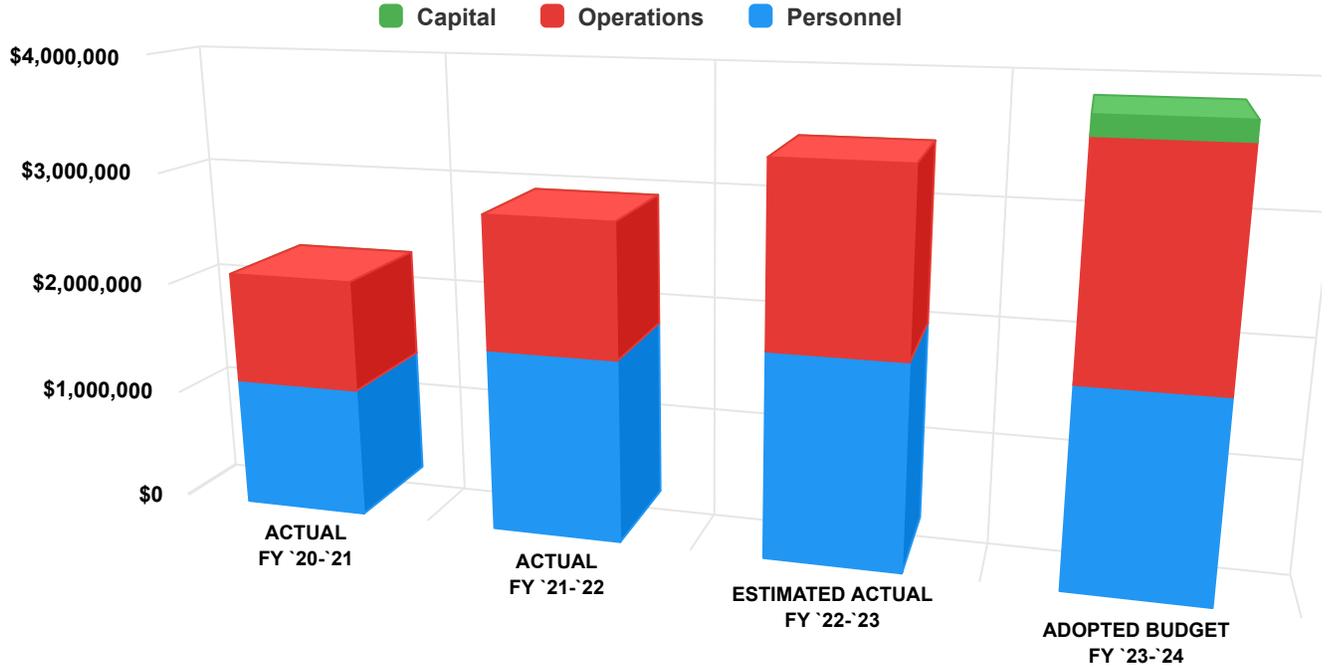
## RECREATION FUND

### REVENUES

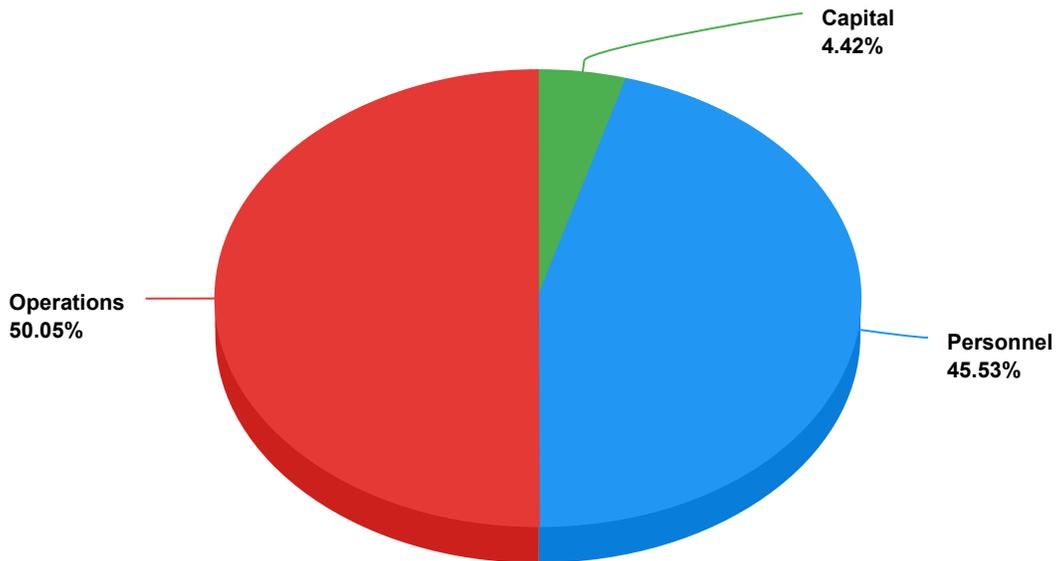
The Recreation Fund receives revenues from annual, monthly and daily admission charges to the Fitness Center (including individual, family and business passes) and daily admission and passes to the Scera Park Pools. The revenues also include instructional class registrations, facility reservations, park pavilion reservations, concessions, pro-shop sales and other minor fees.

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b><u>Fitness Center</u></b>				
Admissions	\$ 499,384	\$ 2,256,568	\$ 2,270,000	\$ 2,665,000
Group Use	47,640	54,856	278,000	90,000
Classes and Programs	166,029	430,136	330,000	345,000
Product Sales and Concessions	2,614	13,652	15,000	14,000
Rentals	(4,685)	(9,027)	-	-
Child Care	11,106	35,586	51,500	55,000
	<u>722,089</u>	<u>2,781,771</u>	<u>2,944,500</u>	<u>3,169,000</u>
<b><u>Scera Outdoor Pool</u></b>				
Admissions	187,779	176,225	220,000	222,000
Group Use	31,217	53,640	51,000	60,000
Classes and Programs	78,157	6,543	87,500	95,000
Product Sales and Concessions	72,470	63,026	70,000	68,000
	<u>369,623</u>	<u>299,434</u>	<u>428,500</u>	<u>445,000</u>
<b><u>Other Revenues</u></b>				
Interest Earnings	3,116	6,106	16,000	24,000
Rentals - Pavilions	67,766	60,662	85,000	70,000
Miscellaneous Revenues	(149,738)	6,688	240	40
Contributions from Other Funds	400,416	67,000	67,000	67,000
	<u>321,561</u>	<u>140,456</u>	<u>168,240</u>	<u>161,040</u>
<b>FUND TOTALS</b>	<b><u>\$ 1,413,272</u></b>	<b><u>\$ 3,221,661</u></b>	<b><u>\$ 3,541,240</u></b>	<b><u>\$ 3,775,040</u></b>
<b><u>Fitness Center</u></b>				
Daily Admission Fee - 14 & Older	\$ 4.50	\$ 5.25	\$ 5.00	\$ 6.00
Daily Admission Fee - Senior (60 & Older)	3.50	4.25	4.00	5.00
Daily Admission Fee - Youth (3 to 13)	3.35	4.25	4.00	5.00
<b><u>Scera Outdoor Pool</u></b>				
Daily Admission Fee - 14 & Older	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
Daily Admission Fee - Senior (60 & Older)	5.00	5.00	5.00	5.00
Daily Admission Fee - Youth (3 to 13)	5.00	5.00	5.00	5.00
Daily Admission Fee - Toddler (Under 3)	1.50	1.50	1.50	-

### RECREATION FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## RECREATION FUND EXPENDITURES SUMMARY

DIVISION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Recreation Administration</b>					
Personnel	\$ 89,038	\$ 93,329	\$ -	\$ -	0
Operations	134,499	138,038	-	-	
Capital	-	-	-	-	
	<u>223,538</u>	<u>231,367</u>	-	-	
<b>Fitness Center Operations</b>					
Personnel	895,349	1,398,147	1,598,183	1,526,670	5
Operations	593,817	788,398	1,265,251	1,563,994	
Capital	-	-	-	167,000	
	<u>1,489,166</u>	<u>2,186,545</u>	<u>2,863,434</u>	<u>3,257,664</u>	
<b>Fitness Center Facilities</b>					
Personnel	-	-	-	-	0
Operations	112	-	-	-	
Capital	-	-	-	-	
	<u>112</u>	-	-	-	
<b>Outdoor Pool</b>					
Personnel	174,066	121,749	192,150	192,150	0
Operations	244,631	238,193	306,656	325,226	
Capital	-	-	-	-	
	<u>418,697</u>	<u>359,942</u>	<u>498,806</u>	<u>517,376</u>	
<b>TOTAL RECREATION FUND</b>					
<b>Personnel</b>	<b>\$ 1,158,453</b>	<b>\$ 1,613,225</b>	<b>\$ 1,790,333</b>	<b>\$ 1,718,820</b>	<b>5</b>
<b>Operations</b>	<b>973,058</b>	<b>1,164,628</b>	<b>1,571,907</b>	<b>1,889,220</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>167,000</b>	
<b>TOTALS</b>	<b><u>\$ 2,131,512</u></b>	<b><u>\$ 2,777,853</u></b>	<b><u>\$ 3,362,240</u></b>	<b><u>\$ 3,775,040</u></b>	

\* Number of benefitted employees

## RECREATION FUND PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b>Recreation Administration</b>						
Full-time:						
Recreation Manager - Programs	Merit	\$36.09	\$54.14	1.00	0.00	0.00
<b>Fitness Center Operations</b>						
Full-time:						
Recreation Fitness Center Manager	Merit	\$36.09	\$54.14	0.00	1.00	1.00
Recreation Operations Supervisor	Merit	\$24.00	\$36.00	2.00	2.00	2.00
Recreation Program Coordinator	Merit	\$22.12	\$33.18	2.00	2.00	2.00
				4.00	5.00	5.00
Variable-hour/Seasonal:						
Aerobics Instructor (incl. Water)	N/A	\$10.11	\$15.16	3.95	3.95	3.95
Creative Dance Instructor	N/A	\$10.11	\$15.16	0.65	0.65	0.65
Raquetball Specialist	N/A	\$10.11	\$15.16	0.35	0.35	0.35
Recreation Instructor	N/A	\$10.11	\$15.16	0.10	0.10	0.10
Sports Supervisor	N/A	\$10.11	\$15.16	0.10	0.10	0.10
Swim Coach	N/A	\$9.26	\$13.89	0.10	0.10	0.10
Service Worker	N/A	\$8.48	\$12.72	0.95	0.95	0.95
Child Care Attendant	N/A	\$7.70	\$11.55	1.70	1.70	1.70
Desk Clerk	N/A	\$7.70	\$11.55	6.50	6.50	6.50
Lifeguard	N/A	\$7.70	\$11.55	13.60	13.60	13.60
Recreation Assistant	N/A	\$7.70	\$11.55	1.00	1.00	1.00
Admissions/Concessions	N/A	\$7.25	\$10.56	0.80	0.80	0.80
				29.80	29.80	29.80
				33.80	34.80	34.80
<b>Outdoor Pool</b>						
Variable-hour/Seasonal:						
Building Maintenance Technician	N/A	\$13.17	\$19.75	0.30	0.30	0.30
Water Aerobics Instructor	N/A	\$10.11	\$15.16	0.10	0.10	0.10
Swim Coach	N/A	\$9.26	\$13.89	0.05	0.05	0.05
Shift Supervisor	N/A	\$8.48	\$12.72	0.10	0.10	0.10
Desk Clerk	N/A	\$7.70	\$11.55	0.45	0.45	0.45
Lifeguard	N/A	\$7.70	\$11.55	5.35	5.35	5.35
Admissions/Concessions	N/A	\$7.25	\$10.56	1.60	1.60	1.60
				7.95	7.95	7.95
<b>TOTAL RECREATION FUND</b>						
<b>Full-time</b>				<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b>Variable-hour/Seasonal</b>				<b>37.75</b>	<b>37.75</b>	<b>37.75</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>42.75</b>	<b>42.75</b>	<b>42.75</b>

# **Solid Waste Fund**

## SOLID WASTE FUND

### OVERVIEW

The Solid Waste Fund is used to account for the revenues and expenses of the city-wide residential curbside solid waste, recycling, and green waste operations of the City. The fund manages a third-party service contract to provide these services. The service contract is currently with Waste Management of Utah.

The City has over 22,500 residential solid waste cans collecting over 22,000 tons of waste per year.

Recycling subscriptions total over 14,000 cans collecting over 2,400 tons of waste per year. The City's diversion rate is approximately 11%. In order to increase recycling efforts and the overall diversion rate, as of July 1, 2018, all new utility accounts were automatically signed up for both a residential curbside container and a recycling container. Existing utility accounts were grandfathered into the existing "opt out" recycling program. However, recycling will be mandatory for all new accounts. The City's Natural Resource Stewardship Committee endorsed this recommended change.

Green waste subscriptions total over 5,000 cans collecting over 2,500 tons of waste per year. This service operates from March through November of each year. This is an "opt in" program.

The City also offers each residential customer two coupons for free loads to the North Pointe Transfer Station. There are generally over 9,000 coupons redeemed each year. The City also offers free Christmas tree disposal for residents and operates a very successful spring and fall cleanup program.

## SOLID WASTE FUND

### REVENUES

The Solid Waste Fund receives revenues primarily from residential garbage collection fees on regular refuse, recyclable, and green waste items.

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
Refuse - Residential	\$ 2,924,500	\$ 3,037,922	\$ 3,148,000	\$ 3,362,000
Refuse - Residential - 2nd Can Fee	424,336	464,000	416,000	511,000
Recycling Can Fee	681,731	750,755	798,000	900,000
Green Waste Fee	333,428	352,216	309,000	391,000
Interest Earnings	2,862	4,503	1,500	20,000
<b>FUND TOTALS</b>	<b>\$ 4,366,856</b>	<b>\$ 4,609,397</b>	<b>\$ 4,672,500</b>	<b>\$ 5,184,000</b>

#### RATES

##### Combined Rate (Monthly)

Residential Service & Recycling	\$ 15.75	\$ 16.30	\$ 16.95	\$ 17.60
(Mandatory for all new accounts)				

##### Base Rate (Monthly)

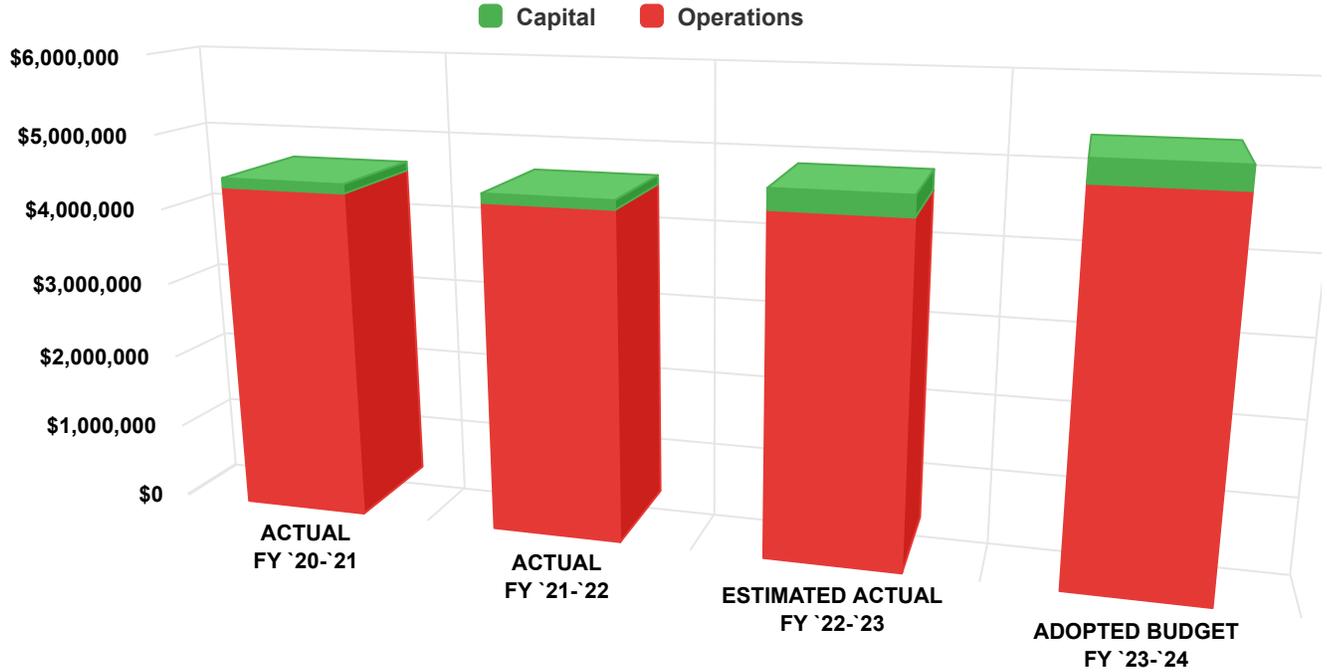
Residential Service	\$ 11.85	\$ 12.15	\$ 12.55	\$ 12.95
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##### Other Rates (Monthly)

Additional Containers	\$ 10.85	\$ 11.15	\$ 11.55	\$ 11.95
Green Waste	\$ 6.40	\$ 6.60	\$ 6.85	\$ 7.10
Recycling	\$ 3.90	\$ 4.15	\$ 4.40	\$ 4.65
Multiple Units	\$ 11.85	\$ 12.15	\$ 12.55	\$ 12.95
Trailer Courts & Condominiums	\$ 11.85	\$ 12.15	\$ 12.55	\$ 12.95
Trailer Courts & Condominiums per Addtl Unit	\$ 11.85	\$ 12.15	\$ 12.55	\$ 12.95

(The City Manager is authorized to pass on tipping fee increases to the base rate at the time of increase by the Solid Waste District)

## SOLID WASTE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Operations</b>				
Solid Waste Contract	\$ 2,371,931	\$ 2,399,077	\$ 2,400,000	\$ 2,800,000
Landfill Charges	837,840	845,277	855,000	1,010,000
Coupon Redemption	55,521	32,544	60,000	60,000
Green Waste Tip Fee	46,829	39,969	35,000	40,000
Green Waste Curbside	62,490	45,887	55,000	60,000
Bank Analysis & Credit Card Fees	76,618	81,789	100,000	100,000
Administration Charge	223,482	235,040	236,668	115,573
311 Services/Utility Billing Charge	134,746	138,077	156,996	155,103
Information Technology Charge	2,000	-	2,000	-
Other Expenditures	525,135	497,732	515,681	546,831
	<u>4,336,593</u>	<u>4,315,392</u>	<u>4,416,345</u>	<u>4,887,507</u>
<b>Capital</b>				
Take Pride Projects	137,845	124,827	256,155	296,493
	<u>137,845</u>	<u>124,827</u>	<u>256,155</u>	<u>296,493</u>
<b>TOTAL SOLID WASTE FUND</b>				
<b>Operations</b>	<b>\$ 4,336,593</b>	<b>\$ 4,315,392</b>	<b>\$ 4,416,345</b>	<b>\$ 4,887,507</b>
<b>Capital</b>	<b>137,845</b>	<b>124,827</b>	<b>256,155</b>	<b>296,493</b>
<b>TOTALS</b>	<b><u>\$ 4,474,438</u></b>	<b><u>\$ 4,440,219</u></b>	<b><u>\$ 4,672,500</u></b>	<b><u>\$ 5,184,000</u></b>

# Fleet Maintenance Fund

## FLEET MAINTENANCE FUND

### OVERVIEW

The Fleet Maintenance Fund provides vehicle and equipment maintenance services to all city departments. The Fleet Maintenance division is responsible for servicing over 315 vehicles (sedans, SUV's, vans, trucks, etc.); 125 medium to heavy-duty pieces of equipment (riding mowers, tractors, backhoes, sweepers, etc.); 85 trailers; and 600 small pieces of equipment (mowers, generators, compressors, etc.).

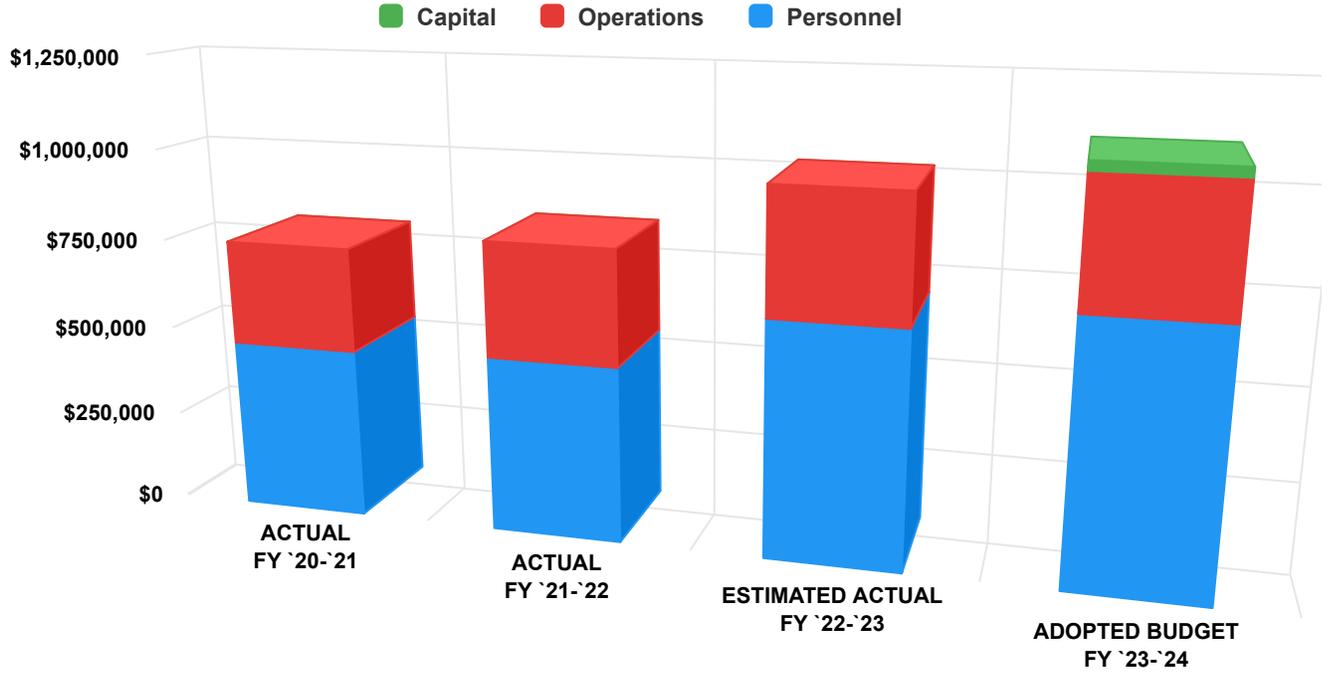
All of these services are provided under the direction of the Public Services Division Manager and the Fleet Division Manager within the Public Works department.

### REVENUES

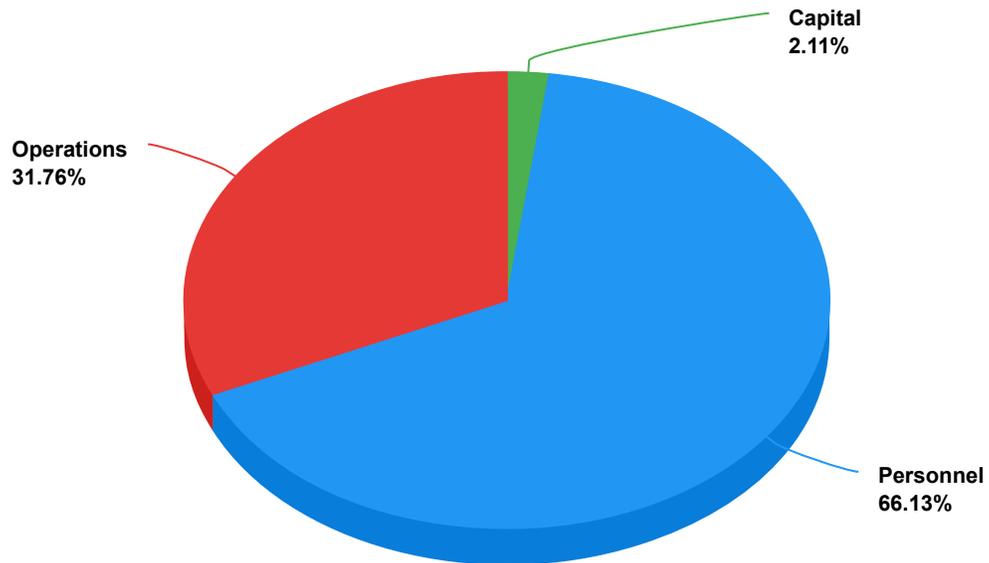
The Fleet Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Charges to Departments</b>				
City Manager's Office	\$ 93	\$ 93	\$ 546	\$ -
Finance Department	10,186	10,186	11,184	12,385
Development Services	16,031	16,031	14,407	36,801
Police Department	241,665	241,665	229,262	352,394
Fire Department	128,489	128,489	154,784	173,272
Public Works	427,878	427,878	410,272	494,510
Recreation	5,658	5,658	9,545	5,638
Charges to Departments - Total	830,000	850,000	880,000	1,075,000
Sale of Fixed Assets	1,080	-	-	-
<b>FUND TOTALS</b>	<b>\$ 831,080</b>	<b>\$ 850,000</b>	<b>\$ 1,002,000</b>	<b>\$ 1,075,000</b>

### FLEET MAINTENANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## FLEET MAINTENANCE FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages	\$ 335,633	\$ 337,145	\$ 405,791	\$ 467,840	6
Salaries & Wages - Overtime	4,272	5,437	18,823	9,000	
Fringe Benefits	132,016	142,006	222,276	234,054	
	471,922	484,588	646,890	710,894	
<b>Operations</b>					
Employee Development	5,414	6,455	8,500	8,500	
Supplies	18,609	24,721	22,000	22,000	
Equipment	12,500	14,035	15,000	15,000	
Fuel	2,574	3,050	3,000	3,000	
Maintenance & Repair	46,050	65,023	83,862	81,730	
Insurance & Surety	15,305	15,380	11,182	11,243	
Administration Charge	38,519	41,334	44,114	46,947	
Fund Charges	136,880	140,526	142,102	144,162	
Other Expenditures	5,400	5,307	8,700	8,832	
	281,250	315,831	338,460	341,414	
<b>Capital</b>					
Vehicle Replacements	-	-	-	-	
Equipment Replacements	-	-	-	22,692	
	-	-	-	22,692	
<b>TOTAL FLEET MAINTENANCE FUND</b>					
<b>Personnel</b>	<b>\$ 471,922</b>	<b>\$ 484,588</b>	<b>\$ 646,890</b>	<b>\$ 710,894</b>	<b>6</b>
<b>Operations</b>	<b>281,250</b>	<b>315,831</b>	<b>338,460</b>	<b>341,414</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,692</b>	
<b>TOTALS</b>	<b>\$ 753,172</b>	<b>\$ 800,419</b>	<b>\$ 985,350</b>	<b>\$ 1,075,000</b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
Pickup Trucks	\$ -	\$ -	\$ -	\$ -
Equipment Replacements	10,000	10,000	15,000	150,000
<b>TOTALS</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 15,000</b>	<b>\$ 150,000</b>

## FLEET MAINTENANCE FUND PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	BUDGET FY '23-'24
<b>Fleet Maintenance</b>						
Full-time:						
Fleet Manager	Traditional	\$32.61	\$48.92	1.00	1.00	1.00
Lead Fleet Mechanic	Step	\$33.27	\$38.57	1.00	1.00	1.00
Fleet Mechanic	Step	\$23.33	\$32.30	4.00	4.00	4.00
				6.00	6.00	6.00
<b>Fleet Maintenance</b>						
Variable-hour:						
Fleet Assistant	N/A	\$10.00	\$27.18	-	0.50	0.50
				-	0.50	0.50
<b>TOTAL FLEET MAINTENANCE FUND</b>						
Full-time				6.00	6.00	6.00
Variable-hour/Seasonal				-	0.50	0.50
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>6.00</b>	<b>6.50</b>	<b>6.50</b>



EXHIBIT "A"

# FLEET MAINTENANCE FUND

EXHIBIT "B"



EXHIBIT "C"

# **Purchasing & Warehousing Fund**

## PURCHASING & WAREHOUSING FUND

### OVERVIEW

The Purchasing & Warehousing Fund provides purchasing and materials storage and disbursement services to all city departments. These services are vital to various City departments and/or functions so their operations have minimal disruption. These services also provide the City with the ability to obtain bulk purchase discounts and maintain emergency supplies.

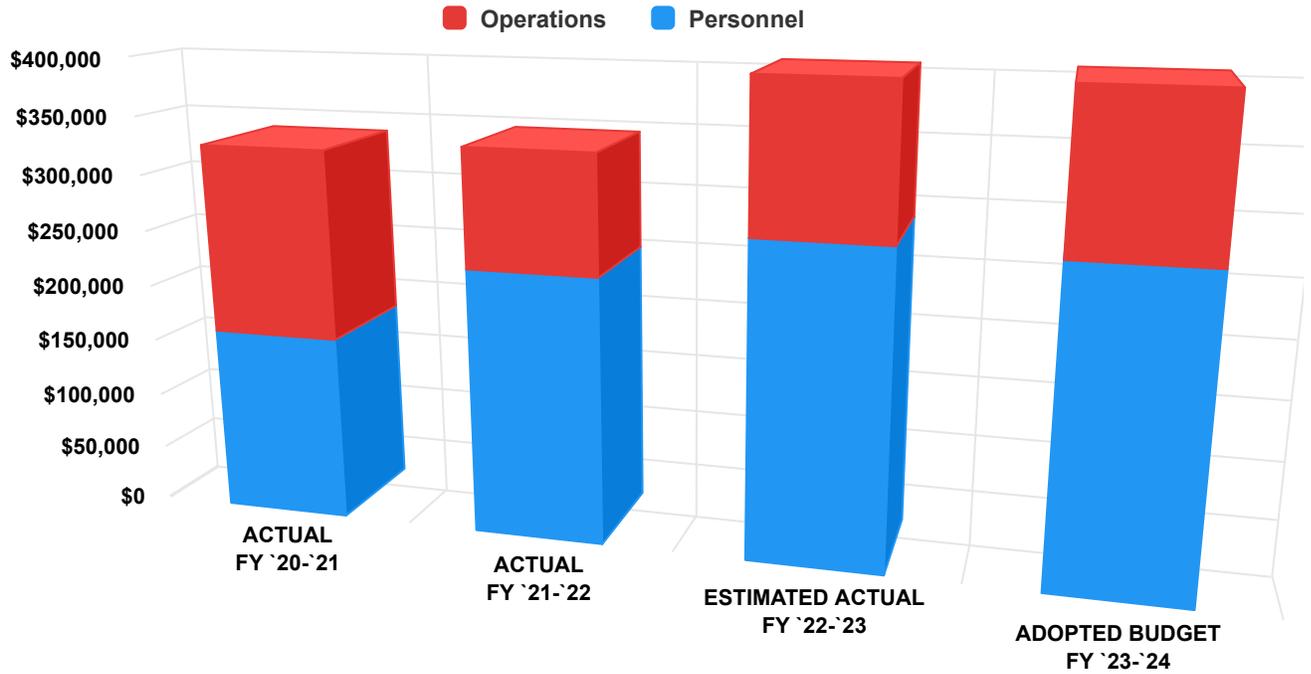
These services are provided under the direction of the Finance Department. The fund includes the job functions of the City's Purchasing Agent and Storekeepers.

### REVENUES

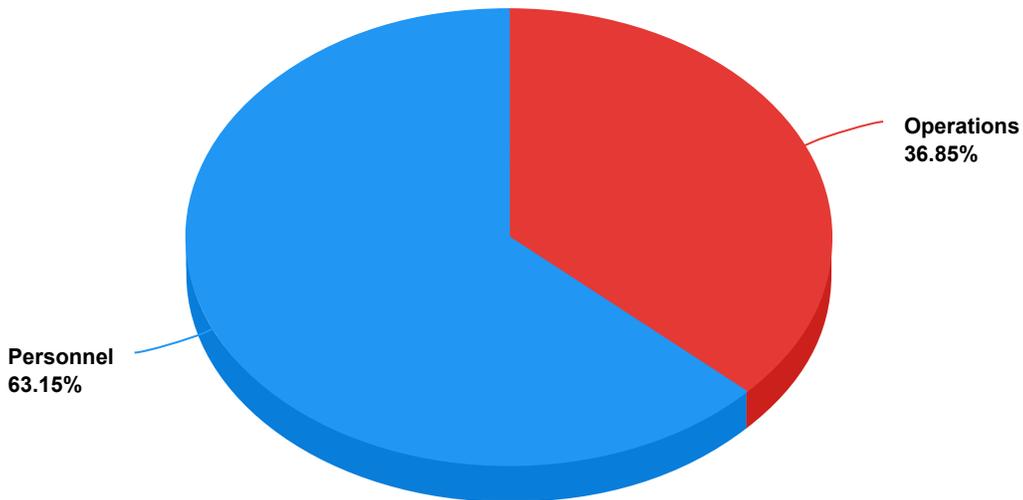
The Purchasing & Warehousing Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Charges to Departments</b>				
Public Works - Water	\$ 109,030	\$ 109,030	\$ 116,774	\$ 151,435
Public Works - Water Reclamation	42,096	42,096	32,865	28,614
Public Works - Storm Water	16,840	16,840	10,340	16,815
Public Works - Street Lighting	9,458	9,458	3,155	6,831
Public Works - Fleet Services	7,250	7,250	5,887	4,052
Recreation - Fitness Center	1,022	1,022	1,350	7,825
Non-Departmental	209,304	209,304	209,629	234,428
Charges to Departments - Total	395,000	395,000	380,000	450,000
Miscellaneous Revenues	53	-	-	-
Appropriations of Surplus	-	-	-	-
<b>FUND TOTALS</b>	<b>\$ 395,053</b>	<b>\$ 395,000</b>	<b>\$ 380,000</b>	<b>\$ 450,000</b>

### PURCHASING & WAREHOUSING FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## PURCHASING & WAREHOUSING FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages	\$ 138,025	\$ 162,371	\$ 168,751	\$ 175,047	3
Salaries & Wages - Overtime	1,545	1,008	2,500	2,500	
Fringe Benefits	23,521	70,130	101,707	93,617	
	<u>163,090</u>	<u>233,509</u>	<u>272,958</u>	<u>271,164</u>	
<b>Operations</b>					
Employee Development	30	779	250	200	
Supplies	62,125	5,239	49,574	46,950	
Equipment	9,126	442	675	3,575	
Fuel	722	1,450	1,000	1,500	
Maintenance & Repair	28,063	24,181	29,968	33,303	
Professional & Technical Services	-	2,000	2,250	2,250	
Insurance & Surety	6,961	6,995	5,441	5,471	
Administration Charge	43,903	48,253	48,281	47,314	
Information Technology Charge	11,210	11,266	12,963	15,957	
Other Expenditures	2,701	1,087	1,490	1,690	
	<u>164,841</u>	<u>101,692</u>	<u>151,892</u>	<u>158,210</u>	
<b>Capital</b>					
Vehicle Replacements	-	-	-	-	
Facility Improvements	-	-	-	20,626	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,626</u>	
<b>TOTAL PURCHASING &amp; WAREHOUSING FUND</b>					
<b>Personnel</b>	<b>\$ 163,090</b>	<b>\$ 233,509</b>	<b>\$ 272,958</b>	<b>\$ 271,164</b>	<b>3</b>
<b>Operations</b>	<b>164,841</b>	<b>101,692</b>	<b>151,892</b>	<b>158,210</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>20,626</b>	
<b>TOTALS</b>	<b><u>\$ 327,931</u></b>	<b><u>\$ 335,201</u></b>	<b><u>\$ 424,850</u></b>	<b><u>\$ 450,000</u></b>	

\* Number of benefitted employees

**PERSONNEL SUMMARY**

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	ADOPTED
				FY `21-`22	ACTUAL FY `22-`23	BUDGET FY `23-`24
<b>Purchasing &amp; Warehousing</b>						
Full-time:						
Budget Division Manager	Merit	\$40.31	\$60.47	1.00	1.00	1.00
Payables & Planning Clerk	N/A	\$18.42	\$27.64	-	1.00	-
Storekeeper/Buyer	Merit	\$18.00	\$27.00	2.00	2.00	2.00
				3.00	4.00	3.00
Variable Hour/Seasonal						
Account Clerk	N/A	\$15.50	\$23.25	-	0.63	0.63
				-	0.63	0.63
<b>TOTAL PURCHASING &amp; WAREHOUSING FUND</b>						
<b>Full-time</b>				<b>3.00</b>	<b>4.00</b>	<b>3.00</b>
<b>Variable Hour/Seasonal</b>				<b>-</b>	<b>0.63</b>	<b>0.63</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>3.00</b>	<b>4.63</b>	<b>3.63</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

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# Self-Insurance Fund

## SELF-INSURANCE FUND

### OVERVIEW

The Self-Insurance Fund provides insurance coverage and administration services to all city departments for the cost of all premiums for liability insurance and workers compensation program.

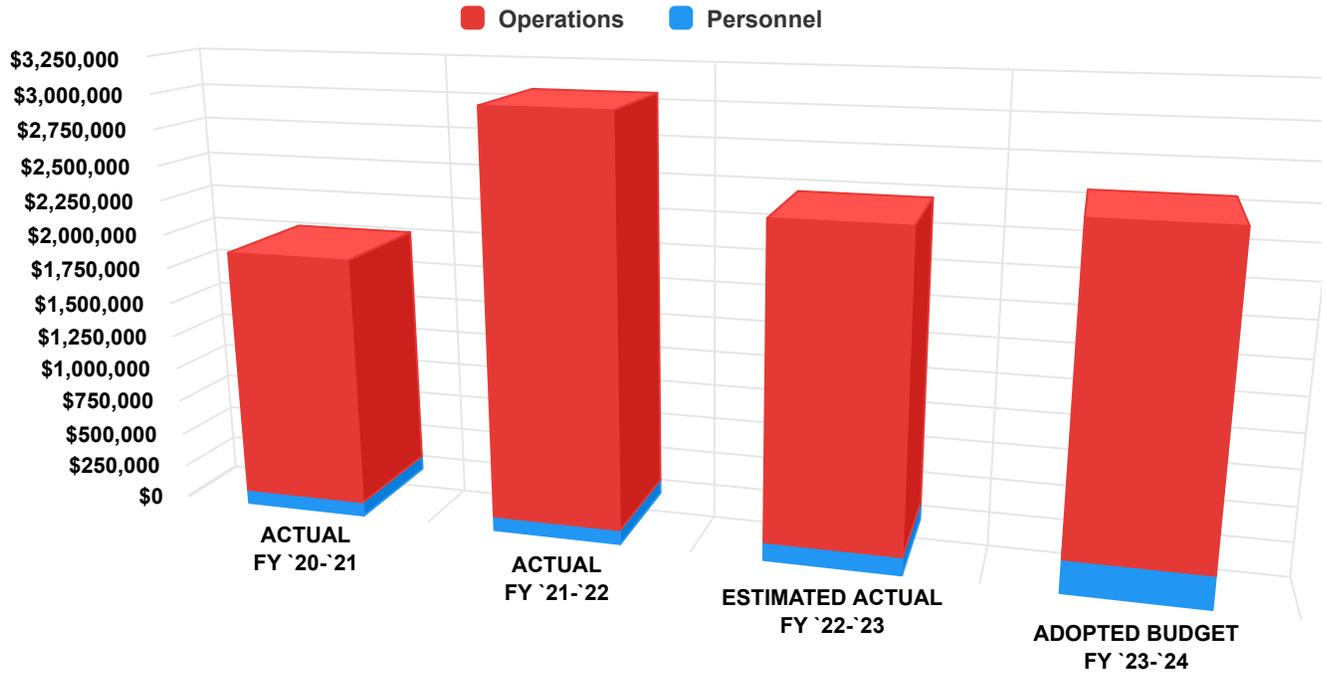
These services are provided under the direction of the Management Services Director. The fund includes the job function of the City's Risk Manager.

### REVENUES

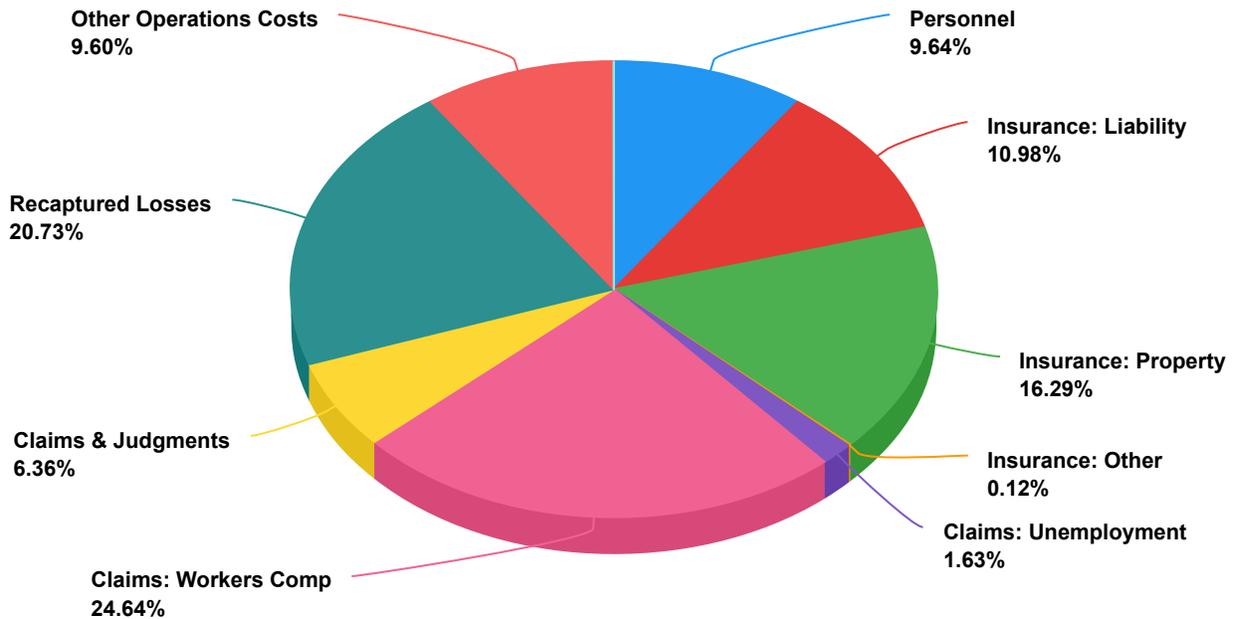
The Self-Insurance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Charges to Departments</b>				
Public Works - Water	\$ 178,740	\$ 178,740	\$ 169,781	\$ 180,647
Public Works - Water Reclamation	132,580	132,580	388,515	288,212
Public Works - Storm Water	55,180	55,180	21,542	69,076
Public Works - Street Lighting	3,000	3,000	568	1,751
Public Works - Fleet Services	13,520	13,520	15,305	11,182
Recreation	24,000	24,000	24,664	137,826
Purchasing & Warehousing	-	-	6,961	5,441
Information Technology	-	-	5,899	5,113
Facilities Maintenance	-	-	1,551	3,107
Non-Departmental	<u>927,980</u>	<u>927,980</u>	<u>755,214</u>	<u>877,645</u>
Charges to Departments - Total	1,390,000	1,420,000	1,580,000	1,585,000
Premiums - Unemployment	211,115	235,221	220,000	250,000
Premiums - Workers Compensation	442,025	492,498	475,000	540,000
Appropriations of Surplus	-	-	-	80,000
<b>FUND TOTALS</b>	<b><u>\$ 2,043,139</u></b>	<b><u>\$ 2,147,719</u></b>	<b><u>\$ 2,275,000</u></b>	<b><u>\$ 2,455,000</u></b>

### SELF-INSURANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## SELF-INSURANCE FUND EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	# OF EMP. *
	FY `20-`21	FY `21-`22	ACTUAL FY `22-`23	BUDGET FY `23-`24	
<b>Personnel</b>					
Salaries & Wages	\$ 83,798	\$ 81,726	\$ 87,181	\$ 158,646	2
Fringe Benefits	24,742	21,495	45,650	78,071	
	<u>108,540</u>	<u>103,220</u>	<u>132,831</u>	<u>236,717</u>	
<b>Operations</b>					
Employee Development	-	1,153	4,500	2,500	
Supplies	24,626	35,513	2,000	500	
Liability Insurance	225,679	234,088	250,000	269,500	
Property Insurance	343,853	362,373	365,000	400,000	
Unemployment Claims	9,590	6,763	40,000	40,000	
Workers Compensation Claims/Costs	654,976	640,506	634,000	605,000	
Short-term Disability Claims	-	-	10,000	10,000	
Recaptured Losses	191,190	1,284,788	528,821	508,950	
Claims & Judgments	159,255	117,626	136,179	156,051	
Administration Charge	176,184	185,524	194,963	157,782	
Information Technology Charge	2,803	2,815	3,241	3,185	
Other Expenditures	7,456	23,164	53,465	64,815	
	<u>1,795,613</u>	<u>2,894,314</u>	<u>2,222,169</u>	<u>2,218,283</u>	
<b>Capital</b>					
Equipment Replacements	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>TOTAL SELF-INSURANCE FUND</b>					
<b>Personnel</b>	<b>\$ 108,540</b>	<b>\$ 103,220</b>	<b>\$ 132,831</b>	<b>\$ 236,717</b>	<b>2</b>
<b>Operations</b>	<b>1,795,613</b>	<b>2,894,314</b>	<b>2,222,169</b>	<b>2,218,283</b>	
<b>Capital</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTALS</b>	<b><u>\$ 1,904,153</u></b>	<b><u>\$ 2,997,534</u></b>	<b><u>\$ 2,355,000</u></b>	<b><u>\$ 2,455,000</u></b>	

\* Number of benefitted employees

## PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY `21-`22	ACTUAL FY `22-`23	BUDGET FY `23-`24
<b>Self-Insurance Fund</b>						
Full-time:						
Risk Manager	Traditional	\$37.15	\$55.73	1.00	1.00	1.00
Safety Specialist	Traditional	\$26.04	\$39.06	-	1.00	1.00
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>

# Information Technology Fund

## INFORMATION TECHNOLOGY FUND

### OVERVIEW

The Information Technology Fund, through the Information Technology (IT) division, is responsible for the equipment and software that facilitates the efficient management of city services. The IT division supports all network connected devices and technologies as well as the infrastructure to facilitate data sharing and security. The IT division also provides departments with custom software solutions developed by an in-house software development team. The IT division maintains an onsite centralized data center and an offsite data storage and disaster recovery center providing services and resources used by all City departments.

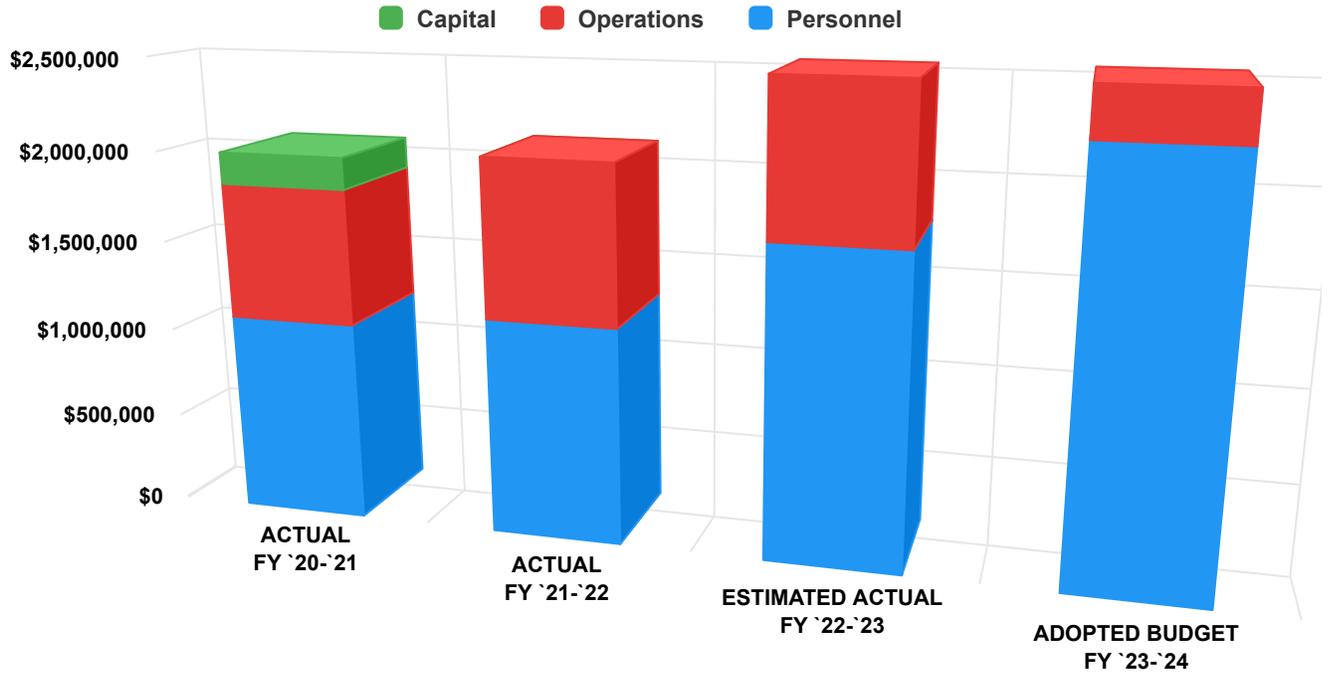
These services are provided under the direction of the Management Services Department. The fund includes the job function of the City's IT Division Manager, Assistant IT Manager, Programmers, Network Engineer, and Technical Support Specialist.

### REVENUES

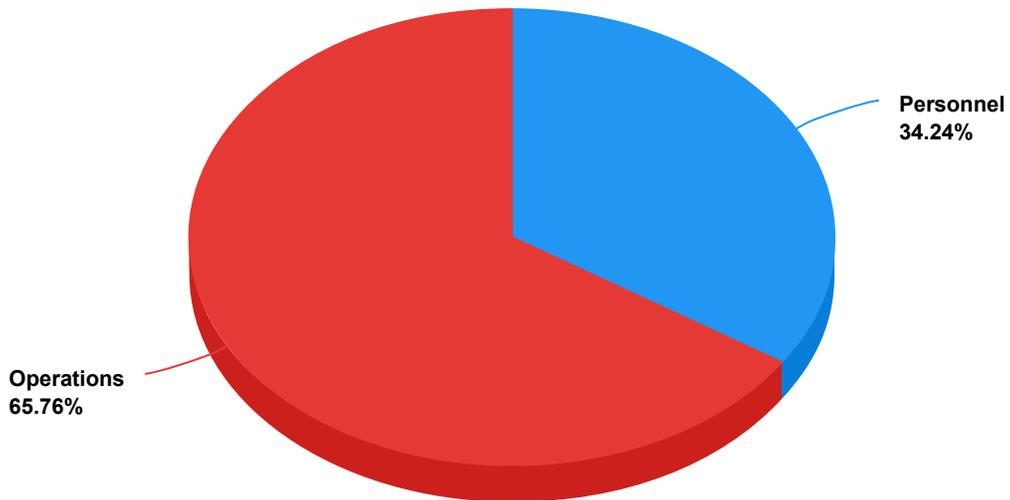
The Information Technology Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

REVENUE DESCRIPTION	ACTUAL FY `20-`21	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
<b>Charges to Departments</b>				
City Manager's Office	\$ 138,875	\$ 138,875	\$ 131,604	\$ 132,254
Finance Department	140,129	140,129	140,128	140,820
Legal Services	52,918	52,918	45,895	46,122
Development Services	246,657	246,657	242,113	243,309
Police Department	385,918	385,918	350,805	352,537
Fire Department	218,865	218,865	183,752	184,659
Public Works	678,991	678,991	878,518	882,856
Recreation	109,717	109,717	98,811	99,299
Library	457,930	457,930	358,374	360,144
Charges to Departments - Total	2,432,000	2,442,000	2,810,000	3,410,000
Miscellaneous Revenues	9,336	7,458	9,336	9,336
<b>FUND TOTALS</b>	<b>\$ 2,441,336</b>	<b>\$ 2,449,458</b>	<b>\$ 2,819,336</b>	<b>\$ 3,419,336</b>

### INFORMATION TECHNOLOGY FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## INFORMATION TECHNOLOGY FUND

### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages	\$ 969,482	\$ 993,706	\$ 1,123,422	\$ 1,528,456	17
Salaries & Wages - Overtime	11,772	12,123	-	-	
Fringe Benefits	113,842	183,563	567,884	719,993	
	<u>1,095,095</u>	<u>1,189,392</u>	<u>1,691,306</u>	<u>2,248,449</u>	
<b>Operations</b>					
Employee Development	10,161	11,930	10,000	\$ 10,000	
Supplies	14,273	13,143	15,000	\$ 15,000	
Equipment	302,873	349,974	443,500	\$ 435,440	
Telephone & Communications	83,197	86,284	75,000	\$ 75,000	
Maintenance & Repair	273,517	332,258	329,370	\$ 363,069	
Professional & Technical Services	24,908	15,558	120,000	\$ 120,000	
Administration Charge	28,572	34,856	42,297	\$ 59,587	
Other Expenditures	9,975	17,879	92,863	92,791	
	<u>747,475</u>	<u>861,882</u>	<u>1,128,030</u>	<u>1,170,887</u>	
<b>Capital</b>					
IT System Infrastructure	163,195	-	-	-	
	<u>163,195</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<b>TOTAL I.T. FUND</b>					
<b>Personnel</b>	<b>\$ 1,095,095</b>	<b>\$ 1,189,392</b>	<b>\$ 1,691,306</b>	<b>\$ 2,248,449</b>	<b>17</b>
<b>Operations</b>	<b>747,475</b>	<b>861,882</b>	<b>1,128,030</b>	<b>1,170,887</b>	
<b>Capital</b>	<b>163,195</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>TOTALS</b>	<b>\$ 2,005,765</b>	<b>\$ 2,051,274</b>	<b>\$ 2,819,336</b>	<b>\$ 3,419,336</b>	

\* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '24-'25	PROJECTED FY '25-'26	PROJECTED FY '26-'27	PROJECTED FY '27-'28
Servers	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Core Network Upgrades	50,000	50,000	50,000	50,000
Wireless Access Points/Installations	4,500	4,500	4,500	4,500
Edge Switch Replacements	5,000	5,000	5,000	5,000
VOIP Equipment Replacements/Upgrades	5,000	5,000	5,000	5,000
Disk Storage for Backups - Additional	12,000	12,000	12,000	12,000
Fiber Installation	20,000	20,000	20,000	20,000
Equipment Replacements	22,400	22,400	22,400	22,400
<b>TOTALS</b>	<b>\$ 145,900</b>	<b>\$ 145,900</b>	<b>\$ 145,900</b>	<b>\$ 145,900</b>

## INFORMATION TECHNOLOGY FUND

### PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ESTIMATED	ADOPTED
				FY `21-`22	FY `22-`23	BUDGET FY `23-`24
<b>Information Technology</b>						
Full-time:						
IT Division Manager	Merit	\$51.49	\$77.23	1.00	1.00	1.00
Assistant IT Division Manager	Merit	\$42.49	\$63.73	1.00	1.00	1.00
IT Section Manager	Merit	\$39.54	\$59.32	1.00	1.00	1.00
Information Systems Engineer	Merit	\$36.09	\$54.14	1.00	4.00	6.00
Software Engineer	Merit	\$33.26	\$49.90	4.00	4.00	4.00
IT Administrator / Technical Support Supervisor	Step	\$36.66	\$40.06	1.00	1.00	1.00
Technical Support Specialist	Step	\$23.53	\$27.83	3.00	-	-
				12.00	12.00	14.00
Variable-Hour:						
Technical Support Specialist	Step	\$23.53	\$27.83	-	3.00	3.00
<b>TOTAL INFORMATION TECHNOLOGY FUND</b>						
Full-time				12.00	12.00	14.00
Variable-hour/Seasonal				-	3.00	3.00
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				12.00	15.00	17.00



### INFORMATION TECHNOLOGY FUND



# Facilities Maintenance Fund

## FACILITIES MAINTENANCE FUND

### OVERVIEW

The Facilities Maintenance Fund provides building maintenance and custodial services for all city departments and is responsible for over 625,000 square feet of building space. This includes the following: maintaining the City’s building infrastructure in proper operating condition by utilizing a routine scheduled maintenance program, basic custodial services, exterior painting of buildings, interior painting of public and common areas, general building repairs, maintenance of building life-safety and security alarm systems, HVAC, plumbing, electrical and lighting, door locks and door hardware, automated building systems, pest control, and the management of minor building renovations.

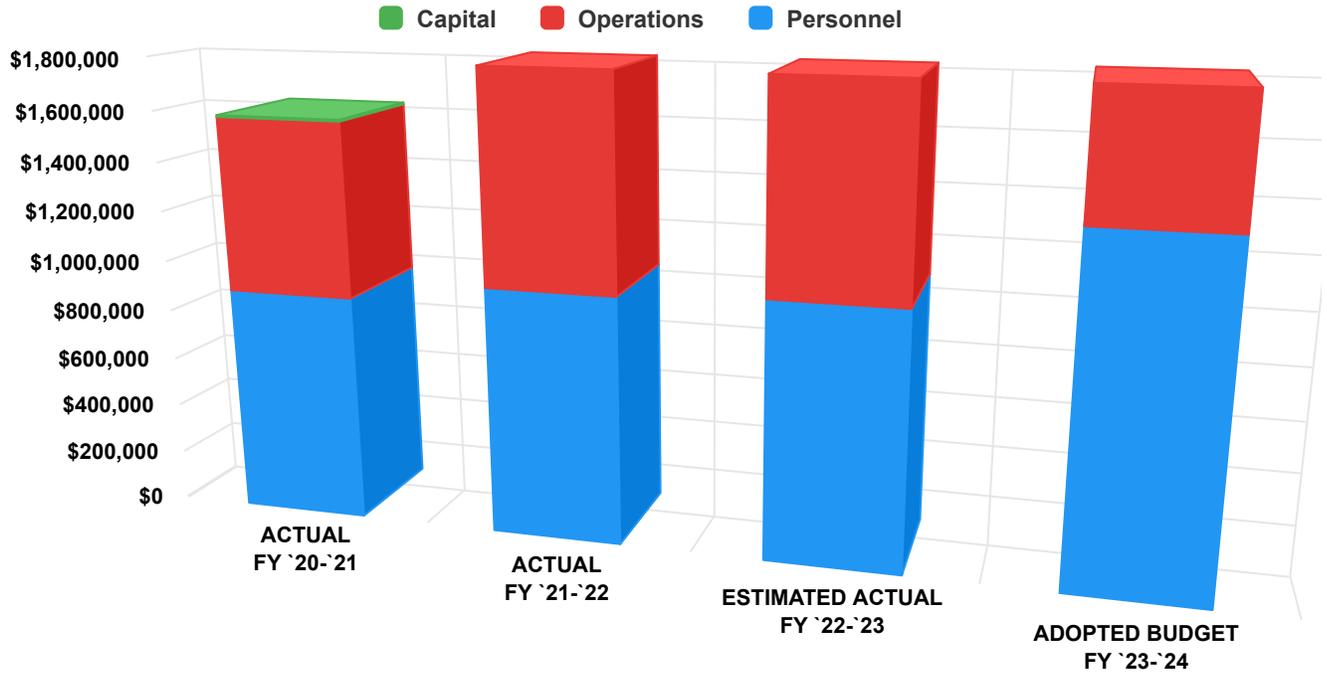
These services are under the direction of the Building Maintenance Division Manager within the Development Services Department.

### REVENUES

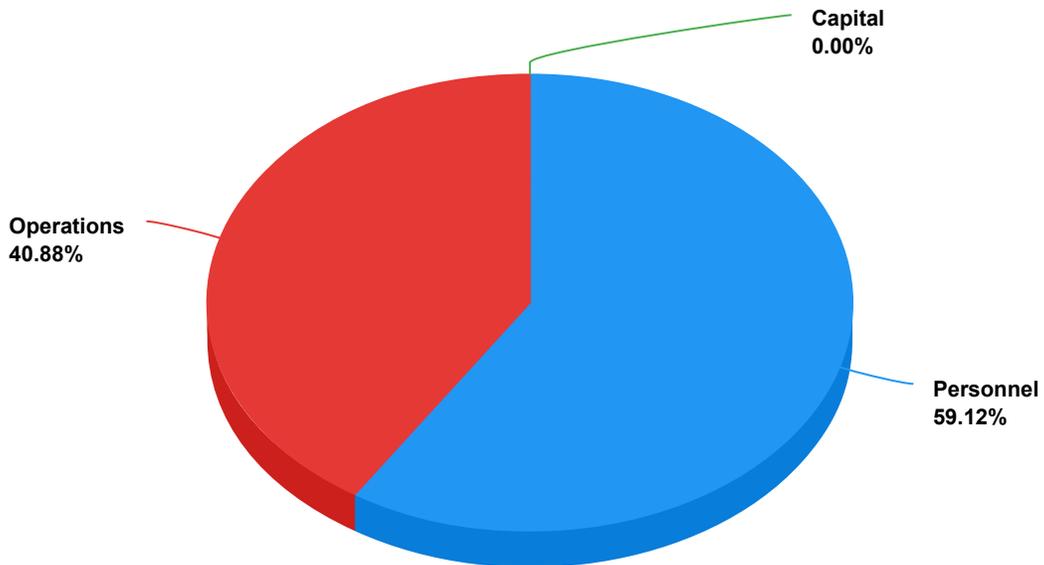
The Facilities Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year’s use of these services.

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<u>Charges to Departments</u>				
City Manager’s Office	\$ -	\$ -	\$ 85,138	\$ 92,455
Finance	-	-	108,902	118,347
Legal Services	-	-	70,642	75,695
Development Services	-	-	101,687	118,501
Police Department	-	-	102,620	121,345
Fire Department	-	-	71,279	106,406
Public Works	-	-	421,856	439,015
Library	-	-	166,504	192,558
Recreation	-	-	396,372	435,678
Charges to Departments - Total	1,622,000	1,700,000	1,880,000	2,250,000
Contributions from Other Funds	110,000	-	75,000	-
<b>FUND TOTALS</b>	<b>\$ 1,732,000</b>	<b>\$ 1,700,000</b>	<b>\$ 1,955,000</b>	<b>\$ 2,250,000</b>

### FACILITIES MAINTENANCE FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## FACILITIES MAINTENANCE FUND

### EXPENDITURE SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24	# OF EMP. *
<b>Personnel</b>					
Salaries & Wages	\$ 416,147	\$ 439,107	\$ 506,382	\$ 525,259	10
Salaries & Wages - Temp/Overtime	222,216	\$ 315,708	196,464	453,864	
Fringe Benefits	<u>264,885</u>	<u>\$ 227,757</u>	<u>308,621</u>	<u>351,044</u>	
	903,248	982,573	1,011,467	1,330,167	
<b>Operations</b>					
Employee Development	541	\$ 1,170	700	700	
Supplies	50,630	\$ 109,226	70,500	67,452	
Equipment	20,784	\$ 12,507	12,950	12,950	
Fuel	3,652	\$ 8,397	8,000	8,000	
Utilities	409,611	\$ 448,272	440,000	465,000	
Maintenance & Repair	179,858	\$ 297,058	296,679	303,815	
Other Expenditures	<u>18,727</u>	<u>\$ 16,484</u>	<u>27,602</u>	<u>61,916</u>	
	683,802	893,113	856,431	919,833	
<b>Capital</b>					
Misc. Projects	<u>4,570</u>	<u>\$ 53,413</u>	<u>12,102</u>	<u>-</u>	
	4,570	53,413	12,102	-	
<b>TOTAL FLEET MAINTENANCE FUND</b>					
<b>Personnel</b>	<b>\$ 903,248</b>	<b>\$ 982,573</b>	<b>\$ 1,011,467</b>	<b>\$ 1,330,167</b>	<b>10</b>
<b>Operations</b>	<b>683,802</b>	<b>893,113</b>	<b>856,431</b>	<b>919,833</b>	
<b>Capital</b>	<b>4,570</b>	<b>53,413</b>	<b>12,102</b>	<b>-</b>	
<b>TOTALS</b>	<b><u>\$ 1,591,620</u></b>	<b><u>\$ 1,929,098</u></b>	<b><u>\$ 1,880,000</u></b>	<b><u>\$ 2,250,000</u></b>	

\* Number of benefitted employees

**PERSONNEL SUMMARY**

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
				ACTUAL	ESTIMATED	ADOPTED
				FY '21-'22	FY '22-'23	FY '23-'24
<b>Facilities</b>						
Full-time:						
Building Maintenance Division Manager	Merit	\$37.51	\$56.26	1.00	1.00	1.00
Building Maintenance Supervisor	Step	\$30.74	\$38.94	2.00	2.00	2.00
Facilities Maintenance Technician	Step	\$21.99	\$30.44	2.00	2.00	2.00
Custodial Supervisor	Step	\$20.42	\$25.86	3.00	4.00	4.00
Custodian	Step	\$18.50	\$20.22	1.00	1.00	1.00
				9.00	10.00	10.00
Variable-hour/Seasonal:						
Custodian	N/A	\$8.48	\$12.72	8.50	8.50	8.50
Service Worker	N/A	\$8.48	\$12.72	2.25	2.25	2.25
				10.75	10.75	10.75
<b>TOTAL FACILITIES MAINTENANCE FUND</b>						
<b>Full-time</b>				<b>9.00</b>	<b>10.00</b>	<b>10.00</b>
<b>Variable Hour/Seasonal</b>				<b>10.75</b>	<b>10.75</b>	<b>10.75</b>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b>19.75</b>	<b>20.75</b>	<b>20.75</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

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# Orem Foundation Trust Fund

## OREM FOUNDATION TRUST FUND

### OVERVIEW

The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, which is a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem for the safety, health, prosperity, education, well-being and order of Orem’s residents, and to lessen the burdens of local government. These services and programs include:

- Library services.
- Literary and cultural arts programs.
- Fire, police and emergency medical services.
- Public safety programs, including victim assistance, community education, and programs to encourage citizen participation in public safety.
- Emergency management programs.
- Infrastructure, storm drains and water systems, waste management, and the City cemetery.
- Planning for community growth and development.
- Programs to enhance human relations within the community and in the wider world community.
- Procurement, maintenance and enhancement of parks within the City.
- Recreational opportunities for children, youth, adults and seniors, and community-wide leisure activities.
- Neighborhood preservation programs, community beautification, urban forestry programs, and recycling programs.

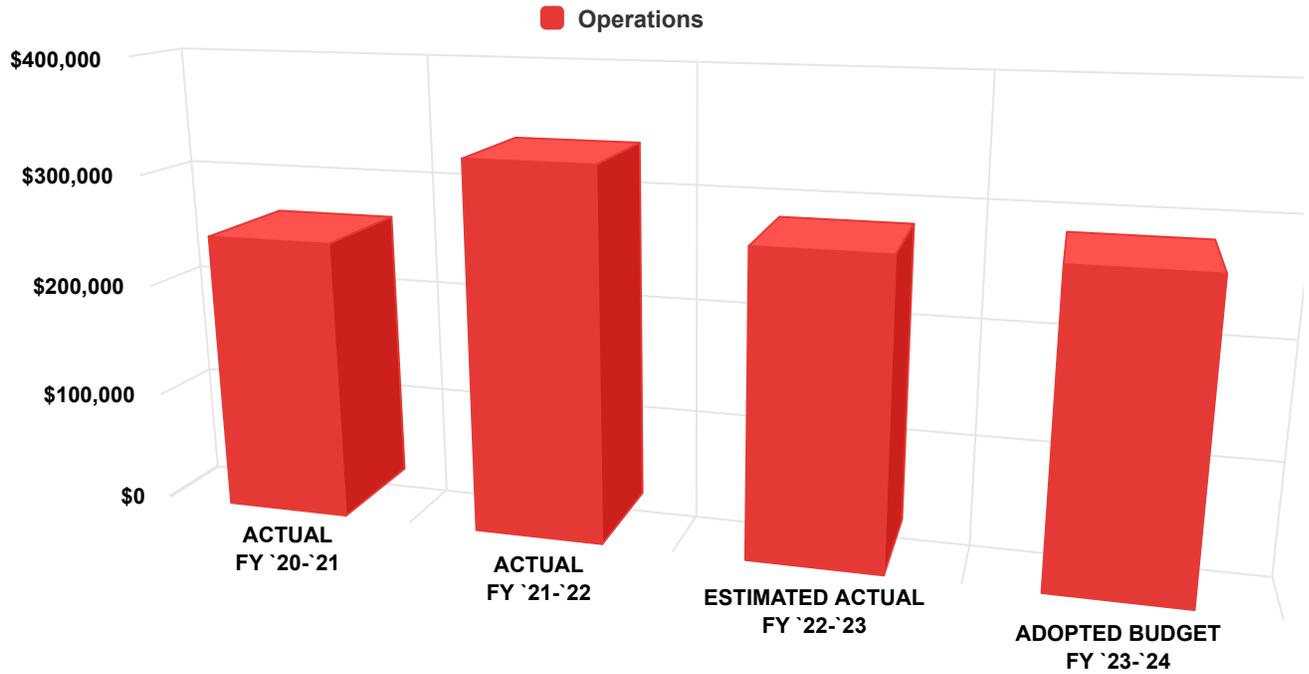
Administration services for the fund are under the direction of the Library.

### REVENUES

The Orem Foundation Trust Fund receives revenues by soliciting and encouraging donations to the City for services and programs.

REVENUE DESCRIPTION	ACTUAL FY ~20~21	ACTUAL FY ~21~22	ESTIMATED ACTUAL FY ~22~23	ADOPTED BUDGET FY ~23~24
Donations - Orem City	\$ 30,341	\$ 15,842	\$ -	\$ -
Donations - Orem Library	280	-	-	-
Donations - Library Hall / Fitness Center	67,000	67,000	67,000	67,000
Donations - Civic Auditorium - Ashton	200,000	200,000	200,000	200,000
<b>FUND TOTALS</b>	<b><u>\$ 297,621</u></b>	<b><u>\$ 282,842</u></b>	<b><u>\$ 267,000</u></b>	<b><u>\$ 267,000</u></b>

## OREM FOUNDATION TRUST FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b><u>Operations</u></b>				
Transfer - City of Orem	\$ 11,925	\$ 8,942	\$ -	\$ -
Transfer - City of Orem Library	250	1,180	-	-
Transfer - CIP Fund	235,000	250,000	200,000	200,000
Transfer - Recreation Fund	416	67,000	67,000	67,000
	<u>247,591</u>	<u>327,122</u>	<u>267,000</u>	<u>267,000</u>
<b><u>TOTAL OREM FOUNDATION TRUST FUND</u></b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	247,591	327,122	267,000	267,000
Capital	-	-	-	-
<b>TOTALS</b>	<u>\$ 247,591</u>	<u>\$ 327,122</u>	<u>\$ 267,000</u>	<u>\$ 267,000</u>

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**Community &  
Neighborhood Services  
Fund**

## COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

### OVERVIEW

The Community Development Trust Fund, which is managed by the City Manager’s Office, is used to account for support of local private, non-profit service organizations and various community projects to benefit low and moderate income (LMI) citizens.

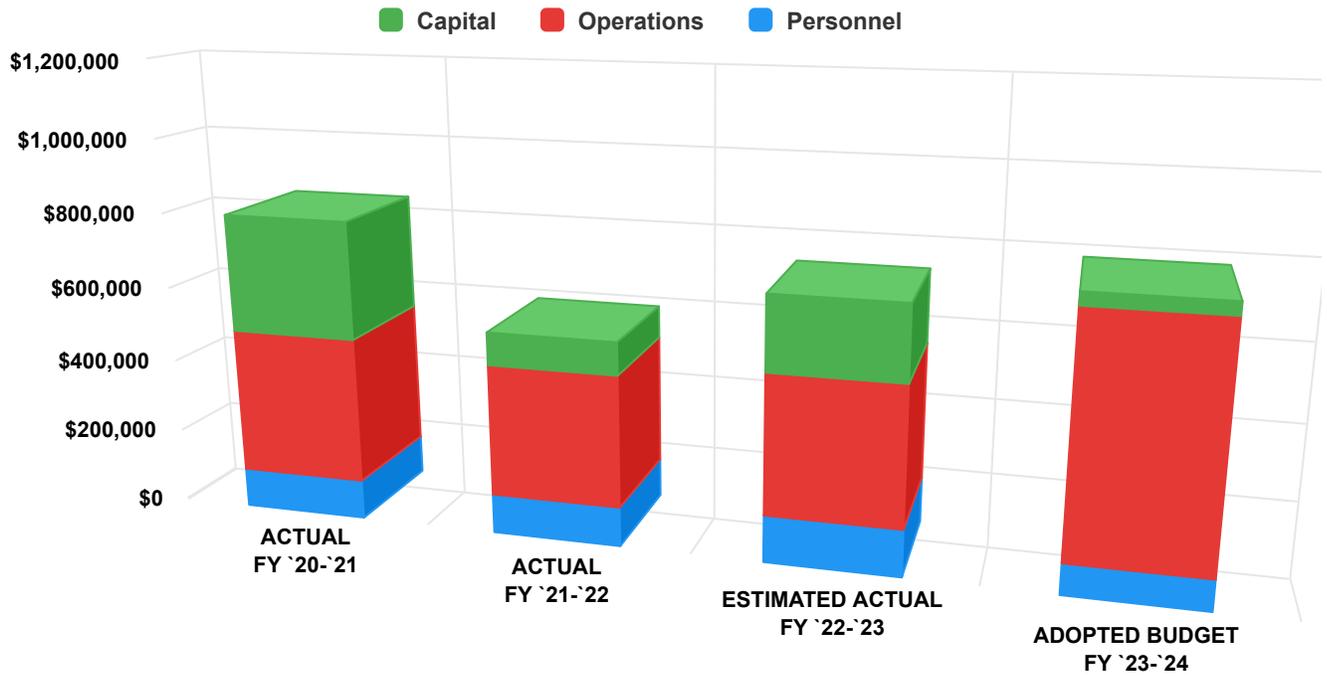
Projects include qualified home rehabilitations, sidewalk and utility repairs in qualifying neighborhoods, economic development, neighborhood preservation enforcement, and many other beneficial programs. Funds used for service organizations are limited to fifteen percent (15%) by the federal government.

### REVENUES

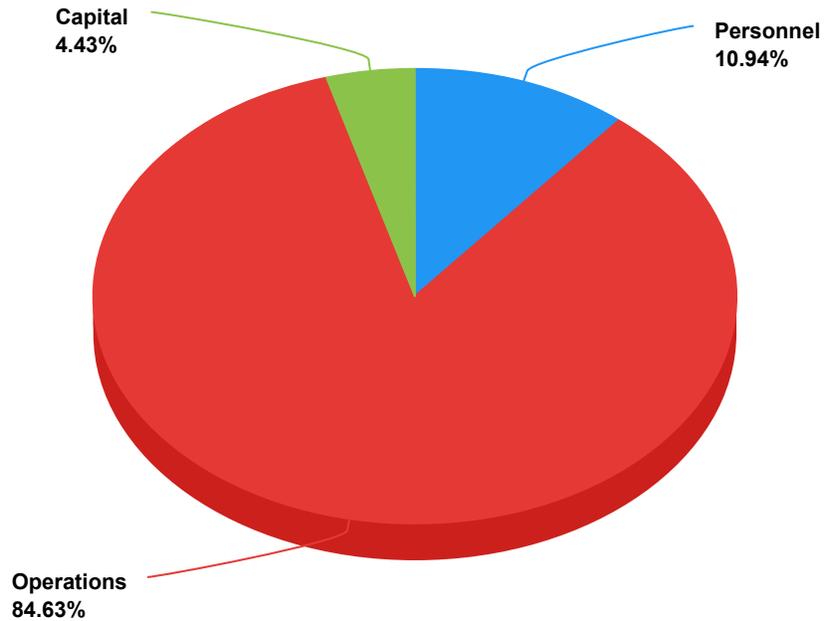
The CNS Fund is funded by federal grants and program revenues. Federal grants are primarily from the Department of Housing and Urban Development (HUD).

REVENUE DESCRIPTION	ACTUAL	ACTUAL	ESTIMATED	ADOPTED
	FY `20-`21	FY `21-`22	ACTUAL FY `22-`23	BUDGET FY `23-`24
Grant - Community Development	\$ 727,411	\$ 520,022	\$ 684,750	\$ 632,646
Revolving Loan Funds - Loan Payments	143,129	59,023	104,808	110,000
Interest Earnings	2,252	(3,109)	-	-
<b>FUND TOTALS</b>	<b>\$ 872,792</b>	<b>\$ 575,936</b>	<b>\$ 789,558</b>	<b>\$ 742,646</b>

### COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES BY CATEGORY (FY '23-'24)



## COMMUNITY AND NEIGHBORHOOD SERVICES (CNS) FUND

### EXPENDITURES SUMMARY

DIVISION	ACTUAL		ESTIMATED	ADOPTED	# OF EMP. *
	FY `20-`21	FY `21-`22	ACTUAL FY `22-`23	BUDGET FY `23-`24	
<b>CNS Administration/Operations</b>					
Personnel	\$ 106,486	\$ 106,839	\$ 125,395	\$ 81,218	1
Operations	125,633	168,126	131,966	\$ 293,504	
Capital	-	-	-	-	
	<u>232,119</u>	<u>274,965</u>	<u>257,361</u>	<u>374,722</u>	
<b>CNS Projects</b>					
Personnel	-	-	-	-	0
Operations	264,529	181,554	155,464	255,000	
Capital	<u>307,665</u>	<u>85,458</u>	<u>196,733</u>	<u>32,924</u>	
	572,194	267,012	352,197	287,924	
<b>CDBG/EDA RLF Loans</b>					
Personnel	-	-	-	-	0
Operations	-	-	80,000	80,000	
Capital	-	-	-	-	
	-	-	80,000	80,000	
<b>TOTAL CNS FUND</b>					
<b>Personnel</b>	<b>\$ 106,486</b>	<b>\$ 106,839</b>	<b>\$ 125,395</b>	<b>\$ 81,218</b>	<b>1</b>
<b>Operations</b>	<b>390,162</b>	<b>349,680</b>	<b>367,430</b>	<b>628,504</b>	
<b>Capital</b>	<b><u>307,665</u></b>	<b><u>85,458</u></b>	<b><u>196,733</u></b>	<b><u>32,924</u></b>	
<b>TOTALS</b>	<b><u>\$ 804,313</u></b>	<b><u>\$ 541,977</u></b>	<b><u>\$ 689,558</u></b>	<b><u>\$ 742,646</u></b>	

\* Number of benefitted employees

### PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY `21-`22	ESTIMATED ACTUAL FY `22-`23	ADOPTED BUDGET FY `23-`24
<b>Community &amp; Neighborhood Services</b>						
Full-time:						
Lead Neighborhood Improvement Officer	Traditional	\$22.12	\$32.53	<u>1.00</u>	<u>1.00</u>	<u>1.00</u>
<b>TOTAL FULL-TIME EQUIVALENTS (FTE)</b>				<b><u>1.00</u></b>	<b><u>1.00</u></b>	<b><u>1.00</u></b>

# Senior Citizens Fund

## SENIOR CITIZENS FUND

### OVERVIEW

The Senior Citizens Fund is used to account for the activities of the Senior Citizens Friendship Center and its associated senior citizen patron activities.

Events in years past included Octoberfest and an Electric Scooter Rodeo. Classes have included Leatherworking, Tai Chi, Fall Prevention, Folk Dancing & Mixed Media Art.

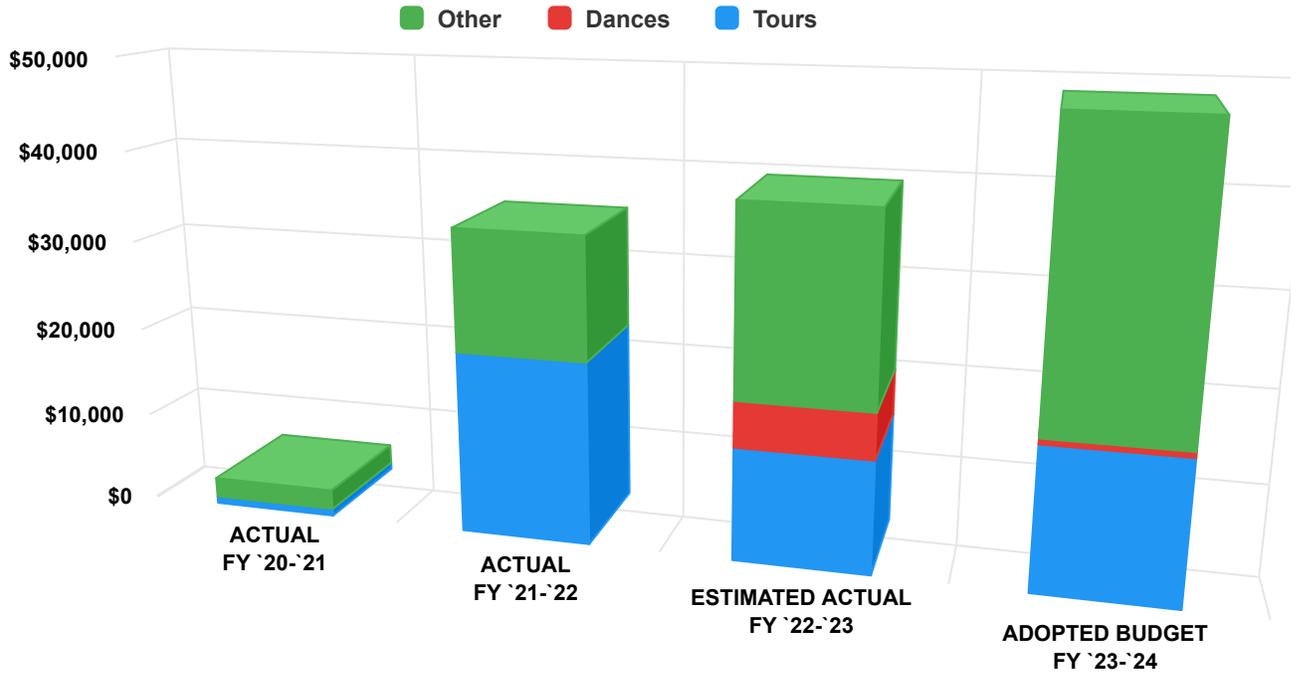
The services provided by the fund are under the direction of the Recreation Department.

### REVENUES

The Senior Citizens Fund receives revenues from fees for dances, trips, tours, classes and various other activities. They also receive donations for various purposes. A major donor each year is the Eldred Sunset Manor Foundation.

REVENUE DESCRIPTION	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
Interest Earnings	\$ 1,596	\$ 1,691	\$ 750	\$ 4,000
Misc Revenues - Coffee	-	315	250	250
Misc Revenues - Vending	17	103	100	100
Misc Revenues - Tours	1,027	25,294	10,000	10,000
Misc Revenues - Donations	13,362	967	15,000	15,000
Misc Revenues - Quilting	-	491	500	500
Misc Revenues - Gift Shop	100	165	500	500
Misc Revenues - Membership Dues	2,240	7,673	5,000	5,000
Misc Revenues - Dances	-	-	3,500	500
Misc Revenues - Classes	6,046	5,214	400	1,000
Misc Revenues - Woodshop	433	1,164	2,000	1,000
Misc Revenues - Monday Meals	-	1,155	-	10,000
<b>FUND TOTALS</b>	<b>\$ 24,820</b>	<b>\$ 44,233</b>	<b>\$ 38,000</b>	<b>\$ 47,850</b>

### SENIOR CITIZENS FUND EXPENDITURES COMPARISON BY FISCAL YEAR



### EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '20-'21	ACTUAL FY '21-'22	ESTIMATED ACTUAL FY '22-'23	ADOPTED BUDGET FY '23-'24
<b>Operations</b>				
Tours	\$ 780	\$ 20,286	\$ 12,450	\$ 15,650
Dances	-	-	5,000	500
Other	2,293	13,372	20,550	31,700
	3,073	33,657	38,000	47,850
<b>TOTAL SENIOR CITIZENS FUND</b>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	3,073	33,657	38,000	47,850
Capital	-	-	-	-
<b>TOTALS</b>	<b>\$ 3,073</b>	<b>\$ 33,657</b>	<b>\$ 38,000</b>	<b>\$ 47,850</b>

### SENIOR CITIZENS FUND



**Orem Senior Friendship Center Grammy Awards Show**

# WE PUT THE BLING IN THE GOLDEN YEARS!

**Active Members - Over 2,000**

**Average Daily Attendance - Over 300**

**Meals Served – Over 16,000**

**Hours Volunteered – Over 16,000**

### Trips, Activities, Events, & Classes

Bingo, Grammy Awards Show, Tuacahn, Fillmore Arts Festival, BYU & Covey Center Productions, Utah County Fair, Yoga Classes, Elder Quest Classes, Free Tax Services, various presentations (Senior Fraud, Alzheimer's, Marquetry) & more.

# Enterprise Fund Transfers

## ENTERPRISE FUND TRANSFERS

### OVERVIEW

This section of the FY 2023-2024 Adopted Budget outlines and summarizes the transfers of money from the City's enterprise funds to other funds as required under Utah Municipal Code 10-6-135.5(3)(b).

The City of Orem's enterprise funds consist of the following:

- Water Fund
- Water Reclamation Fund
- Storm Water Fund
- Recreation Fund
- Solid Waste Fund
- Special Service Lighting District of the City of Orem (*separately issued budget*)

### TRANSFERS

The enterprise fund transfers that are not classified as an allocation of costs between funds, are not associated with costs pertaining to the purpose for which the enterprise fund was created, and will not be repaid are listed in the table below.

<u>TRANSFER FROM</u>	<u>TRANSFER TO</u>	<u>TRANSFER AMOUNT</u>	<u>% OF TOTAL ENTERPRISE FUND EXPENDITURES</u>
Water Fund	General Fund	\$ 900,000	4.8%
Water Reclamation Fund	General Fund	\$ 16,000	0.1%
Storm Water Fund	General Fund	\$ 141,000	2.4%
Special Service Lighting District of the City of Orem	General Fund	\$ 15,000	1.2%

# Capital Improvements Summary

### CAPITAL IMPROVEMENTS SUMMARY

FUND	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>GENERAL FUND</b>				
<b>Vehicles &amp; Equipment</b>				
Police - Patrol	\$ 295,000	\$ 606,000	\$ 506,000	\$ 600,000
Police - Investigations	90,000	-	132,000	-
Police - Other	150,000	46,000	44,000	75,000
Fire - Trucks/Engines	850,000	-	-	-
Fire - Ambulances & Other	270,000	280,000	-	-
Fire - SCBA & Stretchers Replacement	-	-	-	-
Fire - Cardiac Monitors Replacement	-	-	-	-
Fire - Other Equipment	30,000	32,500	32,500	32,500
Parks & Cemetery	252,000	372,000	342,000	342,000
Neighborhood Improvement Team	-	50,000	-	22,500
Finance - Motor Pool	-	40,000	38,000	-
Development Services	60,000	35,000	71,000	71,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 1,997,000</b>	<b>\$ 1,461,500</b>	<b>\$ 1,165,500</b>	<b>\$ 1,143,000</b>
<b>Improvements</b>				
Facilities - Undetermined	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Police - MCTF Equipment	10,000	10,000	10,000	10,000
Streets Projects	260,000	265,000	270,000	275,000
Parks - Restroom Renovations	20,000	20,000	20,000	20,000
Parks - Playground Equipment	40,000	40,000	40,000	40,000
Cemetery - Veterans Memorial	5,000	5,000	5,000	5,000
Library - Furniture	15,000	15,000	15,000	15,000
<b>Subtotal - Improvements</b>	<b>\$ 425,000</b>	<b>\$ 430,000</b>	<b>\$ 435,000</b>	<b>\$ 440,000</b>
<b>TOTAL - GENERAL FUND</b>	<b>\$ 2,422,000</b>	<b>\$ 1,891,500</b>	<b>\$ 1,600,500</b>	<b>\$ 1,583,000</b>
<b>ROAD FUND</b>				
<b>Vehicles &amp; Equipment</b>				
Vehicles/Equip. Replacement	65,000	64,000	64,000	64,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 65,000</b>	<b>\$ 64,000</b>	<b>\$ 64,000</b>	<b>\$ 64,000</b>
<b>Improvements</b>				
Street Overlay/Reconstruction	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Street Striping	105,000	105,000	105,000	105,000
Street Sealing	350,000	350,000	350,000	350,000
Slurry Seals	450,000	450,000	450,000	450,000
Micro-Surfacing	725,000	725,000	725,000	725,000
Miscellaneous Projects	65,000	64,000	64,000	64,000
<b>Subtotal - Improvements</b>	<b>\$ 2,695,000</b>	<b>\$ 2,694,000</b>	<b>\$ 2,694,000</b>	<b>\$ 2,694,000</b>
<b>TOTAL - ROAD FUND</b>	<b>\$ 2,760,000</b>	<b>\$ 2,758,000</b>	<b>\$ 2,758,000</b>	<b>\$ 2,758,000</b>
<b>CARE TAX FUND</b>				
<b>Improvements</b>				
Recreational Facility Projects	\$ 1,295,000	\$ 1,320,000	\$ 1,345,000	\$ 1,370,000
Other Recreation Projects	50,000	50,000	50,000	50,000
<b>Subtotal - Improvements</b>	<b>\$ 1,345,000</b>	<b>\$ 1,370,000</b>	<b>\$ 1,395,000</b>	<b>\$ 1,420,000</b>
<b>TOTAL - CARE TAX FUND</b>	<b>\$ 1,345,000</b>	<b>\$ 1,370,000</b>	<b>\$ 1,395,000</b>	<b>\$ 1,420,000</b>

### CAPITAL IMPROVEMENTS SUMMARY

FUND	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>TRANSPORTATION SALES TAX FUND</b>				
<u><b>Vehicles, Equipment, &amp; Other</b></u>				
Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
 <u><b>Improvements</b></u>				
Street Overlay / Reconstruction	\$ 940,000	\$ 940,000	\$ 940,000	\$ 940,000
Sidewalk Projects	425,000	425,000	425,000	425,000
Miscellaneous Projects	300,000	300,000	300,000	300,000
<b>Subtotal - Improvements</b>	<b>\$ 1,665,000</b>	<b>\$ 1,665,000</b>	<b>\$ 1,665,000</b>	<b>\$ 1,665,000</b>
 <b>TOTAL - TRANSPORTATION SALES TAX FUND</b>	 <b>\$ 1,670,000</b>	 <b>\$ 1,670,000</b>	 <b>\$ 1,670,000</b>	 <b>\$ 1,670,000</b>
 <b>FIRE/EMS IMPACT FEE FUND</b>				
<u><b>Improvements</b></u>				
Impact Fee Projects	\$ 110,000	\$ 120,000	\$ 130,000	\$ 140,000
<b>TOTAL - FIRE/EMS I.F. FUND</b>	<b>\$ 110,000</b>	<b>\$ 120,000</b>	<b>\$ 130,000</b>	<b>\$ 140,000</b>
 <b>POLICE IMPACT FEE FUND</b>				
<u><b>Improvements</b></u>				
Impact Fee Projects	\$ 95,000	\$ 100,000	\$ 105,000	\$ 110,000
<b>TOTAL - POLICE IF FUND</b>	<b>\$ 95,000</b>	<b>\$ 100,000</b>	<b>\$ 105,000</b>	<b>\$ 110,000</b>
 <b>STREETS IMPACT FEE FUND</b>				
<u><b>Improvements</b></u>				
Impact Fee Projects	\$ 260,000	\$ 270,000	\$ 280,000	\$ 290,000
<b>TOTAL - STREETS IF FUND</b>	<b>\$ 260,000</b>	<b>\$ 270,000</b>	<b>\$ 280,000</b>	<b>\$ 290,000</b>
 <b>PARKS IMPACT FEE FUND</b>				
<u><b>Improvements</b></u>				
Impact Fee Projects	\$ 625,000	\$ 650,000	\$ 675,000	\$ 700,000
<b>TOTAL - PARKS IF FUND</b>	<b>\$ 625,000</b>	<b>\$ 650,000</b>	<b>\$ 675,000</b>	<b>\$ 700,000</b>
 <b>CIP FUND</b>				
<u><b>Vehicles, Equipment &amp; Other</b></u>				
ITS Equipment	\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000
Other	25,000	25,000	25,000	25,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>	<b>\$ 35,000</b>	<b>\$ 35,000</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

### CAPITAL IMPROVEMENTS SUMMARY

FUND	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>CIP FUND (continued)</b>				
<b>Improvements</b>				
MAG Funded Projects	\$ 551,000	\$ 551,000	\$ 451,000	\$ 451,000
Fire Station Improvements	20,000	15,000	-	-
Senior Center Building	50,000	-	-	50,000
Public Safety Building	53,000	43,000	2,123,000	3,000,000
Cemetery Improvements	145,000	-	-	-
Bonneville Park	-	-	-	-
Geneva Park	-	-	-	-
Nielsen's Grove Park	-	-	-	-
Scera Park	-	-	-	-
Sharon Park	-	-	-	-
Cascade Park	217,000	-	-	-
Community Park	780,000	-	-	-
Northridge Park	206,000	-	-	-
Cherryhill Park	-	218,000	-	-
City Center Park	-	360,000	1,053,000	-
Lakeside Sports Park	-	11,000	-	-
Springwater Park	-	9,000	196,000	-
Windsor Park	-	569,000	-	-
Hillcrest Park	-	-	202,000	-
Parking Lot Improvements	50,000	30,000	10,000	10,000
Building Improvements - Misc.	100,000	28,000	25,000	25,000
<b>Subtotal - Improvements</b>	<b>\$ 2,172,000</b>	<b>\$ 1,834,000</b>	<b>\$ 4,060,000</b>	<b>\$ 3,536,000</b>
<b>TOTAL - CIP FUND</b>	<b>\$ 2,172,000</b>	<b>\$ 1,834,000</b>	<b>\$ 4,060,000</b>	<b>\$ 3,536,000</b>
<b>WATER FUND</b>				
<b>Vehicles &amp; Equipment</b>				
Pickup Trucks	\$ 112,000	\$ 35,000	\$ -	\$ 182,000
Dump Trucks	180,000	185,000	140,000	100,000
Backhoes	33,000	33,000	33,000	33,000
Trailers	-	-	150,000	35,000
Vehicles/Equip. Replacement	155,000	-	15,000	-
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 480,000</b>	<b>\$ 253,000</b>	<b>\$ 338,000</b>	<b>\$ 350,000</b>
<b>Improvements</b>				
Waterline Replacements - 4"	\$ 462,000	\$ 705,000	\$ 725,000	\$ 750,000
Impact Fee Projects	500,000	500,000	500,000	500,000
Water Improvements - Misc.	2,443,983	2,517,303	2,592,822	2,750,000
Facility Improvements	28,500	28,500	-	-
<b>Subtotal - Improvements</b>	<b>\$ 3,434,483</b>	<b>\$ 3,750,803</b>	<b>\$ 3,817,822</b>	<b>\$ 4,000,000</b>
<b>TOTAL - WATER FUND</b>	<b>\$ 3,914,483</b>	<b>\$ 4,003,803</b>	<b>\$ 4,155,822</b>	<b>\$ 4,350,000</b>

### CAPITAL IMPROVEMENTS SUMMARY

FUND	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>WATER RECLAMATION FUND</b>				
<b><u>Vehicles &amp; Equipment</u></b>				
Pickup Trucks & Cargo Vans	\$ 88,000	\$ 90,000	\$ 57,000	\$ -
Backhoes & Dump Trucks	11,000	11,000	111,000	86,000
Jet Vac Trucks	150,000	200,000	175,000	200,000
Trailers	-	-	-	-
Utility Vehicles	-	22,000	23,000	-
Solids Holding Tank	-	-	-	-
Step Screen #2 Rebuild	-	-	-	-
Asphalt Replacement	-	-	-	-
Drying Bed Rehabilitation	-	-	-	-
Blower Building Pipeline Insulation	-	-	-	-
No. 2 Mixed Flow Pump and Motor Rebuild	-	-	-	-
DAF turbine Pump Rehab	-	-	-	-
Mesophylic Digester Mixer	-	-	-	-
Methane Booster Blower	-	-	-	-
OWRF Components	3,807,669	3,111,693	3,258,653	4,098,130
Plant Equipment Replacement	-	-	-	-
Vehicles/Equip. Replacement	105,000	-	7,500	24,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 4,161,669</b>	<b>\$ 3,434,693</b>	<b>\$ 3,632,153</b>	<b>\$ 4,408,130</b>
<b><u>Improvements</u></b>				
Routine Maintenance Elimination	\$ 585,353	\$ 602,914	\$ 621,001	\$ 639,631
Sewer Line Upsizing	591,696	-	-	-
Impact Fee Projects	175,000	175,000	175,000	175,000
Miscellaneous Projects	120,200	842,039	127,520	135,900
<b>Subtotal - Improvements</b>	<b>\$ 1,472,249</b>	<b>\$ 1,619,953</b>	<b>\$ 923,521</b>	<b>\$ 950,531</b>
<b>TOTAL - WATER REC FUND</b>	<b>\$ 5,633,918</b>	<b>\$ 5,054,646</b>	<b>\$ 4,555,674</b>	<b>\$ 5,358,661</b>
<b>STORM WATER FUND</b>				
<b><u>Vehicles &amp; Equipment</u></b>				
Pickup & Dump Trucks	\$ 108,000	\$ 157,000	\$ -	\$ 120,000
Street Sweepers	200,000	200,000	-	-
Riding Mowers	18,000	19,000	20,000	20,000
Jet Vac Trucks	170,000	145,000	150,000	150,000
Vehicles/Equip. Replacement	42,000	71,000	57,500	150,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 538,000</b>	<b>\$ 592,000</b>	<b>\$ 227,500</b>	<b>\$ 440,000</b>

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

### CAPITAL IMPROVEMENTS SUMMARY

FUND	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>STORM WATER FUND (continued)</b>				
<b>Improvements</b>				
Impact Fee Projects	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
S. Water Improvements - Misc.	1,500,000	1,500,000	1,500,000	1,500,000
<b>Subtotal - Improvements</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>	<b>\$ 1,575,000</b>
<b>TOTAL - STORM WATER FUND</b>	<b>\$ 2,113,000</b>	<b>\$ 2,167,000</b>	<b>\$ 1,802,500</b>	<b>\$ 2,015,000</b>
<b>SOLID WASTE FUND</b>				
<b>Improvements</b>				
Take Pride Projects	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<b>Subtotal - Improvements</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>TOTAL - SOLID WASTE FUND</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>FLEET MAINTENANCE FUND</b>				
<b>Vehicles &amp; Equipment</b>				
Pickup Trucks	\$ -	\$ -	\$ -	\$ -
Miscellaneous Equipment	\$ 10,000	\$ 10,000	\$ 15,000	\$ 150,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 15,000</b>	<b>\$ 150,000</b>
<b>TOTAL - FLEET MAINT. FUND</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>\$ 15,000</b>	<b>\$ 150,000</b>
<b>INFORMATION TECHNOLOGY FUND</b>				
<b>Vehicles &amp; Equipment</b>				
Server Replacements	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000
Core Network Upgrades	50,000	50,000	50,000	50,000
Wireless Access Points/Install	4,500	4,500	4,500	4,500
Edge Switch Replacements	5,000	5,000	5,000	5,000
VOIP Equipment Replacements	5,000	5,000	5,000	5,000
Disk Storage for Backups - Addtl.	12,000	12,000	12,000	12,000
Fiber Installations	20,000	20,000	20,000	20,000
Miscellaneous Equipment	22,400	22,400	22,400	22,400
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>145,900</b>	<b>145,900</b>	<b>145,900</b>	<b>145,900</b>
<b>TOTAL - IT FUND</b>	<b>\$ 145,900</b>	<b>\$ 145,900</b>	<b>\$ 145,900</b>	<b>\$ 145,900</b>
<b>FACILITIES MAINTENANCE FUND</b>				
<b>Vehicles &amp; Equipment</b>				
Pickup Truck	\$ -	\$ 45,000	\$ 60,000	\$ 60,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>
<b>TOTAL - FACILITIES MAINT. FUND</b>	<b>\$ -</b>	<b>\$ 45,000</b>	<b>\$ 60,000</b>	<b>\$ 60,000</b>

### CAPITAL IMPROVEMENTS SUMMARY

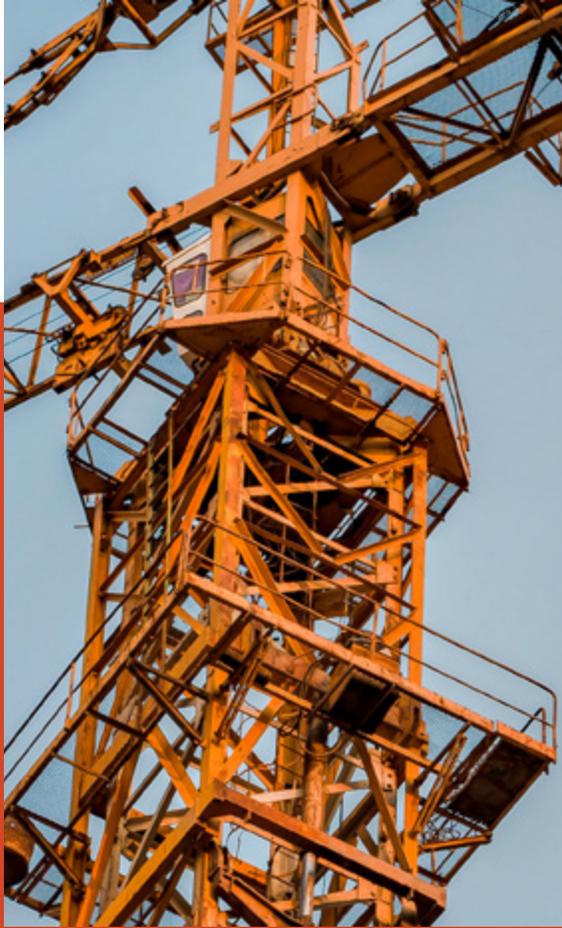
FUND	PROJECTED FY `24-`25	PROJECTED FY `25-`26	PROJECTED FY `26-`27	PROJECTED FY `27-`28
<b>CNS FUND</b>				
<b>Improvements</b>				
CNS Improvement Projects	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<b>TOTAL - CNS FUND</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
<b>ALL FUNDS</b>				
<b>Vehicles &amp; Equipment</b>				
General Fund	\$ 1,997,000	\$ 1,461,500	\$ 1,165,500	\$ 1,143,000
Road Fund	65,000	64,000	64,000	64,000
Transportation Sales Tax Fund	5,000	5,000	5,000	5,000
CIP Fund	40,000	40,000	35,000	35,000
Water Fund	480,000	253,000	338,000	350,000
Water Reclamation Fund	4,161,669	3,434,693	3,632,153	4,408,130
Storm Water Fund	538,000	592,000	227,500	440,000
Fleet Maintenance Fund	5,000	5,000	15,000	5,000
Information Technology Fund	144,200	147,400	145,900	145,900
Facilities Maintenance Fund	-	45,000	60,000	60,000
<b>Subtotal - Vehicles &amp; Equip.</b>	<b>\$ 7,435,869</b>	<b>\$ 6,047,593</b>	<b>\$ 5,688,053</b>	<b>\$ 6,656,030</b>
<b>Improvements</b>				
General Fund	\$ 425,000	\$ 430,000	\$ 435,000	\$ 440,000
Road Fund	2,695,000	2,694,000	2,694,000	2,694,000
CARE Tax Fund	1,345,000	1,370,000	1,395,000	1,420,000
Transportation Sales Tax Fund	1,665,000	1,665,000	1,665,000	1,665,000
Fire/EMS Impact Fee Fund	110,000	120,000	130,000	140,000
Police Impact Fee Fund	95,000	100,000	105,000	110,000
Streets Impact Fee Fund	260,000	270,000	280,000	290,000
Parks Impact Fee Fund	625,000	650,000	675,000	700,000
CIP Fund	2,172,000	1,834,000	4,060,000	3,536,000
Water Fund	3,434,483	3,750,803	3,817,822	4,000,000
Water Reclamation Fund	1,472,249	1,619,953	923,521	950,531
Storm Water Fund	1,575,000	1,575,000	1,575,000	1,575,000
Solid Waste Fund	200,000	200,000	200,000	200,000
CNS Fund	200,000	200,000	200,000	200,000
<b>Subtotal - Improvements</b>	<b>\$ 16,273,732</b>	<b>\$ 16,478,756</b>	<b>\$ 18,155,343</b>	<b>\$ 17,920,531</b>
<b>GRAND TOTAL - ALL FUNDS</b>	<b>\$ 23,709,601</b>	<b>\$ 22,526,349</b>	<b>\$ 23,843,396</b>	<b>\$ 24,576,561</b>

EXHIBIT "A"

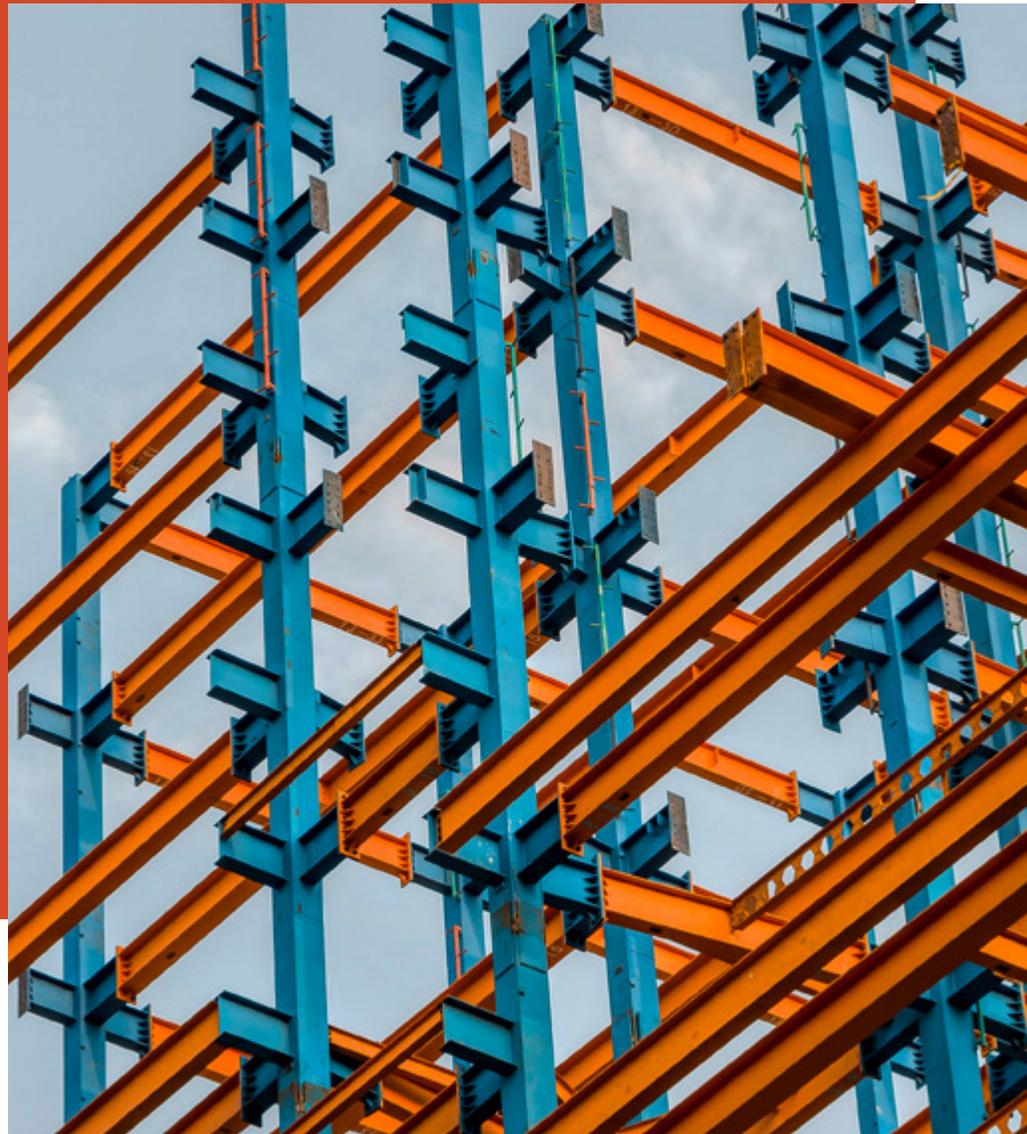
EXHIBIT "B"

EXHIBIT "C"

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# Exhibit "B"



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## UTILITIES

### UTILITY CONNECTIONS

Fee Description	Adopted Fee
After Hours Charge	\$57.00
Application for Special Improvement District (SID)	\$7,500 + Costs
Broken Lock & Bracket Fine	\$60.00
Deposit (if required)	3x avg. month's bill
Field Service/Reconnect (reconnect is two trips/fees)	\$28.00
Illegal Connection Fine	\$250.00
Utility Hook-up Fee	\$28.00

### CREDIT CARD CONVENIENCE FEE

Fee Description	Adopted Fee
Convenience fee for payment by credit card	\$3.45

### WATER RATES

All meters are charged the usage charge plus the base rate as stated below. Charges are assessed on total amount of consumption in 1,000-gallon increments in a manner established by policy and ordinance. All fees are double for accounts located outside of the City boundary.

Usage Charge by Tier	Adopted Fee
Tier 1	\$0.85
Tier 2	\$1.06
Tier 3	\$1.26
Tier 4	\$1.49

Flow Allotment by Meter Size (per 1,000 gallons per month)							
Meter Size	Tier 1		Tier 2		Tier 3		Tier 4
	>	≤	>	≤	>	≤	
¾"	0	11	11	34	34	65	65 +
1"	0	18	18	57	57	109	109 +
1½"	0	37	37	113	113	216	216 +
2"	0	59	59	181	181	346	346 +
3"	0	110	110	340	340	650	650 +
4"	0	220	220	680	680	1,300	1,300 +
6"	0	458	458	1,417	1,417	2,709	2,709 +
8"	0	587	587	1,813	1,813	3,466	3,466 +
10"	0	1,063	1,063	3,287	3,288	6,284	6,284 +

Base Rate By Meter Size	Adopted Fee
¾"	\$20.45
1"	\$39.61
1½"	\$111.53
2"	\$183.46
3"	\$279.36
4"	\$471.16
6"	\$1,190.40
8"	\$1,589.99
10"	\$2,384.99

Water Service Deletion Fee	Adopted Fee
¾" and Larger	\$1,550.00

**WATER TAP FEES**

Water Meter Size	Adopted Fee
¾" to 2"	\$248.00
3" and Larger	\$465.00

**WATER CONNECTION FEES**

Water Meter Size	Adopted Fee
¾"	\$315.00
1"	\$393.00
1½"	\$748.00
2"	\$972.00
3"	Market Price + \$613
4"	Market Price + \$613
6"	Market Price + \$613
8"	Market Price + \$613
10"	Market Price + \$613

**SEWER RATES**

Fee Description	Adopted Fee
Monthly, All Uses:	
Rate (charge for one living unit)	\$12.48
Base Rate – Multiple Units:	
Charge for first living unit	\$12.48
Charge for each additional living unit	\$11.48
Volume Charge* (charge for every 1,000 gallons)	\$2.59

\*Effective July 1 of each year, the monthly charge shall be based on the average winter water usage for the preceding months of November through April.

All non-residential sewer accounts will be billed using a water meter size multiplier using the American Water Works Association (AWWA) guidelines. Account holders for water meter sizes 2" and larger may request an adjustment to the multiplier based on qualifying site-specific criteria.

Water Meter Size	AWWA Multiplier
¾"	1.00
1"	1.67
1½"	3.33
2"	5.33
3"	10.00
4"	20.00
6"	41.67
8"	53.33
10"	96.97

**SEWER CONNECTION FEES**

Fee Description	Adopted Fee
All Sizes	\$32.29

**STORM WATER RATES**

Fee Description	Adopted Fee
Storm Water Fee per Equivalent Service Unit (ESU) - Monthly	\$8.20

**SOLID WASTE RATES\***

Fee Description	Adopted Fee
First Container (cost per month)	\$12.95
Additional Containers (cost per month)	\$11.95
Green Waste Container (cost per month)	\$7.10
Additional Green Waste Container (cost per month)	\$7.10
Multiple Units (cost per month)	12.95
Recycling Container (cost per month)	\$4.65
Additional Recycling Container (cost per month)	\$4.65
Combined Fee of First Can and Recycling Can (mandatory for all new accounts)	\$17.60

*\*The City Manager is authorized to pass on tipping fee increases to the Solid Waste base rate at the time of increase by the Solid Waste District.*

**STREET LIGHTS**

Fee Description	Adopted Fee
Street Lighting Fee (cost per month)	
All businesses, apartments, institutional accounts (i.e. schools, churches, non-profits, etc.)	\$2.61
All residential living units	\$2.61

## IMPACT FEES

### WATER IMPACT FEES

#### City Service Area

Meter Size	Meter Type	Equivalency Ratios	Adopted Fee
¾"	Displacement	1.00	\$1,603.01
1"	Displacement	1.67	\$2,677.02
1½"	Displacement	3.33	\$5,338.01
2"	Compound	5.33	\$8,544.02
3"	Compound	10.00	\$16,030.06
4"	Compound	20.00	\$32,060.11
6"	Compound	41.67	\$66,797.24
8"	Compound	53.3	\$85,440.20
10"	Compound	96.67	\$154,962.55

#### City Service Area Non-Standard

##### *City SA Non-Standard Users Impact Fee Formula*

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0060

#### Southwest Service Area

Meter Size	Meter Type	Equivalency Ratios	Adopted Fee
¾"	Displacement	1.00	\$3,004.07
1"	Displacement	1.67	\$5,016.80
1½"	Displacement	3.33	\$10,003.57
2"	Compound	5.33	\$16,011.71
3"	Compound	10.00	\$30,040.74
4"	Compound	20.00	\$60,081.47
6"	Compound	41.67	\$125,179.75
8"	Compound	53.30	\$160,117.13
10"	Compound	96.67	\$290,403.80

#### Southwest Service Area Non-Standard

##### *Southwest SA Non-Standard Users Impact Fee Formula*

Step 1: Identify Estimated Average Annual Demand (Gallons) of Proposed Development

Step 2: Multiply Total Annual Gallons by Impact Fee per Gallon of \$0.0113

**Water Supply Impact Fee (Applicable to both the City Service Area and Southwest Service Area)**

Meter Size	Equivalency Ratios	Adopted Fee
¾"	1.00	\$2,804.00
1"	1.67	\$4,682.00
1½"	3.33	\$9,336.00
2"	5.33	\$14,944.00
3"	10.00	\$28,037.00
4"	20.00	\$56,074.00
6"	41.67	\$116,830.00
8"	53.30	\$149,521.00
10"	96.67	\$271,033.00

**SEWER IMPACT FEES**

**City Service Area**

**Residential – City Service Area**

City Service Area	ERU Demand	Adopted Fee
Single Family Residential per Unit	1	\$846.90
Multi-Family Residential per Unit*	0.88	\$747.54

\*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis).

**Non-Standard Formula - City Service Area**

Multiply Number of Fixture Units by Impact Fee per Fixture Unit	\$38.50
---	---------

**Non-Residential – City Service Area**

Fixture Type	Drainage Fixture Unit Value as Load Factors	Adopted Impact Fee per Fixture Type
Automatic Clothes Washers, Commercial (footnote a,g)	3	\$115.49
Automatic Clothes Washers, Residential (footnote g)	2	\$76.99
Bathroom Group consists of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f)	6	\$230.97
Bathtub - With/Without Overhead Shower or Whirlpool Attachments (footnote b)	2	\$76.99
Bidet	1	\$38.50
Combination Sink and Tray	2	\$76.99
Dental Lavatory	1	\$38.50
Dental Unit of Cuspidor	1	\$38.50
Dishwashing Machine, Domestic (footnote c)	2	\$76.99
Drinking Fountain	0.5	\$19.25
Emergency Floor Drain	0	\$0.00
Standard Floor Drains	2	\$76.99
Kitchen Sink, Domestic	2	\$76.99
Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher	2	\$76.99
Laundry Tray (1 & 2 Compartments)	2	\$76.99
Lavatory	1	\$38.50
Shower Compartment, Domestic 5.7 gpm or less	2	\$76.99
Sink	2	\$76.99
Urinal (footnote d)	4	\$153.98
Urinal, 1 Gallon per Flush or Less (footnote d, e)	2	\$76.99
Wash Sink (Circular or Multiple) Each Set of Faucets	2	\$76.99

**Non-Residential – City Service Area (continued)**

Fixture Type	Drainage Fixture Unit Value as Load Factors	Adopted Impact Fee per Fixture Type
Water Closet, Flush-o-Meter Tank, Public or Private (footnote e)	4	\$153.98
Water Closet, Private Installation 1.6 gpf (footnote e)	3	\$115.49
Water Closet, Private Installation greater than 1.6 gpf (footnote e)	4	\$153.98
Water Closet, Public Installation 1.6 gpf (footnote e)	6	\$230.97

gpf = gallon per flushing cycle

**Footnotes:**

- a. For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- b. A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- c. See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- d. Trap size shall be consistent with the fixture outlet size.
- e. For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- f. For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.
- g. See Uniform Plumbing Code Section 406.3 for sizing requirements for fixture drain, branch drain, and drainage stack for an automatic clothes washer standpipe

**Southwest Service Area**

**Residential – Southwest Service Area**

Southwest Service Area	ERU Demand	Adopted Sewer Impact Fee
Single Family Residential per Unit	1	\$4,876.90
Multi-Family Residential per Unit*	0.88	\$4,304.75

\*Multi-family ERU equivalency is based on the ratio of persons per multi-family household (see Table 5 of the Orem Parks Impact Fee Analysis)

**Non-Standard Formula – Southwest Service Area**

Multiply Number of Fixture Units by Impact Fee per Fixture Unit	\$221.68
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**Non-Residential – Southwest Service Area**

Fixture Type	Drainage Fixture Unit Value as Load Factors	Adopted Impact Fee per Fixture Type
Automatic Clothes Washers, Commercial (footnote a,g)	3	\$665.03
Automatic Clothes Washers, Residential (footnote g)	2	\$443.35
Bathroom Group Consisting of Water Closet, Lavatory, Bidet and Bathtub or Shower (footnote f)	6	\$1,330.06
Bathtub- With or Without Overhead Shower or Whirlpool Attachments (footnote b)	2	\$443.35
Bidet	1	\$221.68
Combination Sink and Tray	2	\$443.35
Dental Lavatory	1	\$221.68
Dental Unit of Cuspidor	1	\$221.68
Dishwashing Machine, Domestic (footnote c)	2	\$443.35
Drinking Fountain	0.5	\$110.84
Emergency Floor Drain	0	\$0.00
Standard Floor Drains	2	\$443.35
Kitchen Sink, Domestic	2	\$443.35
Kitchen Sink, Domestic with Food Waste Grinder and/or Dishwasher	2	\$443.35
Laundry Tray (1 & 2 Compartments)	2	\$443.35
Lavatory	1	\$221.68

**Non-Residential – Southwest Service Area (continued)**

Fixture Type	Drainage Fixture Unit Value as Load Factors	Adopted Impact Fee per Fixture Type
Shower Compartment, Domestic 5.7 gpm or less	2	\$443.35
Sink	2	\$443.35
Urinal (footnote d)	4	\$886.71
Urinal, 1 Gallon per Flush or Less (footnote d, e)	2	\$443.35
Wash Sink (Circular or Multiple) Each Set of Faucets	2	\$443.35
Water Closet, Flush-o-Meter Tank, Public or Private (footnote e)	4	\$886.71
Water Closet, Private Installation 1.6 gpf (footnote e)	3	\$665.03
Water Closet, Private Installation greater than 1.6 gpf (footnote e)	4	\$886.71
Water Closet, Public Installation 1.6 gpf (footnote e)	6	\$1,330.06

gpf= gallon per flushing cycle

**Footnotes:**

- a. For traps larger than 3 inches, use Table Uniform Plumbing Code Table 709.2.
- b. A showerhead over a bathtub or whirlpool tub attachment does not increase the drainage fixture unit value.
- c. See Uniform Plumbing Code Sections 709.2 through 709.4 for methods of computing unit value of fixtures not listed in this table or for rating of devices with intermittent flows.
- d. Trap size shall be consistent with the fixture outlet size.
- e. For the purpose of computing loads on building drains and sewers, water closets and urinals shall not be rated at a lower drainage fixture unit unless the lower values are confirmed by testing.
- f. For fixtures added to a dwelling unit bathroom group, add the drainage fixture unit value of those additional fixtures to the bathroom group fixture count.
- g. See Uniform Plumbing Code Section 406.3 for sizing requirements for fixture drain, branch drain, and drainage stack for an automatic clothes washer standpipe.

**STORM WATER IMPACT FEES**

Per Acre Fee (charged based on acreage) (Formula: acres x fee per acre shown in table below)

Year	Maximum Fee After Credits – City Service Area	Maximum Fee After Credits – SW Annex Area
	Adopted Fee	Adopted Fee
FY 2024	\$1,941.27	\$10,792.99

**TRANSPORTATION IMPACT FEES (PER DEVELOPMENT UNIT FEE)**

ITE Code	ITE Land Use	Unit	*Trip Rate	Pass-by Reduction	Adjusted Trip Rate	Adopted Impact Fee
130	Industrial Park 130	1000 Sq. Feet Gross Floor Area	0.85		0.43	\$385.17
140	General Manufacturing	1000 Sq. Feet Gross Floor Area	0.73		0.37	\$330.79
151	Mini-Warehouse	1000 Sq. Feet Gross Floor Area	0.26		0.13	\$117.82
152	Warehouse / Distribution Center	1000 Sq. Feet Gross Floor Area	0.12		0.06	\$54.38
210	Single-Family Detached Housing	Dwelling Unit	1		0.5	\$453.14
220	Multi-Family / Apartment (Greater than 4 units)	Dwelling Unit	0.62		0.31	\$280.95
230	Multi-Family / Condo. Townhouse	Dwelling Unit	0.52		0.26	\$235.63
240	Mobile Home/RV Prk	Occupied Dwelling Unit	0.59		0.3	\$267.35
254	Assisted Living Center	Bed	0.22		0.11	\$99.69
310	Hotel	Room	0.6		0.3	\$271.88
444	Movie Theater < 10 Screens	1000 Sq. Feet Gross Floor Area	3.8		1.9	\$1,721.93
445	Movie Theater > 10 Screens	1000 Sq. Feet Gross Floor Area	4.91		2.46	\$2,224.92
492	Health/Fitness Club	1000 Sq. Feet Gross Floor Area	3.53		1.77	\$1,599.58
520	Elementary School	1000 Sq. Feet Gross Floor Area	1.21		0.61	\$548.30

**TRANSPORTATION IMPACT FEES (PER DEVELOPMENT UNIT FEE) (continued)**

ITE Code	ITE Land Use	Unit	*Trip Rate	Pass-by Reduction	Adjusted Trip Rate	Adopted Impact Fee
522	Middle School / Junior High School	1000 Sq. Feet Gross Floor Area	1.19		0.6	\$539.24
530	High School	1000 Sq. Feet Gross Floor Area	0.97		0.49	\$439.55
534	Private School (K-8)	Students	0.6		0.3	\$271.88
560	Church	1000 Sq. Feet Gross Floor Area	0.55		0.28	\$249.23
565	Day Care Center	1000 Sq. Feet Gross Floor Area	12.34		6.17	\$5,591.75
590	Library	1000 Sq. Feet Gross Floor Area	7.3		3.65	\$3,307.92
610	Hospital	1000 Sq. Feet Gross Floor Area	0.93		0.47	\$421.42
710	General Office Building	1000 Sq. Feet Gross Floor Area	1.49		0.75	\$675.18
720	Medical-Dental Office Building	1000 Sq. Feet Gross Floor Area	3.57		1.79	\$1,617.71
770	Business Park	1000 Sq. Feet Gross Floor Area	1.26		0.63	\$570.96
812	Building Material and Lumber Store	1000 Sq. Feet Gross Floor Area	4.49		2.25	\$2,034.60
817	Nursery (Garden Center)	1000 Sq. Feet Gross Floor Area	6.94		3.47	\$3,144.79
820	Shopping Center / Strip Mall	1000 Sq. Feet Gross Leasable Area	3.71	34%	1.22	\$1,109.56
826	Specialty Retail Center	1000 Sq. Feet Gross Leasable Area	2.71		1.36	\$1,228.01
841	Automobile Sales	1000 Sq. Feet Gross Floor Area	5.98		2.99	\$2,709.78
848	Tire Store	1000 Sq. Feet Gross Floor Area	4.15	28%	1.49	\$1,353.98
850	Supermarket	1000 Sq. Feet Gross Floor Area	9.48	36%	3.03	\$2,749.29
851	Convenience Market	1000 Sq. Feet Gross Floor Area	52.41	61%	10.22	\$9,262.14
912	Drive-in Bank	1000 Sq. Feet Gross Floor Area	24.3	47%	6.44	\$5,835.99
918	Hair Salon	1000 Sq. Feet Gross Floor Area	1.45		0.73	\$657.05
932	Restaurant, Sit-Down (High Turnover)	1000 Sq. Feet Gross Floor Area	9.85	0.44	2.76	\$2,499.52
933	Fast Food without Drive-Through Window	1000 Sq. Feet Gross Floor Area	26.15	0.43	7.45	\$6,754.28
934	Restaurant with Drive Through Window	1000 Sq. Feet Gross Floor Area	32.65	0.5	8.16	\$7,397.51
942	Auto Care Center	1000 Sq. Feet Gross Leasable Area	3.11		1.56	\$1,409.27
944	Gasoline/Service Station	Fueling Position	13.87	42%	4.02	\$3,645.33
945	Gasoline/Service Station with Convenience Store	1000 Sq. Feet Gross Leasable Area	97.47	0.56	21.44	\$19,433.72
947	Self Service Car Wash	Wash Stall	5.54		2.77	\$2,510.40
948	Automated Car Wash	1000 Sq. Feet Gross Floor Area	14.12		7.06	\$6,398.34

**OR, if a cost per trip is used, the maximum cost per trip is shown below (after all bond credits). The cost per trip, by year, is then multiplied by the number of trips per development type and number of units as shown in the following table:**

G.O. Bonds – Roadways	Maximum Fee per PM Peak Hour Trip
	Adopted Fee
FY 2023-2024	\$883.75

**PARKS IMPACT FEES**

**Per Residential Unit:**

Year	Maximum Fee per Single-Family Unit	Maximum Impact Fee per Multi-Family Unit
	Adopted Fee	Adopted Fee
FY 2024	\$2,903.80	\$2,563.13

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

### FIRE IMPACT FEES

**Standard:**

Fire/EMS	Cost per Call	Calls per Unit	Impact Fee per Unit
Residential:			
Single Family Residential Unit	\$1,726.00	0.126	\$217.70
Multi-Family Residential Unit	\$1,726.00	0.097	\$168.24
Non Residential:			
General Commercial (per KSq Ft)	\$1,726.00	0.061	\$104.69
Office (per KSq Ft)	\$1,726.00	0.122	\$210.88
Institutional (per KSq Ft)	\$1,726.00	0.043	\$74.11
Commercial Apparatus Fee (KSq Ft Floor Space)*	See Apparatus Fee Table		

\*Apparatus Fee is charged to commercial land uses only

**Commercial Apparatus:**

Non-Residential Land Use	Apparatus Cost per Call	Calls per KSq Ft	Impact Fee per KSq Ft
General Commercial	\$458.48	0.061	\$27.81

**Non-Standard:**

Fire/EMS Cost Per Call	Non-Standard Development	Impact Fee Assessed
\$1,726.07	# of Annual Calls Projected to be Created	Non-Standard Impact Fee

### POLICE IMPACT FEES

**Standard:**

Police	Cost per Call	Calls per Unit	Impact Fee per Unit
Residential:			
Single Family Residential Unit	\$99.82	1.209	\$120.69
Multi-Family Residential Unit	\$99.82	1.200	\$119.79
Non Residential:			
General Commercial (per KSq Ft)	\$99.82	0.835	\$83.30
Office (per KSq Ft)	\$99.82	0.563	\$56.24
Institutional (per KSq Ft)	\$99.82	0.720	\$71.86

**Non-Standard:**

Police Cost Per Call	Non-Standard Development	Impact Fee Assessed
99.82	* # of Annual Calls Projected to be Created	= Non-Standard Impact Fee

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

### CEMETERY FEES

Description	Adopted Fee
<b>Burial Lot Fees (Resident):</b>	
Single Lot (upper cemetery)	\$1,365.00
Single Lot (lower cemetery)	\$1,710.00
½ Lot where available (upper cemetery – Cemetery Sexton picks location)	\$685.00
½ Lot where available (lower cemetery – Cemetery Sexton picks location)	\$855.00
Transfer Fee (within upper or lower cemetery: res. to res., non-res. to non-res., or non-res. to res.)	\$34.00
Transfer Fee (from upper to lower cemetery: res. to res., non-res. to non-res., or non-res. to res.)	\$375.00
Transfer Fee* (from lower to upper cemetery: res. to res., non-res. to non-res., or non-res. to res.) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery.	\$34.00
<b>Burial Lot Fees (Non-Resident):</b>	
Single Lot (upper cemetery)	\$1,750.00
Single Lot (lower cemetery)	\$2,190.00
½ Lot where available (upper cemetery – Cemetery Sexton picks location)	\$875.00
½ Lot where available (lower cemetery – Cemetery Sexton picks location)	\$1,095.00
Transfer Fee (within upper cemetery: resident to non-resident)	\$385.00
Transfer Fee (within lower cemetery: resident to non-resident)	\$475.00
Transfer Fee (from upper to lower cemetery: resident to non-resident)	\$825.00
Transfer Fee* (from lower to upper cemetery: resident to non-resident) *Refunds will not be given for the cost difference of the lower and upper cemetery burial lot fees when transferring from the lower to upper cemetery.	\$35.00
<b>Interment (Resident):</b>	
Adult or Junior Burial (over 50")	\$685.00
Infant Burial or Cremation with a vault (under 50")	\$455.00
Cremation Burial without a vault	\$340.00
Saturday Burial (in addition to regular interment fee)	\$455.00
<b>Interment (Non-Resident):</b>	
Adult or Junior Burial (over 50")	\$875.00
Infant Burial or Cremation with a vault (under 50")	\$585.00
Cremation Burial without a vault	\$440.00
Saturday Burial (in addition to regular interment fee)	\$585.00
Disinterment (Standard)	\$1,710.00
Disinterment (Cremation)	\$570.00
Burial Right Transactions	\$34.00
Overtime (after 4:00 p.m.) (cost per ½ hour)	\$86.00
Headstone Inspection and Setting Fee	\$85.00

### CITY MANAGER

### CITY CENTER USE\*

Fee Description	Adopted Fee
Rotunda or Council Chambers: Monday – Friday, 8:00 a.m. to 8:30 p.m.	No Charge
Type of Use:	City of Orem committees, City of Orem sponsored committees, PTA & commissions, governmental agencies, political groups (defined as current legislators for the purpose of town hall meetings and neighborhood meetings), and as required by Development Services for proposed developments.

\*Groups shall be limited to 150 people. The City Center is not available on City observed holidays.

**CANDIDATE FOR OFFICE FILING FEES**

Fee Description	Adopted Fee
Filing Fee – Mayor	\$150.00
Filing Fee – City Council	\$75.00

**DEVELOPMENT SERVICES**

**CREDIT CARD CONVENIENCE FEE**

Fee Description	Adopted Fee
Convenience Fee for Payment by Credit Card	2.5% of credit card transaction

**APPEALS**

Fee Description	Adopted Fee
Board of Adjustment	\$975.00
Board of Appeals	\$809.00
City Council	\$1,324.00
Planning Commission	\$1,212.00
Special Exception for Multi-Family Dwellings	\$1,574.00

**DEVELOPMENT REVIEW APPLICATIONS**

Fee Description	Adopted Fee
Public Noticing	Total cost of noticing paid by applicant
Annexation Request	\$3,734.00
City Code Amendment	\$1,396.00
Concrete / Masonry Fence	\$426.00
Conditional Use Permits	\$1,367.00
Condominium Conversion	\$1,166.00+\$97/unit
Fence Modification / Waiver	\$570.00
General Plan Amendment Request	\$1,201.00
Street Vacation	\$1,898.00
Subdivision Plats / Site Plans:	
Additional Reviews (2 through 7)	\$623.00/review after 3 reviews
Plat Amendments, Including Lot Line Adjustment (not including recording fees)	\$970.00+\$232.00/lot
PRD – Preliminary	\$2,126.00+\$218.00/lot
PRD – Final	\$1031.00+\$183.00/lot
Residential – Preliminary	\$1,578.00+\$162.00/lot
Residential – Final (not including recording fees)	\$1,069.00+\$139.00/lot
Site Plans	\$2,194.00
Site Plan Administrative Approval	\$733.00
Temporary Site Plan	\$506.00
Day Care	\$215.00
Zoning Ordinance Amendment	\$1,313.00
Zoning Ordinance Amendment / New PD Zone	\$4,173.00
Sign Posting Fee (cost per request) – Items below are potentially subject to this fee:	\$788.00
Development Review Requests:	
Annexation	

**DEVELOPMENT REVIEW APPLICATIONS (continued)**

Fee Description	Adopted Fee
Commercial Adjacent to Residential Zones	
Conditional Use Permit	
Condo Conversions	
General Plan Amendments	
Non-residential in Residential Zones	
Plat Amendments	
Preliminary Plats with Deep Lots	
Rezones	
Site Plans in following zones: PD1, PD4, PD5, PD15, PD16, PD21	
Text Changes in Creating or Amending PD Zones	
Street Vacation	
Facility and Street Naming Application	\$100.00+sign(s) cost

**IMPROVEMENT BOND – COMMERCIAL & RESIDENTIAL CONTRACT CONSTRUCTION**

Fee Description	Adopted Fee
All Improvement Bonds – Commercial & Multi-Family	110% of estimated cost as determined by City Engineer
New Single Family :	
Undeveloped Lot	110% of estimated cost as determined by City Engineer
Developed Lot	\$1,000.00
Single Family Additions greater than 500 square feet	\$200.00

**BUILDING SAFETY PERMITS**

Permit/Fee Description	Adopted Fee
Building Permits – Total of:	
Valuation calculated using current Building Valuation Tables (BVT) as published by International Code Council (ICC) – Building Fee, Electrical (as applicable), Plumbing (as applicable), & Mechanical (as applicable)	Table 3A, 1997 Uniform Administrative Code(UAC) w/2023 revisions + Table 3B, 1997 UAC + Table 3C, 1997 UAC + Table 3D, 1997 UAC
Electrical Only Permit	\$40 Base Fee + as applicable from Table 3B, 1997 UAC w/2023 revisions
Mechanical Only Permit	\$40 Base Fee + as applicable from Table 3C, 1997 UAC w/2023 revisions
Plumbing Only Permit	\$40 Base Fee + as applicable from Table 3D, 1997 UAC w/2023 revisions
Basement Finishes (existing homes)	\$40 Base Fee + 1.5% of valuation from BVT + Table 3B-3D, 1997 UAC w/2023 revisions
Building Demolition Permit	\$40 Base Fee + as applicable from Table 3A, 1997 UAC w/2023 revisions
Sign Permits – Valuation as Provided by Applicant	\$40 Base Fee + as applicable from Table 3A, 1997 UAC w/2023 revisions
Temporary Certificate of Occupancy:	
Commercial	\$375.00 (non-refundable)
Residential	\$240.00 (\$100.00 refunded, if completed within 30 days, unless illegally occupied)
Apartment/Condominium:	

**BUILDING SAFETY PERMITS (continued)**

Permit/Fee Description	Adopted Fee
When entire building complete & approved - On-site improvements not complete	\$375.00
When only some units completed	\$375.00/building (+\$30.00/unit to be occupied)

**BUILDING SAFETY PLAN REVIEW**

Fee Description	Adopted Fee
Commercial & Residential	The lesser of 65% of the permit fee or the actual cost
Fast Track:	
Commercial and/or Deferred Submittals:	
Single building project – value less than \$5 million	\$754.00 minimum + \$82/hour if over 4 hours
Single building project – value \$5 million to \$15 million	\$969.00 minimum + \$82/hour if over 6 hours
Single building project – value greater than \$15 million	\$1185.00 minimum + \$82/hour if over 8 hours
Multi building project	\$754.00 per building minimum + \$82/hour if over 4 hours each
Residential	\$269.00 minimum + \$82/hour if over 2 hours
Plan Review Required by Changes	\$108.00 minimum + \$67.00/hour if over ½ hour
Buildings over Four Stories	Third party structural review required – cost

**BUILDING SAFETY MISCELLANEOUS FEES**

Fee Description	Adopted Fee
Building without a Permit	Double building permit fee including plumbing, electrical and mechanical
Investigation Fee	100% UAC Rate
Refunds:	
When Permits Not Issued	100% of permit fee only (City retains plan review fee)
When Permit Issued But No Work Performed	80% of permit fee only (City retains plan review fee)
Clear Certificate of Non-compliance	\$110.00
Construction Water	
1-3 Units	\$30.00
4-8 Units	\$60.00
9- 19 Units	\$90.00
20-39 Units	\$120.00
40 + units	\$150.00
Rescind Accessory Apartment Approvals	\$50.00

**BUILDING SAFETY SPECIAL INSPECTIONS**

Fee Description	Adopted Fee
Inspections Outside of Normal Working Hours	\$140.00 + \$82.00/hour if over 2 hours
Other Inspections	\$67.00 + \$67.00/hour if over 1 hour
Accessory Apartment Consultations	\$140.00/\$70.00 eligible to be applied to building permit if application received within 6 months
Pre-move Inspections	\$108.00 + IRS mileage if out of City
Required Inspection Call-back for a Re-inspection	\$118.00

**ENGINEERING FEES**

Fee Description	Adopted Fee
Permit Fee	\$87.00
After-hours fee	\$140/Minimum+\$82/hour if over two hours
Working without a permit	Double calculated permit and road cut fees
Road Cut Fee**:	
Age of Roadway:	
0-2* years	\$5,000.00 + \$50.00/linear foot
2-5 years	\$250.00 + \$25.00/linear foot
5 + years	\$150.00 + \$10.00/linear foot
Road Bore Fees**:	
Age of Roadway:	
0-2* years	\$5,000.00
2-5 years	\$250.00
5 + years	\$150.00
Length of Bore:	
0 – 50 feet	\$50.00 + ROW Pothole Fee \$15.00 each
50 – 300 feet	\$150.00 + ROW Pothole Fee \$15.00 each
300 feet +	\$300.00 + ROW Pothole Fee \$15.00 each
Sub Local/Local Street Lane Closure (lane/day/block)	\$100.00
Urban Collector ■ Lane Closure (lane/day/block)	\$250.00
Minor Arterial ■ Lane Closure (lane/day/block)	\$500.00
Principal Arterial ■ Lane Closure (lane/day/block)	\$1,000.00
Sidewalk or Bike Lane (day/block)	\$50.00

\*Urban Collector, Minor Arterial and Principal Arterial Street closures will occur at night or on weekends unless approved by the City Engineer.

**PERFORMANCE CASH BOND**

Fee Description	Adopted Fee
Held for one year from date last permit pulled	\$1,000.00

**SUBDIVISIONS/SITE PLANS**

Fee Description	Adopted Fee
<b>Engineering Construction Inspections:</b>	
Asphalt Permit	\$87.00/first 20,000 sq. ft. + \$16.00 each addtl 10,000 sq. ft.
Curb, Gutter & Sidewalk Permit	\$87.00/first 30 ft. + \$16.00 each additional 100 ft.
Sewer Lateral Permit	\$87.00
Water Lateral Permit	\$87.00
Sewer Main w/Test	\$215.00/first 400 ft. + \$43.00 each additional 100 ft.
Sewer Main w/3rd party test	\$108/first 400 ft. + \$43.00 each additional 100 ft.
Sewer Main retest	\$87.00
Water Main w/Test	\$215.00/first 400 ft. + \$43.00 each additional 100 ft.
Water Main retest	\$87.00
Storm Drain Main w/Test	\$215.00/first 400 ft. + \$43.00 each additional 100 ft.
Storm Drain Main w/3rd party test	\$108/first 400 ft. + \$43.00 each additional 100 ft.
Sump	\$87.00
Grading Permit	\$87.00
Roof Drain Permit	\$87.00
Miscellaneous Other Permits	\$87.00
<b>Processing Check to County Recorder:</b>	
Original Lien	As Charged by County
Per Lot	As Charged by County
Copies	As Charged by County
Long-Term Storm Water Management Plan Recording	As Charged by County
<b>Miscellaneous:</b>	
Approved Drawings PDF Diskette	\$40.00
Color Maps 8 ½ X 11 (cost for each)	\$1.00
Color Maps 11 X 17 (cost for each)	\$5.00
Color Maps 24 X 36 (cost for each)	\$15.00
Color Maps 36 X 48 (cost for each)	\$20.00
Construction Specs (cost per book)	\$20.00
Copies of Documents (cost per page)	\$0.50
Engineering Copies 36 X 48 (b&w) (cost per page)	\$5.00
<b>Street Signs (Per Panel or Sign):</b>	
Extra Panel	\$153.00
30" Stop or Traffic Sign, etc.	\$297.00
Street Address Sign	\$398.00
36" Stop or Traffic Sign, etc.	\$350.00
<b>Street Lights (Per Light):</b>	
Residential Street Lights	Developer shall pay for Holophane street lights directly from the local distributor (Codale Electric) and install them in accordance with the approved site plan and plat. The City shall bond the developer and inspect the installation to ensure completion and compliance with City design standards.
Corridor Street Lights	
Commercial Street Lights	
<b>Subdivision Improvement Bond (estimated cost per City Engineer) :</b>	
Change of Address	\$50.00
Re-processing Plat	\$50.00

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

**SUBDIVISIONS/SITE PLANS (continued)**

Fee Description	Adopted Fee
Revisions Prior to Recording	\$50.00
Survey:	
Lien Processing and Filing Per Development	\$50.00
Rescind Accesory Apartment	\$50.00

**STORM WATER FEES**

Fee Description	Adopted Fee
Storm Water Construction Site Citation Infraction*:	
First Infraction (cost per day per violation)	\$75.00
Second Infraction (cost per day per violation)	\$125.00
Third Infraction* (cost per day per violation)	\$250.00
Storm Water Plan Review:	
Long-Term Management Plan Review (Up to four reviews)	\$255.00
Additional Long-Term Management Plan Review (for each additional review)	\$56.00
SWPPP Plan Review	\$85.00
Annual Long-Term Management Plan Reporting Late Fee	\$28.00
Storm Water Construction Site Inspections Fee**:	
Single Family Inspection Fees**:	
≤ 1 acre and no UPDES NOI required	\$225.00
≤ 5 acres	\$1,685.00
> 5 acres	\$2,250.00
High-priority sites	Double the one-time fee
Residential Subdivision Inspection Fees**:	
≤ 5 acres	\$2,250.00
> 5 acres and ≤ 10 acres	\$5,315.00
> 10 acres and ≤ 30 acres	\$7,565.00
> 30 acres	\$12,270.00
High-priority sites	Double the one-time fee
Commercial Sites, Mixed Use and Multi-Residential Inspection Fees**:	
≤ 1 acre and no UPDES NOI required	\$225.00
≤ 5 acres	\$1,685.00
> 5 acres and ≤ 10 acres	\$4,500.00
> 10 acres and ≤ 30 acres	\$6,750.00
> 30 acres	\$11,250.00
High-priority sites	Double the one-time fee
IDDE Violation Citation***:	
Negligent discharge of non-hazardous waste (per occurrence)	\$100.00
Negligent discharge of hazardous waste/sewage (per occurrence)	\$300.00
Intentional discharge of non-hazardous waste (per occurrence)	\$200.00
Intentional discharge of hazardous waste/sewage (per occurrence)	\$600.00
Storm Water Pollution Prevention Plan (SWPPP) Fee on New Construction and Additions Over 500 Square Feet	\$82.00

\* With the third citation violation, a 'stop work order' will be issued. All infraction fines are assessed by and payable to the City.

\*\*Recommended charges reflect 88% of the actual cost to conduct inspections and are based on the average number of inspections conducted per size and type of development/project.

\*\*\*IDDE Violation Citation costs do not include cleanup costs. The violator is responsible for cleanup costs.

## FINANCE

### LANDLORD LICENSE FEES

Fee Description	Adopted Fee
Landlord License Fee - All Non-Accessory Dwelling Units (ADU) - Annual	\$50.00
Landlord License Fee - Accessory Dwelling Units (ADU) - One-time	\$50.00
Landlord License Late Fee	\$15.00
LLC Review (per LLC)	\$20.00

### BONDS

Fee Description	Adopted Fee
Christmas Tree Lots	\$50.00
Fireworks Stands	\$300.00
Pawn Broker	\$3,000.00 Surety
Private Investigator	\$3,000.00 Surety/Cash
Temporary Business	\$3,000.00 Surety/Cash
Tow-truck / Parking Enforcement	\$1,000.00 Surety

## FINANCE

### BUSINESS LICENSE FEES

Fee Description	Adopted Fee
Business License List – Complete List	\$35.00 or free on internet
Business License List – Monthly New Business List	\$35.00 or free on internet
Change of Business Location – Non-renewal	\$50.00
Change of Business Name	\$35.00
Change of Ownership	\$35.00
Commercial Business License – Base Fee – New Businesses	\$210.00
Commercial Business License – Renewal Fee	\$85.00
Commercial Inspection	\$105.00
Home Occupation Inspection (if required)	\$105.00
Home Occupation License – Base Fee (includes setup fee) – Fee is generally waived except in certain circumstances.	\$110.00
Home Occupation License – Renewal Fee - Fee is generally waived except in certain circumstances.	\$59.00
Reprint of Lost License	\$15.50
Solicitor Badge Fee	\$10.00
Solicitor License	\$58.00
Late Fees (in addition to fees shown above):	
Home Occupations:	
31-60 days delinquent	\$25.00
61+ days delinquent	\$25.00
Commercial Businesses:	
31-60 days delinquent	\$50.00
61+ days delinquent	\$50.00 + 10% per month

Business Category	Adopted Disproportionate Service Fee
Automotive Service	\$110.00
Banking and Consumer Finance	\$315.00
Convenience Stores	\$1,000.00
Electronics and Appliances	\$80.00
Entertainment	\$480.00
Equipment Supply and Rental	\$90.00
Fast Food and Take-out Food Products	\$350.00
Fitness and Recreation	\$45.00
Grocery and Food Supply	\$225.00
Group and Treatment Homes	\$485.00
Hospital	\$7,500.00
Industrial-Manufacturing, Distribution, Skilled Labor	\$29.00
Medical	\$210.00
Personal Services	\$80.00
Restaurants	\$425.00
Retail Sales 1-10,000 sf	\$110.00
Retail Sales 10,001-25,000	\$190.00
Retail Sales 25,001-50,000	\$330.00
Retail Sales 50,000+	\$3,500.00
Business, Professional, and Contracted Services	\$36.00

Per Unit/Room	Adopted Disproportionate Service Fee
Assisted Living, Small	\$17.00
Assisted Living, Large	\$23.00
Lodging	\$5.00
Storage Units	\$0.50

**DOCUMENTS**

Fee Description	Adopted Fee
Budget Copies (Online)	Free
Budget Copies (CD)	\$10.00
Copy Machine Copies per Page/Side for Public	\$0.10
General Plan (Hard copy, black & white)	\$50.00
General Plan (CD)	\$10.00
General Plan (Internet)	Free
Special Information Searches	Actual cost (including employee salary)

**FINGERPRINTING**

Fee Description	Adopted Fee
Resident:	
Cost for Two Cards	\$12.00
Cost per Additional Card	\$10.00
Non-Resident:	
Cost for Two Cards	\$30.00
Cost per Additional Card	\$10.00

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

**PASSPORTS**

Fee Description	Adopted Fee
Application Fee (Payable to "Department of State"):	
Passport Book – Age 16 & Older	Fee set by the U.S. Department of State
Passport Book – Under Age 16	
Passport Card – Age 16 & Older	
Passport Card – Under Age 16	
Execution Fee (added to each application – payable to "The City of Orem")	
Passport Photos (may be purchased from the City or supplied from other sources)	\$18.00
Second Set	\$10.00
Shipping Label for Renewals	\$10.00

**SERVICE BILLING & MISCELLANEOUS**

Fee Description	Adopted Fee
Bicycle License	Free
Late Payment (after 30 days from billing)	\$16.00
Service Charge (returned checks, returned or disputed payments)	\$26.00

**FIRE**

**AMBULANCE FEES**

Fee Description	Adopted Fee
Transport Fees	Limits established by the State Bureau of Emergency Medical Services

**FIRE**

**ANNUAL COMMERCIAL INSPECTION FEES**

Fee Description	Adopted Fee
Assembly (permanent dance clubs):	\$150.00 to \$320.00 (see below)
0 to 3,000 sq. ft.	\$110.00
3,001 to 6,000 sq. ft.	\$132.00
6,001 to 9,000 sq. ft.	\$198.00
9,001 to 12,000 sq. ft.	\$264.00
12,001 sq. ft. and above	\$330.00
Fireworks Displays Inside Permanent Retail Outlets	\$135.00
Hazardous Materials Dispensing / Use	\$500.00
Hazardous Materials Production / Processing	\$500.00
Hazardous Materials Storage Sites	\$500.00
High Rise Inspections	\$450.00
Home Day Care	\$110.00
Hospitals	\$350.00
Hotel and Large Apartment Complexes (over 16 units):	
16-32 units	\$110.00

**ANNUAL COMMERCIAL INSPECTION FEES (continued)**

Fee Description	Adopted Fee
33-48 units	\$132.00
49-64 units	\$198.00
65-80 units	\$264.00
81 units and above	\$330.00
Pre-school / Day Care	\$110.00
Repair Garages / Fuel Dispensing Stations	\$135.00
Restaurants (fire suppression systems)	\$135.00
State Licensed Health Care Facilities	\$130.00

**FALSE ALARM FEES (per calendar year)**

Fee Description	Adopted Fee
First three false alarms	Warning
Fourth false alarm	\$100.00
Fifth false alarm	\$150.00
Sixth through ninth false alarm	\$200.00
Tenth and all subsequent false alarms	\$300.00

**FIRE ALARM SYSTEM INSPECTIONS**

Includes office plan review, 24-hour test, and final inspection.

Fee Description	Adopted Fee
Additions, Remodels or New Construction:	
0 to 3,000 sq. ft.	\$200.00
3,001 to 8,000 sq. ft.	\$320.00
8,001 sq. ft. and above	\$320.00 + \$0.005/sq. ft.

**MISCELLANEOUS**

Fee Description	Adopted Fee
HAM Radio Class	\$10.00
Community Emergency Response Team (CERT) Class	\$45.00

**OTHER INSPECTIONS AND RE-INSPECTIONS**

Fee Description	Adopted Fee
Re-inspection Fee (charged for 3rd and subsequent re-inspections)	
0 to 3,000 sq. ft.	\$160.00
3,001 to 6,000 sq. ft.	\$182.00
6,001 to 9,000 sq. ft.	\$248.00
9,001 to 12,000 sq. ft.	\$314.00
12,001 sq. ft. and above	\$380.00

**REPORTS**

Fee Description	Adopted Fee
EMS Reports	\$36.84

### SERVICE FEES

Fee Description	Adopted Fee
Arson Investigations	Actual Cost
Hazmat Response & Mitigation, Confined Space Rescue, and Non-Orem Fire Control not Otherwise Covered by Agreement or Contract:	
Equipment:	
Aerial Truck (cost per hour)	\$325.00
Ambulance (cost per hour)	\$250.00
T1 Engine (Pumper)	\$225.00
T4 Engine (Heavy Brush)	\$195.00
T6 Brush Truck (cost per hour)	\$174.00
Supplies Used on Scene	Actual Cost

### SPECIAL EVENTS

Fee Description	Adopted Fee
Ambulance & 2 Medics (total cost per hour)	\$250.00

### SPRINKLER SYSTEM INSPECTIONS\*

Fee Description	Adopted Fee
Additions, Remodels or New Construction:	
Under 3,000 sq. ft.	\$250.00
3,001 to 8,000 sq. ft.	\$370.00
8,001 sq. ft. and above	\$370.00 + \$0.01/sq. ft.

\*Includes flush, office plan check, hydro and final inspections. Does not include required third-party technical review.

### TEMPORARY AND CONSTRUCTION PERMIT FEES

Fee Description	Adopted Fee
Above Ground Storage Tank:	
0 to 500 Gallons (cost per tank)	\$200.00
501 Gallons and Greater (cost per tank)	\$300.00
Fireworks Shows (inside and outside)	\$300.00
LPG Tank Installation per Tank (125 gallons and above)	\$130.00
Open Flames and Candles (cost per structure)	\$130.00
Tents or Temporary Membrane Structures	\$130.00
Underground Storage Tank Installation (cost per tank)	\$400.00
Underground Storage Tank Removal (cost per tank)	\$400.00

### LIBRARY

#### LIBRARY FEES AND CHARGES

Fee Description	Adopted Fee
Checkout Fees-Feature Films:	
DVD 1-3 discs, per week	\$1.00
DVD in Designated Series 4+ discs, per two weeks	\$2.00
Copies (includes sales tax):	
Color Printing (8 ½ X 11 only) (cost per copy)	\$0.50
Letter (8 ½ X 11) (cost per copy)	\$0.10

**LIBRARY FEES AND CHARGES (continued)**

Fee Description	Adopted Fee
Miscellaneous:	
Barcode Replacement	\$4.00
Board Game Directions/Rules, Pieces (cost per each)	\$2.00
Box Repair	\$12.00
CD Card with RFID	\$5.00
CD Card without RFID	\$3.00
CD for First Reader Carrier Box Repair	\$5.00
Booklet – Language Kit	\$10.00
Repair of Artwork for Media Carrier	\$6.00
Damaged/Missing Security or RFID Tag	\$2.00
Interlibrary Loan (shipping & handling)	Costs as charged
Non-resident Card:	
Cost per Year	\$120.00
Cost per Six Months	\$70.00
Polishing or CD/DVD Repair – Double Sided	\$10.00
Polishing or CD/DVD Repair – Single Sided	\$5.00
Replacement of User Card	\$5.00
Replacement of Study-Room Fob	\$10.00
Overdue Fines:	
30th Day Overdue (cost per account)	\$5.00
Items Not Listed Below (cost per day)	\$0.10
Interlibrary Loan Materials (cost per day)	\$1.00
Reference Book (cost per hour)	\$1.00
DVD (cost per day)	\$0.50
Media Equipment: DVD Player, Blu-ray Player, CD Player (cost per day)	\$5.00
Makerspace Specialty items: GoPro Hero 5 kit, GoPro Hero 9 kit, Samson G track pro kit, Video to Digital Kit (cost per day)	\$10.00
All other Makerspace items	\$1.00
Electronic devices (including Mobile Hotspots and DVD players, etc) (cost per day)	\$5.00
Debt Collection Fee:	
Small Balance (\$10.00 to \$24.99) (cost per account)	\$6.00
Large Balance (\$25.00 and greater) (cost per account)	\$12.00
Repairable Book Damage:	
Cleanable Markings (cost per page)	\$2.00
Clear Protective Cover (torn or missing)	\$4.00
Vistafoil Covering	\$7.00
Dust Jacket	\$7.00
End Page Replacement	\$5.00
Fly Page Replacement	\$4.00
General Damage Repair	\$6.00
Rebinding Oversize Book	\$25.00
Rebinding Standard Size Book	\$17.00
Repairable Water Damage	\$6.00
Spine Repair	\$5.00
Torn Page (cost per page)	\$3.00

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

**LIBRARY FEES AND CHARGES (continued)**

Fee Description	Adopted Fee
Replacement Fee for Lost or Permanently Damaged Items – When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee):	
Board Book	\$5.00
Board Game	\$40.00
Book on CD	\$39.00
Boy Scout Merit Badge Book	\$7.00
CD Pouch	\$6.00
CD-ROM	\$35.00
Children’s Kit	\$60.00
Compact Disc	\$15.00
DVD Security Case	\$4.00
DVD Security Case (3-7 discs)	\$5.50
DVD Security Case (8-10 discs)	\$7.00
DVD Security Hub	\$2.00
Entertainment DVD	\$30.00
Hardback Book	\$30.00
Informational DVD	\$50.00
Junior Hardback Book	\$15.00
Junior Paperback Book	\$9.00
Laminated Price Card for Kit	\$2.50
Magazine	\$4.00
Map	\$10.00
Media Kit	\$50.00
Box - Kit/Game	\$20.00
Mobile Hotspot	\$50.00
Notes- DVDs, CDs	\$2.00
Paperback Book	\$9.00
Playaway case	\$6.00
Playaway battery cover	\$2.00
Processing Fee (board books, magazines, merit badge books, notes for CDs)	\$3.00
Processing Fee (other items)	\$5.00
Power Cord for electronic devices	\$5.00
Read Along Book	\$35.00
Reference Book	\$100.00
Reference Magazine	\$5.00
Reproduction of Graphics for Media Carriers	\$5.00
Sheet Music	\$20.00
CD for First Reader Carrier Box	\$5.00
Spoken Word CD Carrier (1 disc)	\$3.00
Spoken Word CD Carrier (2 – 8 discs)	\$7.00
Spoken Word CD Carrier (9 + discs)	\$15.00
Trade Paperback Book	\$15.00
Tyvek Envelope	\$3.00
Video Game	\$60.00
Stage at City Center Park:	
Reservation Fee (cost per 4 hour block)	\$250.00

**LIBRARY FEES AND CHARGES (continued)**

Fee Description	Adopted Fee
Hourly Rate	\$75.00
Makerspace:	
Buttons	\$0.50
Button Magnet	\$1.00
CD - blank	\$0.50
DVD - blank	\$0.50
Keychain	\$1.00
Laminate (cost per sheet)	\$0.50
On-disc Printing (cost per disc)	\$0.50

**LIBRARY HALL FEES\***

Fee Description	Class I	Class II	Class III	Class IV	Class V	Class VI
Ashton Auditorium** (500 person audience occupancy - cost per hour + staffing)		\$110.00	***	\$275.00	\$350.00	N/A
Sorenson Legacy Room (50 person occupancy - cost per hour + staffing)		\$90.00	***	\$135.00	\$160.00	N/A
Lobby (500 person occupancy - cost per hour + staffing)		\$100.00	***	\$160.00	\$210.00	\$285.00
Sound Technician for duration of set up/event (cost per hour)		\$50.00	\$50.00	\$50.00	\$50.00	N/A
Cleaning Deposit (per event)		\$200 Auditorium / \$25 Classroom / \$100 Lobby				
Cleaning/Damage Fee (applied if facility is left dirty or damaged)	Per City policies	Cost of labor/materials as determined by Facilities staff				
Outside Food Fee		No food in Auditorium / \$25 Classroom / \$50 Lobby				
Use of Kitchen		\$50				
Table/Chair Rental - Lobby		\$2 per chair / \$10 per table				
Stage Set Up / Take Down		\$100				
Late Cancellation (without 3-day notice)		10% of rental fee				
Rental Application Late Fee (outside of 14-day window)		10% of rental fee				
Day use of Facility		\$1,450				

Charges to rent Library Hall are based on both the user and the intended use. Priority is given to City of Orem use.

Class I: City of Orem use

Class II: Government-sponsored facility use (other jurisdictions, agencies, officials in the scope of professional responsibilities, etc.)

Class III: Non-sponsored community use (Freedom Festival, Miss Orem, etc.)

Class IV: Charitable entity use (organizations with current 501(c)3 or domestic non-profit corporation status - not charging admission, etc.)

Class V: Fair market, for-profit, commercial / non-profits business facility use

Class VI: Weddings, receptions, and private social events (lobby only)

\*Use of the Library Hall Auditorium requires event insurance in addition to a rental fee. Use of the Classroom or Lobby may require event insurance as determined by the City of Orem Risk Manager.

\*\*Auditorium rentals have a 2-hour minimum; use of the classroom is included in Auditorium rental fee.

\*\*\*By approval only

**POLICE****ALCOHOL LICENSE FEES (all fees annual except application fee)**

<b>Fee Description</b>	<b>Adopted Fee</b>
Application Fee	\$225.00
Class A, Off Premise Beer Retailer	\$600.00
Class B, Restaurant On Premise Beer Retailer	\$600.00
Class C, Other On Premise Beer Retailer	\$670.00
Class D, Single Event Permit	\$575.00
Class E, Liquor License	\$725.00
License Denial Appeal Fee	\$75.00

**ANIMAL CONTROL FEES**

<b>Fee Description</b>	<b>Adopted Fee</b>
Dog License Fees as Set by the North Utah County Animal Services District	Contact at (801) 785-3442

**FALSE ALARM FEES (per calendar year)**

<b>Fee Description</b>	<b>Adopted Fee</b>
First Three False Alarms	Warning
Fourth False Alarm	\$100.00
Fifth False Alarm	\$150.00
Sixth Through Ninth False Alarm	\$200.00
Tenth and All Subsequent False Alarms	\$300.00

**MISCELLANEOUS**

<b>Fee Description</b>	<b>Adopted Fee</b>
Criminal History Check	\$26.00
Rape Aggression Defense	\$20.00
VISA Letters (letters of good conduct)	\$16.00
Administrative Citation Fee	\$52.00
Traffic School	\$70.00

**REPORTS**

<b>Fee Description</b>	<b>Adopted Fee</b>
Computerized Accident Reconstruction Diagrams*	\$475.00
Photographic Disc (or e-mail – same charge as disc)*:	
1 to 30 Photographs	\$45.00
More than 30 Photographs	\$45.00
Digital Media Processing Fee (cost per hour, one hour minimum)	\$45.00
Police Reports*	\$25.00

\*Cases requiring more than 30 minutes to prepare will be charged an additional \$15.00 per hour after the first 30 minutes.

**STREET RACE EVENTS (bikes, running, etc.)**

Fee Description	Adopted Fee
Application Fee	\$50.00
On-site Orem Personnel (if needed) in addition to application fee:	
Public Works (cost per employee per hour)	\$50.00
Police (cost per employee per hour)	\$95.00
Fire/Ambulance (cost per employee per hour)	(prev. cost per employee per hour) \$250.00
Cleaning Deposit	\$200.00

**SPECIAL POLICE ASSIGNMENT**

Fee Description	Adopted Fee
Special Events (cost per employee per hour)	\$95.00

**PUBLIC WORKS**

**MISCELLANEOUS CHARGES**

Description	Adopted Fee
RV Dump Charges	Free
Sewer Lateral Cleanout Survey (cost per cleanout)	\$108.00
Backhoe (cost per hour)	\$54.00
Continuous Rodder (cost per hour)	\$54.00
Dump Truck (cost per hour)	\$54.00
Excavator (cost per hour)	\$80.00
Jet Vacuum Truck (cost per hour)	\$242.00
Mini-excavator (cost per hour)	\$54.00
Service Truck (cost per hour)	\$27.00
Street Sweeper (cost per hour)	\$323.00
TV Van (cost per hour)	\$242.00
Bucket/Lift Truck (cost per hour)	\$70.00
Utility Truck w/Generator and Welder (cost per hour)	\$48.00
Pickup Truck (cost per hour)	\$22.00
Striper, truck-mounted (cost per hour)	\$92.00
Striper, walk behind (cost per hour)	\$5.00
Trailer, covered utility trailer (cost per hour)	\$6.00
Variable Message Sign (cost per hour)	\$13.00
Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost

*Equipment listed above is not intended for rental or contract purposes but may be made available for emergency situations on a case-by-case basis and billed in accordance with these rates. Any equipment not specifically listed above will be billed according to the current FEMA equipment schedule.*

### SEWER PRETREATMENT FEES

Description	Adopted Fee
<b>Sewer Pretreatment Fees:</b>	
Annual Sampling Fee (automotive)	\$268.00
Categorical Annual Sampling Fee	\$982.00
Non-categorical Annual Sampling Fee	\$149.00
Re-Inspection Fee	\$48.00
<b>Surcharge Unit Fees:</b>	
Biochemical Oxygen Demand (BOD)* (cost per lb. of BOD)	\$0.19
Chemical Oxygen Demand (COD)* (cost per lb. of COD)	\$0.13
Flow (cost per 1,000 gallons)	\$1.14
Oil and Grease (cost per lb. of oil and grease)	\$0.32
Total Suspended Solids (TSS) (cost per lb. of TSS)	\$0.14
Violation	\$1,000/day/violation + test costs + all other associated costs

*\*Depending on the regulated industry, the City will apply either the BOD or the COD surcharge at its own discretion.*

### FIRE HYDRANT METER RENTAL FEES

Description	Adopted Fee
Application Fee	\$25.00
Daily Fee (per day)	\$7.00
Monthly Fee (per month with a four-month max)	\$140.00
Usage Fee	3" meter tier pricing (minimum \$10.00)
Refundable Meter and Damage Deposit	\$1,500.00
Monthly Delinquent (per month) *	\$50.00
Pool Fill	\$250.00

*\*If the fire hydrant meter is not returned each month for reading, a \$50/month charge will be assessed. If the fire hydrant meter is not returned at the end of the four-month period, the deposit shall be completely forfeited.*

## RECREATION

**The current Utah State sales tax will be added to all fees (unless otherwise noted). Additionally, there is a \$5.00 non-refundable fee for all classes and programs.**

*(Note: All other Recreation Department fees and charges not contained herein shall remain in effect at the current approved rate. The Recreation Director is authorized to adjust any Recreation Department fee to reflect market conditions and to set temporary fees for any Recreation Department programs started in mid-year based upon the expected costs of the program).*

EFT = Electronic Funds Transfer.

### RECREATION CENTER DAILY RATES

Fee Description	Adopted Fee
<b>General Admissions:</b>	
Entire Facility	
Adult (14 and older)	\$6.00
Child (under 4 years old)	No charge
Senior Citizen (60 and older)	\$5.00
Youth (3 to 13)	\$5.00
<b>Group Discount Rates - Regular Hours</b>	

### RECREATION CENTER INDIVIDUAL, COUPLE, AND FAMILY PASSES

Fee Description	Adopted Fee
<b>Resident:</b>	
<b>Individual:</b>	
Monthly EFT Pass	\$28.00
Annual Pass	\$285.00
<b>Family:</b>	
Monthly EFT Pass	\$46.00
Annual Pass	\$495.00
<b>Couple:</b>	
Monthly EFT Pass	\$39.00
Annual Pass	\$395.00
<b>Senior Citizen</b>	
Monthly EFT Pass	\$17.00
Annual Pass	\$157.00
<b>Non-Resident:</b>	
<b>Individual:</b>	
Monthly EFT Pass	\$37.00
Annual Pass	\$350.00
<b>Family:</b>	
Monthly EFT Pass	\$56.00
Annual Pass	\$615.00
<b>Couple:</b>	
Monthly EFT Pass	\$50.00
Annual Pass	\$500.00
<b>Senior Citizen:</b>	
Monthly EFT Pass	\$27.00
Annual Pass	\$195.00
<b>Student:</b>	
EFT Initiation Fee (cost for set up)	\$45.00

**RECREATION CENTER BUSINESS PASSES & DISCOUNTS\***

Fee Description	Adopted Fee
<b>Business Pass Discounts - Orem Businesses:</b>	
5-20 Employees (Starter)	10% off employee's residence pricing
20+ Employees (Partner)	20% off employee's residence pricing
<b>Business Pass Discounts - Non-Orem Businesses:</b>	
5+ Employees (Starter)	10% off employee's residence pricing
<b>Seasonal Discounts</b>	
Black Friday Deal	20% off
Birthday Event	20% off
Veteran/Military	20% off
Student Discount	20% off
January Deal	1 month add to annual membership
EFT Initiation Fee	Waived 2-3 days per year for seasonal bursts
<b>Seasonal Discounts:</b>	
Per discretion of facility manager and recreation director, there will be opportunities to offer discounts on passes scheduled through the year.	10-20% off

*\*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.*

**RECREATION CENTER RENTALS & MISCELLANEOUS FEES**

Fee Description	Adopted Fee
<b>Rentals &amp; Miscellaneous Fees:</b>	
Basketball Court – Half Gymnasium (cost per hour)	\$50.00
<b>Swimming Pool Lanes:</b>	
Short Course (cost per hour per lane)	\$16.00
Long Course (cost per hour per lane)	\$31.00
Swimming Pool-Lap Pool* (cost per hour)	\$200.00
Swimming Pool-Leisure Pool* (cost per hour)	\$200.00
Racquetball Court (cost per hour per court)	\$50.00
Multipurpose Room - West Side (cost per hour)	\$50.00
Multipurpose Room - East Side w Kitchen (cost per hour)	\$50.00
Multipurpose Room - Both Side (cost per hour)	\$100.00
Birthday Party Room (cost per 2 hour block)	\$50.00
Food Fee	\$50.00
Dance Studio (cost per hour)	\$50.00
Upstairs Multi-use studio (cost per hour)	\$50.00
Upstairs Aerobics Studio (cost per hour)	\$50.00
Building Rental (cost per hour) - Includes Staffing up to 750 people	\$1,500.00
Staffing (per hour, per employee) - Beyond 750 people	\$20.00

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

**INDOOR CLASSES**

Fee Description	Adopted Fee
<b>Child Care:</b>	
Fee per Class (1 hour class)	\$3.00
Monthly Membership (1/2 hour increments for 10 total hours)	\$20/child/month
<b>Safety Classes:</b>	
CPR (cost per 9 hours)	\$80.00
CPR Recertification	\$60.00
Lifeguard Training (cost per class)	\$165.00
Swim Instructor Training (cost per class)	\$165.00
<b>Youth Classes:</b>	
Group Lessons (cost per 1 session)	\$8.00
Private Lessons (cost per 1 session)	\$32.00
Private Swim Lessons (cost per 1 session)	\$20.00
Semi-private Swim Lesson (cost per 1 session)	\$12.00
Swim Team (cost per month)	\$30/month
Summer Swim Team (cost per summer program)	\$123.00
<b>Adult Classes:</b>	
Various Classes (cost per 1 session)	\$10.00
Concealed Firearm Permit Class	\$35.00

**CITY OF OREM SCERA PARK POOL FEES**

Fee Description	Adopted Fee
<b>General Admission*:</b>	
Adults (14 and older)	\$6.00
Youth (3 to 13)	\$5.00
Toddler (0 to 2)	No charge
Senior Citizens (60 and older)	\$5.00

Pool Reservations	Time Block
<b>Monday – Thursday</b>	
Only Block	7:30 pm to 9:00 pm
<b>Friday</b>	
Block <sup>1</sup>	6:30 pm to 8:00 pm
Block <sup>2</sup>	8:30 pm to 10:00 pm
<b>Saturday</b>	
Block <sup>1</sup>	10:30 am to noon
Block <sup>2</sup>	6:30 pm to 8:00 pm
Block <sup>3</sup>	8:30 pm to 10:00 pm

Pool Reservation Fees	Adopted Fee
<b>Staffing Fee (2 hours):</b>	
1 to 100 People	\$625.00
101 to 200 People	\$725.00
201 to 400 People	\$825.00
Over 400 People Base Charge	\$825.00
Cost per 100 people over 400	\$110.00

Scera Memberships	Adopted Fee
Scera Pool Membership Add On:	
OFFC Members:	
Family	\$115.00
Individual	\$64.00
Couple	\$90.00
Senior	\$43.00
Non-Members:	
Family	\$222.00
Individual	\$122.00
Couple	\$170.00
Senior	\$80.00

**PARK PAVILION RESERVATION FEES (includes sales tax)**

Time Period for Reserving Pavilions (5 hours each)	Time Block
Block A	9:00 a.m. – 2:00 p.m.
Block B	4:00 p.m. – 9:00 p.m.

Fee Description	Adopted Fee
All City Parks Except Mt. Timpanogos, Palisade and Nielsen’s Grove Parks:	
Large Pavilions:	
Weekdays (cost per block)	\$50.00
Weekends (cost per block)	\$50.00
SCERA Park Small Pavilions:	
Weekdays (cost per block)	\$50.00
Weekends (cost per block)	\$50.00
Small Pavilions Except SCERA Park	No charge
Mt. Timpanogos Park:	
Bowery:	
Weekdays (cost per block)	\$225.00
Weekends (cost per block)	\$250.00
Hosting Center (available for full-day reservation only):	
Reservation Fee/Friday-Saturday (cost per day)	\$800.00
Reservation Fee/Monday-Thursday:	\$550.00
Security Deposit	\$250 / \$200 refundable
Overnight Key Charge	\$100.00
Small Pavilion Site:	
Weekdays (cost per block)	\$75.00
Weekends (cost per block)	\$100.00
Nielsen’s Grove Park:	
Bowery:	
Weekdays (cost per block)	\$225.00
Weekends (cost per block)	\$250.00

\*Extended reservations are permissible only upon the approval of the Recreation Director and may include the total use of the park. They do not include the pavilion reservation fees.

**OREM SENIOR FRIENDSHIP CENTER ACTIVITIES**

Fee Description	Adopted Fee
Classes – Computer, Computer Lab & Wood Shop (cost per person per visit)	\$1.75
Activity Punch Pass (cost for 10 visits)	\$15.00
Orem Senior Friendship Center Annual Fee (cost per person)	\$17.00
Daily Rate (cost per day)	\$5.00
Gold Membership 80+	Free
Saturday Night Dance Admission (cost per person)	\$15.00
Trips and Tours	Fees vary by trip expenses

**OREM SENIOR FRIENDSHIP CENTER FACILITY RENTAL FEES (available Mon – Fri)**

Fee Description	Adopted Fee
Multipurpose Room (2 hr min):	
First Hour	\$100.00
Each Additional Hour	\$50.00 + staffing
Kitchen (up to 4 hr block & includes use of steam table) (flat fee)	\$125.00
Flat Fee for Food Prep and Ice Machine	\$50.00
Meeting Rooms (cost per hour per room)	\$50.00
Deposit on Multipurpose Room and Kitchen	\$200.00
Set Up/Take Down Charge (cost per each)	\$30.00
Orem Residents & Non-profit organizations	10% discount on any rental fees listed above

*(The Director of Recreation can approve other discounts for other civic and governmental organizations as deemed to be appropriate)*

**OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00)**

Fee Description	Adopted Fee
Adult Programs:	
Basketball: Cost per game	\$64.25
Flag Football (Men) Cost per game	\$47.50
Softball: Cost per game	\$44.00
Ultimate Frisbee: Cost per game	\$25.00
Volleyball:	\$30.00
Tennis (Specialist) Classes:	
Group Tennis Lessons: Cost per class	\$8.00
Youth League: Cost per individual	\$100.00
Tournaments:	
Softball:	
Girls' May Madness Tournament: Cost per team	\$525.00
Adult: Cost per game	\$325.00
Youth Programs:	
Basketball:	
Grades 3 – 6: Cost per game	\$8.00
Grades 7 – 8: Cost per game	\$8.00
ASD Fee	\$14.00
High School: Cost for team of 8 players- additional players \$35.00	\$575.00
Baseball	\$8.00
Cross Country: Cost per individual	\$50.00
Fishing (cost per individual)	\$30.00

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

**OUTDOOR PROGRAMS (additional fees: non-resident fee - \$10.00; late fee - \$5.00) (continued)**

Fee Description	Adopted Fee
Flag Football: Cost per game	\$8.00
Lacrosse:	
Lacrosse – 3rd and 4th Grade (cost per individual)	\$60.00
Lacrosse – 5th and 6th Grade (cost per individual)	\$70.00
Lacrosse – 7th and 8th Grade (cost per individual)	\$80.00
Pickleball:	
Leagues:	
Adult (cost per player for one night per week for 4 weeks – 1.5 hour duration each night)	\$40.00
Tournaments:	
Entry Fee per Team (5 games)	\$30.00
Racquetball:	
League:	
Non-member	\$65.00
Member	\$25.00
Tournament:	
1st event	\$38.00
2nd event	\$19.00
Softball:	
Girls' Accelerated Softball (cost per team)	\$750.00
Girls' Softball (cost per individual)	\$8.00
Summer Youth Parks:	
Junior (4 – 6): Cost per week	\$35.00
Youth (5 – 11): Cost per week	\$70.00
Baseball	\$8.00
Track - Club (cost per individual)	\$65.00
Volleyball (Boys):	
Youth League: Cost per game	\$8.00
Wrestling (cost per individual)	\$53.00
Sports Camps (per hour)	\$9.00

**CO-SPONSORED GROUPS**

Fee Description	Adopted Fee
Swimming:	
Group 1	Not Applicable
Group 2	Not Applicable
Co-sponsored/preferred - Recreation:	
Participation Fee (cost per participant)	\$4.00
Field Participation Fee (cost per participant)	\$4.75
Co-sponsored/preferred - Competitive:	
Field Rental (first game)	\$30.50
Field Rental - same day (cost for all subsequent games)	\$18.00
Co-sponsored/preferred - Recreation:	
Participant cost per year (includes two seasons)	\$6.50
Co-sponsored/preferred - Competitive:	
Cost per field per hour	\$15.00

**CROSS COUNTRY MEET RENTAL RATES**

Fee Description	Adopted Fee
Cross Country Meet - Dual or Tri (cost per meet)	\$200.00
Cross Country Meet - 4 or more teams (cost per meet)	\$300.00

*Renting party is responsible to provide portable toilets 1 per every 100 people.*

**SOCCKER/LACROSSE FIELD RENTAL RATES**

Fee Description	Adopted Fee
Security Deposit: Cost per Rental	\$200.00
Rental: Per field per hour	\$35.00
Lights: Per field per hour	\$45.00
Holidays	Additional 10%

**SOFTBALL/BASEBALL FIELD RENTAL RATES**

Available Facilities/Parks	
City Center Little League Complex	6 Fields
Community Park	1 Field
Lakeside Sports Park (LSP)	5 Fields
Orem Elementary Complex	4 Fields
Windsor Park	2 Fields

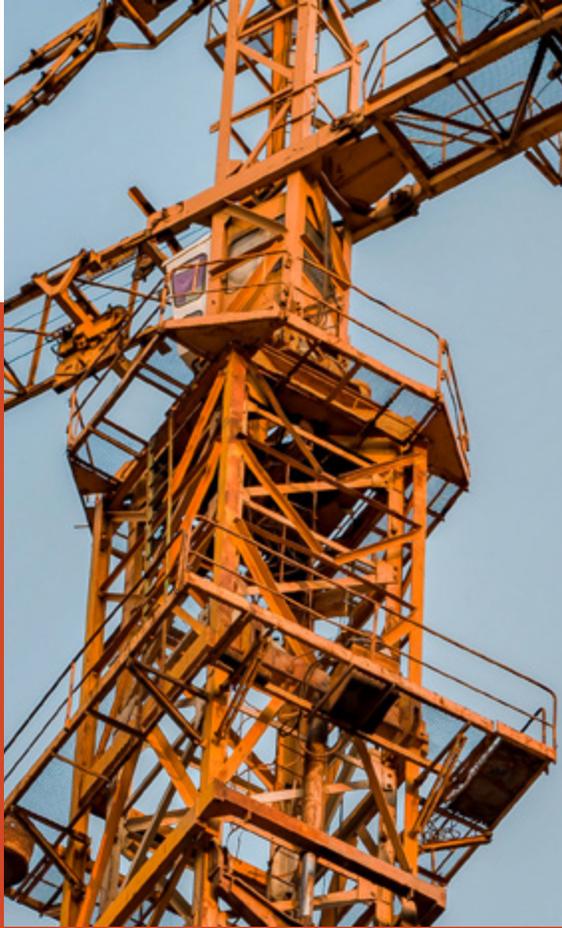
Fee Description	Adopted Fee
Lights: Cost per field per hour	\$45.00
Rental	\$45.00/hour/field or \$240.00/field/day+staffing
Security Deposit (per facility)	\$300.00
Holidays	Additional 10%

**TENNIS COURT RENTAL RATES**

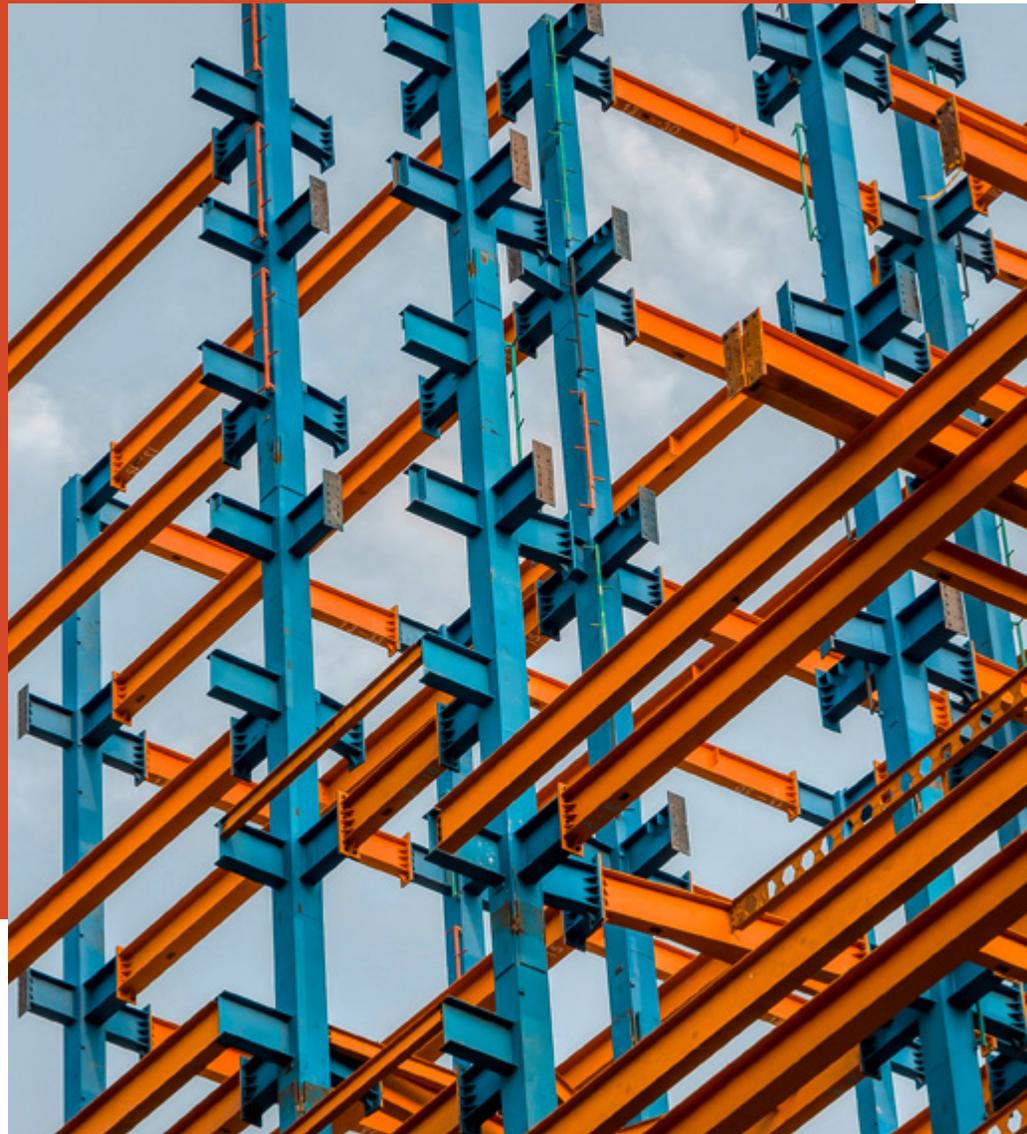
Fee Description	Adopted Fee
Cost per court per hour	\$20.00

**ALPINE SCHOOL DISTRICT RATES**

Fee Description	Adopted Fee
Swim Team – Pool Lane Rental Fee	
Short Course (cost per lane per hour)	\$12.00
Long Course (cost per lane per hour)	\$15.00
Meet Fee	\$350.00
PE Classes at Fitness Center	
Daily Admission (cost per student per visit)	\$4/student, Mountain View at \$2/student
Specialty Instruction - spinning class, etc. (cost per hour per instructor)	\$35/hr/instructor



# Exhibit "C"



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## COMPENSATION & BENEFIT PROGRAMS – FY 2023-2024

This Fiscal Year 2023-2024 Budget Compensation and Benefit Programs document is provided for general guidance only and does not create a binding contract or any other obligation or liability on the City.

The City reserves the right to change the information in this document at any time and for any reason, formally or informally, and with or without notice. The conditions set forth in this document do not create an express or implied contract with any person.

### City of Orem Police Department Step Program Salary Ranges

Effective July 1, 2023

Hourly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Police Captain	\$61.08	\$70.81
Police Lieutenant	\$52.17	\$60.48
Police Sergeant	\$43.26	\$51.65
Police Officer	\$27.49	\$42.83

Monthly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Police Captain	\$10,587	\$12,274
Police Lieutenant	\$9,043	\$10,483
Police Sergeant	\$7,498	\$8,953
Police Officer	\$4,765	\$7,424

Annual Pay Rates

Position	Pay Range	
	Minimum	Maximum
Police Captain	\$127,046	\$147,285
Police Lieutenant	\$108,514	\$125,798
Police Sergeant	\$89,981	\$107,432
Police Officer	\$57,179	\$89,086

### City of Orem Fire Department Step Program Salary Ranges

Effective July 1, 2023

Hourly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Asst. Chief	\$57.79	\$63.15
Division Chief	\$50.84	\$57.22
Batt. Chief	\$36.31	\$40.87
Fire Captain	\$31.94	\$35.95
Engineer	\$28.94	\$31.63
Firefighter	\$20.30	\$24.97
Inspector	\$31.59	\$34.51
EMT	\$16.77	\$20.03

Monthly Pay Rates

Position	Pay Range	
	Minimum	Maximum
Asst. Chief	\$10,017	\$10,946
Division Chief	\$8,812	\$9,918
Batt. Chief	\$8,811	\$9,918
Captain	\$7,751	\$8,724
Engineer	\$7,023	\$7,676
Firefighter	\$4,926	\$6,059
Inspector	\$5,476	\$5,982
EMT	\$4,070	\$4,861

Annual Pay Rates

Position	Pay Range	
	Minimum	Maximum
Asst. Chief	\$120,203	\$131,352
Division Chief	\$105,747	\$119,018
Batt. Chief	\$105,735	\$119,013
Captain	\$93,009	\$104,686
Engineer	\$84,273	\$92,107
Firefighter	\$59,114	\$72,713
Inspector	\$65,707	\$71,781
EMT	\$48,834	\$58,327

**City of Orem Public Works Step Program Salary Ranges**  
**Effective July 1, 2023**

**Hourly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Technician	\$20.01	\$27.70
Operator	\$21.79	\$30.16
Crew Leader	\$30.46	\$35.31
Program Manager	\$30.46	\$35.31
GIS Specialist	\$31.37	\$40.14
Field Supervisor	\$37.78	\$41.29
Fleet Mechanic	\$23.33	\$38.57

**Monthly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Technician	\$3,468	\$4,801
Operator	\$3,777	\$5,228
Crew Leader	\$5,280	\$6,120
Program Manager	\$5,280	\$6,120
GIS Specialist	\$5,437	\$6,958
Field Supervisor	\$6,549	\$7,157
Fleet Mechanic	\$4,044	\$6,685

**Annual Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Technician	\$41,621	\$57,616
Operator	\$45,323	\$62,733
Crew Leader	\$63,357	\$73,445
Program Manager	\$63,357	\$73,445
GIS Specialist	\$65,250	\$83,491
Field Supervisor	\$78,582	\$85,883
Fleet Mechanic	\$48,526	\$80,226

**City of Orem Finance Department Step Program Salary Ranges**  
**Effective July 1, 2023**

**Hourly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Customer Service Specialist - Apprentice	\$19.00	\$20.57
Customer Service Specialist	\$21.18	\$23.15
Senior Customer Service Specialist	\$23.84	\$26.05
Customer Service Supervisor	\$28.66	\$36.30
Judicial Assistant I	\$20.00	\$21.85
Judicial Assistant II	\$22.51	\$24.60
Judicial Assistant Lead	\$24.84	\$31.47

**Monthly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Customer Service Specialist - Apprentice	\$3,293	\$3,565
Customer Service Specialist	\$3,671	\$4,013
Senior Customer Service Specialist	\$4,132	\$4,515
Customer Service Supervisor	\$4,968	\$6,292
Judicial Assistant I	\$3,467	\$3,787
Judicial Assistant II	\$3,902	\$4,264
Judicial Assistant Lead	\$4,306	\$5,455

**Annual Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Customer Service Specialist - Apprentice	\$39,520	\$42,786
Customer Service Specialist	\$44,054	\$48,152
Senior Customer Service Specialist	\$49,587	\$54,184
Customer Service Supervisor	\$59,613	\$75,504
Judicial Assistant I	\$41,600	\$45,448
Judicial Assistant II	\$46,821	\$51,168
Judicial Assistant Lead	\$51,667	\$65,458

### City of Orem Management Services Department Step Program Salary Ranges Effective July 1, 2023

**Hourly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Technical Support Specialist I/II/Lead	\$23.53	\$31.02
Technical Support Supervisor	\$32.57	\$35.59
IT Administrator	\$36.66	\$40.06

**Monthly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Technical Support Specialist I/II/Lead	\$4,079	\$5,377
Technical Support Supervisor	\$5,645	\$6,169
IT Administrator	\$6,354	\$6,944

**Annual Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Technical Support Specialist I/II/Lead	\$48,942	\$64,522
Technical Support Supervisor	\$67,746	\$74,027
IT Administrator	\$76,253	\$83,325

### City of Orem Development Services Step Program Salary Ranges Effective July 1, 2023

**Hourly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Custodian	\$18.50	\$20.22
Custodial Supervisor	\$20.42	\$25.86
Facilities Maintenance Tech I/II/Senior	\$21.99	\$30.44
Building Maintenance Supervisor	\$30.74	\$38.94
Associate Planner	\$26.40	\$28.85
Planner	\$30.29	\$33.10
Senior Planner	\$36.41	\$46.13
Building Inspector - Apprentice	\$24.75	\$28.75
Building Inspector I/SR	\$29.04	\$42.20
Construction Engineer I/SR	\$36.96	\$46.33
Engineer Associate/I/II/Senior	\$32.69	\$57.33
Plans Examiner	\$42.63	\$46.58

**Monthly Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Custodian	\$3,207	\$3,505
Custodial Supervisor	\$3,539	\$4,482
Facilities Maintenance Tech I/II/Senior	\$3,812	\$5,276
Building Maintenance Supervisor	\$5,328	\$6,750
Associate Planner	\$4,576	\$5,001
Planner	\$5,250	\$5,737
Senior Planner	\$6,311	\$7,996
Building Inspector - Apprentice	\$4,290	\$4,983
Building Inspector I/SR	\$5,034	\$7,315
Construction Engineer I/SR	\$6,406	\$8,031
Engineer Associate/I/II/Senior	\$5,666	\$9,937
Plans Examiner	\$7,389	\$8,074

**Annual Pay Rates**

Position	Pay Range	
	Minimum	Maximum
Custodian	\$38,480	\$42,058
Custodial Supervisor	\$42,474	\$53,789
Facilities Maintenance Tech I/II/Senior	\$45,739	\$63,315
Building Maintenance Supervisor	\$63,939	\$80,995
Associate Planner	\$54,912	\$60,008
Planner	\$63,003	\$68,848
Senior Planner	\$75,733	\$95,950
Building Inspector - Apprentice	\$51,480	\$59,800
Building Inspector I/SR	\$60,403	\$87,776
Construction Engineer I/SR	\$76,877	\$96,366
Engineer Associate/I/II/Senior	\$67,995	\$119,246
Plans Examiner	\$88,670	\$96,886

## COMPENSATION & BENEFIT PROGRAMS – FY 2023-2024

EXECUTIVE POSITIONS	Salary Min	Salary Max	DEPT	AUTHORIZED		
				FY '22	FY '23	FY '24
City Manager	\$162,560	\$243,839	CM	1	1	1
Assistant City Manager	\$148,424	\$222,636	CM	1	1	1
Chief of Police	\$136,796	\$205,194	PD	1	1	1
City Attorney	\$136,796	\$205,194	LS	1	1	1
Fire Chief	\$136,796	\$205,194	FD	1	1	1
Development Services Director	\$126,080	\$189,120	DS	1	1	1
Finance Director	\$126,080	\$189,120	FIN	1	1	1
Public Works Director	\$126,080	\$189,120	PW	1	1	1
Management Services Director	\$126,080	\$189,120	MS	1	1	1
Library & Recreation Director	\$126,080	\$189,120	LIB/REC	1	1	1

MERIT POSITIONS	Salary Min	Salary Max	DEPT	AUTHORIZED		
				FY '22	FY '23	FY '24
Accountant	\$54,170	\$81,255	FIN	1	1	2
Accounting Division Manager	\$88,377	\$132,566	FIN	1	1	1
Administrative Assistant	\$41,600	\$62,400	Various	3	3	3
Animal Control Officer	\$42,410	\$63,615	PD	2	2	2
Assistant City Attorney	\$88,377	\$132,566	LS	2	2	2
Assistant City Engineer	\$95,888	\$143,832	DS	1	1	1
Assistant IT Division Manager	\$88,377	\$132,566	MS	1	1	1
Assistant Librarian	\$37,440	\$56,160	LIB	9.5	9.5	9.5
Assistant Public Works Director	\$104,039	\$156,059	PW	1	1	1
Associate Librarian	\$42,410	\$63,615	LIB	10	10	9.5
Budget Division Manager	\$83,849	\$125,774	FIN	1	1	1
Building Maintenance Division Manager	\$78,015	\$117,023	DS	1	1	1
Capital Projects Manager	\$90,976	\$136,464	DS	1	1	1
Chief Building Official	\$82,252	\$123,378	DS	1	1	1
City Engineer	\$104,039	\$156,059	DS	1	1	1
City Recorder	\$81,453	\$122,180	MS	1	1	1
City Surveyor	\$69,191	\$103,787	DS	1	1	1
Communications Manager - PIO	\$88,377	\$132,566	MS	1	1	1
Community Service Specialist	\$37,440	\$56,160	PD	4	4	4
Community Services Manager	\$82,252	\$123,378	PD	1	1	1
Crime Analyst-Police Body-Car Camera Specialist	\$46,015	\$69,023	PD	1	1	1
Deputy Building Official	\$65,020	\$97,530	DS	1	1	1
Deputy City Attorney	\$112,199	\$168,299	LS	1	1	1
Director of Legislative Counsel	\$95,888	\$143,832	CC	1	1	1
Economic Development Division Manager	\$75,071	\$112,607	DS	1	1	1
Emergency Manager	\$69,191	\$103,787	FD	1	1	1
Engineering Design Section Manager	\$88,377	\$132,566	DS	1	1	1
Executive Assistant (City Manager)	\$54,170	\$81,255	CM	1	1	1
Fleet Manager	\$82,252	\$123,378	PW	1	1	1
Forensic Evidence Technician	\$43,657	\$65,486	PD	1	1	1
Human Resource Division Manager	\$95,888	\$141,012	MS	0	0	1

MERIT POSITIONS	Salary Min	Salary Max	DEPT	AUTHORIZED		
				FY '22	FY '23	FY '24
Human Resource Generalist	\$46,015	\$69,023	MS	1	2	2
Information Systems Engineer	\$75,071	\$112,607	MS	1	1	1
IT Division Manager	\$107,099	\$160,649	MS	1	1	1
IT Section Manager	\$82,252	\$123,378	MS	1	1	1
Justice Court Administrator	\$75,807	\$113,711	FIN	1	1	1
Librarian	\$58,774	\$88,161	LIB	6	6	6
Library Division Manager	\$81,453	\$122,180	LIB	2	2	2
Management Analyst	\$60,503	\$90,755	MS	0	0	1
Neighborhood Improvement Officer	\$42,410	\$63,615	PD	3	3	3
Office Administrator	\$46,015	\$67,669	Various	8	8	8
Parks Section Manager	\$75,071	\$112,607	PW	1	1	1
Payroll and Benefits Administrator	\$63,769	\$95,654	MS	1	1	1
Planning Division Manager	\$95,888	\$143,832	DS	1	1	1
Prosecutor	\$88,377	\$132,566	LS	2	2	2

EXHIBIT "A"

EXHIBIT "B"

EXHIBIT "C"

## COMPENSATION & BENEFIT PROGRAMS – FY 2023-2024

STEP POSITIONS	Salary Min	Salary Max	DEPT	AUTHORIZED		
				FY '22	FY '23	FY '24
Assistant Fire Chief	\$168,283	\$183,888	FD	2	2	2
Associate Engineer	\$68,000	\$74,305	DS	1	1	1
Associate Planner	\$54,919	\$60,011	DS	2	2	2
Buidling Inspector	\$60,398	\$65,999	DS	3	3	3
Building Maintenance Supervisor	\$63,942	\$81,000	DS	2	2	2
Construction Engineer	\$76,868	\$83,996	DS	3	3	3
Custodial Supervisor	\$42,469	\$53,798	DS	3	3	3
Customer Service Specialist	\$44,061	\$48,147	FIN	9	8	8
Customer Service Supervisor	\$59,608	\$75,510	FIN	2	2	1
Facility Maintenance Tech I	\$45,736	\$49,977	DS	2	2	2
Fire Battalion Chief	\$105,741	\$119,012	FD	4	3	3
Fire Captain	\$93,019	\$104,694	FD	12	12	12
Fire Division Chief	\$105,740	\$119,012	FD	0	3	3
Fire Engineer	\$84,283	\$92,098	FD	12	12	12
Fire Inspector	\$84,171	\$89,297	FD	2	3	3
Firefighter / Basic, Advanced EMT	\$46,492	\$58,725	FD	8	13	13
Firefighter / Paramedic I, II, Senior & Master	\$59,114	\$92,098	FD	33	32	32
Fleet Mechanic I	\$48,535	\$53,036	PW	4	4	4
IT Administrator / Technical Support Supervisor	\$76,259	\$83,330	MS	1	1	1
Judicial Assistant I	\$41,600	\$45,457	FIN	3	3	3
Judicial Assistant Lead	\$51,674	\$65,460	FIN	2	2	2
Lead Fleet Mechanic	\$69,199	\$80,221	PW	1	1	1
Plans Examiner	\$88,663	\$96,885	DS	2	2	2
Police Captain	\$127,053	\$147,289	PD	3	2	2
Police Lieutenant	\$108,512	\$125,795	PD	7	7	7
Police Officer I, II, Senior & Master	\$57,181	\$89,086	PD	77	73	70
Police Sergeant	\$89,977	\$107,437	PD	15	15	15
Public Works Crew Leader	\$63,358	\$73,449	PW	14	14	14
Public Works Field Supervisor	\$78,590	\$85,878	PW	7	7	7
Public Works GIS Specialist	\$65,258	\$75,652	PW	4	4	4
Public Works Program Manager	\$63,358	\$73,449	PW	11	11	11
Public Works Technician I	\$41,620	\$45,479	PW	38	38	38
Senior Building Inspector	\$69,298	\$87,785	DS	3	3	3
Senior Engineer	\$96,952	\$119,238	DS	3	3	3
Senior Planner	\$75,740	\$95,945	DS	2	2	2
Technical Support Specialist I	\$48,947	\$51,943	MS	3	3	3

Individual pay shall be adjusted in accordance with the City's financial capability, performance of the employee, and the salary plan.

### **Differential Pay**

The City offers differential pay to employees in specific classifications who receive professional certifications which improve their knowledge and proficiency in carrying out their assigned functions through additional training. Differentials shall be paid in accordance with City policy.

### **ELECTED OFFICIALS COMPENSATION**

Elected officials (Mayor and City Council Members) are designated as part-time employees of the City of Orem. These officials serve at the discretion of the citizens of the City. They receive compensation and benefits based upon laws of the State of Utah and ordinances, policies, and practices adopted by the City. Council Members' salary is \$15,367 annually. The Mayor's salary is \$46,101 annually.

### **BENEFIT SUMMARY**

The City of Orem is committed to providing excellent benefits and a positive work environment where employees are encouraged to balance home and work life. These benefits are reflective of the City of Orem's commitment to employees.

*The following benefits are available to full-time and part-time benefitted employees and may vary based upon the employee's date of hire and position:*

#### **Retirement**

Participation in a Utah Retirement Systems (URS) pension plan is mandatory for most employees. The City pays all or a portion of the benefit depending on which URS plan the employee is eligible to participate in. This valuable benefit provides retirement income based upon salary, length of service, and/or contributions. Visit the URS website for more information ([www.urs.org](http://www.urs.org)). The City will match an employee's contribution up to 4% in the City's 457 plans. The City also offers a 401k plan to its employees. The City of Orem does not participate in social security, thus no social security deductions are taken from an employee's pay.

#### **Health & Dental Insurance**

The City provides each employee the option of participating in a high-deductible health plan (HDHP) offered by the City at a minimal cost to the employee. The City offers a dental insurance plan with no premium cost for single or family coverage.

#### **Health Savings & Flexible Spending Reimbursement Accounts**

The City contributes money quarterly into a Health Savings Account (HSA) for each benefitted employee and also offers an employee contribution match program.

The City makes both types of accounts available to employees to help them save taxes on medical expenses, dental expenses, and/or dependent care expenses.

#### **Employee Assistance Program (EAP)**

The City offers an employee assistance program to assist employees and eligible family members with a wide range of personal issues. EAP counselors are available during regular and extended hours. Crisis Line support is available 24/7.

#### **Life Insurance**

Group term life insurance is provided for all benefitted employees. The amount of coverage is one times the employee's salary up to \$250,000, with a minimum coverage amount of \$50,000.

**Traditional Vacation Plan and Hybrid PTO (Paid Time Off) Plan**

The City currently offers two paid time off plans. As of May 1, 2023 all new employees may only participate in the Hybrid PTO plan, but employees hired before that date had the option to continue in the traditional vacation plan or elect the new Hybrid PTO plan. Once elected, employees may not switch back to the traditional vacation plan.

Traditional Vacation Plan: Employees receive 120 hours of vacation annually during years 1-5, increasing to 144 hours of vacation annually during years 6-10 and 168 hours of vacation annually for 11 or more years of service.

Hybrid Paid Time-Off (PTO) Plan: Employees receive 169.26 hours of vacation annually during years 1-5, increasing to 193.18 hours of vacation annually during years 6-10 and 217.36 hours of vacation annually for 11 or more years of service.

**Holidays**

Employees receive 12 paid holidays consisting of one day of personal leave.

**Sick Leave and Short Term Medical Leave (STML, part of the Hybrid PTO plan)**

The City currently offers two sick leave plans. As of May 1, 2023 all new employees may only participate in the Hybrid PTO plan, but employees hired before that date had the option to continue in the traditional sick plan or elect the new Hybrid PTO plan. Once elected, employees may not switch back to the traditional sick plan.

Traditional Sick Leave Plan: Employees receive 96 hours of sick leave annually to be used in case of sickness or disability. There is no maximum number of accrued sick leave hours.

Short Term Medical Leave (STML): Employees receive 46.54 hours of STML annually to be used in case of sickness or disability after they have used 40 hours of PTO time. There is no maximum number of accrued sick leave hours.

**Long-Term Disability Insurance**

Coverage is available to full and part-time benefited employees. The amount of the benefit is 66 2/3% of salary up to a maximum monthly benefit of \$10,000.

**Wellness Program**

The City offers a wellness program to help employees gain knowledge, skills, and motivation to improve the quality of their lives and well-being. Other benefits include health screenings, flu shots, and Orem City Recreation Center passes.

***For a more detailed list or description of the City of Orem Employee Benefits Package, please contact the Human Resources Office at 801-229-7164.***

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**City of Orem**  
**56 N. STATE ST OREM**  
**UT 84057**  
**OREM.ORG**

