

CITY OF OREM

ADOPTED BUDGET

FISCAL YEAR 2017-2018



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

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EXHIBIT

“A”

**CITY OF OREM
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**BUDGET
MESSAGE**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

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**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018



June 13, 2017

To the City of Orem Mayor, City Council, and Citizens:

It is a pleasure to present the Fiscal Year (FY) 2017-2018 Adopted Budget to you. The State of Utah has established a two-step budget adoption process. Step one is the adoption of a Tentative Budget. This step, following a public hearing, was completed by the City Council at the May 9, 2017, regularly scheduled Council Meeting. The second step is to hold a second public hearing for the purpose of adopting the final FY 2017-2018 budget which was done on June 13, 2017. The following is an overview of the adopted budget. Additional information about this document is available from Richard Manning, Administrative Services Director, who has oversight for the preparation of this document.

The budget is the financial plan for the 2017-2018 fiscal year. It represents the financial guidance necessary to prudently implement the goals and plans of the Mayor and City Council. The budget is built with a conservative “mind-set” of underestimating revenues and overestimating expenses. All revenue collections and expenditures are monitored throughout the year by management and administrative controls. Safeguards have been developed to monitor, authorize, and analyze expenditures. These processes and safeguards allow staff the ability to amend the budget quickly, thereby minimizing the impact of any unanticipated changes in the economy.

BUDGET MESSAGE

A sustainable budget provides for operations, human resources, and capital investment sufficient to meet the service-delivery needs of the residents of Orem on an ongoing basis. This effort requires a stable mixed revenue stream that can weather the inevitable fluctuations of the economy without causing dramatic swings in service levels.

At the time this FY 2017-2018 budget was developed, the local economy remains strong. Both CNBC and Forbes named the State of Utah as the top state for business in 2016. CNBC also named the Provo-Orem metro-area as the second best metro-area in the nation to start a business. The unemployment rate in Orem is 2.5% compared to 2.6% one year ago (December 2015 to December 2016). The City's sales tax growth is steady. City sales tax receipts have shown an increase for the seventh consecutive year with current sales tax receipts up 5.2% over the same period in 2016.

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Not only has unemployment decreased in the nation generally—and Utah Valley in particular—but also, wage growth in the region has been strong. The year-over-year growth in wages in Utah was 2.8% (February 2016 to February 2017).

Both commercial and residential construction in Orem remain strong. Local projections of housing needs continue to show a demand for ongoing housing construction. University Place has opened its housing element as well as its iconic office building. Elsewhere throughout the City, multi-family residential units have been completed and are reportedly full.

MAYOR & CITY COUNCIL “AREAS OF FOCUS”

The Mayor and City Council work with the City’s budget guiding principles as well as particular “Areas of Focus.” The current “Areas of Focus” were modified in advance of the FY 2017-2018 budget to include the following areas of emphasis:

- UTOPIA – Develop a long-term plan to address this fiber infrastructure.
- City Center Complex – The current City Center Complex is nearing the end of its projected useful life. The City Center has many maintenance issues that need to be addressed as well as the need for a seismic upgrade. The City has initiated a study to plan the best overall solution.
- Citizen Engagement – Look for opportunities to seek the input and feedback of the community’s citizenry in regards to key municipal issues.

REVENUE HIGHLIGHTS

No tax increases are requested in this Fiscal Year 2017-2018 budget, although a few specific service fee increases were approved to bring various services more in line with their delivery costs. Each increase is highlighted in the Fees and Charges section of this document (see Exhibit “B”).

In the General Fund, sales tax revenues are anticipated to be \$21 million. This increase is based on the strong local economy. For FY 2016-2017, sales tax revenues are expected to reach \$20.4 million.

Building fees are deliberately understated in the General Fund. Building fees represent one-time revenues and in accordance with the City’s budget guiding principles, excess revenues will be transferred to the Capital Improvement Projects Fund to be used for one-time projects.

The City provides fire services for the neighboring city of Vineyard. Vineyard is experiencing significant growth. The agreement between the City of Orem and Vineyard City is based on the number of living units in their community. This revenue source is budgeted to increase to over \$540,000 in FY 2018 from \$330,000 in FY 2017. The City is setting aside this growth in fire services revenue towards the future hiring of necessary personnel for fire station #4 that will be built in the future.

Water, sewer, and storm water master plans were adopted by the Mayor and City Council near the end of FY 2016. These master plan updates address the needs of these utilities for the coming 20-25 years. They also adopted a payment structure to finance the needed system upgrades and replacements needed to maintain current service levels. These rate increases will provide adequate funding to meet capital investment needs without the need to issue additional debt.

The Utah State Legislature adopted a law in their 2016 session requiring each water system to adopt a tiered rate structure to promote water conservation. The City hired a consultant to assist in developing this tiered rate structure in order to meet the intent of the new law and which would generate the system revenues needed for operations as well as capital investment.

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The following table outlines the rate changes for each water tier adopted in this FY 2017-2018 budget document:

Water Tier	Current Rate	Proposed Rate
1	\$0.71 / 1,000 gallons	\$0.79 / 1,000 gallons
2	\$0.89 / 1,000 gallons	\$0.99 / 1,000 gallons
3	\$1.07 / 1,000 gallons	\$1.18 / 1,000 gallons
4	\$1.42 / 1,000 gallons	\$1.58 / 1,000 gallons

The sewer volume charge rate was increased to \$1.85 per 1,000 gallons from the current \$1.42 per 1,000 gallons.

Storm water service unit fees were increased to \$6.75 per unit per month from the current \$6.25 per unit per month.

STRATEGIC STUDIES

Over the past few years, the City has undertaken and completed a series of utility master plan updates, a General Fund revenue sustainability study, an economic development master plan, and a State Street master plan. The City will be concluding some of the studies having received funding in prior years while some of these studies are new to the FY 2017-2018 budget. These studies include the following:

Study	Strategic Value
City-wide Fee Study	Ensure all City fees are in line with costs of service.
Recreation Center	Evaluate layout and space utilization with a proposed architectural plan.
Geneva Road Master Plan	Plan for development and redevelopment of the industrial area between Geneva Road and I-15 which would compliment the development taking place in Vineyard City. A portion of this plan will be reimbursed by a grant from the U.S. Environmental Protection Agency.
City Center Complex	Analyze and determine best overall solution for complex.
Lakeview Parkway	Environmental study related to the roadway connection between the Provo Airport and Geneva Road.
Hub District Plan	Refinement of the State Street Master Plan.

EXPENDITURE HIGHLIGHTS

Operations

The operational portion of the budget is fairly stable from year-to-year. Some ongoing operational changes occur as technology changes or modifications in service levels take place. The following table highlights the operational changes included in this year's budget:

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Item	Explanation	Ongoing Expense
Marketing/Events Contingency	Enhanced promotion of community events and services.	\$ 25,000
Employee Incentive Program	Provides employees a means to recognize innovative ideas and excellent performance.	\$ 20,000
Centennial Committee	The City's Centennial is fast approaching (May 8, 2019) and thus, it is time to start planning for this historic event.	\$ 50,000
Police - Selective Enforcement	Provides funds for selective traffic enforcement and patrol in areas of the City needing additional public safety.	\$ 37,000
Utility Modeling	Provides the Engineering division an ability to verify that new infrastructure has the capacity to absorb new projects.	\$ 15,000
Paperless Plan Review	Software that accepts digital submission of plans.	\$ 6,000
Spillman Police Software	Additional funding for increased maintenance fees.	\$ 2,175
Police Vehicle Radars	Provides ongoing funding for in-car radar units.	\$ 15,000
Fire Training	Provides ongoing high-rise tactical training.	\$ 10,000
Medical Control Contract	Funds for increased cost to use physicians license for paramedics to make in-field decisions.	\$ 3,000
Library RFID System	Ongoing funds to replace aging system.	\$ 12,000
Parks Operations	Additional funds for maintenance and supplies to operate the All-abilities Playground & the new Splash Pad & Dog Park.	\$ 42,000

Personnel

An ongoing emphasis of the Mayor and City Council is employee development. A three percent (3%) merit increase was built into this budget as part of the City's performance/outcome-based compensation program. The intent of the merit program is to reward personnel for strong work performance and to cultivate an organizational culture that expects and delivers excellence. In an effort to meet increasing service demands, the following full-time benefitted personnel additions have also been included in this budget:

Position	Explanation
Police Officers (2)	Calls for service have increased five percent over the past five years. These officers will allow the City to more easily implement proactive policing efforts.
Public Works Technician (Parks)	Due to the addition of the All-abilities Playground and the new Splash Pad and Dog Park, this employee will help with the needed maintenance these three additions will require.
Assistant City Attorney	Helps the City maintain service levels due to its ever increasing civil legal needs.
Public Works Technician (Water)	Helps meet water system quality control and maintenance requirements.
Storm Water Project Manager	Expanding storm water regulations require increasing efforts with established businesses to ensure best practices in storm water management are being followed.

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A significant portion of the City’s workforce is non-benefitted (seasonal or variable-hour staff). A one percent (1%) wage increase has been included in this budget for this portion of the workforce. The following non-benefitted personnel additions have also been included in this budget:

Position	Explanation
Communications Assistant	Assist with promotion of city events.
Custodians (2)	Keep up with building cleaning and maintenance.
Economic Development Assistant	Further city-wide economic development efforts.

Adjustments in assignments or reclassifications are recommended for a few incumbent employees. Generally these adjustments in assignments recognize the evolving needs of the City and provide for more efficient operations:

Position	Explanation
Court Clerk - Part-time to Full-time	Provides more continuous in-court coverage.
Chief Building Official - Promote from Assistant Building Official	Currently the Development Services Department Director is filling this role. This change will promote more effective operations.
Development Services Administrative Assistant - Promote from Technician	Provide better departmental operations.
Engineering Section Manager - Promote from Senior Engineer	Allows for more day-to-day guidance to design engineers.
Deputy Fire Chief - Promotion	Promotes more efficient departmental operations. Will result in a series of promotions with a new hire at the Firefighter/Paramedic entry level.
Assistant Police Chief - Promotion	Promotes more efficient departmental operations. Will result in a series of promotions without an additional employee being hired.
Captain - Promotion from Lieutenant	Historically there have been three Captains to manage the three police divisions. One of these Captains will become the Assistant Police Chief.
Accounting Division Manager - Grade Change	Change of grade to reflect changes in day-to-day operations.
Risk Manager / Trainer - Grade Change	Change of grade due to change in duties which would now include responsibility for overseeing training city-wide.

Capital

A key component of the Mayor and City Council’s “Areas of Focus” is the maintenance of city facilities. Capital funding through the budgeting process is the financial tool used to provide the appropriate funds needed to maintain the assets of the City. In the past three fiscal years, the Mayor and City Council have appropriated funds for capital by transferring General Fund reserves in excess of fifteen percent (15%) of expenditures to the Capital Projects Fund. In FY 2015, \$2.8 million was transferred. In FY 2016, \$4.9 million was transferred. In FY 2017, \$3.7 million was transferred.

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The following table identifies key capital items recommended in this FY 2017-2018 budget document:

Item	Explanation	Ongoing Expense
Fleet Replacement:		
General Fund	Total of 19 vehicles for police, parks, and fire.	\$ 759,000
Road Fund	Total of 4 vehicles for street work.	\$ 273,000
Water Fund	Total of 5 vehicles and excavation equipment.	\$ 253,000
Water Reclamation Fund	Total of 4 vehicles including a 15-ton dump truck.	\$ 248,000
Storm Water Fund	Replacing a 15-ton dump truck.	\$ 217,000
Well - Water Fund	New well to provide an additional water source.	\$ 3,183,000
Reuse System - Water Reclamation	Provides treated effluent from the City's treatment plant to Sleepy Ridge Golf Course & Lakeside Park for irrigation.	\$ 1,050,000
Water - System Improvements	Ongoing waterline replacement of 4" lines.	\$ 1,148,000
West Union Canal Abandonment	This canal is being abandoned by its operators. The City will need to build a storm drain network to avoid putting storm water into this canal.	\$ 1,419,000

For a complete review of the City's capital program, please see the section titled "Capital Summary" (page 189) which outlines anticipated capital expenditures for Fiscal Years 2018-2022.

SUMMARY

Through adherence to sound financial principles and due to the efforts of the City's dedicated workforce in many long-term planning efforts, I believe the City of Orem is poised for a bright future as one of the state's premiere communities.

Additional information is available in the remainder of this Fiscal Year 2017-2018 Adopted Budget document. Please feel free to call me or Richard Manning, Administrative Services Director, if you have any questions.

Respectfully Submitted,

James P. Davidson
City Manager

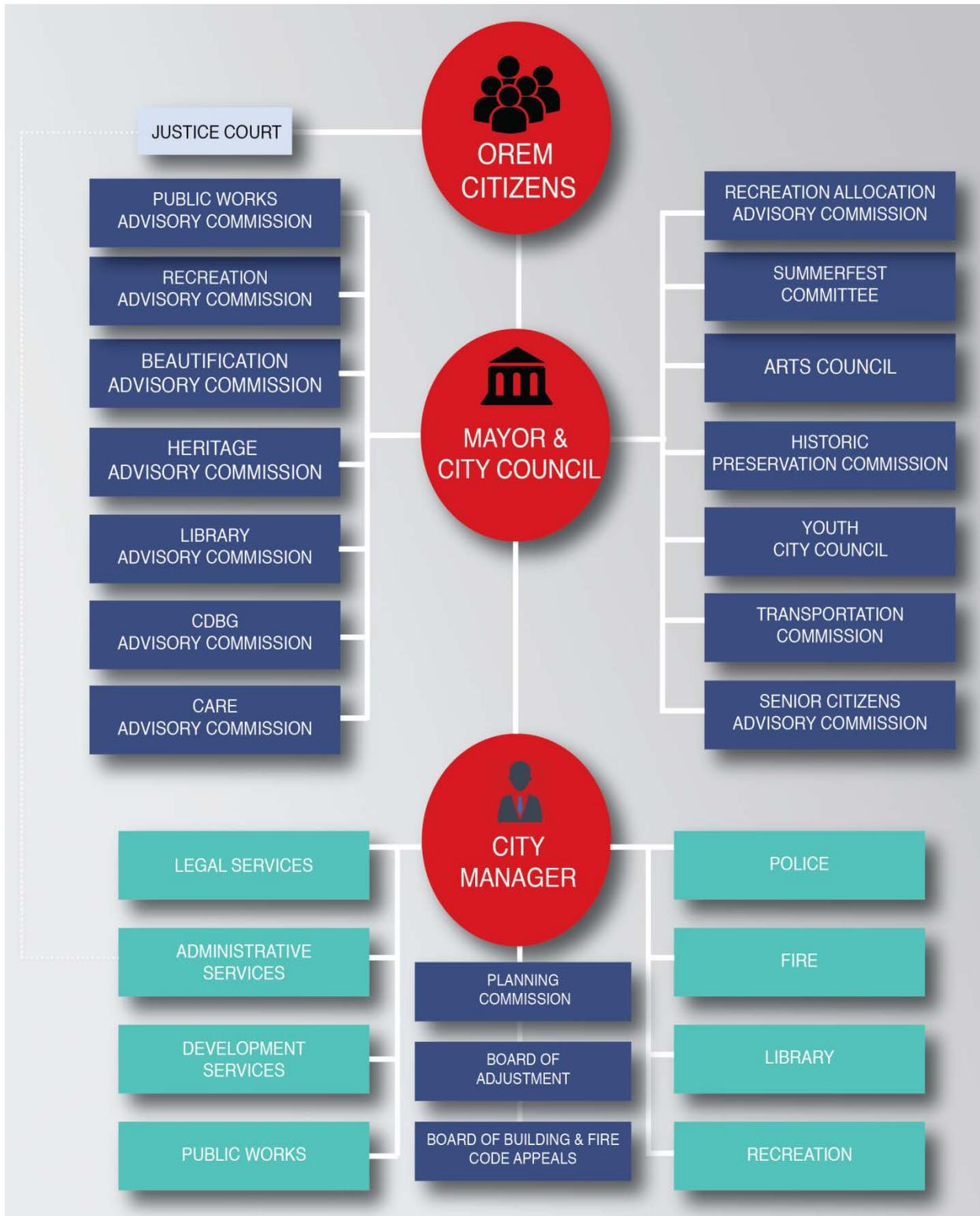
**CITY OF OREM
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FISCAL YEAR 2017-2018

OVERVIEW

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018



**CITY OF OREM
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**CITY OF OREM
REVENUES SUMMARY
FY 2017-2018**

FUND	REVENUES	INTERFUND TRANSFERS IN	APPROPRIATION OF SURPLUS	TOTAL REVENUES & SURPLUS
General	\$ 49,373,776	\$ 6,051,262	\$ -	\$ 55,425,038
Road	3,120,000	-	-	3,120,000
CARE Tax	2,050,000	-	-	2,050,000
Debt Service	1,476,108	5,705,157	-	7,181,265
Capital Improvement Projects	270,000	-	-	270,000
Water	15,527,935	1,057,278	1,730,000	18,315,213
Water Reclamation	9,182,194	16,000	350,000	9,548,194
Storm Water	4,153,195	130,000	375,000	4,658,195
Recreation	1,588,700	404,000	-	1,992,700
Solid Waste	3,651,500	-	-	3,651,500
Fleet Maintenance	-	740,000	-	740,000
Purchasing & Warehousing	-	275,000	100,000	375,000
Self-Insurance	-	1,770,000	-	1,770,000
Information Technology	-	2,160,000	-	2,160,000
Friends of the Orem Public Library	5,000	2,000	-	7,000
Community & Neighborhood Services	809,490	77,114	-	886,604
Senior Citizens	49,400	-	-	49,400
Telecommunications Billing	60,000	-	-	60,000
Orem Foundation Trust	2,000	-	-	2,000
TOTALS	\$ 91,319,298	\$ 18,387,811	\$ 2,555,000	\$ 112,262,109

Most of the City's funds are supported by taxes such as sales tax or property tax in the General Fund or utility charges such as water sales in the Water Fund. However, certain funds such as the Debt Service, Fleet Maintenance, Self-Insurance, and Information Technology funds receive all or a majority of their operating revenues through transfers from other funds. In the current fiscal year, while the city-wide operating revenues total \$112,262,109, only \$91,319,298 represents collections of new revenues.

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**CITY OF OREM
ESTIMATE OF FUND BALANCES
AVAILABLE FOR APPROPRIATION**

FUND	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30. 2017	FIS CAL YEAR 2017-2018 APPROPRIATION OF SURPLUS	ESTIMATED FUND BALANCE AVAILABLE * JUNE 30. 2018	OPERATIONAL GOAL **
General	\$ 7,900,000	\$ -	\$ 7,900,000	\$ 7,037,246
Road	-	-	-	-
CARE Tax	-	-	-	-
Debt Service	-	-	-	-
Capital Improvement Projects	-	-	-	-
Water	7,300,000	(1,730,000)	5,570,000	4,000,000
Water Reclamation	4,100,000	(350,000)	3,750,000	2,550,000
Storm Water	3,200,000	(375,000)	2,825,000	810,000
Recreation	25,000	-	25,000	300,000
Solid Waste	550,000	-	550,000	100,000
Fleet Maintenance	75,000	-	75,000	50,000
Purchasing & Warehousing	325,000	(100,000)	225,000	25,000
Self-Insurance	1,750,000	-	1,750,000	1,000,000
Information Technology	100,000	-	100,000	200,000
Timpanogos Storytelling Festival	-	-	-	-
Orem Foundation Trust	-	-	-	-
Community & Neighborhood Services	-	-	-	-
Senior Citizens	-	-	-	-
Telecommunications Billing	-	-	-	-
TOTALS	\$ 25,325,000	\$ (2,555,000)	\$ 22,770,000	\$ 16,072,246

* Estimated fund balance excludes any funds identified as nonspendable, restricted, committed, or assigned.

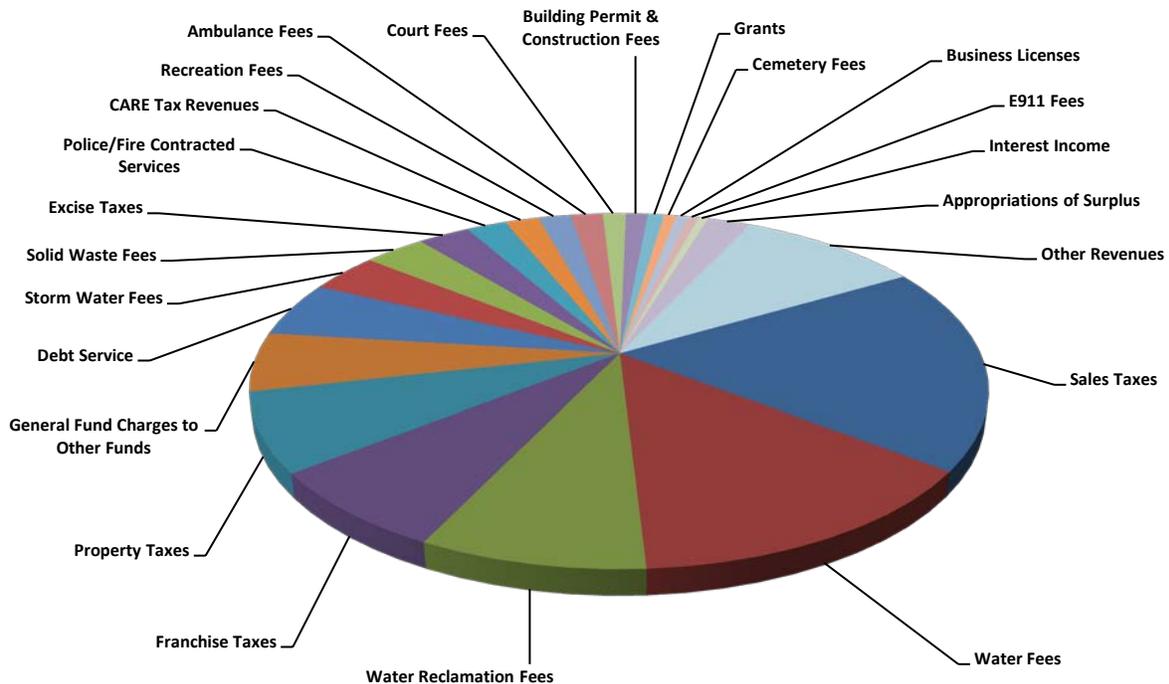
** General Fund operational goal is based on 15% of net budgeted revenues or the actual balance of the reserve, whichever is lower. The operational goal for all other funds is based upon need.

**CITY OF OREM
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CITY-WIDE MAJOR REVENUE SOURCES

REVENUE DESCRIPTION	AMOUNT	PERCENT
Sales Taxes	\$ 21,000,000	18.71%
Water Fees	15,378,750	13.70%
Water Reclamation Fees	9,142,194	8.14%
Franchise Taxes	8,130,000	7.24%
Property Taxes	7,943,018	7.08%
General Fund Charges to Other Funds	6,051,262	5.39%
Debt Service	5,732,015	5.11%
Storm Water Fees	4,110,500	3.66%
Solid Waste Fees	3,647,000	3.25%
Excise Taxes	3,080,000	2.74%
Police/Fire Contracted Services	2,405,750	2.14%
CARE Tax Revenues	2,025,000	1.80%
Recreation Fees	1,968,200	1.75%
Ambulance Fees	1,915,500	1.71%
Court Fees	1,383,500	1.23%
Building Permit & Construction Fees	1,319,000	1.17%
Grants	973,500	0.87%
Cemetery Fees	750,000	0.67%
Business Licenses	715,000	0.64%
E911 Fees	625,000	0.56%
Interest Income	573,450	0.51%
Appropriations of Surplus	2,555,000	2.28%
Other Revenues	10,838,470	9.65%
TOTAL	\$ 112,262,109	100.00%

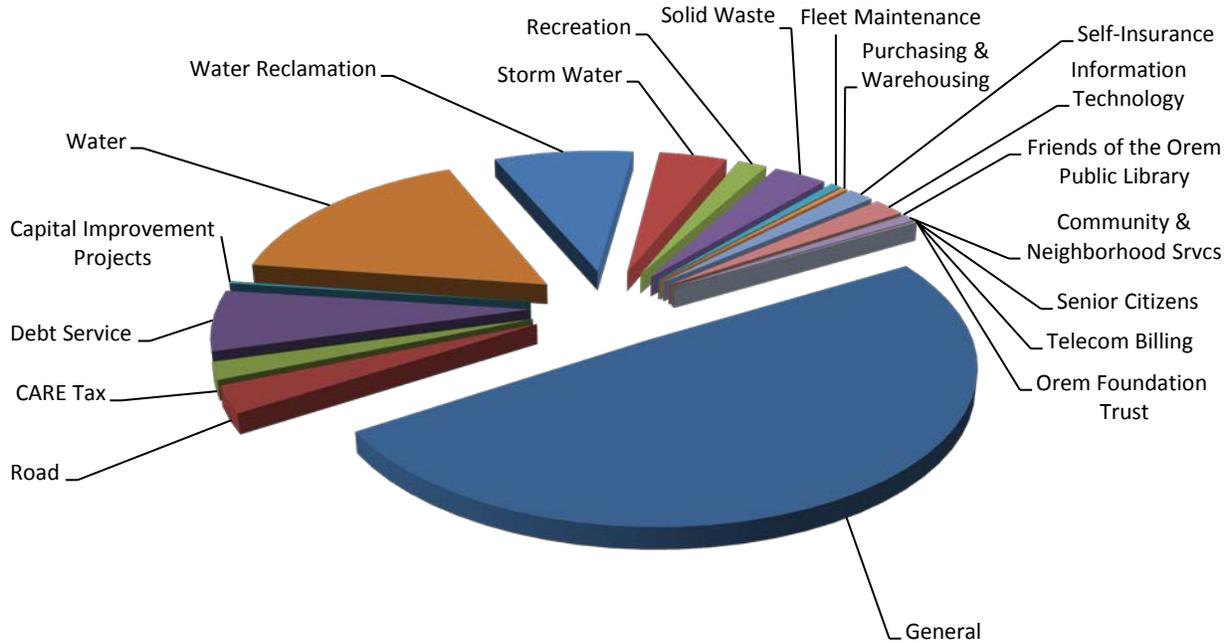


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CITY-WIDE EXPENDITURES BY FUND

FUND	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
General	\$ 34,430,675	\$ 19,598,363	\$ 1,396,000	\$ 55,425,038	49.4%
Road	25,094	907,359	2,187,547	3,120,000	2.8%
CARE Tax	-	1,039,765	1,010,235	2,050,000	1.8%
Debt Service	-	7,181,265	-	7,181,265	6.4%
Capital Improvement Projects	-	43,615	226,385	270,000	0.2%
Water	2,308,696	9,815,700	6,190,817	18,315,213	16.3%
Water Reclamation	2,285,957	4,202,120	3,060,117	9,548,194	8.5%
Storm Water	847,496	1,738,546	2,072,153	4,658,195	4.1%
Recreation	1,280,045	712,655	-	1,992,700	1.8%
Solid Waste	-	3,581,467	70,033	3,651,500	3.3%
Fleet Maintenance	465,317	274,683	-	740,000	0.7%
Purchasing & Warehousing	257,173	117,827	-	375,000	0.3%
Self-Insurance	88,674	1,681,326	-	1,770,000	1.6%
Information Technology	1,260,308	782,429	117,263	2,160,000	1.9%
Friends of the Orem Public Library	-	7,000	-	7,000	0.0%
Community & Neighborhood Services	123,383	678,221	85,000	886,604	0.8%
Senior Citizens	-	49,400	-	49,400	0.0%
Telecommunications Billing	-	60,000	-	60,000	0.1%
Orem Foundation Trust	-	2,000	-	2,000	0.0%
CITY TOTALS	\$ 43,372,818	\$ 52,473,741	\$ 16,415,550	\$112,262,109	100.0%
CITY PERCENT	38.6%	46.7%	14.6%	100.0%	



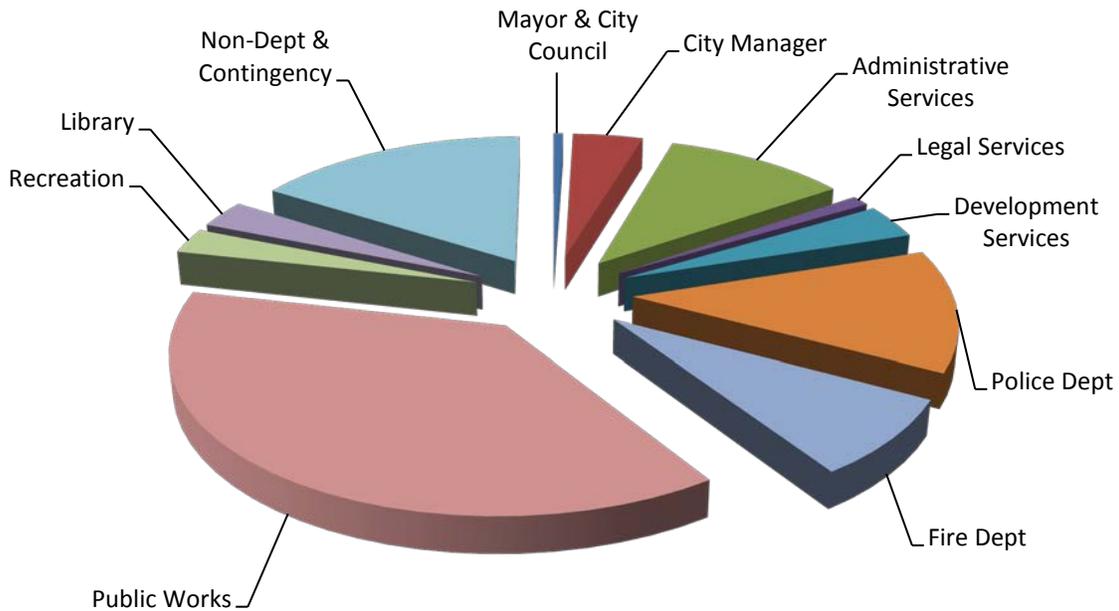
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CITY-WIDE EXPENDITURES BY DEPARTMENT

DEPARTMENT	PERSONNEL	OPERATIONS	CAPITAL	TOTAL	PERCENT
Mayor and City Council	\$ 300,322	\$ 317,400	\$ -	\$ 617,722	0.6%
City Manager	2,436,884	1,998,892	202,263	4,638,039	4.1%
Administrative Services	2,194,035	9,879,661	-	12,073,696	10.8%
Legal Services	1,047,184	147,200	-	1,194,384	1.1%
Development Services	2,967,898	1,050,983	-	4,018,881	3.6%
Police Department	12,222,047	1,927,100	48,000	14,197,147	12.6%
Fire Department	7,406,081	1,361,122	127,000	8,894,203	7.9%
Public Works	9,896,646	18,467,040	14,034,019	42,397,705	37.8%
Recreation	1,976,116	973,840	-	2,949,956	2.6%
Library	2,653,705	572,005	15,000	3,240,710	2.9%
Non-Departmental *	271,900	15,778,498	1,989,268	18,039,666	16.1%
CITY TOTALS	\$ 43,372,818	\$ 52,473,741	\$ 16,415,550	\$ 112,262,109	100.0%
CITY PERCENTS	38.6%	46.7%	14.6%	100.0%	

* Expenditures of the CARE Tax Fund (\$2,050,000) & Solid Waste Fund (\$3,651,500) are included within the Non-Departmental expenditures since there is no specific department related to their operations.



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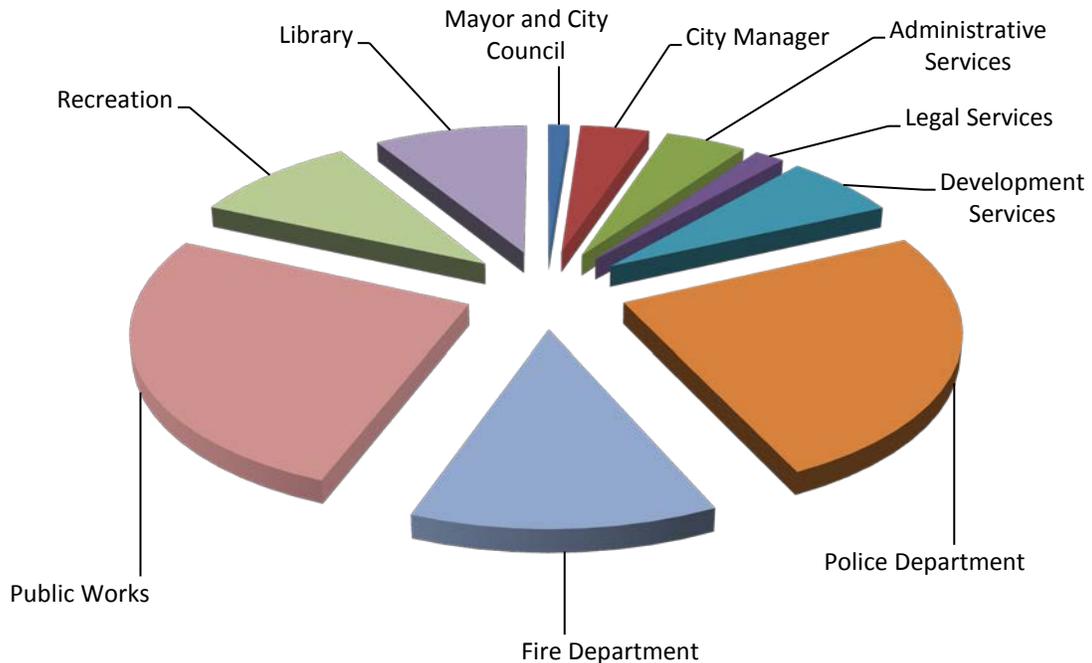
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CITY-WIDE STAFFING LIST BY DEPARTMENT

DEPARTMENT	FULL-TIME	PART-TIME	PART-TIME	TOTAL	PERCENT
			NON-BENEFITTED (FTE*)		
Mayor and City Council **	-	7	-	7	1.2%
City Manager	21	-	2	23	4.0%
Administrative Services	24	1	2	27	4.7%
Legal Services	8	1	1	10	1.7%
Development Services	28	1	9	38	6.6%
Police Department	121	2	21	144	25.0%
Fire Department	71	-	1	72	12.5%
Public Works	109	1	40	150	26.0%
Recreation	11	-	44	55	9.5%
Library	23	10	18	51	8.8%
CITY TOTALS	416	23	138	577	100.0%
CITY PERCENTS	72.1%	4.0%	23.9%	100.0%	

* FTE (full-time equivalent) is a measurement of how many part-time, non-benefitted employees are required to equal one staff person working a full-time work schedule for one year.

** The Mayor and City Council members are included as part-time employees for informational purposes only.



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UTILITY AND TAX RATE COMPARISON

The following two pages contain a series of comparisons between the City of Orem and other Utah County cities and cities similar to the City throughout the state.

The purpose of these comparisons is to show how the City ranks against other cities for utility rates and tax levies. Although many cities calculate their utility fees and charges differently than the City of Orem, we have endeavored, as much as possible, to make an apples to apples comparison.

For example, to compare water and sewer rates we have calculated the comparison using the water and sewer usage of an average City of Orem residential customer. The average City resident has a ¾ inch water meter, uses 28,000 gallons of water per month, and has an average sewer consumption of 9,000 gallons per month.

We calculated property tax levies based on the average City of Orem home value assessments. The average home value assessment is \$200,000.

The numbers used to generate the figures for other cities were derived from contacting the cities in the survey or by accessing information from the appropriate web sites.

The City of Orem amounts/rates INCLUDE any proposed fee or tax increases while the amounts/rates listed for other cities are shown at what they currently charge.

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UTILITY FEES AND TAX RATE COMPARISONS – SELECTED UTAH CITIES

AVERAGE MONTHLY UTILITY FEES

<u>WATER *</u>		<u>SEWER **</u>		<u>STORM WATER</u>	
American Fork ¹	\$90.17	Lindon	\$48.39	Pleasant Grove	\$13.88
South Jordan ¹	\$82.24	American Fork	\$48.15	Provo	\$8.50
Ogden ¹	\$77.01	Pleasant Grove	\$44.94	South Jordan	\$8.50
Sandy	\$76.12	Payson	\$42.20	Ogden	\$7.61
Pleasant Grove ¹	\$68.56	Lehi	\$37.00	Spanish Fork	\$7.27
Payson ¹	\$66.18	Provo	\$34.78	Lindon	\$6.98
West Valley	\$61.96	AVERAGE CITY	\$33.08	OREM	\$6.75
AVERAGE CITY	\$60.02	West Jordan	\$31.78	AVERAGE CITY	\$6.57
West Jordan	\$58.77	Springville	\$31.61	American Fork	\$6.00
Spanish Fork ¹	\$55.93	Ogden	\$30.55	Sandy	\$6.00
Lindon ¹	\$53.71	Spanish Fork	\$30.27	Springville	\$5.55
Provo	\$46.56	Layton	\$26.45	Payson	\$5.43
Lehi ¹	\$45.36	OREM	\$25.97	Layton	\$4.60
OREM	\$42.68	South Jordan	\$25.00	West Jordan	\$4.50
Springville	\$38.25	Sandy	\$19.56	West Valley	\$4.00
Layton	\$36.79	West Valley	\$19.50	Lehi	\$3.00

AVERAGE MONTHLY UTILITY FEES/AVERAGE TAX RATES

<u>GARBAGE</u>		<u>PROPERTY TAX</u>		<u>FRANCHISE TAX ***</u>	
Ogden	\$19.61	West Valley	0.004233	American Fork	6.00%
Provo	\$14.50	Ogden	0.003103	Layton	6.00%
West Valley	\$14.50	Springville	0.002262	Lehi	6.00%
Sandy	\$13.45	American Fork	0.002261	Lindon	6.00%
West Jordan	\$12.83	Provo	0.002239	Ogden	6.00%
Springville	\$12.50	West Jordan	0.002139	OREM	6.00%
AVERAGE CITY	\$12.16	AVERAGE CITY	0.002039	Payson	6.00%
Pleasant Grove	\$11.70	Lehi	0.002005	Pleasant Grove	6.00%
Spanish Fork	\$11.15	South Jordan	0.001951	Provo	6.00%
Layton	\$11.05	Layton	0.001805	Sandy	6.00%
Payson	\$11.02	Pleasant Grove	0.001775	South Jordan	6.00%
OREM ²	\$10.85	Lindon	0.001630	Spanish Fork	6.00%
Lehi	\$10.50	OREM	0.001550	Springville	6.00%
American Fork	\$10.00	Sandy	0.001321	West Jordan	6.00%
South Jordan	\$9.70	Payson	0.001279	West Valley	6.00%
Lindon	\$9.00	Spanish Fork	0.001031	AVERAGE CITY	6.00%

* Based on the City of Orem average residential use of 28,000 gallons per month with a 3/4 inch meter. For cities charging varying summer and winter rates, a distribution of 19,000 gallons in the summer and 9,000 gallons in the winter was used.

** Based on the City of Orem average residential use of 9,000 gallons per month.

*** The cable television franchise tax rate is set at 5% by Federal Statute and the Utah Municipal Telecommunications License Tax is set at 3.5% by State Statute. Neither rate is included in this comparison table since tax laws render them meaningless.

¹ This city has pressurized irrigation (secondary) watering for all or a majority of its residents. For these cities, a mix of 12,000 gallons of culinary water to 16,000 gallons of secondary water was utilized. If charged by lot size, an average lot size of 0.33 acres was used.

² The City of Orem includes two free transfer station passes.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

ESTIMATED FEE & TAX IMPACT ON AVERAGE HOME

CITY	AVERAGE WATER	AVERAGE SEWER	AVERAGE STORM WATER	AVERAGE GARBAGE	TOTAL UTILITIES	AVG. HOME PROPERTY TAX PER MO. *	TOTAL TAX & FEE PER MO. AVERAGE
American Fork ¹	\$90.17	\$48.15	\$6.00	\$10.00	\$154.32	\$20.73	\$175.05
Ogden ¹	\$77.01	\$30.55	\$7.61	\$19.61	\$134.78	\$28.44	\$163.22
Pleasant Grove ¹	\$68.56	\$44.94	\$13.88	\$11.70	\$139.08	\$16.27	\$155.35
South Jordan ¹	\$82.24	\$25.00	\$8.50	\$9.70	\$125.44	\$17.88	\$143.32
West Valley	\$61.96	\$19.50	\$4.00	\$14.50	\$99.96	\$38.80	\$138.76
Payson ¹	\$66.18	\$42.20	\$5.43	\$11.02	\$124.83	\$11.72	\$136.55
Lindon ¹	\$53.71	\$48.39	\$6.98	\$9.00	\$118.08	\$14.94	\$133.02
AVERAGE CITY	\$60.11	\$33.17	\$6.72	\$12.11	\$112.11	\$18.62	\$130.73
West Jordan	\$58.77	\$31.78	\$4.50	\$12.83	\$107.88	\$19.61	\$127.49
Sandy	\$76.12	\$19.56	\$6.00	\$13.45	\$115.13	\$12.11	\$127.24
Provo	\$46.56	\$34.78	\$8.50	\$14.50	\$104.34	\$20.52	\$124.86
Lehi ¹	\$45.36	\$37.00	\$3.00	\$10.50	\$95.86	\$18.38	\$114.24
Spanish Fork ¹	\$55.93	\$30.27	\$7.27	\$11.15	\$104.62	\$9.45	\$114.07
Springville	\$38.25	\$31.61	\$5.55	\$12.50	\$87.91	\$20.74	\$108.65
OREM ²	\$42.68	\$25.97	\$6.75	\$10.85	\$86.25	\$14.21	\$100.46
Layton	\$36.79	\$26.45	\$4.60	\$11.05	\$78.89	\$16.55	\$95.44

* Assumes \$200,000 home taxed at 55.0% of market value.

¹ These cities have a separate outside watering system (pressurized irrigation) for some or most of its residents.

² The City of Orem includes two free transfer station passes.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**CITY OF OREM
STATEMENT OF INDEBTEDNESS**

<u>TYPE & NAME OF INDEBTEDNESS</u>	<u>INTEREST RATES</u>	<u>FISCAL YEAR OF COMPLETION</u>	<u>TOTAL AMOUNT ISSUED</u>	<u>EXPECTED PRINCIPAL BALANCE JUNE 30, 2017</u>	<u>FISCAL YEAR 2017-2018 PAYMENTS</u>
General Obligation Bonds					
General Obligation Refunding Bonds, Series 2009	2.75% to 5.0%	2018-2019	\$ 2,865,000	\$ 665,000	\$ 348,500
General Obligation Refunding Bonds, Series 2014	0.25% to 3.0%	2024-2025	9,645,000	7,870,000	1,099,700
			<u>12,510,000</u>	<u>8,535,000</u>	<u>1,448,200</u>
Revenue Bonds					
Water Revenue Bonds, Series 2005B	1.48%	2025-2026	3,000,000	1,459,000	174,593
Franchise Tax Revenue Refunding Bonds, Series 2010	2.125% to 5.125%	2017-2018	4,375,000	525,000	546,000
Sewer Revenue (Taxable) Bonds, Series 2010	0.00%	2031-2032	11,889,000	8,919,000	594,000
Northgate Special Improvement District, Series 2010	7.75%	2025-2026	1,915,000	155,000	26,858
Water & Storm Sewer Rev Refunding Bonds, Series 2013	2.18%	2025-2026	12,801,000	11,180,000	1,357,451
Water & Storm Sewer Rev Refunding Bonds, Series 2016	2.00% to 4.50%	2028-2029	4,380,000	4,380,000	171,550
Sales Tax Revenue Refunding Bonds, Series 2017	1.94%	2022-2023	2,898,000	2,898,000	1,295,342
			<u>41,258,000</u>	<u>29,516,000</u>	<u>4,165,794</u>
Lease / Purchase Obligations					
Fire Engine Acquisition Lease/Purchase - 2012	2.225%	2018-2019	525,147	123,000	84,281
Server Acquisition Lease/Purchase - Model 814 - 2014	1.72% to 3.11%	2017-2018	64,113	5,506	5,526
Energy Improvements Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	6,739,000	726,335
			<u>7,328,260</u>	<u>6,867,506</u>	<u>816,142</u>
Other					
Parks and Open Space Land Purchase Note - 2000	6.00%	2020-2021	391,000	114,848	33,615
Section 108 Housing & Urban Development Loan - 2006	Variable	2025-2026	1,320,000	755,000	107,800
			<u>1,711,000</u>	<u>869,848</u>	<u>141,415</u>
Grant Total - All Indebtedness			<u>\$ 62,807,260</u>	<u>\$ 45,788,354</u>	<u>\$ 6,571,551</u>

TYPE & NAME OF INDEBTEDNESS

PURPOSE OF INDEBTEDNESS

General Obligation Bonds

General Obligation Refunding Bonds, Series 2009
General Obligation Refunding Bonds, Series 2014

Refunded 1998 General Obligation Road Construction Bonds.
Refunded 2005 & 2006 General Obligation Road Construction Bonds.

Revenue Bonds

Water Revenue Bonds, Series 2005B
Sales Tax Revenue Refunding Bonds, Series 2007
Franchise Tax Revenue Refunding Bonds, Series 2010

Sewer Revenue (Taxable) Bonds, Series 2010
Northgate Special Improvement District, Series 2010
Water & Storm Sewer Rev Refunding Bonds, Series 2013
Water & Storm Sewer Rev Refunding Bonds, Series 2016
Sales Tax Revenue Refunding Bonds, Series 2017

Water line projects.
Partially refunded the 2002 Sales Tax Revenue Bonds.
Refunded the Municipal Building Authority bonds used for the library addition and cemetery and Nielsen's Grove land purchases.
Treatment plant expansion.
Infrastructure construction in a special improvement district.
Partially refunded the 2005A Water & Storm Sewer Revenue Bonds.
Partially refunded the 2008 Water & Storm Sewer Revenue Bonds.
Refunded the 2007 Sales Tax Revenue Refunding Bonds.

Lease / Purchase Obligations

Fire Engine Acquisition Lease/Purchase - 2012
Server Acquisition Lease/Purchase - Model 814 - 2014
* Energy Improvements Lease - City Facilities - 2016

Purchase of new fire engine.
Purchase of new server.
Energy improvements for street lighting system and various city facilities.

Other

Parks and Open Space Land Purchase Note - 2000
Section 108 Housing & Urban Development Loan - 2006

Recreation property purchase.
Economic development.

* Improvements to the City's street lighting system, building lighting, heating and cooling systems, and other facility items will generate energy savings. The construction contract guarantees the City will generate enough in energy savings to pay the associated lease payments.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**GENERAL
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

GENERAL FUND

OVERVIEW

The General Fund is the major operating fund of the City. The fund supports administrative, finance, police, fire, library, commercial and residential development, traffic control, parks, cemetery, recreation programs, and legal activities of the City. It also partially supports street maintenance and construction.

General Fund activities are primarily supported by tax, fee, and fine revenues. Tax revenues include sales, property, and franchise taxes. Fees include charges for services such as building permits and inspections, business licenses, cemetery interment and lot sales, justice court fees, fire inspection, 911 services, and ambulance services. Fines include justice court fines, library fines, false alarms, parking tickets, and nuisance abatement.

GENERAL FUND REVENUES

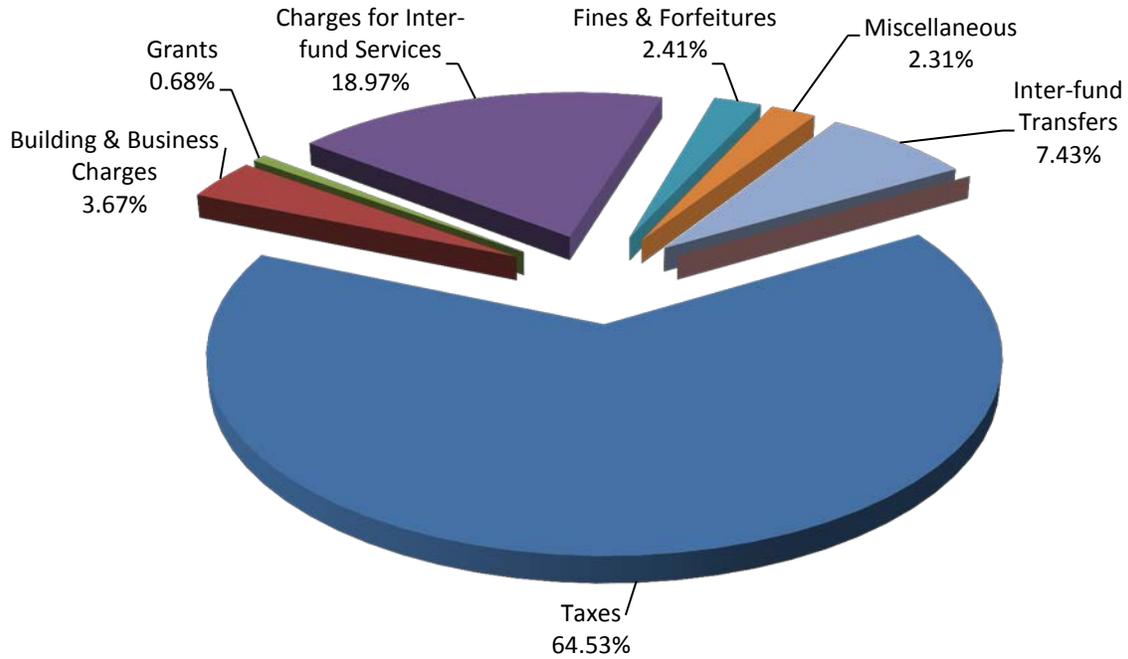
General Fund revenues consist primarily of taxes (65%). This total taxes percentage consists of sales taxes (38%), franchise taxes (14%), property taxes (12%), and transient room taxes (1%). Charges for services are also a significant source of city revenues. General Fund revenues are divided into eight operating types:

<u>Primary Revenue Description</u>	<u>Amount</u>	<u>Percent of Total Revenues</u>
Taxes	\$ 35,766,968	64.53%
Building and Business Services Charges	2,034,000	3.67%
Federal, State and Other Grants	378,500	0.68%
Charges for Inter-fund Services (Administrative), Public Safety, Recreation, and Cemetery Services	10,512,685	18.97%
Fines and Forfeitures	1,335,300	2.41%
Miscellaneous (Interest, Library Charges, etc.)	1,279,402	2.31%
Inter-fund Transfers	4,118,183	7.43%
Appropriations of Surplus	-	0.00%
Total	\$ 55,425,038	100.00%

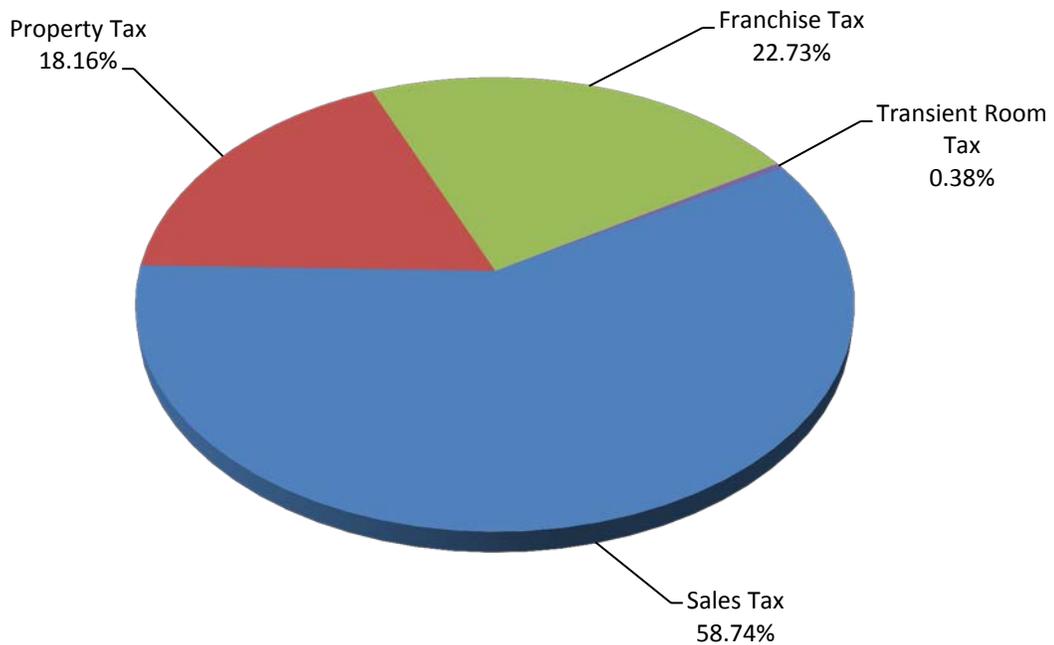
**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

GENERAL FUND REVENUES



GENERAL FUND TAXES



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

GENERAL FUND REVENUES

REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>Taxes</u>				
Sales Taxes	\$ 18,839,327	\$ 19,471,579	\$ 20,400,000	\$ 21,008,200
Property Taxes	7,305,594	6,424,109	6,264,668	6,493,768
Franchise Taxes	7,698,687	7,853,723	8,050,000	8,130,000
Transient Room Taxes	122,379	136,789	130,000	135,000
	<u>33,965,987</u>	<u>33,886,200</u>	<u>34,844,668</u>	<u>35,766,968</u>
<u>Building & Business Services Charges</u>				
Business Licenses & Permits	679,266	716,406	700,000	715,000
Building Permits & Other Related Fees	3,052,526	1,835,974	1,538,000	1,319,000
	<u>3,731,792</u>	<u>2,552,380</u>	<u>2,238,000</u>	<u>2,034,000</u>
<u>Federal, State and Other Grants</u>				
Grant - Library Development - CLEF	20,163	20,200	20,000	20,000
Grant - EMPG	17,500	17,000	16,500	16,500
Grant - LEPC / SHSP	11,896	-	-	-
Grant - MCTF - JAG - SAFG/STFG	292,300	331,284	310,768	250,000
Grant - MCTF - HIDTA	184,596	225,494	218,796	-
Grant - Click It or Ticket	12,781	36,274	10,000	-
Grant - Victims of Crime Act (VOCA)	51,999	56,473	-	-
Grant - Violence Against Women Act (VAWA)	18,706	19,885	-	-
Grant - Municipal Recreation Grant	81,511	50,304	49,572	-
Mountainlands / Senior Citizens	11,650	10,818	12,000	12,000
Liquor Allotment	85,073	79,561	85,257	80,000
Grant - All Other Grants	86,800	92,762	78,863	-
	<u>874,975</u>	<u>940,055</u>	<u>801,756</u>	<u>378,500</u>
<u>Charges for Services</u>				
Administration Charge	2,894,668	2,469,341	2,556,532	2,772,014
Fees - Planning	162,583	171,554	100,000	110,000
Fees - Other	255,715	51,142	-	-
Fees - Notices	3,474	6,620	8,500	7,750
Fees - Passport Program	68,478	97,387	75,150	97,150
Fees - Utility Billing	563,385	608,433	612,832	617,539
Fees - Road Maintenance	-	-	-	209,000
Fees - Traffic School & Police Reports	173,841	188,220	185,600	190,900
Fees - E911 Surcharge	628,999	627,963	600,000	625,000
Task Force Revenues - MCTF	501,251	409,582	310,082	178,082
Fees - Lindon & Vineyard Fire/Dispatch Services	1,642,334	1,822,139	1,870,371	2,130,000
Fees - Ambulance Services	1,471,436	1,866,195	1,583,500	1,915,500
Fees - Police Services - Other	240,010	244,725	207,000	275,750
Fees - Fire Services - Other	78,481	58,497	58,000	60,000
Fees - Justice Court	130,508	144,867	133,500	128,500
Fees - Recreation Programs	372,354	382,079	377,350	385,500
Fees - Cemetery	754,678	747,292	650,000	750,000
Fees - Utility Activation	66,190	61,949	60,000	60,000
	<u>10,008,385</u>	<u>9,957,985</u>	<u>9,388,417</u>	<u>10,512,685</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

GENERAL FUND REVENUES

(continued)

<u>REVENUE DESCRIPTION</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Fines and Forfeitures</u>				
Fines - District Court	\$ 47,886	\$ 55,826	\$ 40,000	\$ 44,000
Fines - Alcohol	-	-	100	100
Fines - Nuisance Abatement	2,100	200	200	200
Fines - Parking Tickets	17,114	32,791	25,000	30,000
Fines - Library	52,896	51,566	50,000	50,000
Fines - Justice Court	1,321,644	1,217,111	1,210,000	1,211,000
	<u>1,441,640</u>	<u>1,357,494</u>	<u>1,325,300</u>	<u>1,335,300</u>
<u>Miscellaneous Revenues</u>				
Interest and Investment Earnings	187,753	284,769	303,000	305,500
Rental and Lease Revenues	695,519	759,313	802,087	646,252
Sale of Fixed Assets	2,542,869	19,127	44,000	20,000
Library Sales and Fees	222,922	217,604	217,348	208,150
Miscellaneous Revenues	232,149	206,340	103,500	99,500
Capital Lease Revenues	64,113	-	-	-
	<u>3,945,325</u>	<u>1,487,153</u>	<u>1,469,935</u>	<u>1,279,402</u>
<u>Inter-fund Transfers</u>				
Contributions from Other Funds	3,507,479	3,656,036	3,757,717	4,118,183
	<u>3,507,479</u>	<u>3,656,036</u>	<u>3,757,717</u>	<u>4,118,183</u>
TOTALS - GENERAL FUND	<u>\$ 57,475,583</u>	<u>\$ 53,837,303</u>	<u>\$ 53,825,793</u>	<u>\$ 55,425,038</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

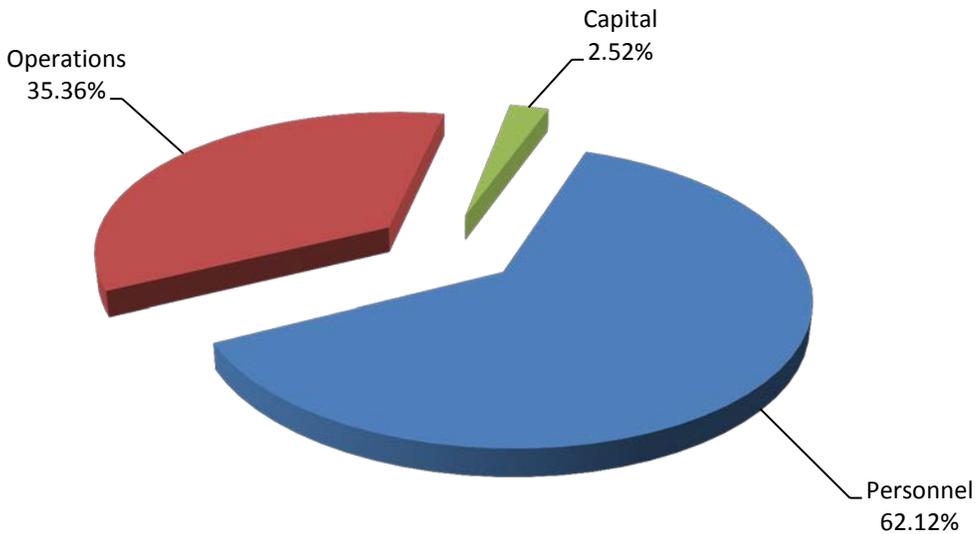
GENERAL FUND EXPENDITURES

The General Fund is the major operating fund of the City encompassing approximately 50% of all City expenditures. Of this total, approximately 62% of the operating costs are applied to salaries, wages, and benefits. The General Fund includes the activities of the following operating departments:

- Mayor and City Council
- City Manager
- Administrative Services
- Legal Services
- Development Services
- Police Department
- Fire Department
- Public Works
- Recreation
- Library
- Non-Departmental

The following section includes information on all of the above departments' activities.

EXPENDITURES BY CATEGORY



TOTAL BUDGET = \$55,425,038

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

GENERAL FUND

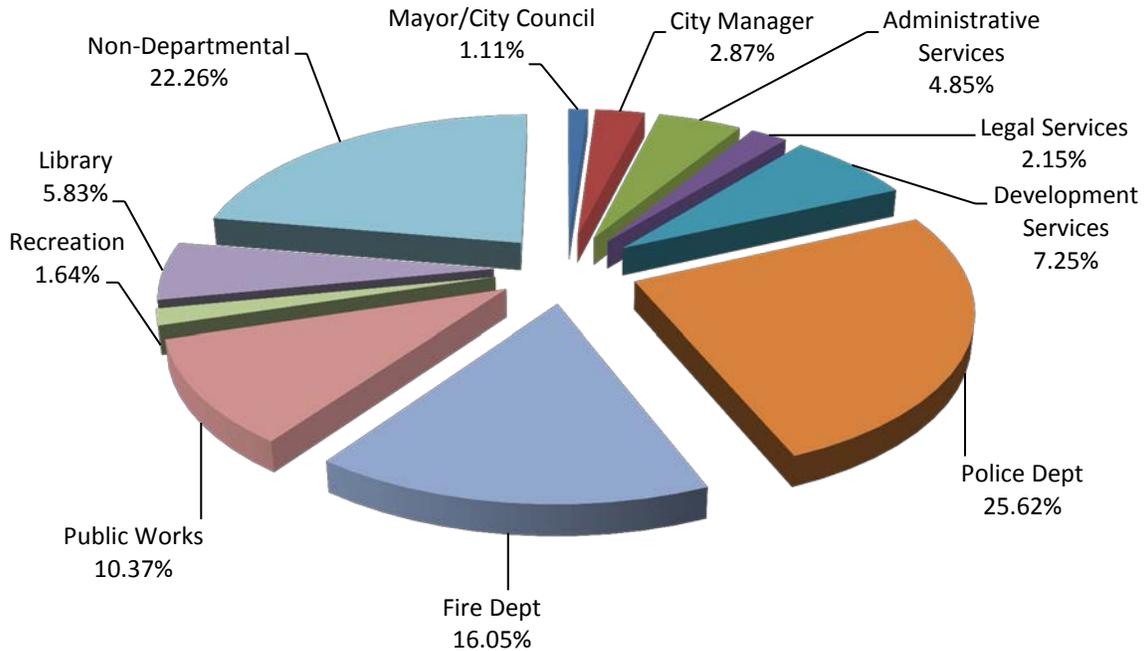
BUDGET SUMMARY

DEPARTMENT	# OF	PERSONNEL	OPERATIONS	CAPITAL	TOTAL
	EMP. *				
Mayor and City Council	7	\$ 300,322	\$ 317,400	\$ -	\$ 617,722
City Manager	8	1,053,193	538,242	-	1,591,435
Administrative Services	20	1,848,188	839,243	-	2,687,431
Legal Services	9	1,047,184	147,200	-	1,194,384
Development Services	29	2,967,898	1,050,983	-	4,018,881
Police Department	123	12,222,047	1,927,100	48,000	14,197,147
Fire Department	71	7,406,081	1,361,122	127,000	8,894,203
Public Works	39	3,964,086	1,485,017	297,000	5,746,103
Recreation	5	696,071	211,785	-	907,856
Library	33	2,653,705	563,005	15,000	3,231,710
Non-Departmental **	0	271,900	11,157,266	909,000	12,338,166
TOTALS	344	\$ 34,430,675	\$ 19,598,363	\$ 1,396,000	\$ 55,425,038

* Number of benefitted employees

** The Non-Departmental personnel costs relate to insurance benefits of retired employees

EXPENDITURES BY DEPARTMENT



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

MAYOR AND CITY COUNCIL



Back Row: Mark Seastrand, Debby Lauret, Brent Sumner, Sam Lentz
Front Row: David Spencer, Mayor Richard Brunst, Tom Macdonald

The City of Orem’s City Council consists of the Mayor and six Council members who are all elected at large. Although the Mayor leads the City Council, this position carries one vote equal to the rest of the City Council.

The City of Orem has a Manager/Council form of government which allows for a full-time City Manager and a part-time Mayor. The Mayor and Council members serve staggered four-year terms on a part-time basis. Elections in the City of Orem are non-partisan.

The Mayor and City Council members are as follows:

Mayor

Richard Brunst

City Council Members

Debby Lauret

Sam Lentz

Tom Macdonald

Mark Seastrand

David Spencer

Brent Sumner

The Mayor and City Council members serve on various commissions, committees, and councils. They include, but are not limited to, the following: Beautification Advisory Commission, Arts Council, Heritage Advisory Commission, Historic Preservation Commission, Public Works Commission, Library Advisory Commission, Recreation Advisory Commission, Senior Citizens Advisory Commission, Natural Resources Stewardship Committee, Youth City Council, Summerfest Committee, CARE Advisory Commission, CDBG Advisory Commission, and the Transportation Commission.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

MAYOR AND CITY COUNCIL

OVERVIEW

The Mayor and the six members of the City Council are elected to set policy for the City and to provide direction, resources, and leadership to the City Manager so he may accomplish his duties and responsibilities. The City Manager, in turn, supports the Mayor and City Council by assisting them in accomplishing their duties and responsibilities by identifying problem areas needing their attention, preparing an annual budget, and advising them of the financial condition and needs of the City.

The Mayor presides at all council meetings and serves as Chairperson. The Mayor executes all bonds, notes, contracts, and written obligations of the City, as required by law. The Mayor represents the City in its external affairs and acts as the City's chief ceremonial officer. The Mayor makes appointments to advisory boards, commissions, and committees. The Mayor has all of the same powers, duties, and privileges as other City Council members.

City Council members determine City policy directives by passing, modifying, or repealing ordinances and/or resolutions. They appropriate funds for City operations and authorize the issuance of bonds and other debt instruments. They are to hold regular meetings in accordance with Utah State law. They appoint, evaluate, and remove, if necessary, the City Manager.

The Mayor and City Council department includes the following divisions:

- Mayor and City Council
- Community Promotion
- Advisory Boards and Commissions

Challenges addressed in this budget:

- Added funding to update the Citizen Survey panel (\$8,000).
- Increased funding for local elections and to be able to provide the vote-by-mail option (\$249,000).

Challenges remaining:

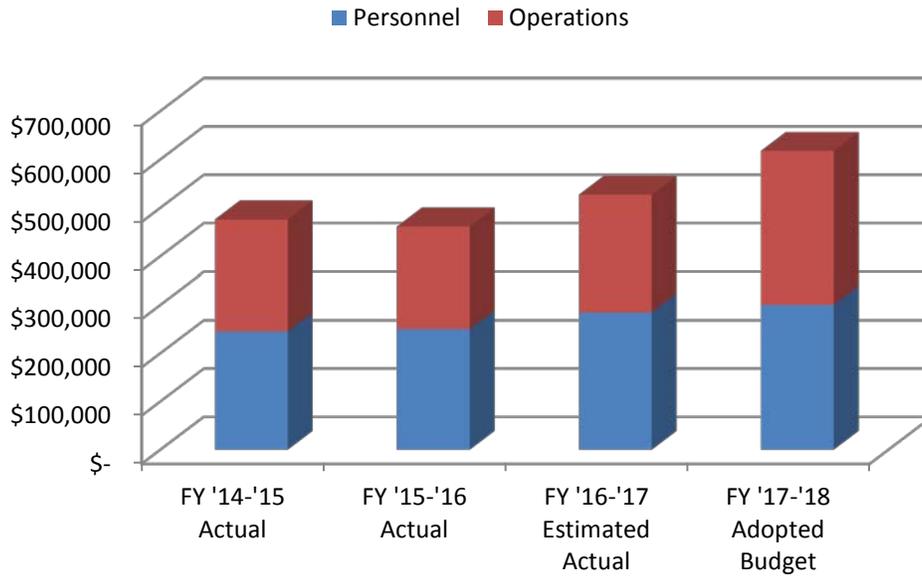
- Providing adequate funding to maintain City Center Complex.
- Maintaining an economically vibrant community.
- Maintaining the quality of our neighborhoods.
- Providing adequate long-term funding to maintain the UTOPIA fiber infrastructure and other infrastructure and services.

**CITY OF OREM
ADOPTED BUDGET**

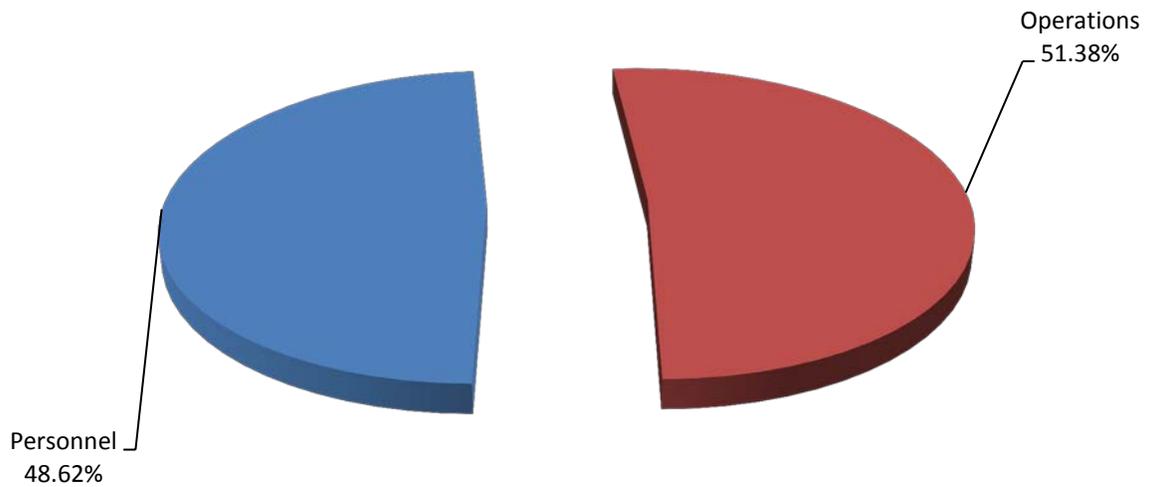
FISCAL YEAR 2017-2018

MAYOR AND CITY COUNCIL

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

MAYOR AND CITY COUNCIL

EXPENDITURES SUMMARY

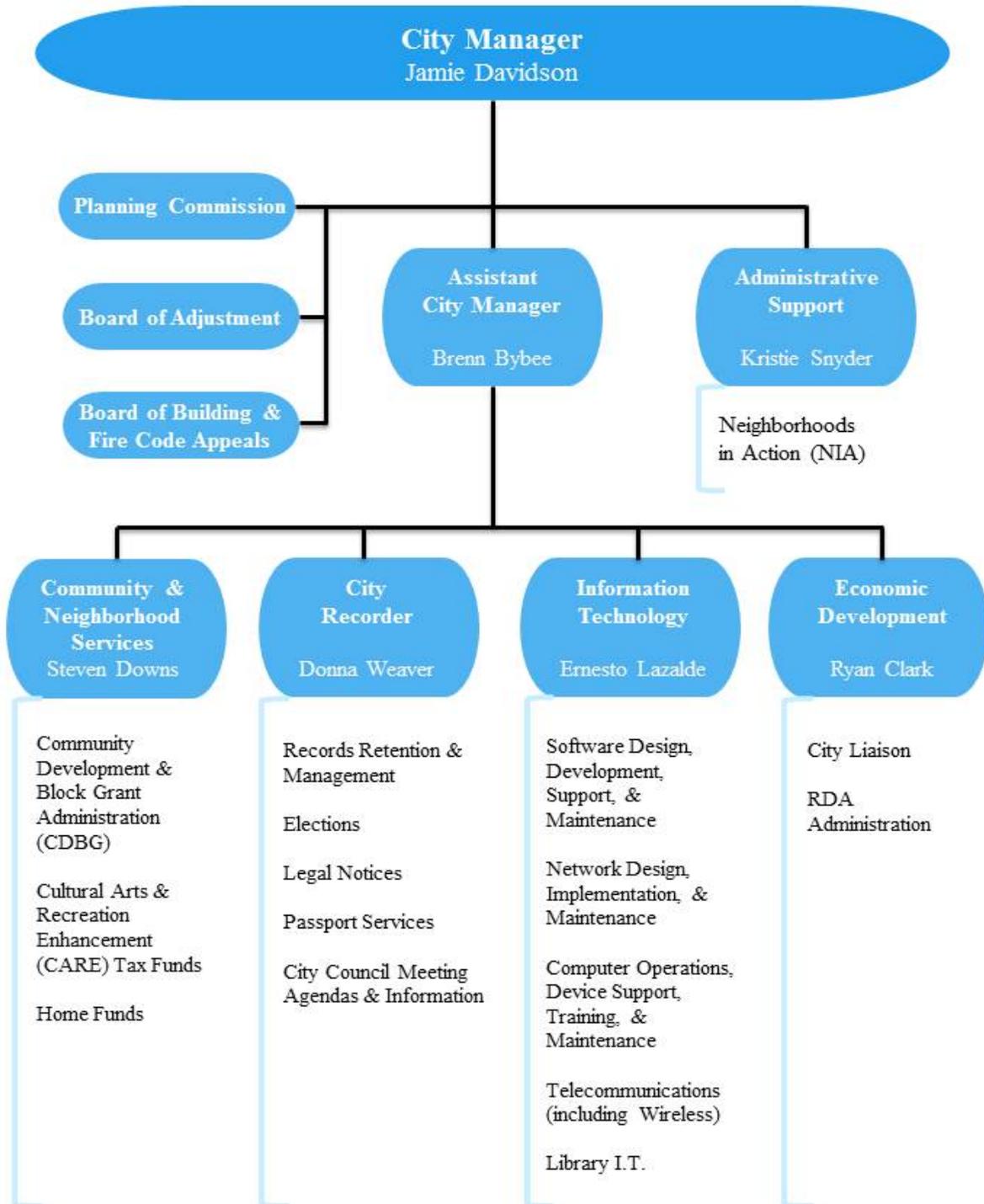
DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Mayor and City Council</u>					
Personnel	\$ 245,242	\$ 250,027	\$ 284,814	\$ 300,322	7
Operations	84,924	93,632	87,000	87,000	
Capital	-	-	-	-	
	<u>330,166</u>	<u>343,659</u>	<u>371,814</u>	<u>387,322</u>	
<u>Community Promotion</u>					
Personnel	-	-	-	-	0
Operations	133,913	93,293	118,000	193,000	
Capital	-	-	-	-	
	<u>133,913</u>	<u>93,293</u>	<u>118,000</u>	<u>193,000</u>	
<u>Advisory Boards & Commissions</u>					
Personnel	-	-	-	-	0
Operations	11,845	24,343	37,300	37,400	
Capital	-	-	-	-	
	<u>11,845</u>	<u>24,343</u>	<u>37,300</u>	<u>37,400</u>	
<u>TOTAL MAYOR & CITY COUNCIL</u>					
Personnel	\$ 245,242	\$ 250,027	\$ 284,814	\$ 300,322	7
Operations	230,682	211,268	242,300	317,400	
Capital	-	-	-	-	
TOTALS	<u>\$ 475,924</u>	<u>\$ 461,295</u>	<u>\$ 527,114</u>	<u>\$ 617,722</u>	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CITY MANAGER



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CITY MANAGER

OVERVIEW

The City Manager's department, through the City Manager's Office, organizes and directs the management of the executive affairs of the City, provides oversight to the operating departments of the City, and ensures the policies, plans, and programs of the Mayor and City Council are implemented. The City Manager's Office also provides annual and special reports concerning the financial, administrative, and operational activities of the various offices, departments, boards, etc. of the City.

The City Manager's department includes the following divisions:

- City Manager's Office
- Neighborhoods in Action (NIA)
- Economic Development
- City Recorder
- Information Technology (*Information Technology Fund*)
- Solid Waste Contract Management (*Solid Waste Fund*)
- Community & Neighborhood Services (*Community & Neighborhood Services Fund*)

Challenges addressed in this budget:

- Presented a balanced budget to the Mayor and City Council.
- Funding of the City's state mandated retirement program.
- Funding of the City's compensation and benefits program.
- Funding of the second year of the City's Capital Improvement Program (CIP).
- Funding of additional independent strategic studies to review and analyze Geneva Road, City Fees, and the Fitness Center.
- Added funding for agenda prep software allowing the City to index City Council meetings (\$13,200).

Challenges remaining:

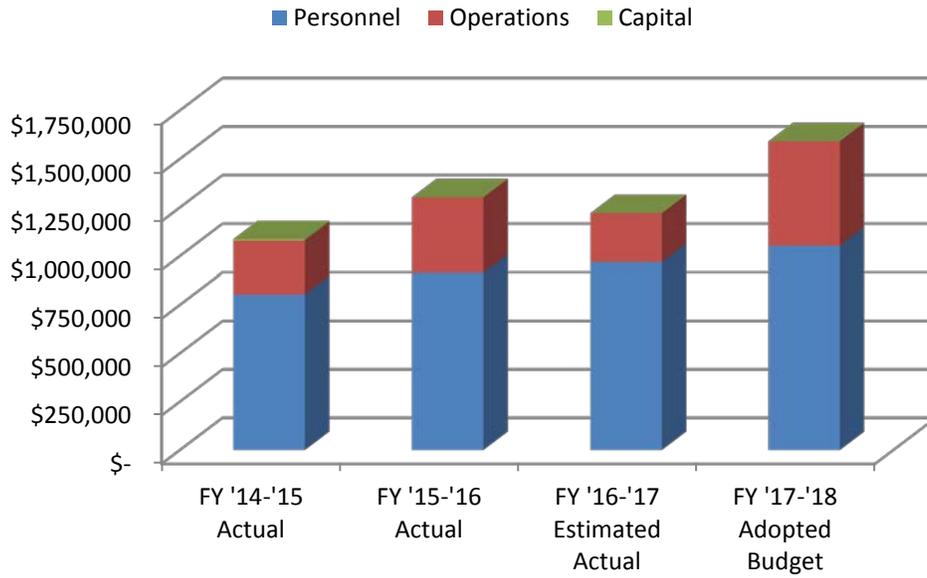
- Providing sufficient funding to maintain the City's Capital Improvement Program into the future. This includes roads, water, sewer, and storm sewer systems as well as all buildings/facilities.
- Maintaining our UTOPIA commitments and implementing additional WiFi access to City parks.
- Oversee the implementation of existing and future strategic studies, including the City Center Master Plan, a City Center District Zoning Overlay, and an Impact Fee Facilities Plan.

**CITY OF OREM
ADOPTED BUDGET**

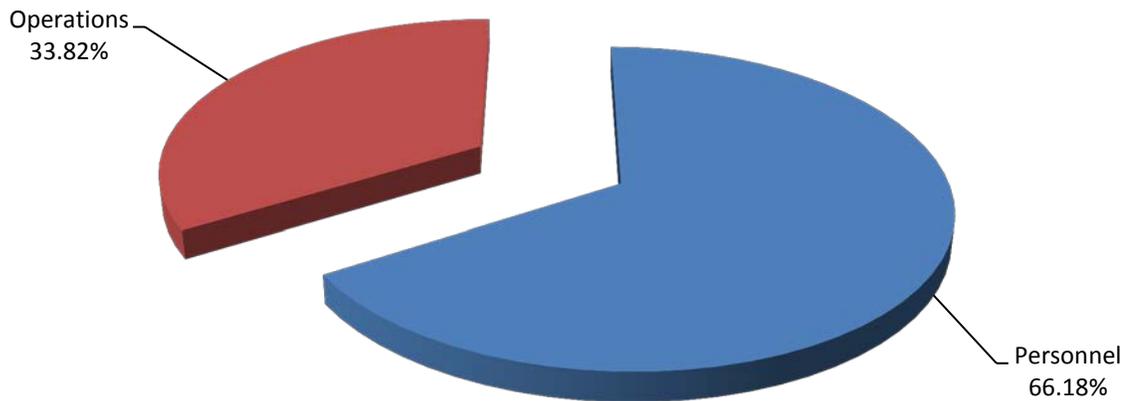
FISCAL YEAR 2017-2018

CITY MANAGER

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CITY MANAGER

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>City Manager's Office</u>					
Personnel	\$ 467,061	\$ 559,254	\$ 592,143	\$ 636,669	4
Operations	128,432	141,701	126,800	128,892	
Capital	6,756	-	-	-	
	<u>602,249</u>	<u>700,955</u>	<u>718,943</u>	<u>765,561</u>	
<u>Neighborhoods in Action</u>					
Personnel	-	-	-	-	0
Operations	43,657	40,415	55,800	63,800	
Capital	-	-	-	-	
	<u>43,657</u>	<u>40,415</u>	<u>55,800</u>	<u>63,800</u>	
<u>Economic Development</u>					
Personnel	167,291	177,148	178,254	215,504	2
Operations	79,144	16,760	28,500	53,500	
Capital	-	-	-	-	
	<u>246,435</u>	<u>193,908</u>	<u>206,754</u>	<u>269,004</u>	
<u>City Recorder</u>					
Personnel	168,658	177,156	198,412	201,020	2
Operations	25,765	189,463	40,050	292,050	
Capital	-	-	-	-	
	<u>194,423</u>	<u>366,619</u>	<u>238,462</u>	<u>493,070</u>	
<u>TOTAL CITY MANAGER</u>					
Personnel	\$ 803,010	\$ 913,558	\$ 968,809	\$ 1,053,193	8
Operations	276,998	388,339	251,150	538,242	
Capital	6,756	-	-	-	
TOTALS	<u>\$ 1,086,764</u>	<u>\$ 1,301,897</u>	<u>\$ 1,219,959</u>	<u>\$ 1,591,435</u>	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CITY MANAGER

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>FY '17-'18</u>
<u>City Manager's Office</u>						
Full-time:						
City Manager	CM	\$63.21	\$94.82	1.00	1.00	1.00
Assistant City Manager	19	\$48.17	\$72.26	1.00	1.00	1.00
Communications Spec./Webmaster	12	\$25.55	\$38.33	1.00	1.00	1.00
Executive/NIA Assistant	9	\$19.47	\$29.21	1.00	1.00	1.00
				<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Variable-hour/Seasonal:						
Management Intern	N/A	\$10.00	\$14.00	0.55	0.55	0.75
Office Clerk	N/A	\$7.70	\$11.55	0.00	0.10	0.10
				<u>0.55</u>	<u>0.65</u>	<u>0.85</u>
				<u>4.55</u>	<u>4.65</u>	<u>4.85</u>
<u>Economic Development</u>						
Full-time:						
Economic Development Manager	16	\$36.71	\$55.07	1.00	1.00	1.00
Administrative Secretary	8	\$17.79	\$26.68	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<u>City Recorder</u>						
Full-time:						
City Recorder	12	\$25.55	\$38.33	1.00	1.00	1.00
Deputy City Recorder	8	\$17.79	\$26.68	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Variable-hour/Seasonal:						
City Recorder Assistant	N/A	\$9.26	\$13.89	0.55	0.55	0.55
Filing Clerk	N/A	\$7.25	\$10.56	0.20	0.20	0.20
				<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
				<u>2.75</u>	<u>2.75</u>	<u>2.75</u>
<u>TOTAL CITY MANAGER</u>						
Full-time				8.00	8.00	8.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				1.30	1.40	1.60
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>9.30</u>	<u>9.40</u>	<u>9.60</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CITY MANAGER



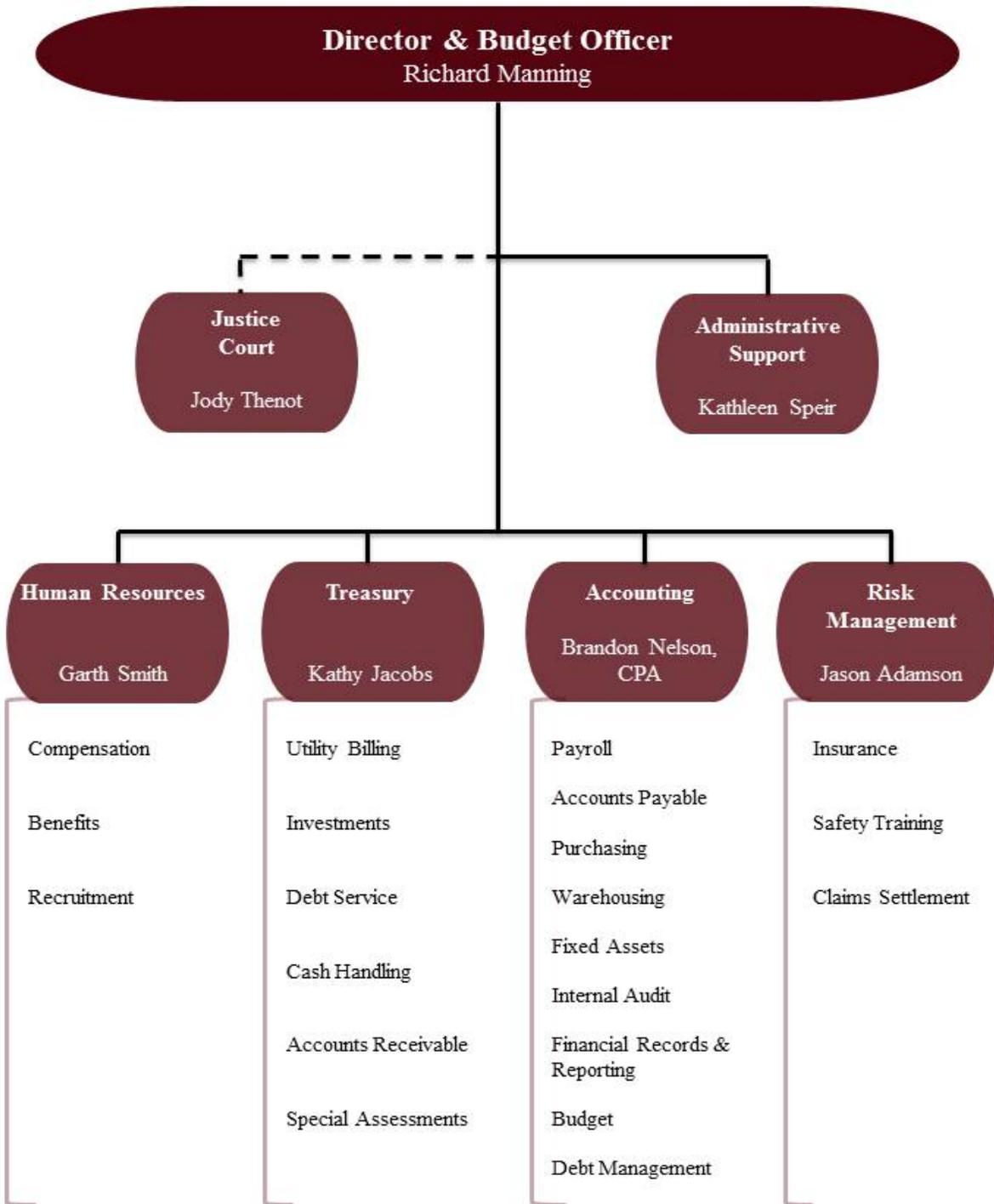
Jamie Davidson
City Manager



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

ADMINISTRATIVE SERVICES



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

ADMINISTRATIVE SERVICES

OVERVIEW

The Administrative Services department provides treasury, accounting, human resources, utility billing, procurement, warehousing, and risk management services to all departments of the City along with the administration of the Justice Court.

The Administrative Services department includes the following divisions:

- Administrative Services Administration
- City Treasurer
- Debt Service (*Debt Service Fund*)
- Utility Billing
- Accounting & Budget
- Purchasing (*Purchasing & Warehousing Fund*)
- Human Resources
- Risk Management (*Self-insurance Fund*)
- Liaison to the Justice Court

Challenges addressed in this budget:

- Provided funding to convert a part-time benefitted Justice Court clerk to full-time (\$9,100).
- Adjusted pay grades of two positions to recognize increasing responsibilities (\$14,550).
- Began implementation of the 311 non-emergency municipal services information line which diverts routine inquiries and non-urgent community concerns away from 911 and provides for centralized information services.
- Continued revision of budget appearance and clarity of the budget message.

Challenges remaining:

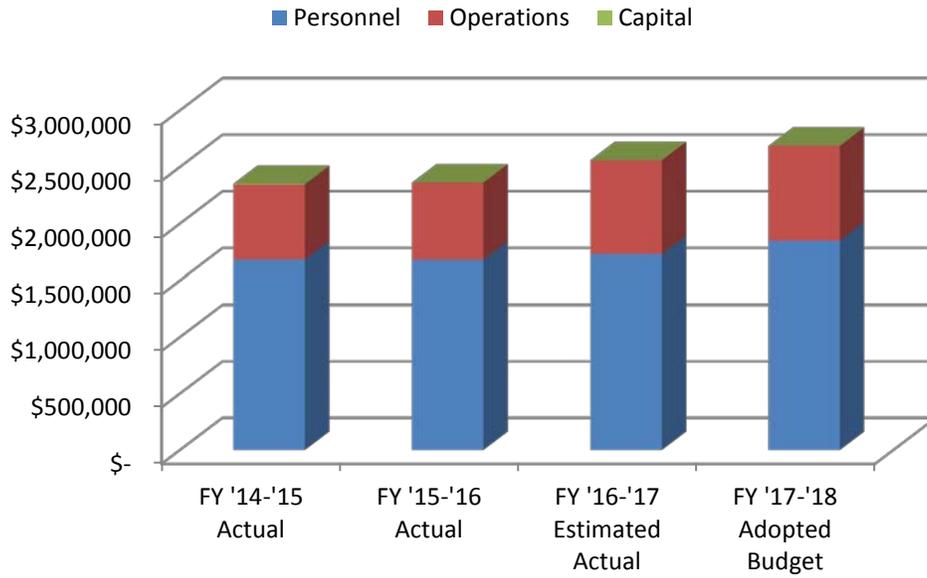
- Providing a suitable location for providing full-service 311 informational capabilities.
- Finding a permanent home for the Justice Court.

**CITY OF OREM
ADOPTED BUDGET**

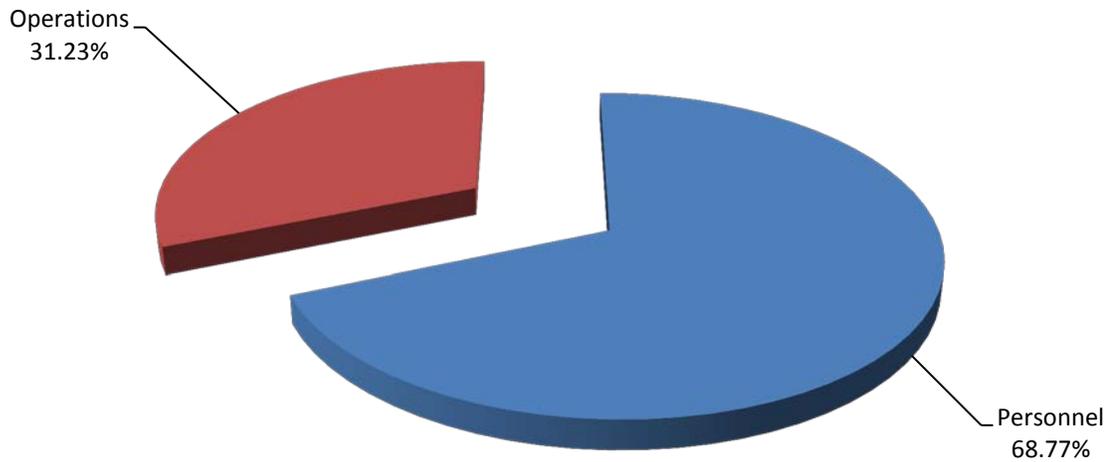
FISCAL YEAR 2017-2018

ADMINISTRATIVE SERVICES

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

ADMINISTRATIVE SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Administrative Services Administration</u>					
Personnel	\$ 247,853	\$ 256,441	\$ 259,999	\$ 277,723	2
Operations	124,032	128,642	166,669	162,431	
Capital	-	-	-	-	
	<u>371,885</u>	<u>385,083</u>	<u>426,668</u>	<u>440,154</u>	
<u>City Treasurer</u>					
Personnel	101,241	106,276	106,944	113,413	1
Operations	6,202	6,315	10,650	10,650	
Capital	-	-	-	-	
	<u>107,443</u>	<u>112,591</u>	<u>117,594</u>	<u>124,063</u>	
<u>Utility Billing</u>					
Personnel	212,947	220,826	228,165	246,173	4
Operations	233,363	273,108	260,300	270,300	
Capital	-	-	-	-	
	<u>446,310</u>	<u>493,934</u>	<u>488,465</u>	<u>516,473</u>	
<u>Accounting</u>					
Personnel	259,664	272,547	267,565	293,652	3
Operations	14,882	12,478	14,400	17,900	
Capital	-	-	-	-	
	<u>274,546</u>	<u>285,025</u>	<u>281,965</u>	<u>311,552</u>	
<u>Human Resources</u>					
Personnel	270,346	269,235	292,719	315,809	3
Operations	90,108	85,763	182,500	182,500	
Capital	8,013	-	-	-	
	<u>368,467</u>	<u>354,998</u>	<u>475,219</u>	<u>498,309</u>	
<u>Justice Court</u>					
Personnel	590,687	555,448	574,817	601,418	7
Operations	192,686	174,750	195,462	195,462	
Capital	-	-	-	-	
	<u>783,373</u>	<u>730,198</u>	<u>770,279</u>	<u>796,880</u>	
<u>TOTAL ADMINISTRATIVE SERVICES</u>					
Personnel	\$ 1,682,738	\$ 1,680,773	\$ 1,730,209	\$ 1,848,188	20
Operations	661,273	681,056	829,981	839,243	
Capital	8,013	-	-	-	
TOTALS	<u>\$ 2,352,024</u>	<u>\$ 2,361,829</u>	<u>\$ 2,560,190</u>	<u>\$ 2,687,431</u>	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

ADMINISTRATIVE SERVICES

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL FY '15-'16</u>	<u>ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Administrative Services Administration</u>						
Full-time:						
Administrative Services Director	19	\$48.17	\$72.26	1.00	1.00	1.00
Administrative Secretary	8	\$17.79	\$26.68	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<u>City Treasurer</u>						
Full-time:						
Treasury Division Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
<u>Utility Billing</u>						
Full-time:						
Account Clerk	6	\$14.84	\$22.26	4.00	4.00	4.00
<u>Accounting</u>						
Full-time:						
Accounting Division Manager	16	\$36.71	\$55.07	0.00	0.00	1.00
Accounting Division Manager	15	\$33.53	\$50.30	1.00	1.00	0.00
Accountant	9	\$19.47	\$29.21	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Part-time:						
Accountant	9	\$19.47	\$29.21	0.63	0.63	0.63
				<u>2.63</u>	<u>2.63</u>	<u>2.63</u>
<u>Human Resources</u>						
Full-time:						
Human Resource Division Manager	16	\$36.71	\$55.07	1.00	1.00	1.00
Human Resource Generalist	9	\$19.47	\$29.21	2.00	2.00	2.00
				<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	0.10	0.30	0.30
				<u>3.10</u>	<u>3.30</u>	<u>3.30</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

ADMINISTRATIVE SERVICES

PERSONNEL SUMMARY

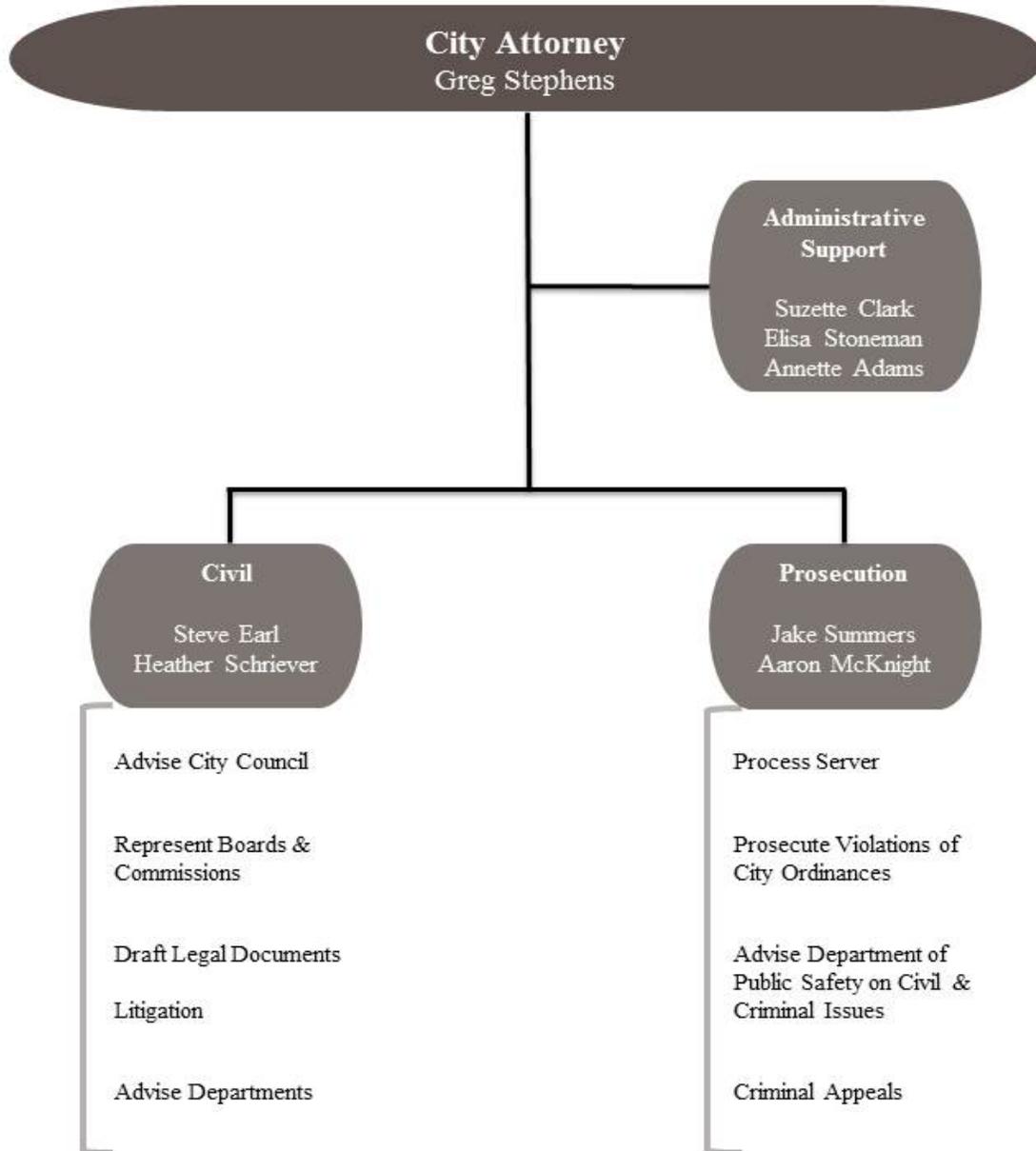
<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Justice Court</u>						
Full-time:						
Justice Court Judge	18	\$44.00	\$66.00	1.00	1.00	1.00
Justice Court Administrator	14	\$30.63	\$45.94	1.00	1.00	1.00
Justice Court Lead Clerk	8	\$17.79	\$26.68	2.00	2.00	2.00
Justice Court Clerk	7	\$16.25	\$24.37	2.00	2.00	3.00
				<u>6.00</u>	<u>6.00</u>	<u>7.00</u>
Part-time:						
Justice Court Clerk	7	\$16.25	\$24.37	0.75	0.75	0.00
Variable-hour/Seasonal:						
Senior Court Clerk	N/A	\$14.38	\$21.57	0.20	0.25	0.25
Assistant Court Clerk	N/A	\$11.04	\$16.56	0.60	0.75	0.75
				<u>0.80</u>	<u>1.00</u>	<u>1.00</u>
				<u>7.55</u>	<u>7.75</u>	<u>8.00</u>
<u>TOTAL ADMINISTRATIVE SERVICES</u>						
Full-time				18.00	18.00	19.00
Part-time				1.38	1.38	0.63
Variable-hour/Seasonal				0.90	1.30	1.30
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>20.28</u>	<u>20.68</u>	<u>20.93</u>



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

LEGAL SERVICES



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

LEGAL SERVICES

OVERVIEW

The Legal Services department provides legal counsel and support to the Mayor and City Council, City Boards, Commissions, and Agencies, the City Manager, and all City departments. They attend all meetings of the City Council, Planning Commission, and Board of Adjustment.

The department reviews and/or drafts all ordinances, resolutions, policies, contracts, legal opinions, and litigation documents. They provide legal training and attempt to minimize the City's exposure to adverse legal actions. They perform legal research and give legal advice to City departments. They frequently handle constitutional questions, planning and zoning issues, GRAMA requests, employment law issues, statutory compliance questions, and legal issues related to the City's various operations. The department also represents the City in lawsuits and claims brought against the City and serves as liaison between the City and its insurance defense counsel.

The department prosecutes all misdemeanor crimes committed in Orem. These crimes include domestic violence, DUI, assaults, disorderly conduct, drug and alcohol violations, lewdness, shoplifting and other thefts, nuisances, and animal violations. They also prosecute all traffic violations such as driving without insurance or on a suspended license, reckless driving, and moving violations such as speeding.

The Legal Services department consists of the following divisions:

- Administration
- Prosecution
- Civil

Challenges addressed in this budget:

- Additional funding for a full-time attorney to help with the civil and criminal workload (\$60,000).

Challenges remaining:

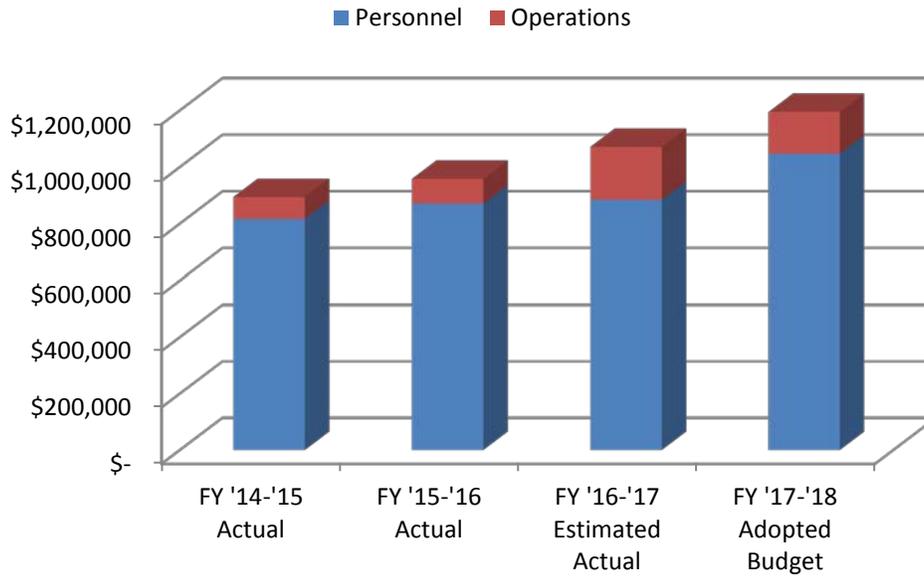
- Converting to paperless filing and meeting mandatory court e-filing requirements.

**CITY OF OREM
ADOPTED BUDGET**

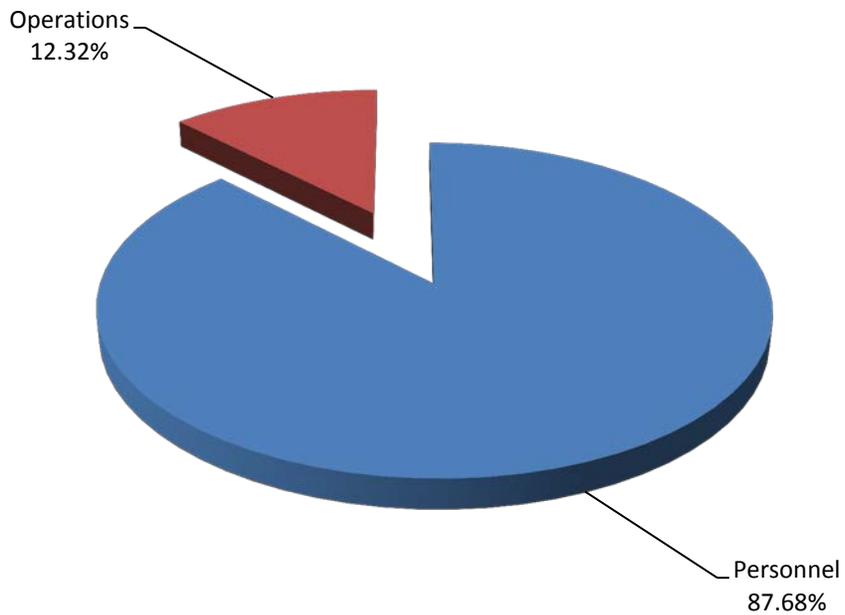
FISCAL YEAR 2017-2018

LEGAL SERVICES

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

LEGAL SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Legal Services Administration</u>					
Personnel	\$ 333,409	\$ 343,866	\$ 330,699	\$ 471,343	4
Operations	8,066	18,583	82,350	37,350	
Capital	-	-	-	-	
	<u>341,475</u>	<u>362,449</u>	<u>413,049</u>	<u>508,693</u>	
<u>Prosecution</u>					
Personnel	237,758	259,610	278,606	286,077	3
Operations	59,734	57,704	87,600	92,600	
Capital	-	-	-	-	
	<u>297,492</u>	<u>317,314</u>	<u>366,206</u>	<u>378,677</u>	
<u>Civil</u>					
Personnel	245,636	267,237	274,492	289,764	2
Operations	9,288	10,699	17,250	17,250	
Capital	-	-	-	-	
	<u>254,924</u>	<u>277,936</u>	<u>291,742</u>	<u>307,014</u>	
<u>TOTAL LEGAL SERVICES</u>					
Personnel	\$ 816,803	\$ 870,713	\$ 883,797	\$ 1,047,184	9
Operations	77,088	86,986	187,200	147,200	
Capital	-	-	-	-	
TOTALS	<u>\$ 893,891</u>	<u>\$ 957,699</u>	<u>\$ 1,070,997</u>	<u>\$ 1,194,384</u>	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

LEGAL SERVICES

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>FY '17-'18</u>
<u>Legal Services Administration</u>						
Full-time:						
City Attorney	19	\$48.17	\$72.26	1.00	1.00	1.00
Assistant City Attorney	15	\$33.53	\$50.30	0.00	0.00	1.00
Administrative Secretary	8	\$17.79	\$26.68	1.00	1.00	1.00
Secretary	6	\$14.84	\$22.26	1.00	1.00	1.00
				<u>3.00</u>	<u>3.00</u>	<u>4.00</u>
Variable-hour/Seasonal:						
Attorney	N/A	\$29.09	\$43.64	0.30	0.30	0.00
				<u>0.30</u>	<u>0.30</u>	<u>0.00</u>
				<u>3.30</u>	<u>3.30</u>	<u>4.00</u>
<u>Prosecution</u>						
Full-time:						
Prosecutor	15	\$33.53	\$50.30	2.00	2.00	2.00
Part-time:						
Secretary	6	\$14.84	\$22.26	0.75	0.75	0.75
Variable-hour/Seasonal:						
Process Server	N/A	\$8.48	\$12.72	0.25	0.85	0.85
				<u>0.25</u>	<u>0.85</u>	<u>0.85</u>
				<u>3.00</u>	<u>3.60</u>	<u>3.60</u>
<u>Civil</u>						
Full-time:						
Deputy City Attorney	16	\$36.71	\$55.07	2.00	2.00	2.00
<u>TOTAL LEGAL SERVICES</u>						
Full-time				7.00	7.00	8.00
Part-time				0.75	0.75	0.75
Variable-hour/Seasonal				0.55	1.15	0.85
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>8.30</u>	<u>8.90</u>	<u>9.60</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

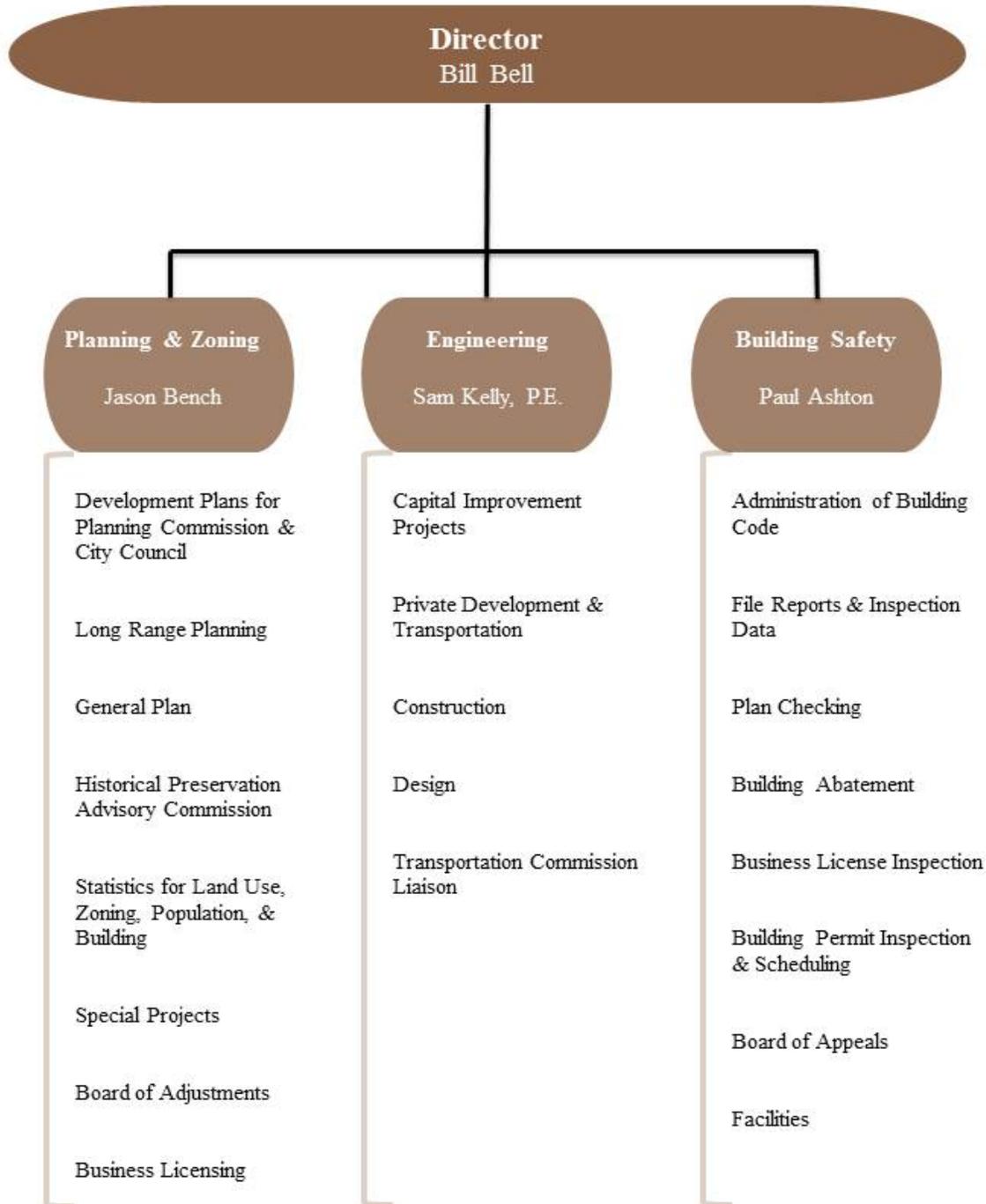
LEGAL SERVICES



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

DEVELOPMENT SERVICES



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

DEVELOPMENT SERVICES

OVERVIEW

The Development Services department guides Orem's growth in a planned and coordinated manner. The department provides support staff for the Planning Commission, Historical Preservation Commission, Board of Adjustment, Transportation Advisory Commission, and Board of Appeals.

The department is responsible for enforcing adopted building codes and standards in order to protect life and property of those who work, live, and visit the city. They review and approve residential and commercial plans for structural integrity and code compliance, issue permits, and perform progress inspections for all new construction.

The department also designs, inspects, and/or manages all new public or private development of water, sewer, storm drain, fiber optic, concrete, and asphalt construction in the city. They also plan, coordinate, and improve intersections and roads which often includes transportation studies involving a multitude of government agencies and the general public.

The Development Review Committee (DRC) consists of key personnel from Development Services and other city departments to ensure compliance with all applicable city codes. The DRC reviews all requests and makes recommendations to the Planning Commission on items such as preliminary and final plats, site plans, conditional use permits, rezones, general plan amendments, annexations, and city boundary adjustments.

The Development Services department includes the following divisions:

- Development Services Administration
- Business Licensing
- Building Safety
- Capital Projects (*Capital Improvement Project Fund*)
- Planning and Zoning
- Engineering
- Facilities Maintenance

Challenges addressed in this budget:

- Complete engineering for approved water, sewer, storm drain, and other capital improvement projects.
- Continuation of modernizing our capabilities to access City ordinances on all devices.
- Funding for Paperless Plan Review software (\$6,600).
- Funding for Utility Modeling software (\$15,000).
- Created Chief Building Official, Engineering Section Manager, and Administrative Assistant positions (\$16,150).
- Added funding for an additional flex custodian (\$16,125).

Challenges remaining:

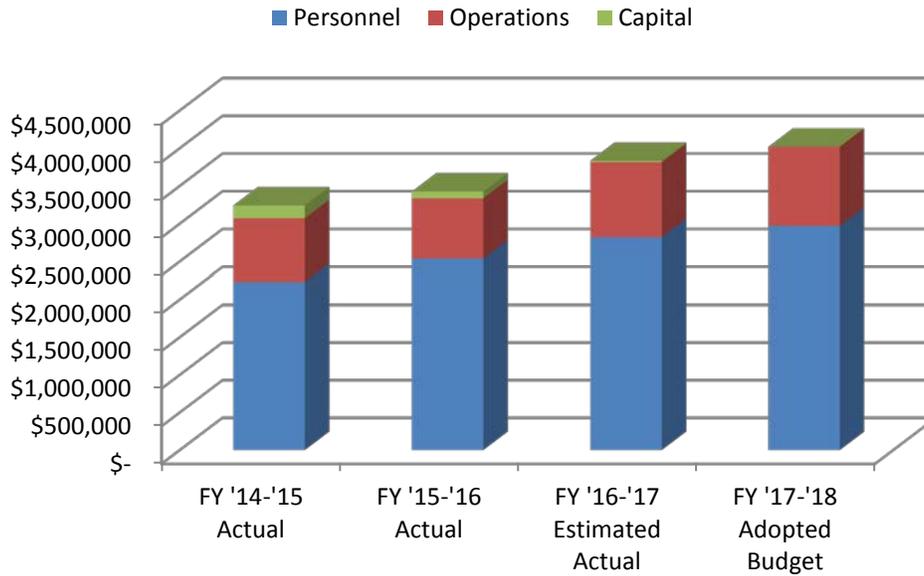
- Improve transportation through street improvements, trails, bike paths, mixed uses, and mass transit.
- Improve State Street and University Parkway intersection.
- Identifying and addressing utility and transportation impacts due to the growth of Utah Valley University.
- Creating a trail system connecting natural gathering places as well as beautifying entrances & streetscapes.
- Ongoing funding for corridor preservation for 1600 North and other major corridors of the City.

**CITY OF OREM
ADOPTED BUDGET**

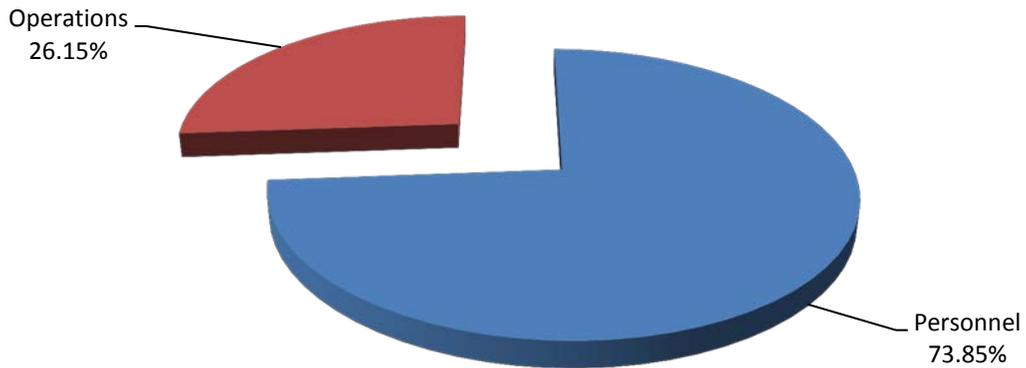
FISCAL YEAR 2017-2018

DEVELOPMENT SERVICES

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

DEVELOPMENT SERVICES

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Development Services Administration</u>					
Personnel	\$ 151,024	\$ 157,393	\$ 205,223	\$ 303,058	2
Operations	13,494	26,727	21,950	42,710	
	<u>164,518</u>	<u>184,120</u>	<u>227,173</u>	<u>345,768</u>	
<u>Planning</u>					
Personnel	465,109	463,785	504,112	494,018	5
Operations	11,579	21,712	42,975	56,075	
	<u>476,688</u>	<u>485,497</u>	<u>547,087</u>	<u>550,093</u>	
<u>Business Licensing</u>					
Personnel	56,142	67,430	58,139	64,245	1
Operations	10,666	12,759	14,700	14,700	
	<u>66,808</u>	<u>80,189</u>	<u>72,839</u>	<u>78,945</u>	
<u>Engineering</u>					
Personnel	190,371	199,483	199,794	217,926	2
Operations	23,667	24,756	30,732	52,513	
	<u>214,038</u>	<u>224,239</u>	<u>230,526</u>	<u>270,439</u>	
<u>Construction</u>					
Personnel	187,021	192,370	193,967	230,698	2
Operations	4,122	4,742	55,450	15,450	
	<u>191,143</u>	<u>197,112</u>	<u>249,417</u>	<u>246,148</u>	
<u>Design</u>					
Personnel	184,204	175,835	268,118	281,243	3
Operations	68,101	11,305	25,450	24,150	
	<u>252,305</u>	<u>187,140</u>	<u>293,568</u>	<u>305,393</u>	
<u>Transportation / PD Development</u>					
Personnel	234,820	243,443	246,599	255,406	2
Operations	5,548	5,425	10,800	11,100	
	<u>240,368</u>	<u>248,868</u>	<u>257,399</u>	<u>266,506</u>	
<u>Building Safety</u>					
Personnel	583,576	673,356	715,771	696,836	8
Operations	48,394	39,164	55,448	62,066	
Capital	-	23,104	20,000	-	
	<u>631,970</u>	<u>735,624</u>	<u>791,219</u>	<u>758,902</u>	
<u>Facilities</u>					
Personnel	177,050	363,847	428,630	424,468	4
Operations	657,322	651,172	734,555	772,219	
Capital	167,809	66,307	-	-	
	<u>1,002,181</u>	<u>1,081,326</u>	<u>1,163,185</u>	<u>1,196,687</u>	
<u>TOTAL DEVELOPMENT SERVICES</u>					
Personnel	\$ 2,229,317	\$ 2,536,942	\$ 2,820,353	\$ 2,967,898	29
Operations	842,893	797,762	992,060	1,050,983	
Capital	167,809	89,411	20,000	-	
TOTALS	\$ 3,240,019	\$ 3,424,115	\$ 3,832,413	\$ 4,018,881	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

DEVELOPMENT SERVICES

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>FY '17-'18</u>
<u>Development Services Administration</u>						
Full-time:						
Development Services Director	19	\$48.17	\$72.26	1.00	1.00	1.00
Administrative Secretary	8	\$17.79	\$26.68	0.00	0.00	1.00
				<u>1.00</u>	<u>1.00</u>	<u>2.00</u>
<u>Planning</u>						
Full-time:						
Planning Division Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
Planner	12	\$25.55	\$38.33	1.00	1.00	1.00
Long Range Planner	12	\$25.55	\$38.33	2.00	2.00	2.00
Development Services Technician	7	\$16.25	\$24.37	1.00	1.00	1.00
				<u>5.00</u>	<u>5.00</u>	<u>5.00</u>
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	0.00	0.40	0.40
				<u>5.00</u>	<u>5.40</u>	<u>5.40</u>
<u>Business Licensing</u>						
Full-time:						
Business License Specialist	8	\$17.79	\$26.68	1.00	1.00	1.00
<u>Engineering</u>						
Full-time:						
City Engineer	16	\$36.71	\$55.07	1.00	1.00	1.00
Associate Engineer	10	\$21.32	\$31.98	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<u>Construction</u>						
Full-time:						
Construction Engineer	12	\$25.55	\$38.33	2.00	2.00	2.00
Variable-hour/Seasonal:						
Engineering Intern	N/A	\$9.26	\$13.89	0.15	0.33	1.00
				<u>2.15</u>	<u>2.33</u>	<u>3.00</u>
<u>Design</u>						
Full-time:						
Senior Engineer	13	\$27.98	\$41.97	1.00	1.00	1.00
City Surveyor	12	\$25.55	\$38.33	1.00	1.00	1.00
Associate Engineer	10	\$21.32	\$31.98	0.00	1.00	1.00
				<u>2.00</u>	<u>3.00</u>	<u>3.00</u>
<u>Transportation / PD Development</u>						
Full-time:						
Engineering Section Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
Planner	12	\$25.55	\$38.33	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

DEVELOPMENT SERVICES

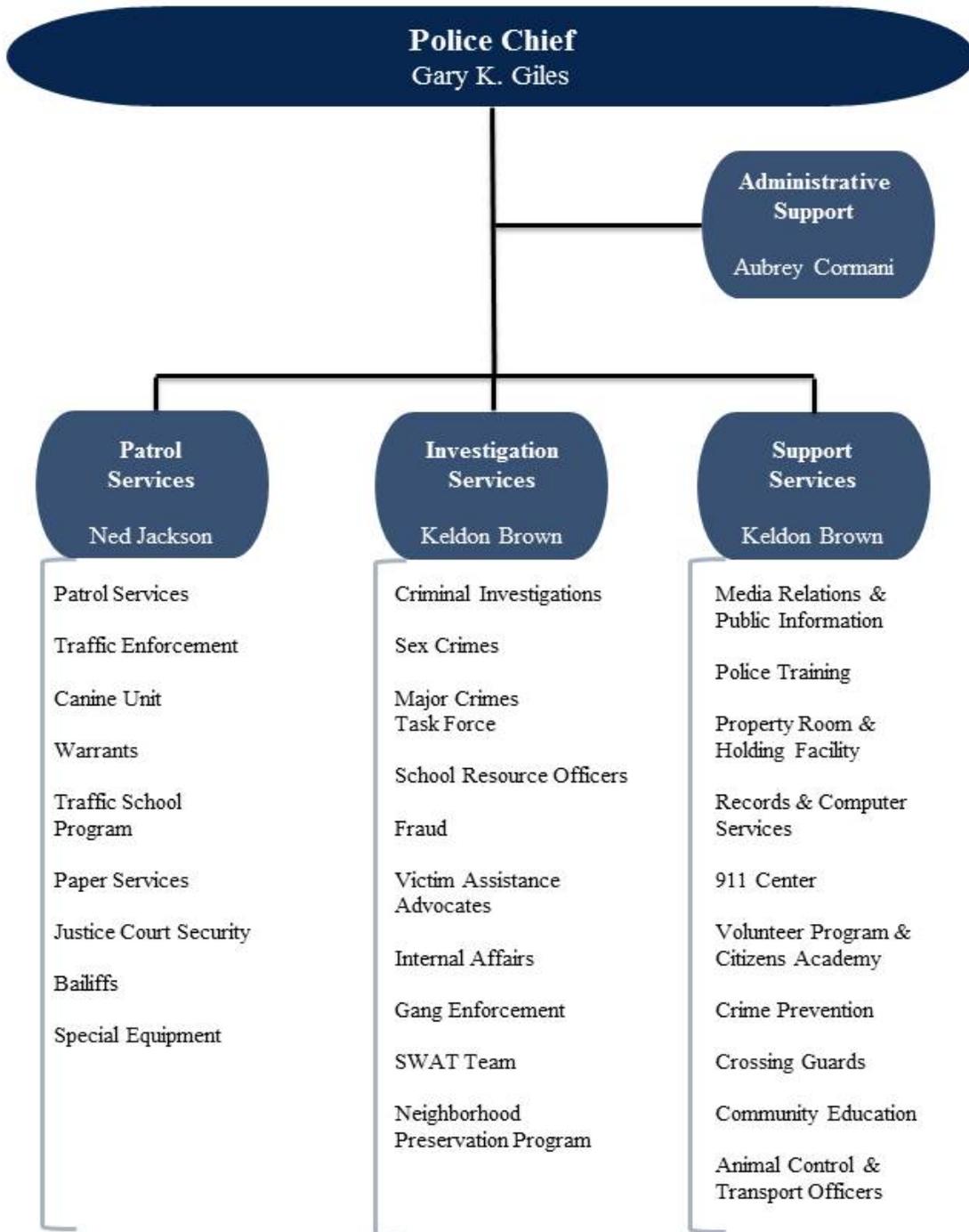
PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>BUDGET FY '17-'18</u>
<u>Building Safety</u>						
Full-time:						
Chief Building Official	14	\$30.63	\$45.94	0.00	0.00	1.00
Assistant Building Official	12	\$25.55	\$38.33	1.00	1.00	0.00
Senior Building Inspector	11	\$23.34	\$35.01	1.00	1.00	1.00
Plans Examiner	11	\$23.34	\$35.01	0.00	0.00	1.00
Plans Examiner	10	\$21.32	\$31.98	1.00	1.00	0.00
Building Inspector	10	\$21.32	\$31.98	2.00	3.00	3.00
Residential Plans Examiner	8	\$17.79	\$26.68	1.00	1.00	1.00
Development Services Technician	7	\$16.25	\$24.37	1.00	1.00	0.00
				<u>7.00</u>	<u>8.00</u>	<u>7.00</u>
Part-time:						
Building Inspector	10	\$21.32	\$31.98	0.63	0.63	0.63
Variable-hour/Seasonal:						
Office Assistant	N/A	\$11.04	\$16.56	0.00	0.50	0.50
				<u>7.00</u>	<u>8.50</u>	<u>7.50</u>
<u>Facilities</u>						
Full-time:						
Building Maintenance Section Mgr	12	\$25.55	\$38.33	1.00	1.00	1.00
Facilities Maintenance Technician	8	\$17.79	\$26.68	1.00	1.00	1.00
Custodial Supervisor	5	\$13.56	\$20.33	2.00	2.00	2.00
				<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Variable-hour/Seasonal:						
Custodian	N/A	\$8.48	\$12.72	4.25	5.50	6.00
Service Worker	N/A	\$8.48	\$12.72	0.65	1.00	1.25
				<u>4.90</u>	<u>6.50</u>	<u>7.25</u>
				<u>8.90</u>	<u>10.50</u>	<u>11.25</u>
<u>TOTAL DEVELOPMENT SERVICES</u>						
Full-time				26.00	28.00	28.00
Part-time				0.63	0.63	0.63
Variable-hour/Seasonal				5.05	7.73	9.15
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>31.68</u>	<u>36.36</u>	<u>37.78</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

POLICE



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

POLICE

OVERVIEW

The Police department pro-actively serves and protects the community 24 hours a day, 7 days a week in order to make Orem a safe place to live, work, and play. The department provides police, investigation, and support services in partnership with the community to produce this safe environment and high quality of life for the citizens of Orem.

The 85 sworn officers deal with a variety of issues including traffic accidents, missing children, burglaries, medical emergencies, assaults, homicides, drug investigations, computer crimes, white collar crime, crimes against children, gang enforcement, and nuisance ordinance violations.

The Police department includes the following divisions:

- Police Administration
- Alcohol Enforcement
- Investigation Services
- Neighborhood Preservation
- Support Services
- Animal Control
- Community Education
- Patrol Services
- Traffic Enforcement
- Major Crimes Task Force (Multi-jurisdictional)
- Metro SWAT Team
- Victims and Children Assistance
- Communications – 911 Dispatch
- Bailiffs

Challenges addressed in this budget:

- Replacement of aging police vehicles.
- Added two officers and associated vehicles and equipment (\$202,500).
- Funded Spillman citation software and associated licensing fee (\$60,300).
- Continued funding of body armor replacement program (\$12,000).
- Funding was provided for proactive traffic enforcement (\$37,000).
- Added funding for replacement radar units (\$15,000).

Challenges remaining:

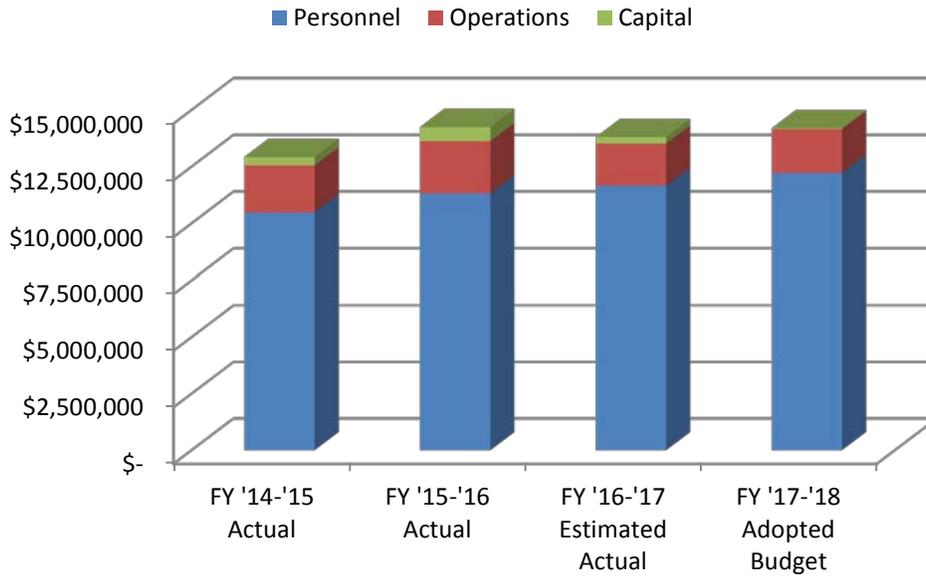
- Maintaining operational levels to meet community service demands.
- Retaining good quality employees by recognizing great work.
- Replacing aging in-car laptops, radar units, and cameras.
- Continuing funding of body camera program including hardware and data storage.

**CITY OF OREM
ADOPTED BUDGET**

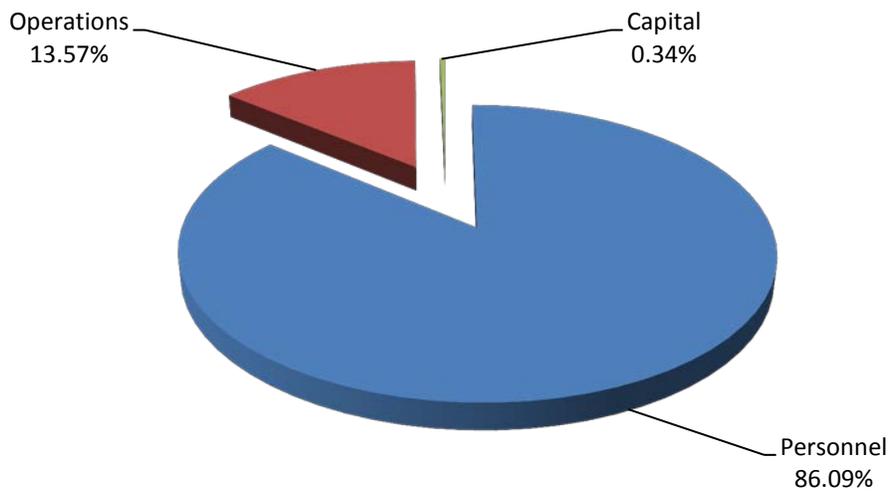
FISCAL YEAR 2017-2018

POLICE

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

POLICE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Police Administration</u>					
Personnel	\$ 204,368	\$ 244,963	\$ 303,724	\$ 321,739	2
Operations	269,415	477,430	310,459	322,207	
	<u>473,783</u>	<u>722,393</u>	<u>614,183</u>	<u>643,946</u>	
<u>Patrol Services</u>					
Personnel	5,016,190	5,174,129	5,424,964	5,578,429	56
Operations	512,643	468,355	566,048	576,225	
Capital	261,812	427,486	255,075	-	
	<u>5,790,645</u>	<u>6,069,970</u>	<u>6,246,087</u>	<u>6,154,654</u>	
<u>Alcohol Enforcement</u>					
Personnel	91,796	98,051	96,740	95,140	1
Operations	12,224	11,182	9,957	8,828	
	<u>104,020</u>	<u>109,233</u>	<u>106,697</u>	<u>103,968</u>	
<u>Investigation Services</u>					
Personnel	2,257,417	2,536,031	2,528,520	3,022,973	27
Operations	141,298	172,155	128,115	123,482	
Capital	52,885	104,168	22,000	48,000	
	<u>2,451,600</u>	<u>2,812,354</u>	<u>2,678,635</u>	<u>3,194,455</u>	
<u>Major Crime Task Force</u>					
Personnel	277,997	275,740	148,637	138,000	1
Operations	587,677	631,289	260,000	290,082	
Capital	37,795	18,210	6,363	-	
	<u>903,469</u>	<u>925,239</u>	<u>415,000</u>	<u>428,082</u>	
<u>Victims / Children Assistance</u>					
Personnel	135,376	150,696	144,902	166,810	2
Operations	5,847	9,737	6,700	6,700	
	<u>141,223</u>	<u>160,433</u>	<u>151,602</u>	<u>173,510</u>	
<u>Support Services</u>					
Personnel	919,234	929,549	1,025,979	1,037,752	9
Operations	68,561	86,324	90,322	89,421	
	<u>987,795</u>	<u>1,015,873</u>	<u>1,116,301</u>	<u>1,127,173</u>	
<u>Communications & Dispatch Services-Lindon</u>					
Personnel	1,255,296	1,531,863	1,566,037	1,637,869	23
Operations	307,867	294,569	304,295	305,295	
Capital	27,358	40,286	-	-	
	<u>1,590,521</u>	<u>1,866,718</u>	<u>1,870,332</u>	<u>1,943,164</u>	
<u>Animal Control, Bailiffs & Community Education</u>					
Personnel	326,778	380,967	427,243	223,335	2
Operations	158,849	150,868	178,493	204,860	
Capital	-	34,640	-	-	
	<u>485,627</u>	<u>566,475</u>	<u>605,736</u>	<u>428,195</u>	
<u>TOTAL POLICE DEPARTMENT</u>					
Personnel	\$ 10,484,452	\$ 11,321,989	\$ 11,666,746	\$ 12,222,047	123
Operations	2,064,381	2,301,909	1,854,389	1,927,100	
Capital	379,850	624,790	283,438	48,000	
TOTALS	<u>\$ 12,928,683</u>	<u>\$ 14,248,688</u>	<u>\$ 13,804,573</u>	<u>\$ 14,197,147</u>	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

POLICE

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL FY '15-'16</u>	<u>ACTUAL FY '16-'17</u>	<u>BUDGET FY '17-'18</u>
<u>Police Administration</u>						
Full-time:						
Chief of Police	19	\$48.17	\$72.26	1.00	1.00	1.00
Administrative Secretary	8	\$17.79	\$26.68	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<u>Patrol Services</u>						
Full-time:						
Police Captain	16	\$36.71	\$55.07	1.00	1.00	1.00
Police Lieutenant	15	\$33.53	\$50.30	3.00	3.00	3.00
Police Sergeant	13	\$27.98	\$41.97	7.00	7.00	7.00
Police Officer	10	\$21.32	\$31.98	40.00	43.00	45.00
				<u>51.00</u>	<u>54.00</u>	<u>56.00</u>
Variable-hour/Seasonal:						
Police Officer	N/A	\$15.70	\$23.56	0.30	0.40	0.30
				<u>51.30</u>	<u>54.40</u>	<u>56.30</u>
<u>Alcohol Enforcement</u>						
Full-time:						
Police Officer	10	\$21.32	\$31.98	1.00	1.00	1.00
<u>Investigation Services</u>						
Full-time:						
Police Captain	16	\$36.71	\$55.07	1.00	1.00	1.00
Police Lieutenant	15	\$33.53	\$50.30	2.00	2.00	2.00
Police Sergeant	13	\$27.98	\$41.97	7.00	7.00	7.00
Police Officer	10	\$21.32	\$31.98	15.00	15.00	17.00
				<u>25.00</u>	<u>25.00</u>	<u>27.00</u>
Variable-hour/Seasonal:						
Intern	N/A	\$9.26	\$13.89	0.10	0.10	0.10
				<u>25.10</u>	<u>25.10</u>	<u>27.10</u>
<u>Major Crimes Task Force</u>						
Full-time:						
Administrative Secretary	8	\$17.79	\$26.68	1.00	1.00	1.00
<u>Victims / Children Assistance</u>						
Full-time:						
Victim Assistance Coordinator	9	\$19.47	\$29.21	2.00	2.00	2.00
Variable-hour/Seasonal:						
Victim Advocate	N/A	\$9.26	\$13.89	0.25	0.25	0.25
				<u>2.25</u>	<u>2.25</u>	<u>2.25</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

POLICE

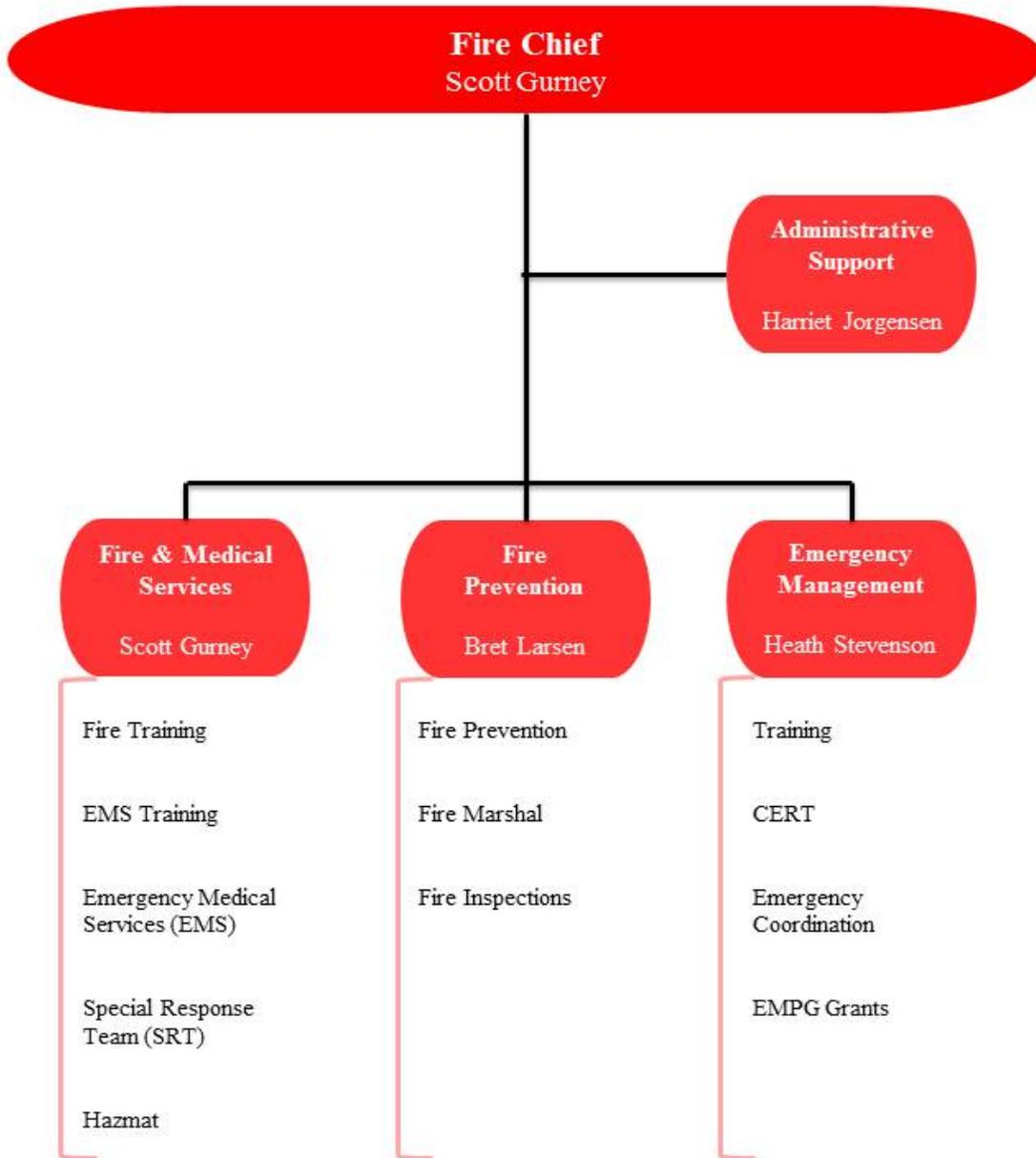
PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ESTIMATED</u>	<u>ADOPTED</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>BUDGET FY '17-'18</u>
<u>Support Services</u>						
Full-time:						
Assistant Police Chief	17	\$40.19	\$60.29	0.00	0.00	1.00
Police Lieutenant	14	\$30.63	\$45.94	2.00	2.00	1.00
Evidence Custodian/Technician	8	\$17.79	\$26.68	1.00	1.00	1.00
Records Office Supervisor	7	\$16.25	\$24.37	1.00	1.00	1.00
Community Service Specialist	6	\$14.84	\$22.26	5.00	5.00	5.00
				<u>9.00</u>	<u>9.00</u>	<u>9.00</u>
Variable-hour/Seasonal:						
Evidence Technician Assistant	N/A	\$10.00	\$14.00	0.15	0.25	0.25
Secretary	N/A	\$9.26	\$13.89	0.35	0.50	0.50
Crossing Guard	N/A	\$7.25	\$10.56	12.85	15.50	15.50
				<u>13.35</u>	<u>16.25</u>	<u>16.25</u>
				<u>22.35</u>	<u>25.25</u>	<u>25.25</u>
<u>Communications & Dispatch Services-Lindon</u>						
Full-time:						
Police Lieutenant	14	\$30.63	\$45.94	1.00	1.00	1.00
Communications Supervisor	9	\$19.47	\$29.21	1.00	1.00	1.00
Lead Dispatcher	8	\$17.79	\$26.68	4.00	4.00	4.00
Dispatcher	7	\$16.25	\$24.37	15.00	15.00	15.00
				<u>21.00</u>	<u>21.00</u>	<u>21.00</u>
Part-time:						
Dispatcher	7	\$16.25	\$24.37	1.50	1.50	1.50
Variable-hour/Seasonal:						
Dispatcher - On-call	N/A	\$15.70	\$23.56	1.30	1.30	1.30
				<u>22.30</u>	<u>22.30</u>	<u>22.30</u>
<u>Animal Control, Bailiffs & Community Education</u>						
Full-time:						
NOVA Instructor	12	\$25.55	\$38.33	2.00	2.00	0.00
Animal Control Officer	7	\$16.25	\$24.37	2.00	2.00	2.00
				<u>4.00</u>	<u>4.00</u>	<u>2.00</u>
Variable-hour/Seasonal:						
NOVA Instructor	N/A	\$25.55	\$38.33	0.25	0.40	1.00
Senior Bailiff	N/A	\$14.38	\$21.57	0.10	0.25	0.25
Bailiff	N/A	\$13.17	\$19.75	1.50	1.75	1.75
				<u>1.85</u>	<u>2.40</u>	<u>3.00</u>
				<u>3.85</u>	<u>4.40</u>	<u>5.00</u>
<u>TOTAL POLICE</u>						
Full-time				116.00	119.00	121.00
Part-time				1.50	1.50	1.50
Variable-hour/Seasonal				17.15	20.70	21.20
TOTAL FULL-TIME EQUIVALENTS (FTE)				134.65	141.20	143.70

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FIRE



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FIRE

OVERVIEW

The Fire department provides fire suppression, emergency medical, special rescue, fire prevention, and emergency management services. The department has three fire stations located within Orem City and operates a fourth station through a contract with Lindon City. The new Lindon City fire station was recently completed and became operational in February 2017. The department also provides contracted fire and medical services to the Town of Vineyard.

The department responds to over 6,200 calls for service annually. It also conducts approximately 1,250 business and construction fire inspections with approximately 720 plan reviews annually. The Fire department also hosts an annual fire prevention open house to educate the community about various safety topics. The department also participates regularly in fire and EMS education events when requested by community, religious, and special interest groups.

The Fire department includes the following divisions:

- Administration
- Operations – Fire / EMS / Special Rescue
- Fire Prevention
- Emergency Management

Challenges addressed in this budget:

- Provides annual ambulance replacement funding (\$165,000).
- Provides annual SCBA equipment replacement funding (\$50,000).
- Provides annual ambulance stretcher replacement funding (\$30,000) as well as one-time funding for a front line bariatric stretcher loading system (\$17,000).
- Provides annual ambulance cardiac monitor replacement funding (\$30,000).
- Provides funding for advanced strategic, tactical and task level training for Fire Officers and Firefighters commensurate with new occupancy types in the City (\$10,000).

Challenges remaining:

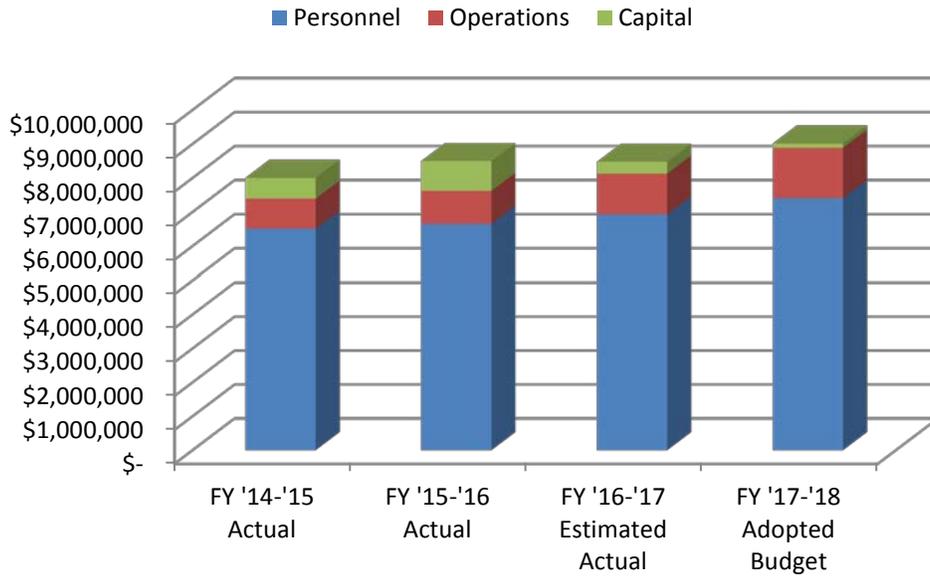
- Funding to replace aging fire apparatus to maintain compliance with city and national recommendations and standards.
- Reinstating funding for construction and staffing of Fire Station #4.
- Maintaining operational levels of staffing and appropriate apparatus to meet community service demands.
- Recruitment and retention of qualified employees.

**CITY OF OREM
ADOPTED BUDGET**

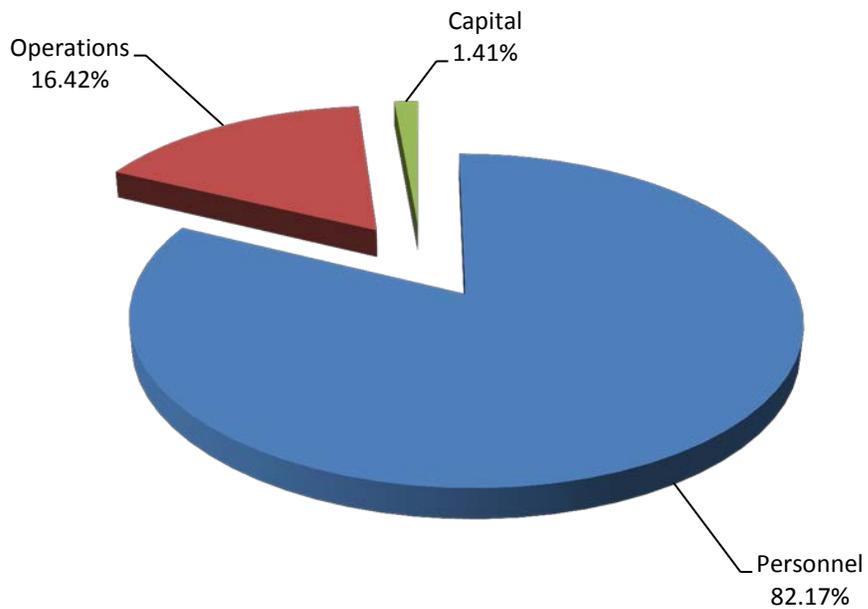
FISCAL YEAR 2017-2018

FIRE

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FIRE

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Fire Administration</u>					
Personnel	\$ 236,163	\$ 239,249	\$ 245,454	\$ 367,749	3
Operations	11,106	7,401	14,708	15,761	
Capital	-	-	35,000	-	
	<u>247,269</u>	<u>246,650</u>	<u>295,162</u>	<u>383,510</u>	
<u>Fire & Medical Services</u>					
Personnel	4,967,178	5,030,179	5,162,803	5,735,338	54
Operations	760,054	822,130	1,004,497	1,133,899	
Capital	613,092	844,144	309,869	127,000	
	<u>6,340,324</u>	<u>6,696,453</u>	<u>6,477,169</u>	<u>6,996,237</u>	
<u>Fire Prevention</u>					
Personnel	199,346	253,593	284,735	294,036	3
Operations	12,318	12,467	19,173	19,423	
Capital	-	34,421	-	-	
	<u>211,664</u>	<u>300,481</u>	<u>303,908</u>	<u>313,459</u>	
<u>EMS State Grant</u>					
Personnel	-	-	-	-	0
Operations	1,856	-	-	-	
Capital	-	-	-	-	
	<u>1,856</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<u>Emergency Management</u>					
Personnel	75,686	73,653	81,683	85,132	1
Operations	11,121	32,590	30,160	35,160	
Capital	-	-	-	-	
	<u>86,807</u>	<u>106,243</u>	<u>111,843</u>	<u>120,292</u>	
<u>Fire Services - Lindon</u>					
Personnel	1,030,803	1,053,446	1,149,101	923,826	10
Operations	84,637	93,898	138,602	156,879	
Capital	-	-	-	-	
	<u>1,115,440</u>	<u>1,147,344</u>	<u>1,287,703</u>	<u>1,080,705</u>	
<u>TOTAL FIRE DEPARTMENT</u>					
Personnel	\$ 6,509,176	\$ 6,650,120	\$ 6,923,776	\$ 7,406,081	71
Operations	881,092	968,486	1,207,140	1,361,122	
Capital	613,092	878,565	344,869	127,000	
TOTALS	<u>\$ 8,003,360</u>	<u>\$ 8,497,171</u>	<u>\$ 8,475,785</u>	<u>\$ 8,894,203</u>	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FIRE

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>FY '17-'18</u>
<u>Fire Administration</u>						
Full-time:						
Fire Chief	19	\$48.17	\$72.26	1.00	1.00	1.00
Deputy Fire Chief	17	\$40.19	\$60.29	0.00	0.00	1.00
Administrative Secretary	8	\$17.79	\$26.68	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>3.00</u>
<u>Fire & Medical Services</u>						
Full-time:						
Fire Battalion Chief	15	\$33.53	\$50.30	4.00	4.00	4.00
Fire Captain	13	\$27.98	\$41.97	12.00	12.00	12.00
Fire Engineer	11	\$23.34	\$35.01	11.00	11.00	11.00
Firefighter/Paramedic	10	\$21.32	\$31.98	27.00	27.00	27.00
				<u>54.00</u>	<u>54.00</u>	<u>54.00</u>
Variable-hour/Seasonal:						
Firefighter/Paramedic	N/A	\$21.32	\$31.98	0.05	0.05	0.05
Fleet Mechanic	N/A	\$17.15	\$25.73	0.05	0.05	0.05
				<u>0.10</u>	<u>0.10</u>	<u>0.10</u>
				<u>54.10</u>	<u>54.10</u>	<u>54.10</u>
<u>Fire Prevention</u>						
Full-time:						
Fire Marshal	14	\$30.63	\$45.94	1.00	1.00	1.00
Fire Prevention Specialist	9	\$19.47	\$29.21	2.00	2.00	2.00
				<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
<u>Emergency Management</u>						
Full-time:						
Emergency Manager	12	\$25.55	\$38.33	1.00	1.00	1.00
Variable-hour/Seasonal:						
Emergency Manager-Flexible	N/A	\$25.55	\$38.33	0.00	0.25	0.25
				<u>1.00</u>	<u>1.25</u>	<u>1.25</u>
<u>Fire Services - Linton</u>						
Full-time:						
Fire Engineer	11	\$23.34	\$35.01	1.00	1.00	1.00
Firefighter/Paramedic	10	\$21.32	\$31.98	9.00	9.00	9.00
				<u>10.00</u>	<u>10.00</u>	<u>10.00</u>
<u>TOTAL FIRE DEPARTMENT</u>						
Full-time				70.00	70.00	71.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				0.10	0.35	0.35
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>70.10</u>	<u>70.35</u>	<u>71.35</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

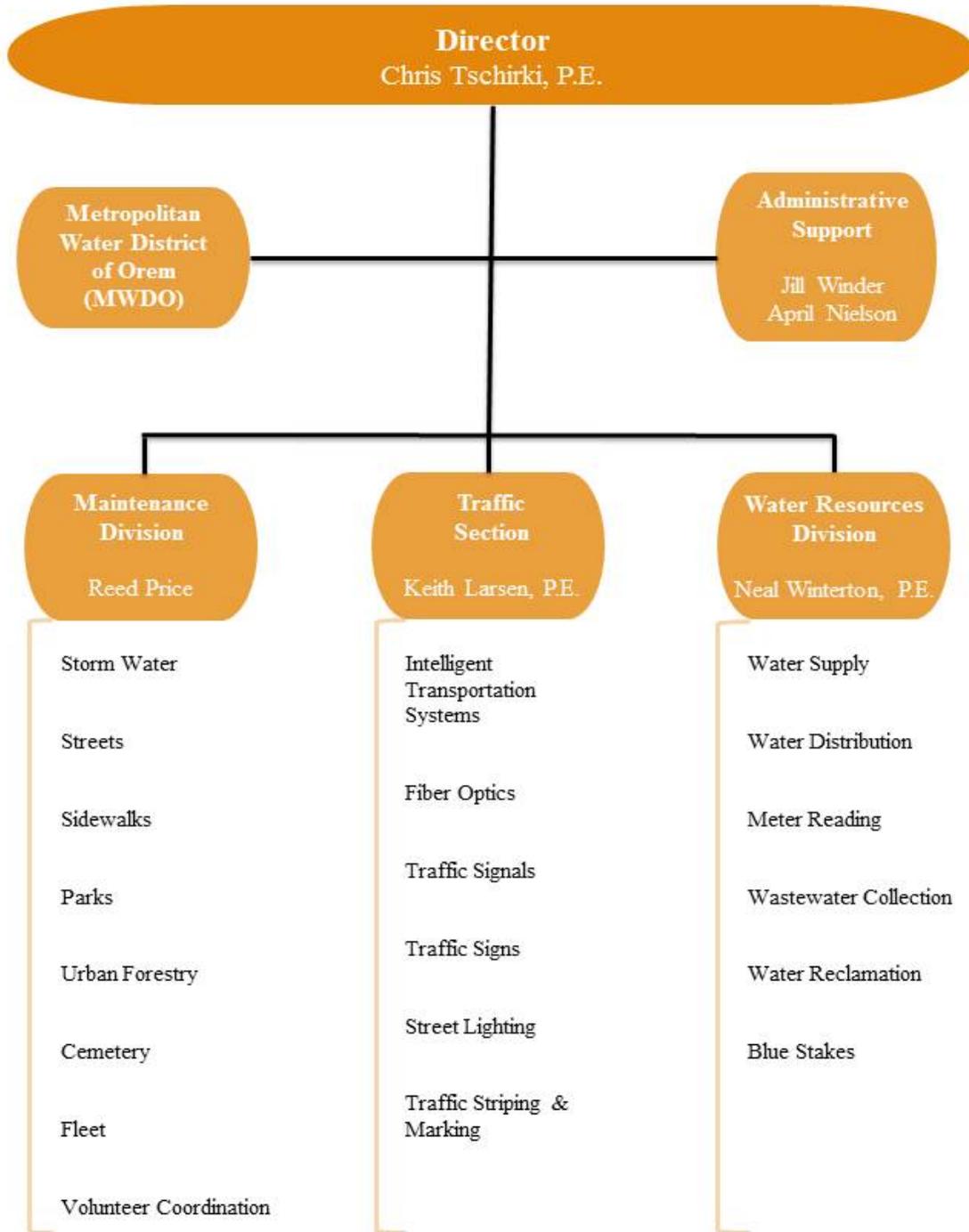
FIRE



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

PUBLIC WORKS



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

PUBLIC WORKS

OVERVIEW

The Public Works department is responsible for the maintenance of streets, sidewalks, parks, cemetery, street signs, street striping, fiber optics, fleet services, and the operation of water, sewer, storm water, and street lighting utilities.

The Public Works department includes the following divisions (some are not operated within the General Fund):

- Public Works Administration
- Intelligent Transportation Systems (ITS), Traffic and Street Signs, Signals, and Markings
- Street Lighting (*Street Lighting Special Service District*)
- Fleet Maintenance Services (*Fleet Maintenance Fund*)
- Streets and State Road Fund (*Road Fund*)
- Parks, Cemetery, and Urban Forestry, Horticulture, and Volunteers
- Storm Water Collection, Detention, and Management (*Storm Water Fund*)
- Water Administration, Supply, Distribution, and Meter Reading (*Water Fund*)
- Wastewater Administration, Collection, and Treatment (*Water Reclamation Fund*)

Challenges addressed in this budget:

- Provides funding to begin addressing abandonment of the West Union Canal (owned and operated by the West Union Canal Company), a major water conveyance facility in the city that is aging.
- Increased revenues and identified projects related to the adoption of the Water, Sewer, and Storm Water Utility Master Plans 7-year model.
- Includes funding for vehicle replacements and vehicles for new personnel.
- Provides funding for operational costs and a Public Works Technician due to the increased workload related to the new All-Together playground and splash pad (\$104,000).
- Provides funding for a new Storm Water Project Manager position to administer the post-construction inspection program required by the Storm Water MS4 permit (\$77,000).
- Provides funding for a new Public Works Technician in Water Supply which will allow for adequate coverage for confined space entry requirements, help with maintenance of PRVs, wells, and springs, and perform water operator duties (\$34,000).
- Provides funding for a new well (\$3,183,000) & initial funding for a water reuse project (\$1,050,000).

Challenges remaining:

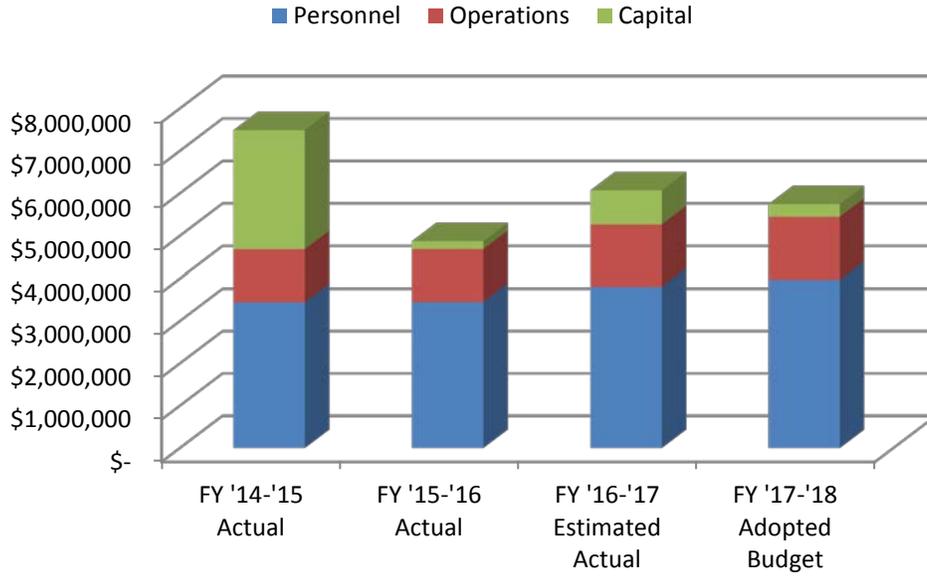
- Funding the replacement and maintenance of aging infrastructure in a timely manner.
- Funding the replacement and maintenance of traffic operations devices.
- Maintaining streets at a Pavement Management System OCI rating of 80 or above.
- Maintaining and replacing a large fleet of vehicles and smaller equipment.
- Constructing a new culinary water storage facility to meet current requirements.
- Installing automated metering infrastructure (AMI) throughout the entire city.
- Addressing ongoing challenges presented by the abandonment of the West Union Canal.
- Working with developers to construct infrastructure improvements in the southwest annexation area.
- Further implement Orem's Water Conservation Plan by reducing per capita water use by 25% by 2025.

**CITY OF OREM
ADOPTED BUDGET**

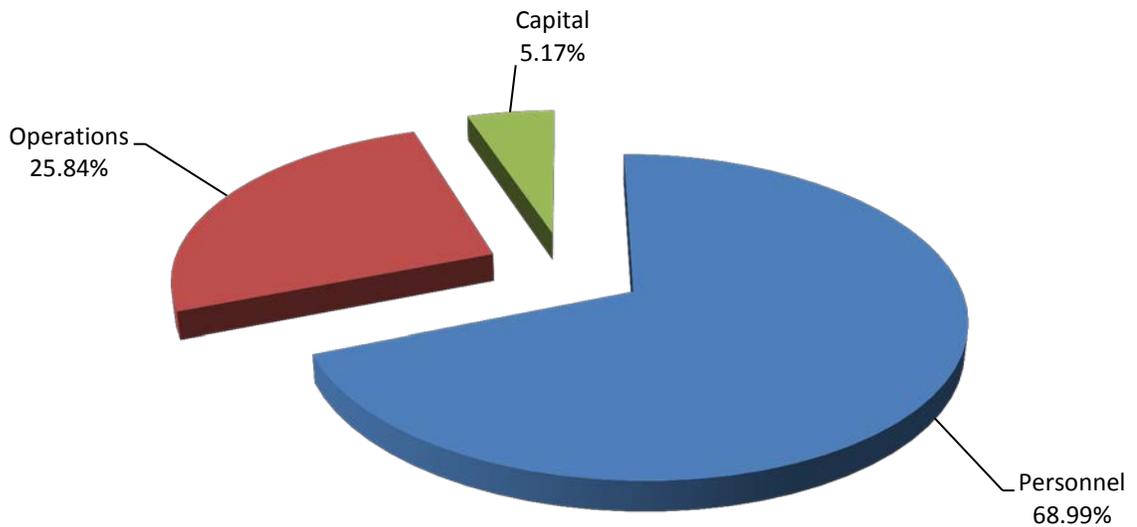
FISCAL YEAR 2017-2018

PUBLIC WORKS

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

PUBLIC WORKS

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Public Works Administration</u>					
Personnel	\$ 289,209	\$ 313,622	\$ 409,135	\$ 418,809	5
Operations	19,508	24,028	15,650	15,650	
Capital	-	-	-	-	
	<u>308,717</u>	<u>337,650</u>	<u>424,785</u>	<u>434,459</u>	
<u>Traffic & Signs</u>					
Personnel	430,652	392,768	426,341	441,574	4
Operations	141,399	152,384	151,218	163,442	
Capital	88,550	2,294	76,450	-	
	<u>660,601</u>	<u>547,446</u>	<u>654,009</u>	<u>605,016</u>	
<u>Maintenance Administration</u>					
Personnel	121,634	128,393	131,567	143,447	1
Operations	1,835	3,598	6,000	6,000	
Capital	-	-	-	-	
	<u>123,469</u>	<u>131,991</u>	<u>137,567</u>	<u>149,447</u>	
<u>Streets</u>					
Personnel	996,196	1,033,200	1,102,162	1,108,932	13
Operations	181,958	184,126	274,533	276,851	
Capital	3,005	-	47,525	219,000	
	<u>1,181,159</u>	<u>1,217,326</u>	<u>1,424,220</u>	<u>1,604,783</u>	
<u>Parks</u>					
Personnel	1,360,970	1,284,159	1,414,811	1,498,034	13
Operations	801,379	783,096	909,645	912,699	
Capital	2,679,458	180,372	670,261	73,000	
	<u>4,841,807</u>	<u>2,247,627</u>	<u>2,994,717</u>	<u>2,483,733</u>	
<u>Cemetery</u>					
Personnel	196,023	216,751	235,039	240,682	2
Operations	73,425	61,146	70,558	75,288	
Capital	31,312	3,155	5,000	5,000	
	<u>300,760</u>	<u>281,052</u>	<u>310,597</u>	<u>320,970</u>	
<u>Urban Forestry & Horticulture</u>					
Personnel	44,484	80,147	87,939	112,608	1
Operations	26,313	28,374	34,498	35,087	
Capital	-	-	-	-	
	<u>70,797</u>	<u>108,521</u>	<u>122,437</u>	<u>147,695</u>	
<u>TOTAL PUBLIC WORKS</u>					
Personnel	\$ 3,439,168	\$ 3,449,040	\$ 3,806,994	\$ 3,964,086	39
Operations	1,245,817	1,236,752	1,462,102	1,485,017	
Capital	2,802,325	185,821	799,236	297,000	
TOTALS	<u>\$ 7,487,310</u>	<u>\$ 4,871,613</u>	<u>\$ 6,068,332</u>	<u>\$ 5,746,103</u>	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

PUBLIC WORKS

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>FY '17-'18</u>
<u>Public Works Administration</u>						
Full-time:						
Public Works Director	19	\$48.17	\$72.26	1.00	1.00	1.00
PW Management Analyst	12	\$25.55	\$38.33	0.00	1.00	1.00
Administrative Secretary	8	\$17.79	\$26.68	1.00	1.00	1.00
Secretary	6	\$14.84	\$22.26	1.00	1.00	1.00
				<u>3.00</u>	<u>4.00</u>	<u>4.00</u>
Part-time:						
Secretary	6	\$14.84	\$22.26	0.75	0.75	0.75
				<u>0.75</u>	<u>0.75</u>	<u>0.75</u>
				<u>3.75</u>	<u>4.75</u>	<u>4.75</u>
<u>Traffic & Signs</u>						
Full-time:						
Engineer Section Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
ITS Engineer	12	\$25.55	\$38.33	1.00	1.00	1.00
Traffic Sign Specialist	8	\$17.79	\$26.68	1.00	1.00	1.00
Public Works Technician	7	\$16.25	\$24.37	1.00	1.00	1.00
				<u>4.00</u>	<u>4.00</u>	<u>4.00</u>
Variable-hour/Seasonal:						
Traffic Intern	N/A	\$9.26	\$13.89	0.80	1.25	1.25
Laborer	N/A	\$8.48	\$12.72	0.50	0.75	0.75
				<u>1.30</u>	<u>2.00</u>	<u>2.00</u>
				<u>5.30</u>	<u>6.00</u>	<u>6.00</u>
<u>Maintenance Administration</u>						
Full-time:						
Maintenance Division Manager	16	\$36.71	\$55.07	1.00	1.00	1.00
<u>Streets</u>						
Full-time:						
Streets Section Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
Public Works Field Supervisor	11	\$23.34	\$35.01	1.00	1.00	1.00
Engineering Specialist	10	\$21.32	\$31.98	1.00	1.00	1.00
Public Works Crew Leader	9	\$19.47	\$29.21	3.00	3.00	3.00
Construction Technician	8	\$17.79	\$26.68	3.00	3.00	3.00
Public Works Technician	7	\$16.25	\$24.37	4.00	4.00	4.00
				<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	3.00	3.50	3.50
				<u>3.00</u>	<u>3.50</u>	<u>3.50</u>
				<u>16.00</u>	<u>16.50</u>	<u>16.50</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

PUBLIC WORKS

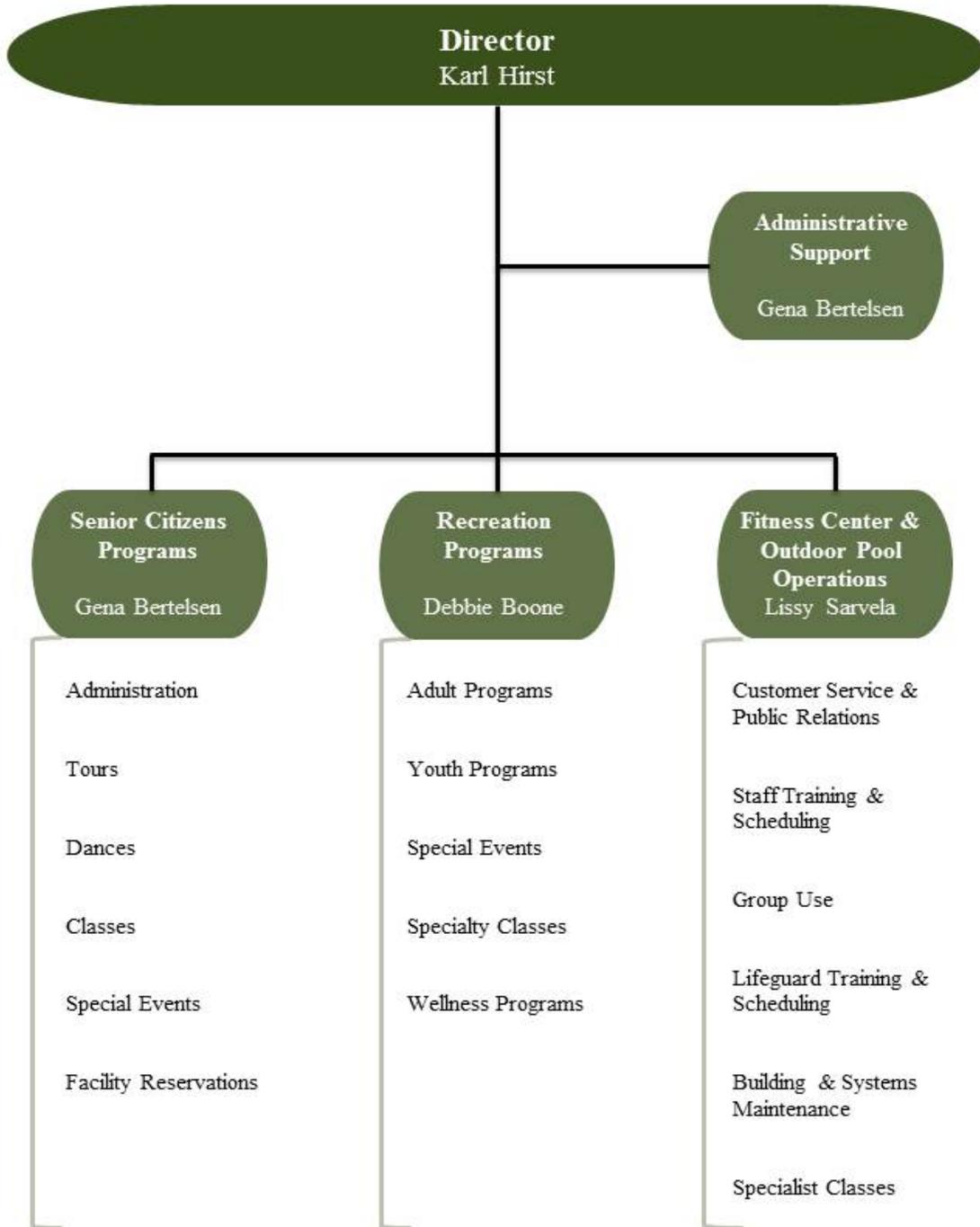
PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>ADOPTED</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>BUDGET FY '17-'18</u>
<u>Parks</u>						
Full-time:						
Parks Section Manager	13	\$27.98	\$41.97	1.00	1.00	1.00
Public Works Crew Leader	9	\$19.47	\$29.21	3.00	3.00	3.00
PW Program Specialist	9	\$19.47	\$29.21	1.00	1.00	1.00
Public Works Technician	7	\$16.25	\$24.37	7.00	7.00	8.00
				<u>12.00</u>	<u>12.00</u>	<u>13.00</u>
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	18.60	23.25	22.00
				<u>30.60</u>	<u>35.25</u>	<u>35.00</u>
<u>Cemetery</u>						
Full-time:						
Cemetery Sexton	9	\$19.47	\$29.21	1.00	1.00	1.00
Public Works Technician	7	\$16.25	\$24.37	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	2.75	3.50	3.50
				<u>4.75</u>	<u>5.50</u>	<u>5.50</u>
<u>Urban Forestry & Horticulture</u>						
Full-time:						
Horticulturist / Urban Forester	10	\$21.32	\$31.98	1.00	1.00	1.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	0.25	0.60	1.25
				<u>1.25</u>	<u>1.60</u>	<u>2.25</u>
<u>TOTAL PUBLIC WORKS</u>						
Full-time				36.00	37.00	38.00
Part-time				0.75	0.75	0.75
Variable-hour/Seasonal				25.90	32.85	32.25
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>62.65</u>	<u>70.60</u>	<u>71.00</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION

OVERVIEW

The Recreation department operates out of both the General Fund and the Recreation Fund. The General Fund is responsible for the overall administration of the department and provides funding for the Senior Citizens and Programs divisions. The Senior Citizens division plans, administers, and supervises comprehensive senior programs and activities primarily located in the City of Orem Senior Friendship Center. The Programs division plans, administers, and supervises comprehensive youth and adult sports programs, special events, and park youth activities. The Recreation Fund is responsible for all Fitness Center and Scera Park Pools operations and maintenance. The Recreation Fund plans, administers, and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation department includes the following divisions:

- Recreation Administration
- Senior Citizens Activities and Programs
- Programs Division
- Fitness Center & Scera Park Pools Administration (*Recreation Fund*)
- Fitness Center Operations (*Recreation Fund*)
- Fitness Center Facilities (*Recreation Fund*)
- Scera Park Pools Facilities & Operations (*Recreation Fund*)

Challenges addressed in this budget:

- Increasing fee structure to match additional costs and competitive market.
- Identified funding for potential marketing opportunities targeting the Fitness Center.
- Provides funding for a market study and facilities analysis for the Fitness Center.
- Transferred an existing vehicle to the Facilities Maintenance division and will be receiving a vehicle more suitable to the department's needs.

Challenges remaining:

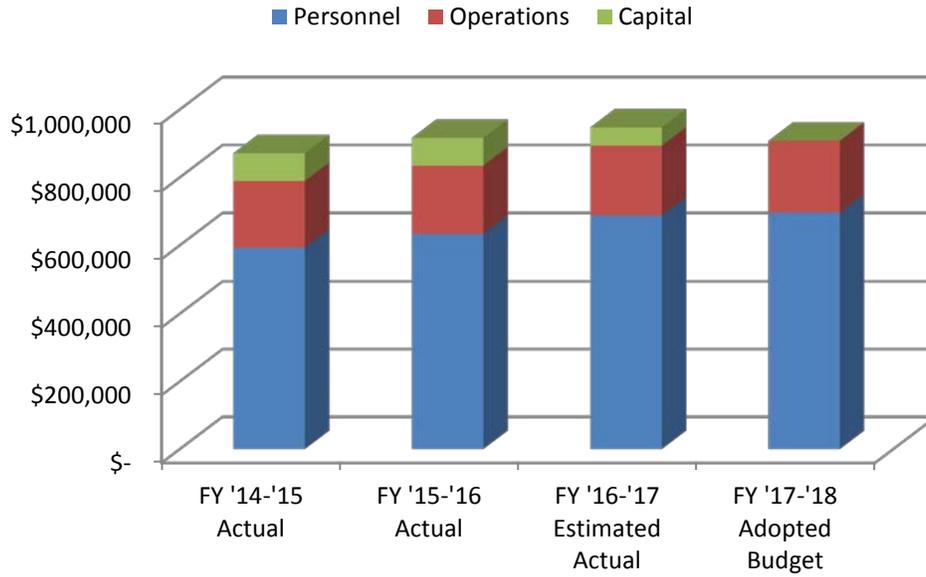
- Keep pace with increased demands for services and facilities.
- Replace aging equipment and upgrade to new, advanced cardio and fitness equipment.
- Establishing an ongoing maintenance plan for the Scera Park Pools and an aging Fitness Center.
- Be competitive in the local job market and retain current employees.
- Covering costs of increased maintenance and repair costs of the Senior Center.
- Establishing a funding plan for a Fitness Center remodel.

**CITY OF OREM
ADOPTED BUDGET**

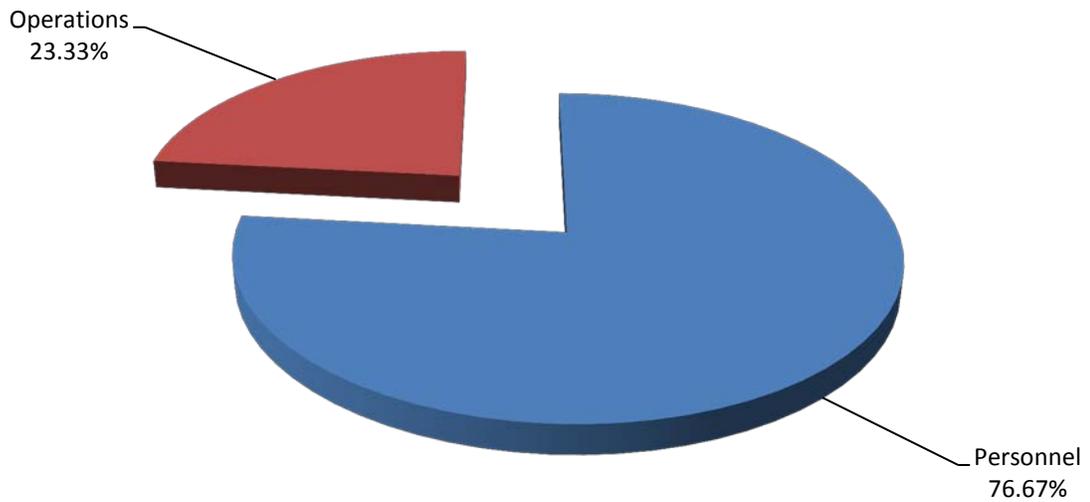
FISCAL YEAR 2017-2018

RECREATION

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Recreation Administration</u>					
Personnel	\$ 157,456	\$ 163,252	\$ 164,720	\$ 178,728	1
Operations	32,696	32,322	40,250	40,250	
Capital	81,511	52,520	53,356	-	
	<u>271,663</u>	<u>248,094</u>	<u>258,326</u>	<u>218,978</u>	
<u>Senior Citizens</u>					
Personnel	112,339	125,723	121,747	127,696	1
Operations	14,808	9,141	9,979	12,994	
Capital	-	28,953	-	-	
	<u>127,147</u>	<u>163,817</u>	<u>131,726</u>	<u>140,690</u>	
<u>Programs Administration</u>					
Personnel	236,755	254,057	298,999	288,416	3
Operations	20,096	15,590	22,196	22,681	
	<u>256,851</u>	<u>269,647</u>	<u>321,195</u>	<u>311,097</u>	
<u>Softball / T-Ball / Coach & Machine Pitch</u>					
Personnel	37,816	36,155	39,857	41,055	0
Operations	88,937	87,026	83,720	83,720	
	<u>126,753</u>	<u>123,181</u>	<u>123,577</u>	<u>124,775</u>	
<u>Basketball</u>					
Personnel	22,194	27,020	32,380	30,975	0
Operations	26,284	27,799	24,700	25,700	
	<u>48,478</u>	<u>54,819</u>	<u>57,080</u>	<u>56,675</u>	
<u>Summer Youth Parks / Sports Camps</u>					
Personnel	12,487	12,389	12,125	12,810	0
Operations	1,527	1,720	2,700	2,700	
	<u>14,014</u>	<u>14,109</u>	<u>14,825</u>	<u>15,510</u>	
<u>Tennis</u>					
Personnel	6,263	5,216	6,000	5,775	0
Operations	641	565	1,900	1,900	
	<u>6,904</u>	<u>5,781</u>	<u>7,900</u>	<u>7,675</u>	
<u>Volleyball</u>					
Personnel	4,979	1,824	3,294	2,100	0
Operations	2,097	13,531	5,106	6,600	
	<u>7,076</u>	<u>15,355</u>	<u>8,400</u>	<u>8,700</u>	
<u>All Other Programs</u>					
Personnel	2,753	7,954	8,635	8,516	0
Operations	9,305	13,358	15,240	15,240	
	<u>12,058</u>	<u>21,312</u>	<u>23,875</u>	<u>23,756</u>	
<u>TOTAL RECREATION</u>					
Personnel	\$ 593,042	\$ 633,590	\$ 687,757	\$ 696,071	5
Operations	196,391	201,052	205,791	211,785	
Capital	81,511	81,473	53,356	-	
TO TALS	<u>\$ 870,944</u>	<u>\$ 916,115</u>	<u>\$ 946,904</u>	<u>\$ 907,856</u>	

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL FY '15-'16</u>	<u>ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Recreation Administration</u>						
Full-time:						
Recreation Director	18	\$44.00	\$66.00	1.00	1.00	1.00
<u>Senior Citizens</u>						
Full-time:						
Recreation Program Coordinator	9	\$19.47	\$29.21	1.00	1.00	1.00
Variable-hour/Seasonal:						
Service Worker	N/A	\$8.48	\$12.72	1.25	1.25	1.25
Receptionist	N/A	\$7.70	\$11.55	1.50	1.50	1.50
				<u>2.75</u>	<u>2.75</u>	<u>2.75</u>
				3.75	3.75	3.75
<u>Program Administration</u>						
Full-time:						
Recreation Manager - Programs	13	\$27.98	\$41.97	1.00	1.00	1.00
Recreation Program Coordinator	9	\$19.47	\$29.21	2.00	2.00	2.00
				<u>3.00</u>	<u>3.00</u>	<u>3.00</u>
Variable-hour/Seasonal:						
Tennis Specialist	N/A	\$10.11	\$15.16	0.15	0.15	0.15
Track Supervisor	N/A	\$10.11	\$15.16	0.05	0.05	0.05
Sports Supervisor	N/A	\$8.48	\$12.72	0.40	0.40	0.40
Recreation Assistant	N/A	\$7.70	\$11.55	3.25	3.25	3.25
Concessions	N/A	\$7.70	\$11.55	0.20	0.20	0.20
				<u>4.05</u>	<u>4.05</u>	<u>4.05</u>
				7.05	7.05	7.05
<u>TOTAL RECREATION</u>						
Full-time				5.00	5.00	5.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				6.80	6.80	6.80
TOTAL FULL-TIME EQUIVALENTS (FTE)				11.80	11.80	11.80

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

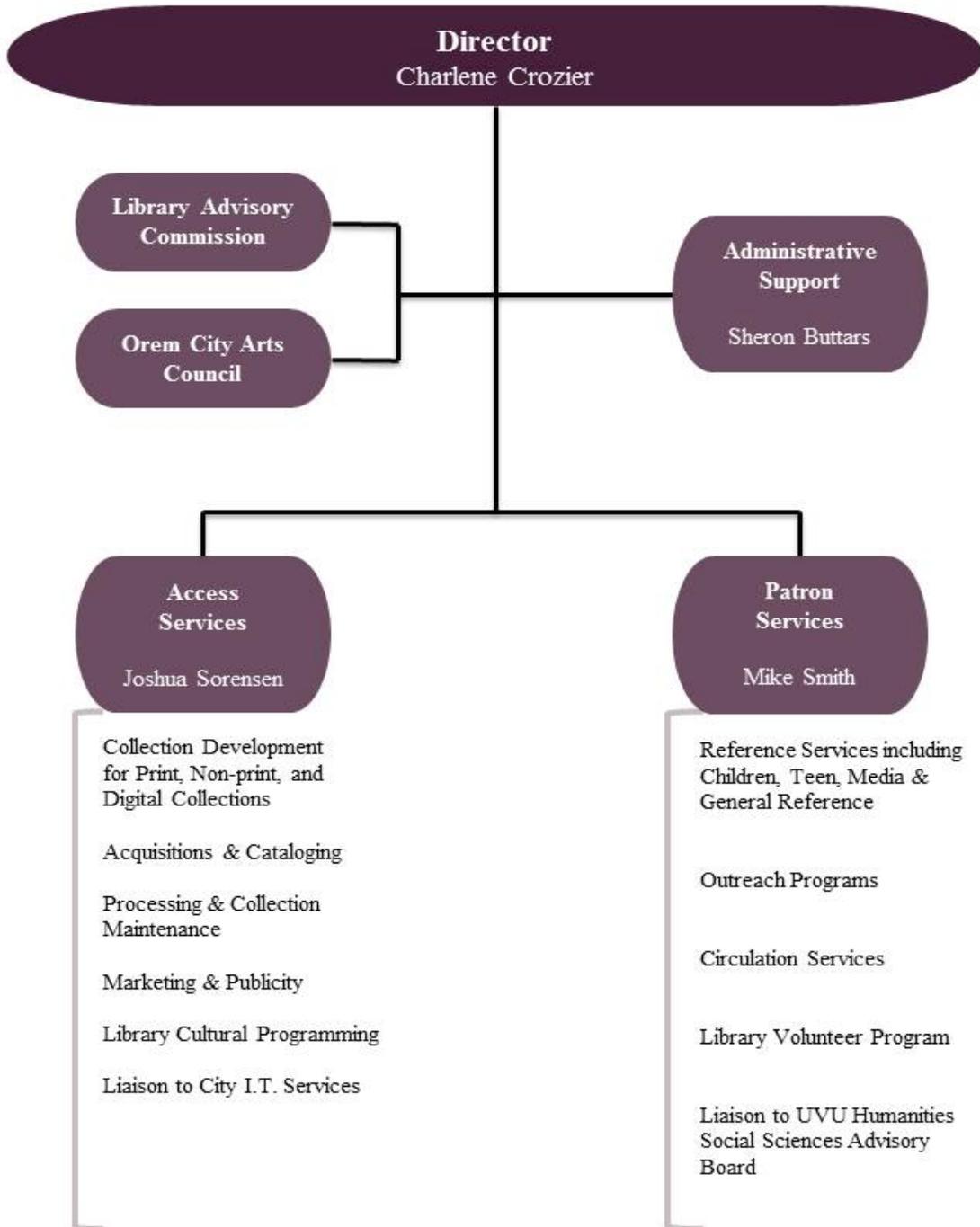
RECREATION



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

LIBRARY



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

LIBRARY

OVERVIEW

The Orem Public Library supports the entire community in lifelong learning by providing a collection of over 375,000 print and non-print media items, reference and advisory services, cultural programs for patrons of all ages, and fine art touring exhibits. The library has three distinct collections: Adults/Teen, Children, and Media.

The Library offers a variety of programming to families and individuals of all ages and interests. So far in FY 2017, over 23,000 patrons have attended approximately 453 library programs ranging from children's activities to author visits and performances in dance, music, film, and visual arts.

The Adults/Teen collection includes a large reference section, current and classical fiction, large print books, Boy Scout merit badge books, and pamphlets and periodicals on topics of current interest. Internet services are available in this area as well as many databases for Utah history, science, and literature.

The Children's collection is one of the largest in the State of Utah with books, pamphlets, magazines, and read-alongs. Librarian assisted internet access and homework help are available in the reference area.

The Media collection includes contemporary films, old-time favorites, PBS series', silent and foreign films, and instructional videos. A wide array of music, sound effects, children's literature, speeches, old-time radio programs, and a particularly exceptional collection of jazz is offered as well. Books on CD are also available. Additionally, the library offers e-books, e-audiobooks, and e-magazines.

The Library department includes the following divisions:

- Library Administration
- Access Services
- Patron Services

Challenges addressed in this budget:

- Provides annual funding for furniture replacement (\$15,000).

Challenges remaining:

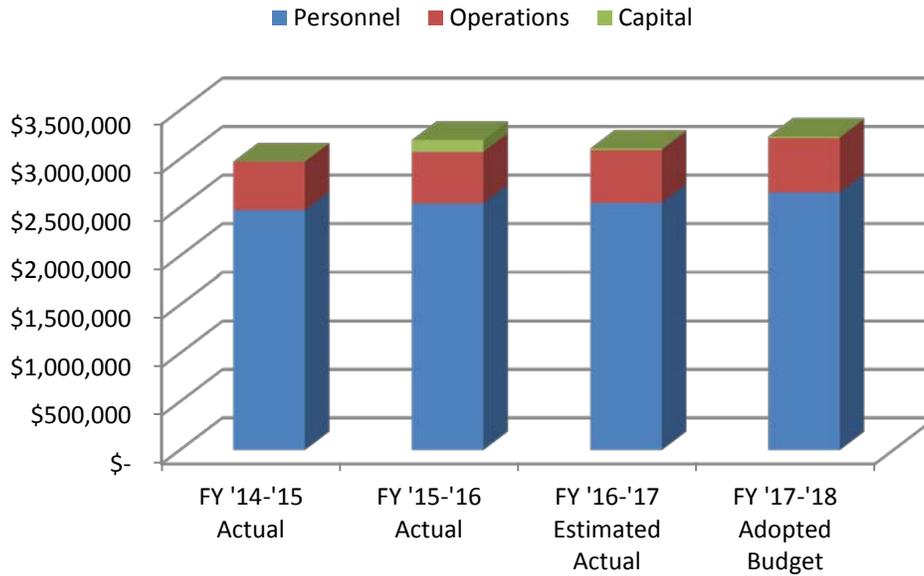
- Provide additional dedicated resources for e-materials.
- Provide additional program space through construction of an auditorium.

**CITY OF OREM
ADOPTED BUDGET**

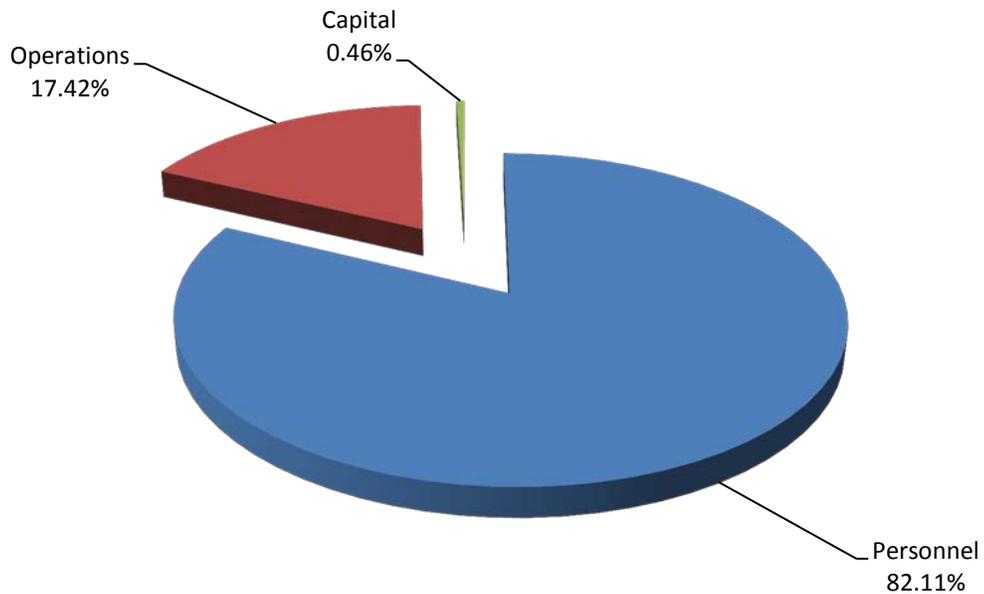
FISCAL YEAR 2017-2018

LIBRARY

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

LIBRARY

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Library Administration</u>					
Personnel	\$ 209,801	\$ 223,445	\$ 228,563	\$ 243,490	2
Operations	59,031	45,436	68,410	85,795	
Capital	-	109,300	-	-	
	<u>268,832</u>	<u>378,181</u>	<u>296,973</u>	<u>329,285</u>	
<u>Access Services</u>					
Personnel	945,003	986,273	1,002,079	943,289	13
Operations	320,561	379,067	316,095	316,095	
Capital	-	-	-	-	
	<u>1,265,564</u>	<u>1,365,340</u>	<u>1,318,174</u>	<u>1,259,384</u>	
<u>Reference & Collection Services</u>					
Personnel	1,315,249	1,331,979	1,315,819	1,466,926	18
Operations	30,954	34,725	28,365	28,365	
Capital	-	12,853	15,000	15,000	
	<u>1,346,203</u>	<u>1,379,557</u>	<u>1,359,184</u>	<u>1,510,291</u>	
<u>Video Services</u>					
Personnel	-	-	-	-	0
Operations	91,053	71,117	132,750	132,750	
Capital	-	-	-	-	
	<u>91,053</u>	<u>71,117</u>	<u>132,750</u>	<u>132,750</u>	
<u>TOTAL LIBRARY</u>					
Personnel	\$ 2,470,053	\$ 2,541,697	\$ 2,546,461	\$ 2,653,705	33
Operations	501,599	530,345	545,620	563,005	
Capital	-	122,153	15,000	15,000	
TOTALS	<u>\$ 2,971,652</u>	<u>\$ 3,194,195</u>	<u>\$ 3,107,081</u>	<u>\$ 3,231,710</u>	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

LIBRARY

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ACTUAL</u>	<u>BUDGET</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>FY '17-'18</u>
<u>Library Administration</u>						
Full-time:						
Library Director	18	\$44.00	\$66.00	1.00	1.00	1.00
Administrative Secretary	8	\$17.79	\$26.68	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
Variable-hour/Seasonal:						
Office Clerk	N/A	\$7.70	\$11.55	0.25	0.25	0.25
				<u>2.25</u>	<u>2.25</u>	<u>2.25</u>
<u>Access Services</u>						
Full-time:						
Library Division Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
Librarian	12	\$25.55	\$38.33	1.00	1.00	1.00
Associate Librarian	9	\$19.47	\$29.21	4.00	4.00	4.00
Assistant Librarian	7	\$16.25	\$24.37	2.00	2.00	2.00
				<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
Part-time:						
Librarian	12	\$25.55	\$38.33	1.00	1.00	1.00
Associate Librarian	9	\$19.47	\$29.21	1.00	1.00	1.00
Assistant Librarian	7	\$16.25	\$24.37	0.50	0.50	0.50
				<u>2.50</u>	<u>2.50</u>	<u>2.50</u>
Variable-hour/Seasonal:						
Cataloging Librarian	N/A	\$19.47	\$29.21	0.90	0.90	0.90
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.80	0.80	0.80
Stage/Sound Technician	N/A	\$11.04	\$16.56	0.05	0.05	0.05
Library Assistant	N/A	\$9.26	\$13.89	1.85	1.85	1.85
Library Page	N/A	\$7.25	\$10.56	1.30	1.30	1.30
				<u>4.90</u>	<u>4.90</u>	<u>4.90</u>
				<u>9.40</u>	<u>9.40</u>	<u>9.40</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

LIBRARY

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL FY '15-'16</u>	<u>ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Reference & Collection Services</u>						
Full-time:						
Library Division Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
Librarian	12	\$25.55	\$38.33	4.00	4.00	4.00
Associate Librarian	9	\$19.47	\$29.21	5.00	5.00	5.00
Assistant Librarian	7	\$16.25	\$24.37	3.00	3.00	3.00
				<u>13.00</u>	<u>13.00</u>	<u>13.00</u>
Part-time:						
Assistant Librarian	7	\$16.25	\$24.37	2.50	2.50	2.50
Variable-hour/Seasonal:						
Publicity & Events Specialist	N/A	\$11.04	\$16.56	0.55	0.55	0.55
Library Assistant	N/A	\$9.26	\$13.89	8.65	8.65	8.65
Library Page	N/A	\$7.25	\$10.56	4.10	4.10	4.10
				<u>13.30</u>	<u>13.30</u>	<u>13.30</u>
				<u>28.80</u>	<u>28.80</u>	<u>28.80</u>
<u>TOTAL LIBRARY</u>						
Full-time				23.00	23.00	23.00
Part-time				5.00	5.00	5.00
Variable-hour/Seasonal				18.45	18.45	18.45
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>46.45</u>	<u>46.45</u>	<u>46.45</u>

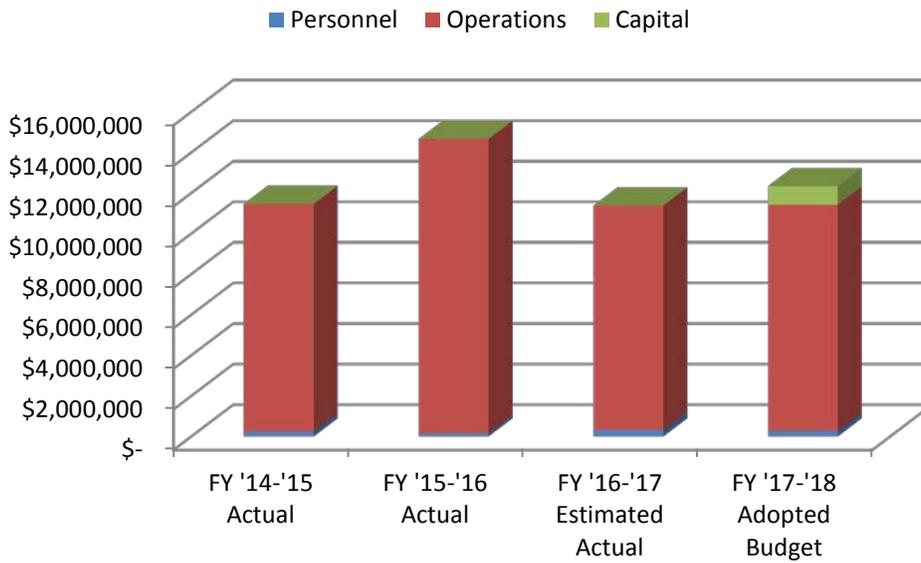
**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

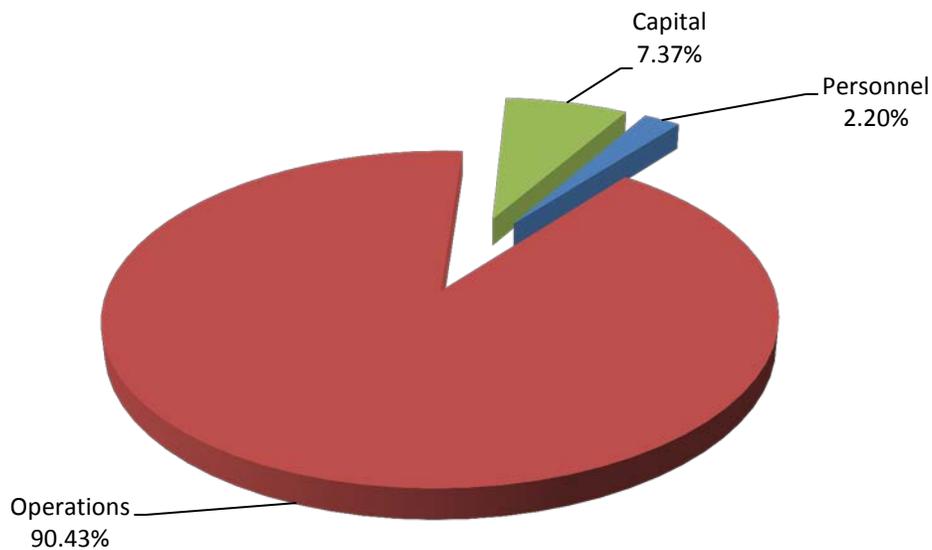
NON-DEPARTMENTAL

These accounts of the General Fund are used for expenditures that are not easily assigned to any one operating department (e.g. retiree benefits and inter-fund charges for insurance and information technology services) as well as inter-fund transfers and the Mayor/City Council's and City Manager's contingency funds.

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**NON-DEPARTMENTAL
EXPENDITURES SUMMARY**

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>	<u># OF RET. *</u>
<u>Personnel</u>					
Retiree Benefits	\$ 121,087	\$ 107,131	\$ 110,000	\$ 110,000	10
Vacation Benefit Costs	101,473	49,157	70,000	70,000	
Other Personnel Costs	26,675	1,492	125,000	91,900	
	<u>249,235</u>	<u>157,780</u>	<u>305,000</u>	<u>271,900</u>	
<u>Operations</u>					
UTOPIA Operations	46,586	-	399,733	-	
Information Technology Charge	-	1,655,782	1,733,347	1,874,405	
Insurance Charge	821,705	864,720	864,720	866,720	
Purchasing / Warehouse Charge	167,013	156,891	144,238	165,270	
UTOPIA Pledge Transfer	2,921,022	2,979,443	3,039,100	3,099,815	
Sales Tax Revenue Bond Transfer	1,098,344	1,283,174	1,289,924	1,297,242	
Street Lighting Fund Transfer	600,000	660,000	700,000	775,000	
All Other Fund Transfers	5,526,187	6,784,365	2,032,567	2,468,875	
Contingencies	-	-	810,000	566,739	
Other Expenditures	34,017	116,408	61,200	43,200	
	<u>11,214,874</u>	<u>14,500,783</u>	<u>11,074,829</u>	<u>11,157,266</u>	
<u>Capital</u>					
Vehicle Replacement	-	-	-	759,000	
Vehicle Replacement - Fire Apparatus	-	-	-	150,000	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>909,000</u>	
<u>TOTAL NON-DEPARTMENTAL</u>					
Personnel	\$ 249,235	\$ 157,780	\$ 305,000	\$ 271,900	10
Operations	11,214,874	14,500,783	11,074,829	11,157,266	
Capital	-	-	-	909,000	
TOTALS	<u>\$ 11,464,109</u>	<u>\$ 14,658,563</u>	<u>\$ 11,379,829</u>	<u>\$ 12,338,166</u>	

* Number of retired employees participating in the City's health and/or dental insurance plans

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

NON-DEPARTMENTAL

UTOPIA SALES TAX REVENUE PLEDGE SUMMARY

<u>FISCAL YEAR</u>	<u>ANNUAL PLEDGE AMOUNT</u>	<u>PRINCIPAL PORTION</u>	<u>INTEREST PORTION</u>
2017-2018	\$ 3,099,813	\$ 217,636	\$ 2,882,177
2018-2019	3,161,809	281,904	2,879,905
2019-2020	3,225,044	360,454	2,864,590
2020-2021	3,289,546	447,785	2,841,761
2021-2022	3,355,337	542,308	2,813,029
2022-2023	3,422,444	646,132	2,776,312
2023-2024	3,490,892	752,135	2,738,757
2024-2025	3,560,710	874,831	2,685,879
2025-2026	3,631,924	1,005,775	2,626,149
2026-2027	3,704,563	1,149,648	2,554,915
2027-2028	3,778,654	1,244,906	2,533,748
2028-2029	3,854,227	1,413,296	2,440,931
2029-2030	3,931,312	1,586,153	2,345,159
2030-2031	4,009,938	1,779,571	2,230,367
2031-2032	4,090,136	1,988,169	2,101,967
2032-2033	4,171,940	2,218,378	1,953,562
2033-2034	4,255,378	2,462,495	1,792,883
2034-2035	4,340,486	2,728,019	1,612,467
2035-2036	4,427,296	3,013,844	1,413,452
2036-2037	4,515,841	3,325,951	1,189,890
2037-2038	4,606,158	3,660,141	946,017
2038-2039	4,698,281	4,221,985	476,296
2039-2040	4,385,584	4,198,382	187,202
GRAND TOTALS	\$ 89,007,313	\$ 40,119,898	\$ 48,887,415

<u>UTOPIA CITIES</u>	<u>PARTICIPATION %</u>
West Valley City	28.01%
Orem City	21.85%
Layton City	16.73%
Murray City	12.32%
Midvale City	6.07%
Brigham City	3.35%
Centerville City	3.33%
Lindon City	3.08%
Tremonton City	2.53%
Payson City	1.91%
Perry City	0.82%
	<u>100.00%</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**ROAD
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

ROAD FUND

OVERVIEW

The Road Fund is used to account for Orem’s share of the revenues and expenditures related to gas taxes paid on the sale of gasoline throughout the State of Utah. These funds are administered by the Utah Department of Transportation (UDOT) and may only be used on certain street and highway expenditures as provided in Utah State Code.

The City established a guideline that State Road funds would be spent for the purpose of major city street maintenance work and not for bonding of road projects. With this goal, it is the City’s intent to focus as much of these funds as possible on maintaining city streets in a good condition. Crack sealing, slurry sealing, micro surfacing, and street overlays are the mainstay methods of maintaining city streets.

One tool employed by the City for determining which streets need which type of maintenance is a Pavement Management Program (PMP). This program employs individuals, computer software, and available resources working together to determine, recommend, and implement the most cost effective course of action concerning the maintenance and repair of the City’s street system. All city streets are inspected for surface defects and deterioration at least once every three years. They are recorded, rated, and receive a value or OCI (overall condition index) rating. The Maintenance Division, Street Section, currently uses software to help manage the PMP program.

REVENUES

The Road Fund receives its gas tax revenue portion based on a 50/50 percentage formula of Orem’s population compared to the State’s total population and the City’s weighted centerline miles compared to all lane miles in the state. UDOT distributes these funds every two months (six times a year).

The State of Utah increased the tax on gasoline by \$0.049/gallon effective January 1, 2016. Due to this increase, the City anticipates receiving additional B&C Road Fund revenue in Fiscal Year 2017-2018.

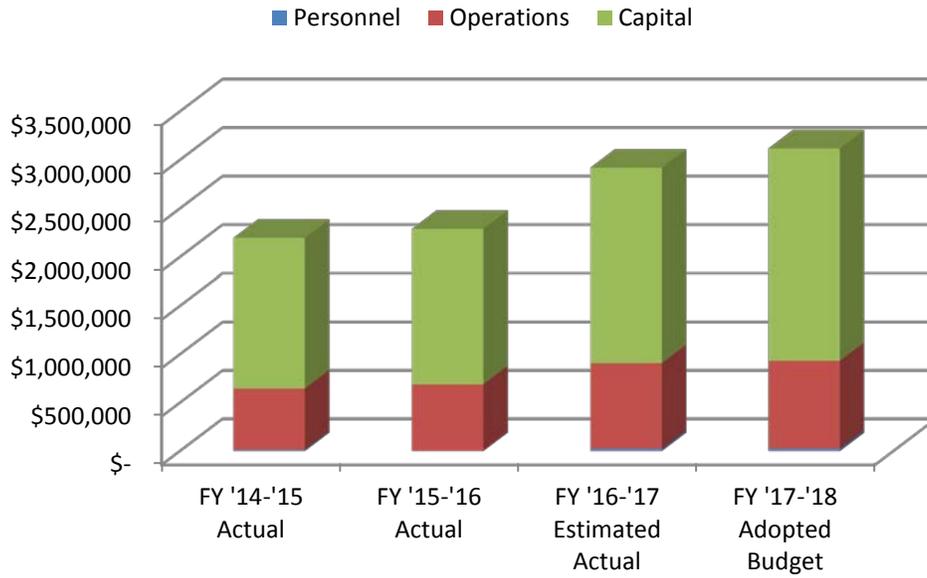
REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
Revenues - B&C Road Funds	\$ 2,503,625	\$ 2,672,848	\$ 2,900,000	\$ 3,100,000
Interest Earnings	12,074	20,514	20,000	20,000
FUND TOTALS	\$ 2,515,699	\$ 2,693,362	\$ 2,920,000	\$ 3,120,000

**CITY OF OREM
ADOPTED BUDGET**

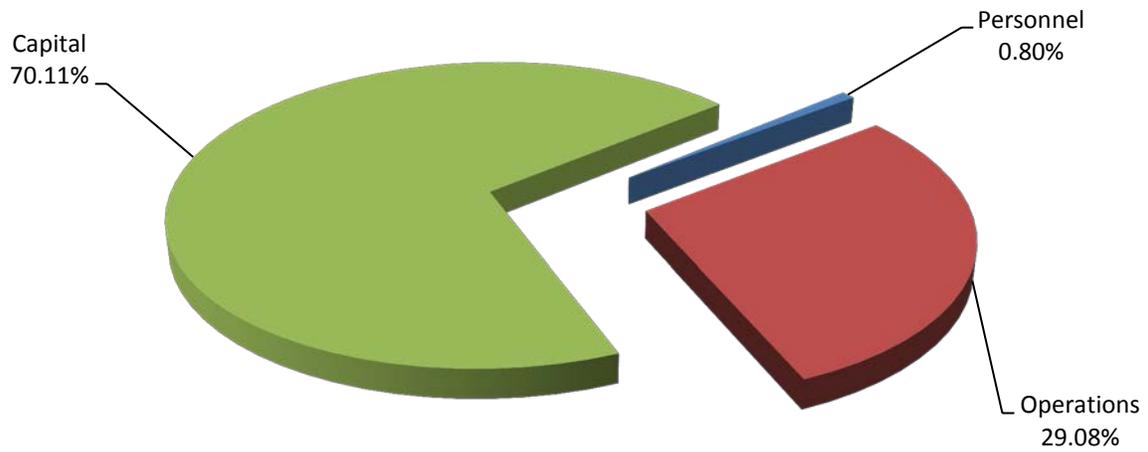
FISCAL YEAR 2017-2018

ROAD FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

ROAD FUND

EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>	<u># OF EMP. *</u>
<u>Personnel</u>					
Salaries & Wages - Variable Hour	\$ 11,160	\$ -	\$ 21,995	\$ 21,995	0
Salaries & Wages - Overtime	-	-	1,904	1,904	
Fringe Benefits	800	-	1,000	1,195	
	<u>11,960</u>	<u>-</u>	<u>24,899</u>	<u>25,094</u>	
<u>Operations</u>					
Employee Development	2,596	3,583	4,000	8,000	
Supplies	-	209	4,500	9,000	
Equipment	6,338	13,092	30,397	27,000	
Fuel	-	112	500	500	
Maintenance & Repair	12,936	11,999	13,000	13,000	
Professional & Technical Services	-	-	500	32,500	
Materials - Road & Sidewalk	307,226	332,809	475,000	490,000	
Administration Charge	275,667	304,463	310,000	295,859	
Other Expenditures	29,710	24,321	46,103	31,500	
	<u>634,473</u>	<u>690,588</u>	<u>884,000</u>	<u>907,359</u>	
<u>Capital</u>					
Street Overlay / Reconstruction	651,665	346,757	726,000	715,000	
Street Striping	69,093	114,776	102,000	105,000	
Street Sealing	300,000	300,000	275,000	300,000	
Slurry Seals	365,090	376,805	475,000	475,000	
Micro-Surfacing & Other Projects	-	196,494	221,101	319,547	
Vehicle & Equipment Replacement	163,875	263,310	212,000	273,000	
	<u>1,549,723</u>	<u>1,598,142</u>	<u>2,011,101</u>	<u>2,187,547</u>	
<u>TOTAL ROAD FUND</u>					
Personnel	\$ 11,960	\$ -	\$ 24,899	\$ 25,094	0
Operations	634,473	690,588	884,000	907,359	
Capital	1,549,723	1,598,142	2,011,101	2,187,547	
TOTALS	<u>\$ 2,196,156</u>	<u>\$ 2,288,730</u>	<u>\$ 2,920,000</u>	<u>\$ 3,120,000</u>	

* Number of benefitted employees

<u>CAPITAL BUDGET</u>	<u>PROJECTED FY '18-'19</u>	<u>PROJECTED FY '19-'20</u>	<u>PROJECTED FY '20-'21</u>	<u>PROJECTED FY '21-'22</u>
Street Overlay / Reconstruction	\$ 715,000	\$ 715,000	\$ 715,000	\$ 715,000
Street Striping	105,000	105,000	105,000	105,000
Street Sealing	300,000	300,000	300,000	300,000
Slurry Seals	475,000	475,000	475,000	475,000
Micro-Surfacing & Other Projects	300,000	300,000	300,000	300,000
Vehicle & Equipment Replacement	272,000	263,000	266,000	204,000
TOTALS	<u>\$ 2,167,000</u>	<u>\$ 2,158,000</u>	<u>\$ 2,161,000</u>	<u>\$ 2,099,000</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**CARE TAX
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CARE TAX FUND

OVERVIEW

The CARE (Cultural Arts and Recreation Enrichment) Tax Fund was created to account for the voter approved additional sales tax collected within the boundaries of the City. The original CARE tax was levied for eight years, beginning in April 2006 and ending in March of 2014. The CARE tax sales tax option was reauthorized by citizen vote in a general election in November 2013 for a ten year period beginning in April 2014.

The proceeds of the CARE Tax Fund can be used to finance:

- Cultural or recreational facilities in Orem or within the geographical area of the parties within an interlocal agreement.
- Ongoing operating expenses of recreational facilities, defined as a publicly owned or operated park, campground, marina, dock, golf course, playground, athletic field, gymnasium, swimming pool, trail system, or other facility used for recreational purposes.
- Cultural organizations which are defined as a private nonprofit organization or institution having as its primary purpose the advancement and preservation of natural history, art, music, theater, dance, or cultural arts, including literature, a motion picture, or storytelling.

Grants through the competitive CARE Program provide funding to enhance both recreation and cultural arts for the City’s residents. This competitive granting process occurs annually.

Challenges addressed in this budget:

- Funding identified to complete a new splash pad at Palisade Park and a new dog park at Mt. Timpanogos Park. It also has funding to begin designs for remodeling the Orem Fitness Center.

Challenges remaining:

- Create a plan that allows for multiple future years funds to be used immediately to complete larger recreational projects rather than stretching out construction over an extended period.

REVENUES

The CARE Tax Fund receives its revenues from the 1/10 of 1% (\$0.10 for every \$100 spent) sales tax collected within the boundaries of the city.

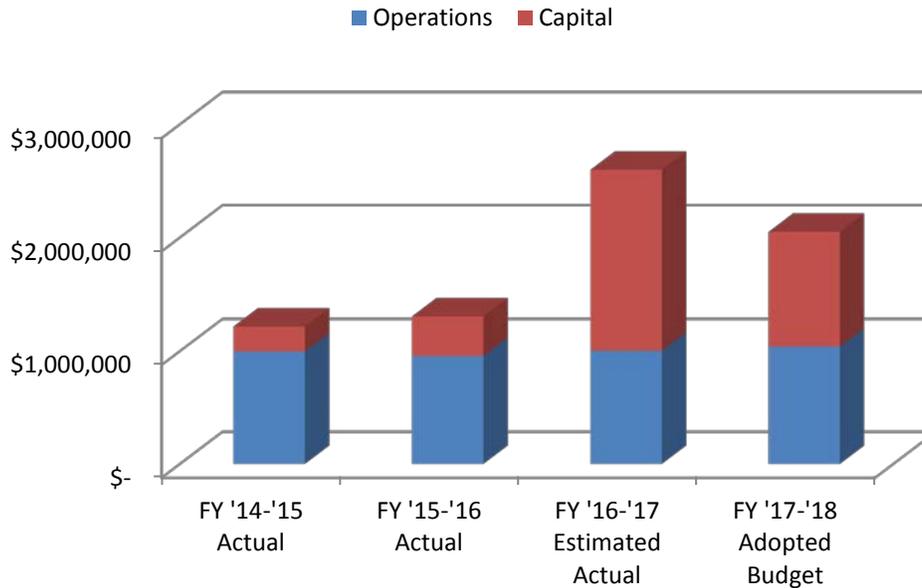
REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
Sales Taxes - CARE Tax	\$ 1,888,230	\$ 1,934,153	\$ 1,970,000	\$ 2,025,000
Interest Earnings	12,050	21,745	22,000	25,000
FUND TOTALS	\$ 1,900,280	\$ 1,955,898	\$ 1,992,000	\$ 2,050,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CARE TAX FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Operations</u>				
Scera - Major Grant	\$ 535,000	\$ 518,665	\$ 529,927	\$ -
Hale Theater Orem - Major Grant	340,088	329,600	336,666	-
Utah Regional Ballet - Major Grant	35,000	25,950	26,500	-
Utah Valley Symphony - Major Grant	3,827	-	-	-
Minor & Mid-Major Grants	49,998	48,998	76,499	-
Administration Charge	21,504	24,750	28,794	29,530
Other Expenditures	10,746	7,500	4,236	1,010,235
	<u>996,163</u>	<u>955,463</u>	<u>1,002,622</u>	<u>1,039,765</u>
<u>Capital</u>				
Fitness Center Improvements	-	95,744	378,635	-
Ballfield Improvements	28,098	12,193	27,836	-
All-Abilities Playground	-	102,031	151,665	-
Splash Pad & Dog Park	-	5,600	1,019,400	-
Other Improvements	193,644	135,940	17,500	1,010,235
	<u>221,742</u>	<u>351,508</u>	<u>1,595,036</u>	<u>1,010,235</u>
<u>TOTAL CARE TAX FUND</u>				
Operations	\$ 996,163	\$ 955,463	\$ 1,002,622	\$ 1,039,765
Capital	221,742	351,508	1,595,036	1,010,235
TOTALS	<u>\$ 1,217,905</u>	<u>\$ 1,306,971</u>	<u>\$ 2,597,658</u>	<u>\$ 2,050,000</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018



The CARE Program provides community benefits and opportunities for all Orem residents. Since the CARE Program was authorized, funding has been used to improve the quality of local arts programs, to expand open space for parks and recreation, and to improve and expand city facilities. Grant recipients have reported that CARE funding has helped them reach new heights in the quality of activities they are able to offer our community.



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**DEBT
SERVICE
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

DEBT SERVICE FUND

OVERVIEW

The Debt Service Fund accounts for all payments on general obligation debt (property tax supported debt), special improvement district debt, sales tax revenue supported debt, and franchise tax revenue supported debt.

While special improvement district (SID) debt is backed by the City's full faith and credit, developers of the specific improvement projects are responsible to pay the City (generally from the sale of property within the SID) enough to pay the annual debt payment. The City maintains a first position lien on any unsold property within the SID until the debt has been extinguished.

REVENUES

The Debt Service Fund receives its revenues from property taxes dedicated to the payment of general obligation debt and revenues received from special improvement districts. These revenues are recorded directly in the fund while all other debt service revenues are recorded as transfers from other funds.

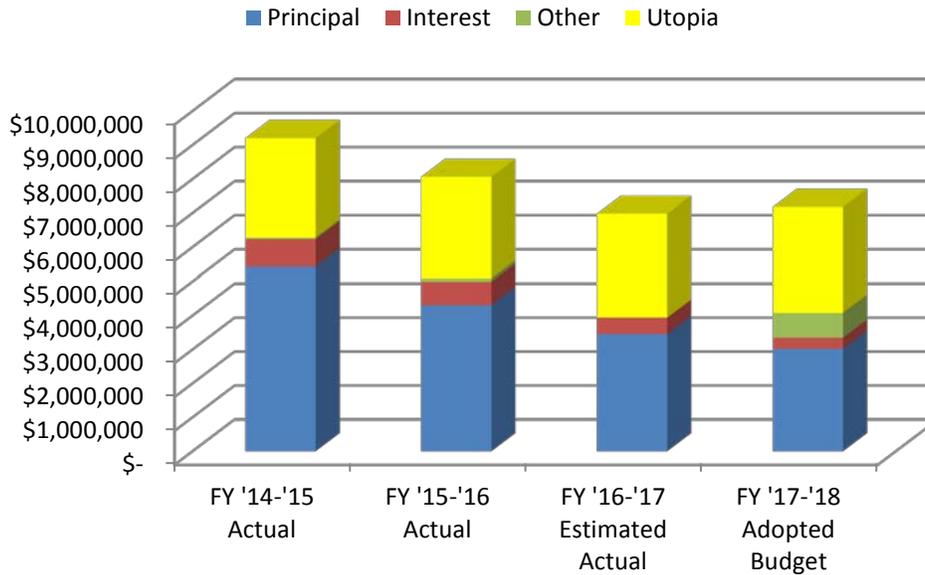
REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
Property Taxes - General Obligation Bonds	\$ 945,289	\$ 1,918,147	\$ 1,913,813	\$ 1,449,250
Interest Earnings	4,929	6,708	5,800	-
Miscellaneous Revenues - SID	4,345,583	-	38,819	26,858
Contributions from Other Funds	4,717,950	4,983,113	5,042,820	5,705,157
FUND TOTALS	\$ 10,013,751	\$ 6,907,968	\$ 7,001,252	\$ 7,181,265

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

DEBT SERVICE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Principal</u>				
General Obligation Bonds	\$ 715,000	\$ 1,630,000	\$ 1,665,000	\$ 1,225,000
Revenue Bonds	4,694,000	2,655,000	1,760,000	1,771,000
Other Debt Issuances	22,955	24,370	25,873	27,469
	<u>5,431,955</u>	<u>4,309,370</u>	<u>3,450,873</u>	<u>3,023,469</u>
<u>Interest</u>				
General Obligation Bonds	229,181	286,650	246,863	223,200
Revenue Bonds	560,667	382,905	228,843	97,200
Other Debt Issuances	10,660	9,245	7,742	6,146
	<u>800,508</u>	<u>678,800</u>	<u>483,448</u>	<u>326,546</u>
<u>Other</u>				
UTOPIA Pledge	2,921,022	2,979,443	3,039,100	3,099,815
Lease - Energy Improvements	-	-	-	726,335
Other Costs	47,396	96,581	7,000	5,100
	<u>2,968,418</u>	<u>3,076,024</u>	<u>3,046,100</u>	<u>3,831,250</u>
<u>TOTAL DEBT SERVICE FUND</u>				
Principal	\$ 5,431,955	\$ 4,309,370	\$ 3,450,873	\$ 3,023,469
Interest	800,508	678,800	483,448	326,546
Other	2,968,418	3,076,024	3,046,100	3,831,250
TOTALS	<u>\$ 9,200,881</u>	<u>\$ 8,064,194</u>	<u>\$ 6,980,421</u>	<u>\$ 7,181,265</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

DEBT SERVICE FUND

<u>TYPE & NAME OF INDEBTEDNESS</u>	<u>INTEREST RATES</u>	<u>FISCAL YEAR OF COMPLETION</u>	<u>TOTAL AMOUNT ISSUED</u>	<u>EXPECTED PRINCIPAL BALANCE JUNE 30, 2017</u>	<u>FISCAL YEAR 2017-2018 PAYMENTS</u>
<u>General Obligations Bonds</u>					
General Obligation Refunding Bonds, Series 2009	2.75% to 5.0%	2018-2019	\$ 2,865,000	\$ 665,000	\$ 348,500
General Obligation Refunding Bonds, Series 2014	0.25% to 3.0%	2024-2025	9,645,000	7,870,000	1,099,700
			<u>12,510,000</u>	<u>8,535,000</u>	<u>1,448,200</u>
<u>Revenue Bonds</u>					
Franchise Tax Revenue Refunding Bonds, Series 2010	1.25% to 5.125%	2017-2018	4,375,000	525,000	546,000
Northgate Special Improvement District, Series 2010	7.75%	2025-2026	1,915,000	155,000	26,858
Sales Tax Revenue Refunding Bonds, Series 2017	1.94%	2022-2023	2,898,000	2,898,000	1,295,342
			<u>12,510,000</u>	<u>8,535,000</u>	<u>1,448,200</u>
<u>Lease / Purchase Obligations</u>					
Energy Improvements Lease - City Facilities - 2016	2.06%	2030-2031	6,739,000	6,739,000	726,335
			<u>6,739,000</u>	<u>6,739,000</u>	<u>726,335</u>
<u>Other</u>					
Parks and Open Space Land Purchase Note - 2000	6.00%	2020-2021	391,000	114,848	33,615
			<u>391,000</u>	<u>114,848</u>	<u>33,615</u>
Grand Total - Debt Service Fund Indebtedness			<u>\$ 28,828,000</u>	<u>\$ 18,966,848</u>	<u>\$ 4,076,350</u>

<u>TYPE & NAME OF INDEBTEDNESS</u>	<u>PURPOSE OF INDEBTEDNESS</u>
<u>General Obligations Bonds</u>	
General Obligation Refunding Bonds, Series 2009	Refunded 1998 General Obligation Road Construction Bonds.
General Obligation Refunding Bonds, Series 2014	Refunded 2005 & 2006 General Obligation Road Construction Bonds.
<u>Revenue Bonds</u>	
Franchise Tax Revenue Refunding Bonds, Series 2010	Refunded the Municipal Building Authority bonds used for the library addition and cemetery and Nielsen's Grove land purchases.
Northgate Special Improvement District, Series 2010	Infrastructure construction in a special improvement district.
Sales Tax Revenue Refunding Bonds, Series 2017	Refunded the 2007 Sales Tax Revenue Refunding Bonds.
<u>Lease / Purchase Obligations</u>	
* Energy Improvements Lease - City Facilities - 2016	Energy improvements for street lighting and various city facilities.
<u>Other</u>	
Parks and Open Space Land Purchase Note - 2000	Recreation property purchase.

* Improvements to the City's street lighting system, building lighting, heating and cooling systems, and other facility items will generate energy savings. The construction contract guarantees the City will generate enough in energy savings to pay the associated lease payments.

Note: Additional debt obligations not paid for through the Debt Service Fund are listed in the Overview section on page 20.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**CAPITAL
IMPROVEMENT
PROJECTS
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

OVERVIEW

The Capital Improvement Projects (CIP) Fund is used to account for projects that typically take more than one year to complete or may go beyond a fiscal year end. The fund may, on occasion, also be used to accumulate funds for large equipment purchases.

Challenges addressed in this budget:

- Provides contingency funding for emergency projects.

Challenges remaining:

- Ongoing source of funding for capital improvement projects.
- 800 South interchange and traffic calming project.
- State Street and University Parkway intersection improvements.
- Create trail system that connects natural gathering places such as parks, shopping, and major work destinations. Continue beautifying roadway entrances and streetscapes.
- Utah Valley University traffic growth.
- Participate in and provide guidance for transportation studies such as the University Parkway TOD Study.
- Ongoing funding to widen 1600 North from 1200 West to State Street.

REVENUES

The CIP Fund typically receives transfers from the General Fund. However, all operating funds may on occasion transfer funds to the CIP Fund when a project affects or benefits those funds. The CIP Fund also receives revenues from leases of cellular phone towers which are located on City property when these revenues are not required for General Fund operations.

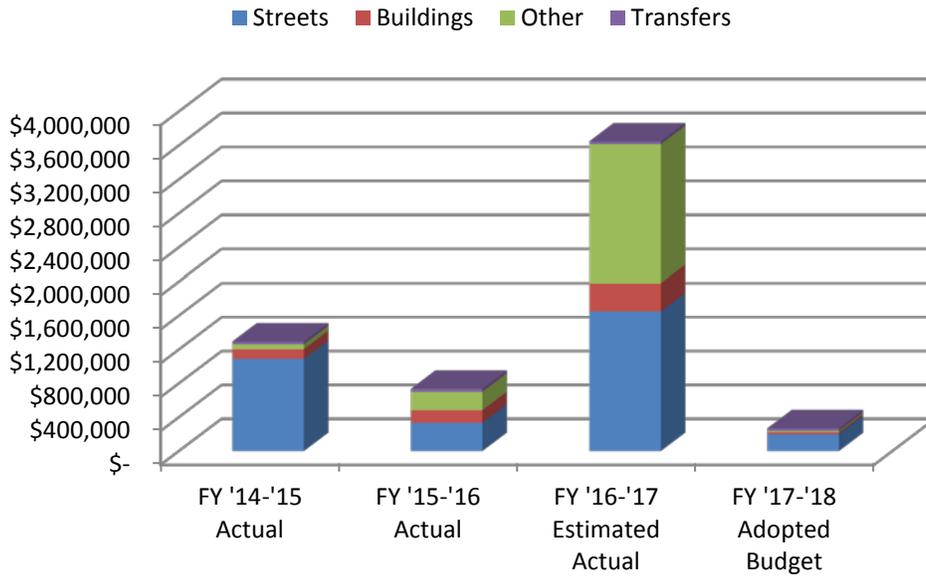
REVENUE DESCRIPTION	ACTUAL FY '14 - '15	ACTUAL FY '15 - '16	ESTIMATED ACTUAL FY '16 - '17	ADOPTED BUDGET FY '17 - '18
Grants	\$ 951,929	\$ 40,927	\$ 200,000	\$ -
Miscellaneous Revenues	-	45,273	-	-
Lease Revenues - Cell Towers	274,977	273,371	270,000	270,000
Contributions from Other Funds	3,789,170	4,890,116	-	-
FUND TOTALS	\$ 5,016,076	\$ 5,249,687	\$ 470,000	\$ 270,000

**CITY OF OREM
ADOPTED BUDGET**

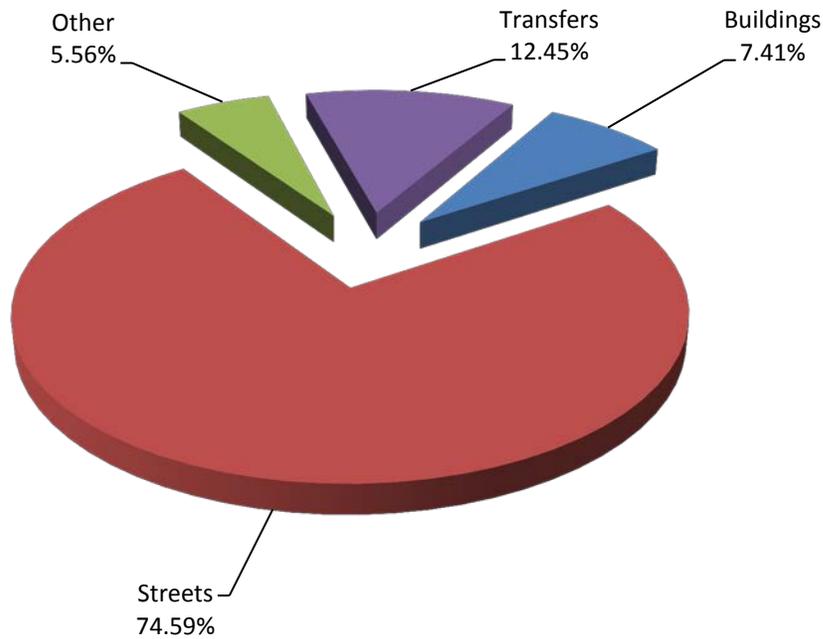
FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>CIP - Streets</u>				
Traffic & HAWK Signals	\$ -	\$ 96,975	\$ 60,232	\$ -
ITS Project - UDOT / MAG	952,266	48,899	3,963	-
Center Street Reconstruction - State to 1000 W	-	-	890,398	-
Micro-surfacing & Parking Lot Projects	-	160,000	477,106	-
Miscellaneous Street Improvements	135,200	27,134	218,336	201,385
	<u>1,087,466</u>	<u>333,008</u>	<u>1,650,035</u>	<u>201,385</u>
<u>CIP - Buildings</u>				
City Center & Council Chamber Improvements	19,825	37,524	1,500	-
Carpet Replacements	60,036	-	134,000	-
HVAC System Improvements	35,980	37,389	-	-
Miscellaneous Building Improvements	-	74,816	193,550	20,000
	<u>115,841</u>	<u>149,729</u>	<u>329,050</u>	<u>20,000</u>
<u>CIP - Parks</u>				
Playground & Bathroom Improvements	-	14,440	147,877	-
Pavilion Improvements	-	60,013	-	-
Other Expenses	29,148	26,843	189,712	-
	<u>29,148</u>	<u>101,296</u>	<u>337,589</u>	<u>-</u>
<u>CIP - Vehicles, Equipment, & Other</u>				
Vehicle & Equipment Replacement	2,556	7,466	332,954	5,000
Other Expenses	25,381	108,783	963,860	10,000
	<u>27,937</u>	<u>116,249</u>	<u>1,296,814</u>	<u>15,000</u>
<u>CIP - Transfers to Other Funds</u>				
Contribution to Debt Service Fund - Miner	33,615	33,615	33,615	33,615
	<u>33,615</u>	<u>33,615</u>	<u>33,615</u>	<u>33,615</u>
<u>TOTAL CIP FUND</u>				
CIP - Streets	\$ 1,087,466	\$ 333,008	\$ 1,650,035	\$ 201,385
CIP - Buildings	115,841	149,729	329,050	20,000
CIP - Parks	29,148	101,296	337,589	-
CIP - Vehicles, Equipment, & Other	27,937	116,249	1,296,814	15,000
CIP - Transfers to Other Funds	33,615	33,615	33,615	33,615
TOTALS	<u>\$ 1,294,007</u>	<u>\$ 733,897</u>	<u>\$ 3,647,103</u>	<u>\$ 270,000</u>

CAPITAL PROJECTS	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
Street Construction / Improvements	\$ 937,000	\$ 2,320,000	\$ 1,165,000	\$ 900,000
Building Construction / Improvements	662,000	327,500	257,500	20,000
Parks Construction / Improvements	922,000	646,000	870,000	850,000
Vehicles, Equipment, & Other	240,000	80,000	80,000	30,000
TOTALS	<u>\$ 2,761,000</u>	<u>\$ 3,373,500</u>	<u>\$ 2,372,500</u>	<u>\$ 1,800,000</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
<u>CIP - Streets</u>				
Ongoing Parking Lot Maintenance	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
	Annual funding for regular parking lot maintenance.			
Miscellaneous Low OCI Projects	\$ 300,000	\$ 300,000	\$ -	\$ -
	Improve ten streets that currently have very low Overall Condition Index (OCI) ratings.			
Traffic & HAWK Signals - New	\$ -	\$ 1,175,000	\$ 850,000	\$ 850,000
	Projects to be determined by Transportation Master Plan priority list.			
MAG Funded Projects	\$ 322,000	\$ 335,000	\$ -	\$ -
	FY 2019 - Murdock Canal Trail crossing, State Street medians, 1600 N Corridor preservation (also in FY 2020), and 400 W 1200 S Round-a-bout (also in FY 2020).			
Fiber Connection to Wells & NE Tank	\$ -	\$ 250,000	\$ -	\$ -
	Add fiber optic cable connection to the City's wells and the northeast water tank.			
Flashing Yellow Arrow Upgrades	\$ 265,000	\$ 210,000	\$ 265,000	\$ -
	Upgrade signalized intersections to flashing yellow arrow to improve safety, uniformity, and efficiency at these intersections. Six in FY 2019, five in FY 2020, and six in FY 2021.			
Subtotal - CIP - Streets	\$ 937,000	\$ 2,320,000	\$ 1,165,000	\$ 900,000
<u>CIP - Buildings</u>				
Library	\$ 255,000	\$ -	\$ -	\$ -
	Remodel Childrens Wing restroom (\$70,000) and Childrens Wing HVAC unit (\$185,000).			
Fire, Court, & Public Works	\$ 125,000	\$ 52,500	\$ -	\$ -
	FY 2019 - Replace carpet at Fire Station #3 (\$35,000), remodel storage area in court building (\$15,000), & paint admin area and exterior at Public Works (\$75,000). FY 2020 - Refinish floors at Fire Stations #2 & #3 (\$42,000), and paint upper exterior of Station #1 (\$10,500).			
City Center	\$ 220,000	\$ 220,000	\$ -	\$ 20,000
	FY 2019 - Replace cooling tower (\$70,000) & replace roof (\$150,000 - same amount in FY 2020). FY 2020 - Remodel upstairs restroom (\$70,000). FY 2022 - Remodel HR area.			
Senior Center	\$ 55,000	\$ 55,000	\$ 250,000	\$ -
	FY 2019 - Add funding for roof replacement (\$55,000 for three years). FY 2021 - Install backup generator (\$100,000) & replace HVAC unit (\$95,000).			

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENT PROJECTS (CIP) FUND

PROJECTED CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
<u>CIP - Buildings (continued)</u>				
Public Safety Building	\$ 7,000	\$ -	\$ 7,500	\$ -
	FY 2019 - Evidence room expansion. FY 2021 - Workout room expansion.			
Subtotal - CIP - Buildings	\$ 662,000	\$ 327,500	\$ 257,500	\$ 20,000
<u>CIP - Parks</u>				
Playground Replacements	\$ 300,000	\$ 450,000	\$ 100,000	\$ -
	FY 2019 - Westmore, Springwater, & Sharon. FY 2020 - Hillcrest, Community, Cherryhill, & Scera. FY 2021 - Windsor.			
Tennis / Basketball Court Improvements	\$ 135,000	\$ -	\$ 20,000	\$ 150,000
	FY 2019 - Bonneville, Windsor, Cascade & Hillcrest. FY 2021 - Geneva. FY 2022 - Geneva.			
Landscape Improvements	\$ 270,000	\$ -	\$ -	\$ -
	Add landscaping at 800 North near I-15 (\$220,000) & replace fencing at Lakeside Park (\$50,000).			
Cemetery Improvements	\$ 217,000	\$ 100,000	\$ 350,000	\$ 350,000
	FY 2019 - New lower section restroom & entrance landscaping. FY 2020 - Cremation niche construction. FY 2021 & FY 2022 - Cremation scatter garden, pavilion, and water feature.			
Wood Staining and Rock Repairs	\$ -	\$ 96,000	\$ -	\$ 100,000
	FY 2020 & FY 2022 - Nielsen's Grove and Mt. Timpanogos Park.			
Other Park Improvements	\$ -	\$ -	\$ 400,000	\$ 250,000
	FY 2021 - Pavilion replacements at Scera. FY 2022 - Wall replacement at Westmore (\$200,000) and concrete walking path renovation at Scera (\$50,000).			
Subtotal - CIP - Parks	\$ 922,000	\$ 646,000	\$ 870,000	\$ 850,000
<u>CIP - Vehicles, Equipment, & Other</u>				
ITS Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	Replace/Update ITS Traffic equipment.			
Other	\$ 235,000	\$ 75,000	\$ 75,000	\$ 25,000
	FY 2019 - Door lock replacements (\$25,000 for four years), Security Cameras Phase 2 (\$50,000 for three years), & 800 North District Plan (\$160,000).			
Subtotal - CIP - Vehicles, Equip. & Other	\$ 240,000	\$ 80,000	\$ 80,000	\$ 30,000
GRAND TOTAL - CAPITAL PROJECTS	\$ 2,761,000	\$ 3,373,500	\$ 2,372,500	\$ 1,800,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**WATER
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER FUND

OVERVIEW

The Water Fund is used to account for the revenues and expenditures of the City's culinary water utility. The Water Fund has three main operating components: water distribution, water supply, and utility account management.

The water distribution system consists of 477 miles of water mains and service lines serving over 22,000 customers.

The water supply system consists of three general sources of water that includes surface water (60%), deep wells (25%), and springs (15%). The majority of the City's culinary water comes from rivers and lakes (referred to as surface water). Most of this water comes from the Provo River system which includes Deer Creek and Jordanelle reservoirs. Surface water is treated by the Central Utah Water Conservancy District (CUCWD) at its Donald A. Christensen Regional Water Treatment Plant before entering the City's distribution system. The remaining culinary water comes from nine deep wells that require no filtration before entering the City's distribution system and two natural springs in Provo Canyon (Alta and Canyon).

Challenges addressed in this budget:

- Provides funds necessary to maintain the water collection and distribution systems.
- Provides a water base rate and consumption rate increase to follow the 7-year implementation plan.
- Provides funds to replace some 4" water lines in the City (\$185,000).
- Provides funds for a water reuse capital project (\$1,050,000).
- Provides funds to replace several vehicles (\$443,300).
- Provides funds to install a new well (\$3,183,000).
- Provides funds to replace some meters and begin the Automated Meter Read Technology (AMI) installation process (\$1,000,000).
- Provides funds to add one employee in the Water Supply division (\$34,000). This new employee will help with confined space entry requirements, PRV's, wells and springs maintenance, & act as water supply operator.

Challenges remaining:

- Identify funding to enable the City to replace water lines and other infrastructure identified in the 2016 Water Master Plan. This will occur gradually during the 7-year implementation schedule..
- Implementing Orem's Water Conservation Plan.
- Provide for adequate water storage at key locations.
- Implement automatic meter reading technology city-wide.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER FUND

REVENUES

The Water Fund receives revenues primarily from water sales to consumers within the City of Orem and the Town of Vineyard. The Water Fund also receives revenues from water system connection fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
Water Sales	\$ 10,193,013	\$ 10,594,075	\$ 11,507,000	\$ 14,260,000
Water Fees	653,732	617,401	618,600	618,400
Water Connection Fees	503,818	192,613	150,000	100,000
Interest Earnings	69,904	85,935	60,000	80,000
Amortization of Bond Premiums	29,112	29,112	25,180	69,185
Sale of Fixed Assets	8,845	23,220	-	-
Miscellaneous Revenues	1,355,933	1,200,584	504,500	400,350
Contributed Lines / Assets	370,626	311,000	-	-
Contributions from Other Funds	892,377	899,440	896,858	1,057,278
Appropriations of Surplus	-	-	-	1,730,000
FUND TOTALS	\$ 14,077,360	\$ 13,953,380	\$ 13,762,138	\$ 18,315,213

RATES

Usage Charges

All Meter Sizes - Per 1,000 gallons	\$ 0.58	\$ 0.58	\$ 0.58	N/A
3/4" Meter - Tier 1 - Per 1,000 gallons	N/A	N/A	\$ 0.71	\$ 0.79
Tier 2 - Per 1,000 gallons	N/A	N/A	\$ 0.89	\$ 0.99
Tier 3 - Per 1,000 gallons	N/A	N/A	\$ 1.07	\$ 1.18
Tier 4 - Per 1,000 gallons	N/A	N/A	\$ 1.42	\$ 1.58

Base Rate Charges

3/4" Meter - Cost per month	\$ 13.94	\$ 14.19	\$ 15.74	\$ 17.16
1" Meter - Cost per month	35.32	35.95	39.22	39.22

(For all other meter sizes, see page 16 in Appendix B - Fees & Charges)

Connection Fees

3/4" Meter - Non-participating	\$ 2,075.00	\$ 2,075.00	\$ 2,075.00	\$ 2,075.00
3/4" Meter - Participating	549.00	549.00	549.00	549.00
1" Meter - Non-participating	2,191.00	2,191.00	2,191.00	2,191.00
1" Meter - Participating	665.00	665.00	665.00	665.00

(For all other meter sizes, see page 17 in Appendix B - Fees & Charges)

Water Rights Impact Fees

Single Family Home - 3/4" Meter	\$ 3,302.25	\$ 3,302.25	\$ 3,302.25	\$ 3,302.25
Condominium	\$ 1,909.57	\$ 1,909.57	\$ 1,909.57	\$ 1,909.57
Small Commercial 3/4" Meter	\$ 1,422.13	\$ 1,422.13	\$ 1,422.13	\$ 1,422.13

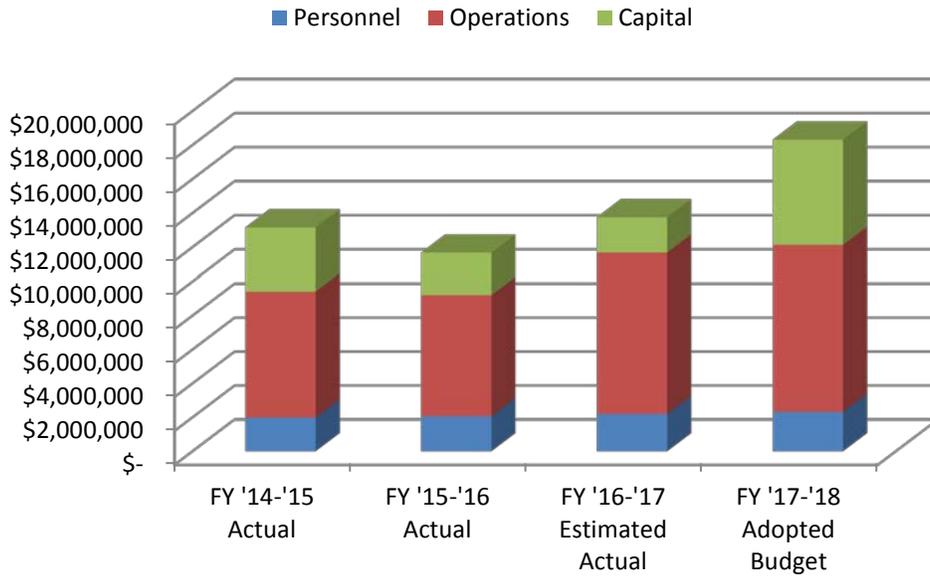
(For all other development types, see page 18 in Appendix B - Fees & Charges)

**CITY OF OREM
ADOPTED BUDGET**

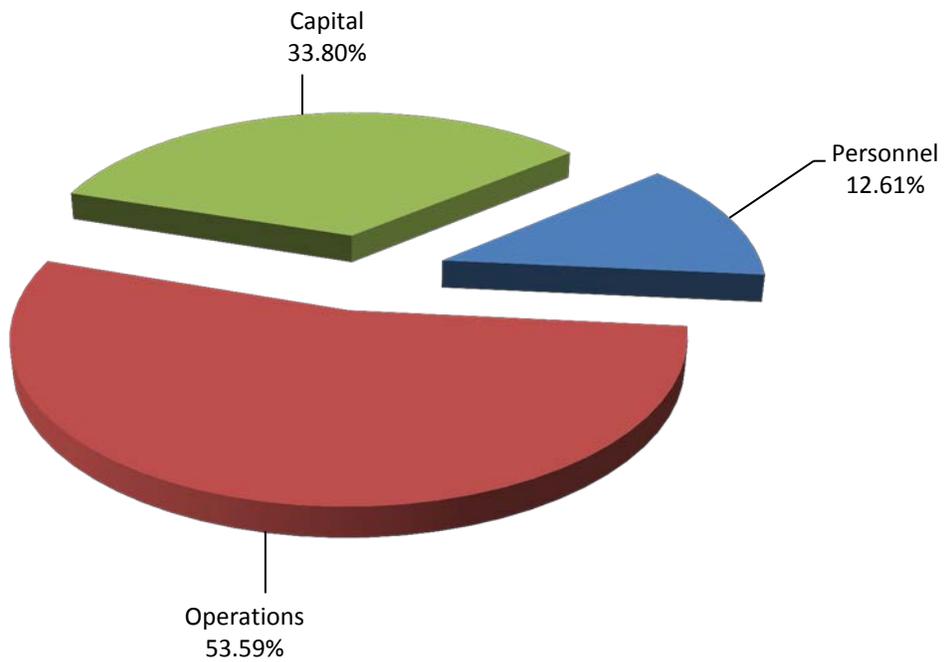
FISCAL YEAR 2017-2018

WATER FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Water Administration</u>					
Personnel	\$ 245,308	\$ 260,077	\$ 261,446	\$ 283,581	2
Operations	3,361,130	3,523,708	4,398,132	4,594,973	
Capital	-	-	162,000	33,000	
	<u>3,606,438</u>	<u>3,783,785</u>	<u>4,821,578</u>	<u>4,911,554</u>	
<u>Water Supply & Pumping</u>					
Personnel	611,415	591,862	675,678	731,850	8
Operations	3,562,657	3,077,577	4,455,402	4,596,946	
Capital	-	-	110,000	198,000	
	<u>4,174,072</u>	<u>3,669,439</u>	<u>5,241,080</u>	<u>5,526,796</u>	
<u>Water Distribution</u>					
Personnel	896,052	984,441	1,044,576	1,065,495	14
Operations	471,767	499,650	599,463	592,213	
Capital	133,133	349,402	175,000	312,300	
	<u>1,500,952</u>	<u>1,833,493</u>	<u>1,819,039</u>	<u>1,970,008</u>	
<u>Water Meter Reading</u>					
Personnel	227,881	233,729	217,195	227,770	2
Operations	31,912	24,330	37,246	31,568	
Capital	27,936	-	32,000	-	
	<u>287,729</u>	<u>258,059</u>	<u>286,441</u>	<u>259,338</u>	
<u>Water Capital Projects</u>					
Capital	3,587,861	2,132,654	1,590,000	5,647,517	
	<u>3,587,861</u>	<u>2,132,654</u>	<u>1,590,000</u>	<u>5,647,517</u>	
<u>TOTAL WATER FUND</u>					
Personnel	\$ 1,980,656	\$ 2,070,109	\$ 2,198,895	\$ 2,308,696	26
Operations	7,427,466	7,125,265	9,490,243	9,815,700	
Capital	3,748,930	2,482,056	2,069,000	6,190,817	
TOTALS	<u>\$ 13,157,052</u>	<u>\$ 11,677,430</u>	<u>\$ 13,758,138</u>	<u>\$ 18,315,213</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
Waterline Replacements - 4"	\$ 320,000	\$ -	\$ -	\$ -
Miscellaneous Water Projects - Identified	5,300,000	5,650,000	6,500,000	6,062,000
Miscellaneous Water Projects - Unidentified	80,000	85,000	85,000	1,290,000
Vehicle, Equipment & Facility	340,000	309,000	286,000	235,000
TOTALS	<u>\$ 6,040,000</u>	<u>\$ 6,044,000</u>	<u>\$ 6,871,000</u>	<u>\$ 7,587,000</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER FUND

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL FY '15-'16</u>	<u>ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Water Administration</u>						
Full-time:						
Water Resource Division Manager	16	\$36.71	\$55.07	1.00	1.00	1.00
Water Section Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
				<u>2.00</u>	<u>2.00</u>	<u>2.00</u>
<u>Water Supply & Pumping</u>						
Full-time:						
Public Works Field Supervisor	11	\$23.34	\$35.01	1.00	1.00	1.00
Engineering Specialist	10	\$21.32	\$31.98	1.00	1.00	1.00
Instrumentation/Control Technician	9	\$19.47	\$29.21	1.00	1.00	1.00
Public Works Crew Leader	9	\$19.47	\$29.21	1.00	1.00	1.00
Public Works Program Specialist	9	\$19.47	\$29.21	2.00	2.00	2.00
Water Resources Utility Technician	7	\$16.25	\$24.37	1.00	1.00	1.00
Public Works Technician	7	\$16.25	\$24.37	0.00	0.00	1.00
				<u>7.00</u>	<u>7.00</u>	<u>8.00</u>
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	0.05	0.50	0.10
GIS Intern	N/A	\$8.48	\$12.72	0.10	0.20	0.20
				<u>0.15</u>	<u>0.70</u>	<u>0.30</u>
				<u>7.15</u>	<u>7.70</u>	<u>8.30</u>
<u>Water Distribution</u>						
Full-time:						
Public Works Field Supervisor	11	\$23.34	\$35.01	1.00	1.00	1.00
Engineering Specialist	10	\$21.32	\$31.98	1.00	1.00	1.00
Public Works Crew Leader	9	\$19.47	\$29.21	3.00	3.00	3.00
Public Works Program Specialist	9	\$19.47	\$29.21	1.00	1.00	1.00
Public Works Technician	7	\$16.25	\$24.37	7.00	8.00	8.00
				<u>13.00</u>	<u>14.00</u>	<u>14.00</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>Water Meter Reading</u>						
Full-time:						
Water Resources Utility Specialist	8	\$17.79	\$26.68	1.00	1.00	1.00
Public Works Technician	7	\$16.25	\$24.37	1.00	1.00	1.00
				2.00	2.00	2.00
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	0.55	0.60	0.60
Meter Reader	N/A	\$8.48	\$12.72	1.40	1.65	1.65
				1.95	2.25	2.25
				3.95	4.25	4.25
<u>TOTAL WATER FUND</u>						
Full-time				24.00	25.00	26.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				2.10	2.95	2.55
TOTAL FULL-TIME EQUIVALENTS (FTE)				26.10	27.95	28.55



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
<u>Water System</u>					
Waterline Replacements	\$ 185,000	\$ 320,000	\$ -	\$ -	\$ -
	Convert old 4" waterlines to new standard 8" waterlines.				
Well	\$ 3,183,000	\$ -	\$ -	\$ -	\$ 3,582,000
	Drill new wells at locations to be determined by study.				
Water Reuse Project	\$ 1,050,000	\$ -	\$ -	\$ -	\$ -
	Improvement to use tertiary wastewater to water golf course & Lakeside Park.				
Water Mains	\$ 200,000	\$ -	\$ -	\$ 100,000	\$ -
	Install new mains at locations to be determined by analysis or leaks.				
Auto Meter Read Technology	\$ 1,000,000	\$ 1,000,000	\$ 2,340,000	\$ 2,400,000	\$ 2,480,000
	Install automated meter read infrastructure.				
Storage Tank	\$ -	\$ 4,300,000	\$ 3,310,000	\$ 4,000,000	\$ -
	Build 10 mg storage tank.				
Miscellaneous Projects	\$ 29,517	\$ 80,000	\$ 85,000	\$ 85,000	\$ 1,290,000
	Miscellaneous projects as needed.				
Subtotal - Water System	\$ 5,647,517	\$ 5,700,000	\$ 5,735,000	\$ 6,585,000	\$ 7,352,000
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ 98,000	\$ 128,000	\$ 55,000	\$ 90,000	\$ -
	FY 2018 - 2 Vehicles (#5019 & #5054). FY 2019 - 4 Vehicles (#1202, #5023, #5056 & #5058). FY 2020 - 1 Vehicle (#5154). FY 2021 - 2 Vehicles (#5059 &				
Dump Trucks	\$ 70,000	\$ -	\$ -	\$ 175,000	\$ 99,000
	FY 2018 - 2000 Ford F550 2-ton (#5152). FY 2021 - 2009 International 7600 15-ton (#5201). FY 2022 - 2009 Sterling 2-ton (#5155).				
Excavator / Trackhoe	\$ -	\$ -	\$ 246,000	\$ -	\$ -
	FY 2020 - 2003 Cat 317c trackhoe (#5315).				

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
<u>Vehicles & Equipment (continued)</u>					
Trailers	\$ -	\$ -	\$ -	\$ 12,000	\$ -
	FY 2021 - Generator Trailer (#566) & Trailmax Trailers (#5375 & #5376).				
Variable Frequency Drives	\$ 125,000	\$ -	\$ -	\$ -	\$ -
	These five drives will provide power management and water conservation for the				
Meco Concrete Saw	\$ 35,000	\$ -	\$ -	\$ -	\$ -
	Walk behind, liquid cooled concrete saw.				
Meter Test Bench	\$ 30,000	\$ -	\$ -	\$ -	\$ -
	Tests the maximum pressure, temperature, and accuracy of water meters.				
Hydraulic Shoring	\$ 11,000	\$ -	\$ -	\$ -	\$ -
	Equipment that provides protection against cave-ins while working in a trench.				
Sander Box	\$ 8,600	\$ -	\$ -	\$ -	\$ -
	Sand and salt spreader to be used with a small dump truck. Replaces a 30 year old unit.				
Vehicle/Equip. Replacement	\$ 65,700	\$ 212,000	\$ 8,000	\$ 9,000	\$ 136,000
	Replace various equipment and vehicles as identified.				
Subtotal - Vehicles/Equip.	\$ 443,300	\$ 340,000	\$ 309,000	\$ 286,000	\$ 235,000
<u>Facility Improvements</u>					
Storage Shed	\$ 100,000	\$ -	\$ -	\$ -	\$ -
	New 20,000 sq. ft "L" shaped shed to store supplies.				
Subtotal - Facility Imp.	\$ 100,000	\$ -	\$ -	\$ -	\$ -
GRAND TOTAL - CAPITAL	\$ 6,190,817	\$ 6,040,000	\$ 6,044,000	\$ 6,871,000	\$ 7,587,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER FUND

DEBT OUTSTANDING

FISCAL YEAR	2005B WATER & STORM SEWER BONDS	2013 WATER & STORM SEWER REFUNDING BONDS	2016 WATER & STORM SEWER REFUNDING BONDS	TOTAL BOND PAYMENTS
2017-2018	\$ 174,593	\$ 902,433	\$ 171,550	\$ 1,248,576
2018-2019	174,329	951,212	171,550	1,297,091
2019-2020	174,035	918,335	270,550	1,362,920
2020-2021	174,711	901,572	268,550	1,344,833
2021-2022	174,343	900,577	266,550	1,341,470
2022-2023	173,946	900,534	263,550	1,338,030
2023-2024	174,518	902,072	259,550	1,336,140
2024-2025	174,047	901,860	255,550	1,331,457
2025-2026	174,546	902,558	251,550	1,328,654
2026-2027	-	-	1,604,850	1,604,850
2027-2028	-	-	1,780,650	1,780,650
2028-2029	-	-	480,575	480,575
GRAND TOTALS	\$ 1,569,068	\$ 8,181,153	\$ 6,045,025	\$ 15,795,246

Principal	\$ 1,459,000	\$ 7,432,464	\$ 4,380,000	\$ 13,271,464
Interest	110,068	748,689	1,665,025	2,523,782
GRAND TOTALS	\$ 1,569,068	\$ 8,181,153	\$ 6,045,025	\$ 15,795,246

Interest Rate	1.48%	2.18%	2.00% - 4.50%
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**WATER
RECLAMATION
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER RECLAMATION FUND

OVERVIEW

The Water Reclamation Fund is used to account for the revenues and expenditures of the City's water reclamation utility. The Water Reclamation Fund has two main operating components: the wastewater collection system and the treatment plant.

The sewer collection system consists of 7 sewer lift stations located at various sites within the city and 288 miles of service lines running under almost every street. There are over 23,000 sewer service connections.

The treatment plant is a regional water reclamation facility processing wastewater generated in the City of Orem, Lindon City, and a portion of the Town of Vineyard. Each of these entities supports the operating and maintenance expenses on a pro-rata basis. At the treatment plant, pollutants are removed from the wastewater using naturally occurring biological processes as well as an ultra-violet disinfection process. The plant collects and treats about 8 million gallons of wastewater each day.

The entire wastewater system is a closed system which keeps wastewater contained in a pipe system to prevent contact with the general population and thereby, help control the spread of any harmful bacteria. After the wastewater is cleaned to a standard set by the Utah State Division of Water Quality, it is discharged into Powell Slough adjacent to Utah Lake.

Challenges addressed in this budget:

- Provides funds to maintain the collection system and water reclamation facility.
- Provides funds to replace vehicles and equipment outlined in the sewer master plan (\$824,500).
- Provides funds to replace the Springwater lift station (\$934,000).
- Provides funds to complete the Carterville lift station replacement (\$358,000).
- Provides initial funding for the H2S Rehabilitation project (\$404,000).
- Provides funds to conduct research of the water quality of Utah Lake.

Challenges remaining:

- Monitoring and regulating industrial discharges to the collection system.
- Following the 2016 Sewer Master Plan and 7-year rate implementation plan. This will occur as the schedule is followed.
- Struvite control or elimination.
- Unknown and/or unpredictable regulatory changes by either the Utah Division of Water Quality (DWQ) or the United States Environmental Protection Agency (EPA).

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER RECLAMATION FUND

REVENUES

The Water Reclamation Fund receives revenues primarily from fees for collecting and treating wastewater within the City of Orem, Lindon City, and a portion of the Town of Vineyard. The Water Reclamation Fund also receives revenues from sewer system connection fees, pre-treatment fees, interest, and other miscellaneous sources.

REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
Sewer Service Charges	\$ 6,445,486	\$ 6,434,273	\$ 7,390,000	\$ 8,657,000
Sewer Fees	309,131	301,111	295,000	228,000
Sewer Connection Fees	966,040	334,697	150,000	50,000
Interest Earnings	26,318	37,082	30,000	40,000
Sale of Fixed Assets	76,399	44,058	20,144	-
Miscellaneous Revenues	287,014	208,864	222,294	207,194
Contributed Lines / Assets	112,960	79,000	-	-
Contributions from Other Funds	10,000	10,000	10,000	16,000
Appropriations of Surplus	-	-	-	350,000
FUND TOTALS	\$ 8,233,348	\$ 7,449,085	\$ 8,117,438	\$ 9,548,194

RATES

Usage Charges

Volume - Per 1,000 gallons	\$ 1.42	\$ 1.42	\$ 1.42	\$ 1.85
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Base Rate Charges (Residential)

Base - Per Living Unit	\$ 9.32	\$ 9.32	\$ 9.32	\$ 9.32
Base - Per Multiple Living Unit after first	N/A	N/A	\$ 8.32	\$ 8.32

(For non-residential base rate information, see page 15 in Appendix B - Fees & Charges)

Connection Fees

Participating	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
Non-participating	1,500.00	1,500.00	1,500.00	1,500.00
Multiple Units - Per additional unit	600.00	600.00	600.00	600.00

Pretreatment Fees

Annual Sampling Fee (automotive)	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Categorical Annual Sampling Fee	800.00	800.00	800.00	800.00
Non-categorical Annual Sampling Fee	100.00	100.00	100.00	100.00
Reinspection Fee	40.00	40.00	40.00	40.00

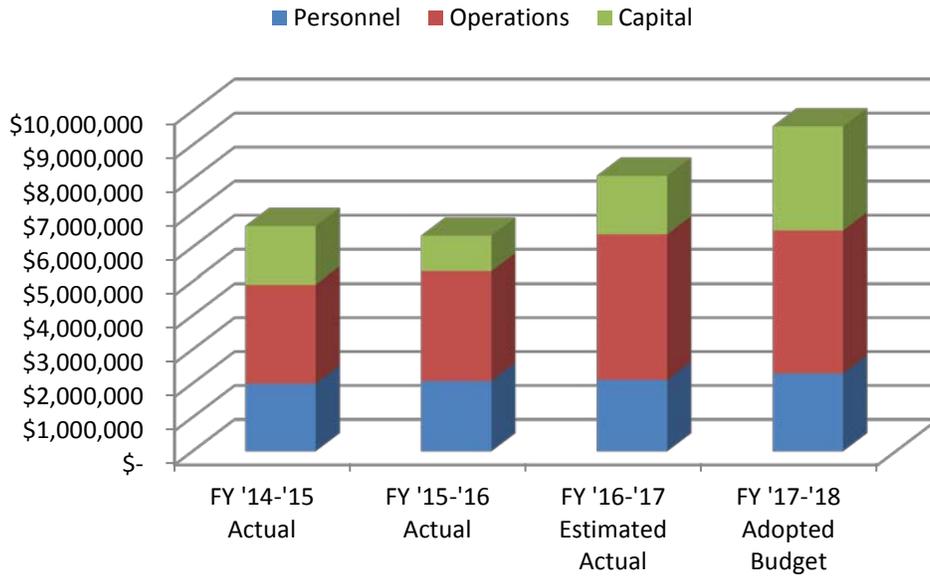
(For all other pretreatment fees, see page 14 in Appendix B - Fees & Charges)

**CITY OF OREM
ADOPTED BUDGET**

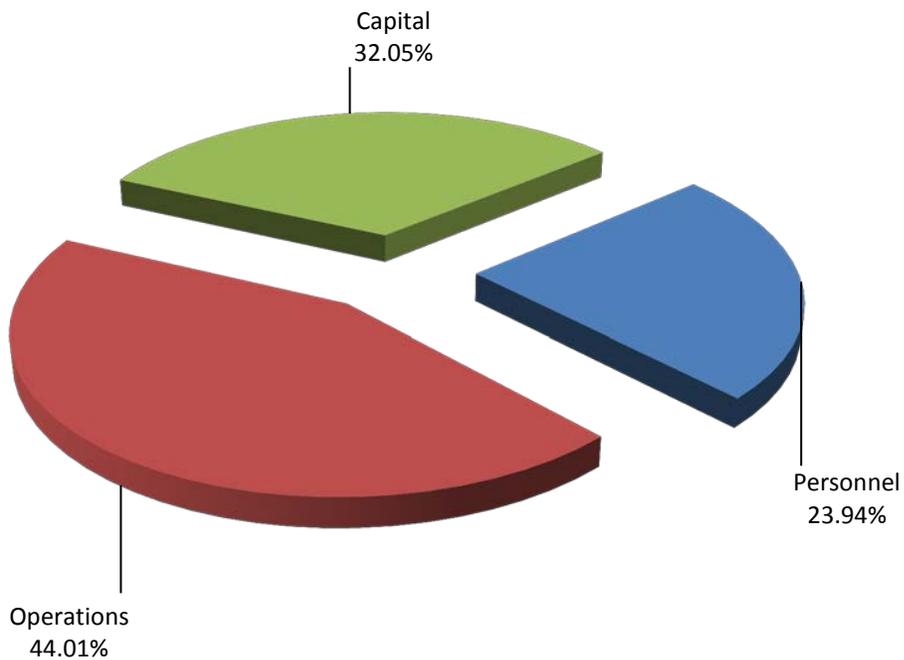
FISCAL YEAR 2017-2018

WATER RECLAMATION FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER RECLAMATION FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Water Reclamation Administration</u>					
Personnel	\$ 123,861	\$ 131,941	\$ 130,939	\$ 137,981	1
Operations	1,487,644	1,778,794	2,654,124	2,487,829	
Capital	28,363	-	22,000	33,000	
	<u>1,639,868</u>	<u>1,910,735</u>	<u>2,807,063</u>	<u>2,658,810</u>	
<u>Water Reclamation Collection</u>					
Personnel	573,721	604,209	607,710	628,273	8
Operations	151,112	135,864	200,963	210,170	
Capital	430,406	138,403	60,000	240,000	
	<u>1,155,239</u>	<u>878,476</u>	<u>868,673</u>	<u>1,078,443</u>	
<u>Water Reclamation Treatment</u>					
Personnel	1,293,992	1,336,420	1,363,517	1,519,703	19
Operations	1,266,883	1,302,143	1,418,041	1,504,121	
Capital	276,217	666,133	882,000	561,500	
	<u>2,837,092</u>	<u>3,304,696</u>	<u>3,663,558</u>	<u>3,585,324</u>	
<u>Water Reclamation Capital Projects</u>					
Operations	8,671	4,176	-	-	
Capital	977,808	236,574	758,000	2,225,617	
	<u>986,479</u>	<u>240,750</u>	<u>758,000</u>	<u>2,225,617</u>	
<u>TOTAL WATER RECLAMATION FUND</u>					
Personnel	\$ 1,991,574	\$ 2,072,570	\$ 2,102,166	\$ 2,285,957	28
Operations	2,914,310	3,220,977	4,273,128	4,202,120	
Capital	1,712,794	1,041,110	1,722,000	3,060,117	
TOTALS	\$ 6,618,678	\$ 6,334,657	\$ 8,097,294	\$ 9,548,194	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
Routine Maintenance Elimination	\$ 655,000	\$ 675,000	\$ 700,000	\$ 716,000
Struvite Elimination	1,750,000	-	-	-
H2S Rehabilitation	500,000	1,500,000	1,500,000	2,000,000
Springwater Lift Station Upgrade/Expansion	-	-	1,825,000	-
Miscellaneous Sewer Projects - Identified	-	1,450,000	1,064,000	2,323,000
Miscellaneous Sewer Projects - Unidentified	80,000	85,000	90,000	90,000
Vehicle & Equipment Replacement	1,055,000	1,330,000	693,000	1,077,000
TOTALS	\$ 4,040,000	\$ 5,040,000	\$ 5,872,000	\$ 6,206,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER RECLAMATION FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>Water Reclamation Administration</u>						
Full-time:						
Water Reclamation Section Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
<u>Water Reclamation Collection</u>						
Full-time:						
Public Works Field Supervisor	11	\$23.34	\$35.01	1.00	1.00	1.00
Public Works Crew Leader	9	\$19.47	\$29.21	2.00	2.00	2.00
Public Works Technician	7	\$16.25	\$24.37	5.00	5.00	5.00
				<u>8.00</u>	<u>8.00</u>	<u>8.00</u>
Variable-hour/Seasonal:						
GIS Intern	N/A	\$9.26	\$13.89	0.25	0.25	0.25
Laborer	N/A	\$8.48	\$12.72	1.10	1.10	1.10
				<u>1.35</u>	<u>1.35</u>	<u>1.35</u>
				9.35	9.35	9.35
<u>Water Reclamation Treatment</u>						
Full-time:						
Public Works Field Supervisor	11	\$23.34	\$35.01	1.00	1.00	1.00
Engineering Specialist	10	\$21.32	\$31.98	1.00	1.00	1.00
Instrumentation/Control Specialist	10	\$21.32	\$31.98	1.00	1.00	1.00
Pre-Treatment Coordinator	10	\$21.32	\$31.98	1.00	1.00	1.00
Instrumentation/Control Technician	9	\$19.47	\$29.21	1.00	1.00	1.00
Senior Plant Operator	9	\$19.47	\$29.21	3.00	3.00	3.00
Plant Operator *	8	\$17.79	\$26.68	10.00	10.00	10.00
Pre-Treatment Inspector	8	\$17.79	\$26.68	1.00	1.00	1.00
				<u>19.00</u>	<u>19.00</u>	<u>19.00</u>
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.85	1.85	1.85
				<u>20.85</u>	<u>20.85</u>	<u>20.85</u>
<u>TOTAL WATER RECLAMATION FUND</u>						
Full-time				28.00	28.00	28.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				3.20	3.20	3.20
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>31.20</u>	<u>31.20</u>	<u>31.20</u>

* We are currently paying a Plant Operator who is on military leave. His position was backfilled while he is deployed. Thus, while we have only ten positions, we have eleven on the payroll. The personnel cost in the budget reflects these eleven employees, but we are only indicating the number of authorized positions throughout this budget document.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER RECLAMATION FUND

DEBT OUTSTANDING

FISCAL YEAR	2010 WATER RECLAMATION PLANT EXPANSION LOAN (PRINCIPAL)	2010 WATER RECLAMATION PLANT EXPANSION LOAN (INTEREST)	TOTAL LOAN PAYMENTS
2017-2018	\$ 594,000	\$ -	\$ 594,000
2018-2019	594,000	-	594,000
2019-2020	594,000	-	594,000
2020-2021	594,000	-	594,000
2021-2022	594,000	-	594,000
2022-2023	594,000	-	594,000
2023-2024	595,000	-	595,000
2024-2025	595,000	-	595,000
2025-2026	595,000	-	595,000
2026-2027	595,000	-	595,000
2027-2028	595,000	-	595,000
2028-2029	595,000	-	595,000
2029-2030	595,000	-	595,000
2030-2031	595,000	-	595,000
2031-2032	595,000	-	595,000
GRAND TOTALS	\$ 8,919,000	\$ -	\$ 8,919,000

Interest Rate

0.00%

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER RECLAMATION FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
<u>Sewer System</u>					
Routine Maint. Elimination	\$ 405,000	\$ 655,000	\$ 675,000	\$ 700,000	\$ 716,000
	Replace sewer lines which are causing greater than normal maintenance.				
Force Mains	\$ 358,000	\$ -	\$ -	\$ -	\$ 426,000
	FY 2018 - Replace or relocate Carterville. FY 2022 - Install 2,700' parallel to				
Springwater Lift Station	\$ 934,000	\$ -	\$ -	\$ 1,825,000	\$ -
	FY 2018 - Chambery to Springwater. FY 2021 - Geneva Road to Springwater.				
H2S Rehabilitation	\$ 404,000	\$ 500,000	\$ 1,500,000	\$ 1,500,000	\$ 2,000,000
	Address H2S concerns as they are identified and/or discovered.				
System Replacement	\$ -	\$ -	\$ 1,450,000	\$ 600,000	\$ 1,300,000
	Pipe replacements based on condition or due to street improvement projects.				
Struvite Elimination	\$ -	\$ 1,750,000	\$ -	\$ -	\$ -
	Struvite elimination project.				
Headworks Aeration Basin	\$ -	\$ -	\$ -	\$ 464,000	\$ -
	Aeration basin rehabilitation and expansion for growth.				
Concrete Membrane - Lagoon	\$ -	\$ -	\$ -	\$ -	\$ 597,000
	Improvements to the existing lagoon at the Treatment Plant.				
Miscellaneous Projects	\$ 124,617	\$ 80,000	\$ 85,000	\$ 90,000	\$ 90,000
	Miscellaneous projects as needed based upon inspections.				
Subtotal - Sewer System	\$ 2,225,617	\$ 2,985,000	\$ 3,710,000	\$ 5,179,000	\$ 5,129,000
<u>Vehicles & Equipment</u>					
Dump Trucks	\$ 170,000	\$ -	\$ -	\$ 100,000	\$ -
	FY 2018 - 1991 Autocar 15-ton (#738). FY 2021 - 2009 Dodge 2-ton (#6153).				
Pickup Trucks & Cargo Vans	\$ 78,000	\$ 31,000	\$ 35,000	\$ 34,000	\$ -
	FY 2018 - 2003 Ford (#6001) & 2003 Chevy Van (#6401). FY 2019 - 2006 Chevy (#6052). FY 2020 - 2007 Chevy Van (#6402). FY 2021 - 2009 GMC (#6002).				

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER RECLAMATION FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
<u>Vehicles & Equipment (continued)</u>					
Utility Van	\$ -	\$ 100,000	\$ 100,000	\$ 110,000	\$ -
	Sinking fund to replace 2009 GMC 2-ton TV Van (#6102).				
Jet Vac Truck - Pipe Hunter	\$ -	\$ -	\$ -	\$ 120,000	\$ 120,000
	Sinking fund to replace 2008 International Jet Vac Truck (#6202).				
Vehicle / Equip. Replacement	\$ 10,000	\$ 329,000	\$ 330,000	\$ 29,000	\$ 60,000
	Replacement of vehicles and equipment.				
Asset Management Software	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Software change from Spatial IM.				
BNR Blowers Replacements	\$ 350,000	\$ -	\$ -	\$ -	\$ -
	Replace three K-turbo blowers.				
Large Pipe Camera Tractor	\$ 20,000	\$ -	\$ -	\$ -	\$ -
	Replace existing large pipe camera tractor (funds added to prior year amount).				
Flow Meters	\$ 50,000	\$ -	\$ -	\$ -	\$ -
	Replace/Update map and inventory.				
Grit Washer	\$ -	\$ 220,000	\$ -	\$ -	\$ -
	Replace aging grit washer.				
Press - Solids Handling	\$ -	\$ -	\$ 565,000	\$ -	\$ -
	Replace solids handling press #3.				
Generator	\$ -	\$ -	\$ -	\$ -	\$ 597,000
	Replace backup generator at the Treatment Plant.				
Plant Equipment Replacement	\$ 96,500	\$ 375,000	\$ 300,000	\$ 300,000	\$ 300,000
	Replace equipment used in reclamation plant operations.				
Subtotal - Vehicles & Equip.	\$ 824,500	\$ 1,055,000	\$ 1,330,000	\$ 693,000	\$ 1,077,000
GRAND TOTAL - CAPITAL	\$ 3,050,117	\$ 4,040,000	\$ 5,040,000	\$ 5,872,000	\$ 6,206,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

WATER RECLAMATION FUND



Water Reclamation Plant

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**STORM
WATER
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

STORM WATER FUND

OVERVIEW

The Storm Water Fund is used to account for the revenues and expenditures of the City's storm water utility. The storm water utility operates and maintains the City's storm drains and detention basins which minimize flooding and water pollution within the City of Orem.

The storm water system is a separate collection and runoff system. It is not connected to the sewer collection system of the city. Storm water is not filtered or cleaned before it is released into Powell Slough adjacent to Utah Lake, Lindon Hollow, the Provo River, or absorbed back into the City's groundwater.

The system consists of an estimated 3,600 Class V injection wells located on public and private property and approximately 460,000 feet (87 miles) of storm drain pipe. Pipe sizes range from 6" to 54" in diameter. The vast majority of such pipe is 24" or less. The storm water system also includes 47 detention areas for storm water filtration. With regard to these detention areas, 25 are multi-use facilities with turf grass areas open to the public and 22 are unimproved areas, some of which are wetland areas.

Challenges addressed in this budget:

- Provides funding to begin addressing abandonment of the West Union Canal (owned and operated by the West Union Canal Company). This canal is used as a storm water conveyance tool in the city. Initial costs for Phase 1 are over \$1,324,000.
- Provides funding for miscellaneous projects and repairs (\$495,000).
- Provides funding to replace a 10-wheel dump truck (\$217,000).
- Provides funding for a full-time Storm Water Project Manager position to administer the post-construction inspection program required by the Storm Water MS4 permit (\$77,565).
- Provides a rate increase following the master plan implementation schedule.

Challenges remaining:

- Address ongoing challenges presented by the abandonment of the West Union Canal.
- Address the potential for abandonment of other canals that convey storm water within the City.
- Address the challenges presented from increased workload due to a growing City.
- Acquire sufficient land to build future storm water detention facilities.
- Master planning for Southwest annexation area.
- Meeting the objectives for compliance with the Phase II regulations governing storm water. These regulations pertain to preventing storm water pollution through good housekeeping practices by builders, contractors, homeowners, and business owners.
- Allocate and prioritize funding to enable the City to support storm water line and other infrastructure improvements identified in the 2016 Storm Water Master Plan.
- Ongoing equipment replacement.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

STORM WATER FUND

REVENUES

The Storm Water Fund receives revenues primarily from fees assessed to all property owners based on the amount of impervious surface area on a property within the City's boundaries. The City converts the impervious surface area into a billable unit referred to as an Equivalent Service Unit (ESU).

Currently, there are over 52,000 total ESU's throughout the City of Orem. Of the total ESU's, approximately 37% are single family residential, 9% are school related, 5% are related to religious affiliations, and the remaining 49% are commercial, industrial, or manufacturing properties.

REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
Storm Water Charges	\$ 3,053,559	\$ 3,359,241	\$ 3,670,000	\$ 4,100,000
Storm Water Fees	11,250	4,995	5,000	5,000
Interest Earnings	14,869	25,033	25,000	30,000
Amortization of Bond Premiums	12,696	12,696	12,695	12,695
Sale of Fixed Assets	-	-	9,450	-
Miscellaneous Revenues	19,284	(330)	5,200	5,500
Contributed Lines / Assets	108,300	120,138	-	-
Contributions from Other Funds	100,000	90,000	90,000	130,000
Appropriations of Surplus	-	-	-	375,000
FUND TOTALS	\$ 3,319,958	\$ 3,611,773	\$ 3,817,345	\$ 4,658,195

RATES

Base Rate Charges

Equivalent Service Unit (ESU) - Per month	\$ 5.25	\$ 5.25	\$ 6.25	\$ 6.75
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Construction Site Inspection Fees

≤ 1 Acre	\$ 75.00	\$ 75.00	\$ 75.00	\$ 75.00
> 1 Acre and ≤ 5 Acres	150.00	150.00	150.00	150.00
> 5 Acre and ≤ 10 Acres	200.00	200.00	200.00	200.00
> 10 Acre and ≤ 20 Acres	300.00	300.00	300.00	300.00

(For all other categories, see page 15 in Appendix B - Fees & Charges)

Construction Site Citation Fees

First Infraction - Per day per violation	\$ 50.00	\$ 50.00	\$ 50.00	\$ 50.00
Second Infraction - Per day per violation	100.00	100.00	100.00	100.00
Third Infraction - Per day per violation	200.00	200.00	200.00	200.00

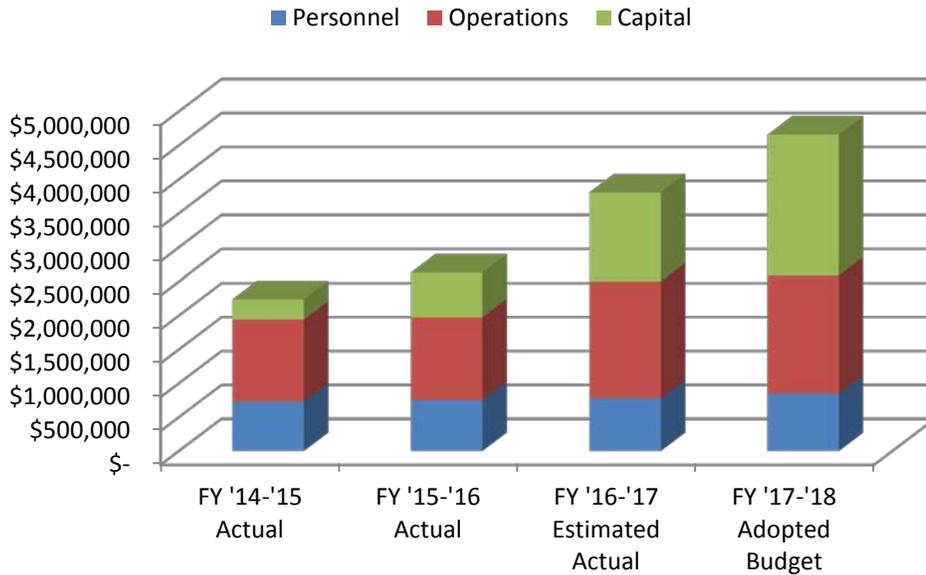
(For other citation information, see page 15 in Appendix B - Fees & Charges)

**CITY OF OREM
ADOPTED BUDGET**

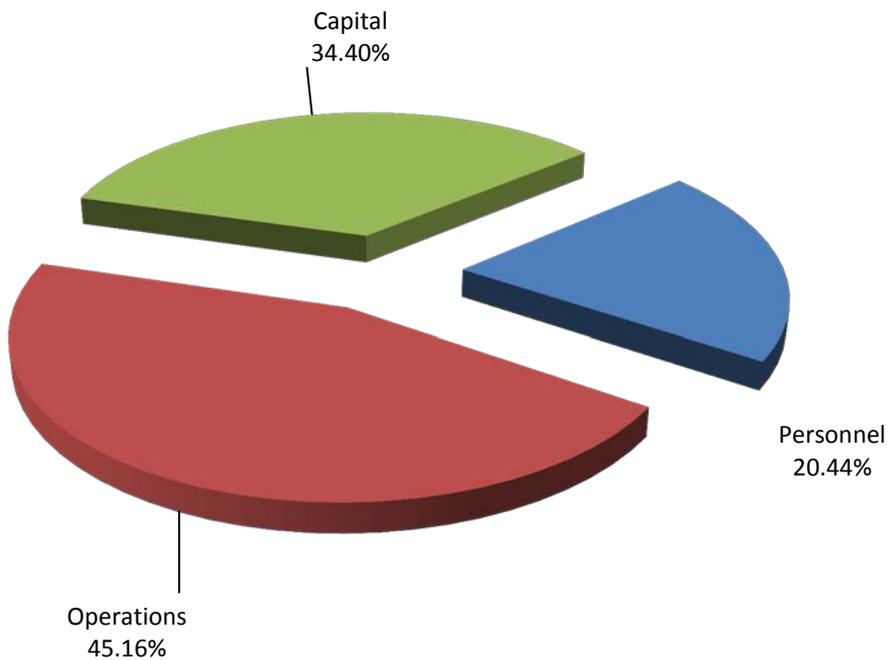
FISCAL YEAR 2017-2018

STORM WATER FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**STORM WATER FUND
EXPENDITURES SUMMARY**

<u>DIVISION</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>	<u># OF EMP. *</u>
<u>Storm Water Operations</u>					
Personnel	\$ 728,401	\$ 747,534	\$ 778,285	\$ 847,496	11
Operations	1,213,271	1,225,928	1,719,610	1,738,546	
Capital	283,766	319,942	280,000	253,000	
	<u>2,225,438</u>	<u>2,293,404</u>	<u>2,777,895</u>	<u>2,839,042</u>	
<u>Storm Water Capital Projects</u>					
Personnel	-	-	-	-	0
Operations	-	-	-	-	
Capital	14,317	335,456	1,030,000	1,819,153	
	<u>14,317</u>	<u>335,456</u>	<u>1,030,000</u>	<u>1,819,153</u>	
<u>TOTAL STORM WATER FUND</u>					
Personnel	\$ 728,401	\$ 747,534	\$ 778,285	\$ 847,496	11
Operations	1,213,271	1,225,928	1,719,610	1,738,546	
Capital	298,083	655,398	1,310,000	2,072,153	
TOTALS	\$ 2,239,755	\$ 2,628,860	\$ 3,807,895	\$ 4,658,195	

* Number of benefitted employees

<u>CAPITAL BUDGET</u>	<u>PROJECTED FY '18-'19</u>	<u>PROJECTED FY '19-'20</u>	<u>PROJECTED FY '20-'21</u>	<u>PROJECTED FY '21-'22</u>
West Union Canal Projects	\$ 404,000	\$ -	\$ -	\$ -
900 S / 250 W - UVU - Upgrade to 18" Line	710,000	-	-	-
1200 N / 800 W - State - Upgrade Pipe	125,000	1,471,000	-	-
Bonneville Elementary - Detention Basin	-	188,000	447,000	-
1200 North - Upgrade Pipe	-	-	971,000	239,000
Lakeridge Jr. High - Detention Basin	-	-	-	1,100,000
Lakeridge Jr. High - Pipe Installation	-	-	-	441,000
Future Projects - Identified	274,000	-	307,000	-
Future Projects - Unidentified	218,000	225,000	232,000	240,000
Vehicle & Equipment Replacement	239,000	194,000	219,000	280,000
TOTALS	\$ 1,970,000	\$ 2,078,000	\$ 2,176,000	\$ 2,300,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

STORM WATER FUND

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Storm Water Operations</u>						
Full-time:						
Public Works Field Supervisor	11	\$23.34	\$35.01	1.00	1.00	1.00
Engineering Specialist	10	\$21.32	\$31.98	1.00	1.00	1.00
Storm Water Project Manager	10	\$21.32	\$31.98	1.00	1.00	2.00
Public Works Crew Leader	9	\$19.47	\$29.21	1.00	1.00	1.00
Public Works Technician	7	\$16.25	\$24.37	6.00	6.00	6.00
				<u>10.00</u>	<u>10.00</u>	<u>11.00</u>
Variable-hour/Seasonal:						
Laborer	N/A	\$8.48	\$12.72	1.25	1.25	1.25
				<u>11.25</u>	<u>11.25</u>	<u>12.25</u>
<u>TOTAL STORM WATER FUND</u>						
Full-time				10.00	10.00	11.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				1.25	1.25	1.25
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>11.25</u>	<u>11.25</u>	<u>12.25</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

STORM WATER FUND

DEBT OUTSTANDING

FISCAL YEAR	2013 WATER & STORM SEWER REFUNDING BONDS	TOTAL BOND PAYMENTS
2017-2018	\$ 455,017	\$ 455,017
2018-2019	479,613	479,613
2019-2020	463,035	463,035
2020-2021	454,584	454,584
2021-2022	454,081	454,081
2022-2023	454,060	454,060
2023-2024	454,835	454,835
2024-2025	454,729	454,729
2025-2026	455,080	455,080
GRAND TOTALS	<u>\$ 4,125,034</u>	<u>\$ 4,125,034</u>
Principal	\$ 3,747,536	\$ 3,747,536
Interest	377,498	377,498
GRAND TOTALS	<u>\$ 4,125,034</u>	<u>\$ 4,125,034</u>

Interest Rate 2.18%

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

STORM WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
<u>Storm Water System</u>					
West Union Canal Projects	\$ 1,324,153	\$ 404,000	\$ -	\$ -	\$ -
	Projects needed due to the abandonment of the West Union canal.				
Storm Line - 400 N 250 E	\$ -	\$ 274,000	\$ -	\$ -	\$ -
	Install 2,720' of 24" pipe on 400 N extending east from Main Street.				
Storm Line - 900 S	\$ -	\$ 710,000	\$ -	\$ -	\$ -
	Upgrade 3,240' of existing 12" line to 18" line from 250 W through UVU.				
Storm Line - 1200 N 800 W	\$ -	\$ 125,000	\$ 1,471,000	\$ -	\$ -
	Install 4,230' of 42" pipe from 800 W to State Street.				
Detention Basin - Bonneville	\$ -	\$ -	\$ 188,000	\$ 447,000	\$ -
	Construct detention basin in turf grass area of Bonneville Elementary school.				
Storm Line - 800 W	\$ -	\$ -	\$ -	\$ 307,000	\$ -
	Install 680' of 48" pipe along 800 West.				
Storm Line - 1200 N	\$ -	\$ -	\$ -	\$ 971,000	\$ 239,000
	Upgrade 4,460' of 18" to 30" pipe at various intervals along 1200 North.				
Detention Basin - Lakeridge	\$ -	\$ -	\$ -	\$ -	\$ 1,100,000
	Construct detention basin in grass area of Lakeridge Jr. High.				
Storm Line - Lakeridge	\$ -	\$ -	\$ -	\$ -	\$ 441,000
	Install 2,400' of 36" pipe to the detention basin from Lakeridge Jr. High.				
Miscellaneous Projects	\$ 495,000	\$ 218,000	\$ 225,000	\$ 232,000	\$ 240,000
	Miscellaneous projects as needed.				
Subtotal - S. Water System	\$ 1,819,153	\$ 1,731,000	\$ 1,884,000	\$ 1,957,000	\$ 2,020,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

STORM WATER FUND

CAPITAL PROJECTS DETAIL

CAPITAL PROJECTS	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ 36,000	\$ -	\$ 66,000	\$ 34,000	\$ -
	FY 2018 - New Vehicle for New Project Manager position. FY 2020 - 2005 Chevy 1500 (#9000) & 2006 Chevy 1500 (#5001). FY 2021 - 2008 Chevy Colorado				
Dump Truck	\$ 217,000	\$ -	\$ -	\$ 79,000	\$ -
	FY 2018 - 2002 International 15-ton dump truck (#9200) and FY 2021 - 2009 GMC 3-ton dump truck (#9102).				
Street Sweeper	\$ -	\$ 239,000	\$ 100,000	\$ 100,000	\$ 61,000
	FY 2019 - 2012 Tymco 600 (#8356). FY 2020 through FY 2022 are sinking fund amounts to replace 2015 Tymco 600 (#8357).				
Jet Vac Truck	\$ -	\$ -	\$ -	\$ -	\$ 200,000
	Sinking Fund to replace 2009 Sterling Jet Vac Truck (#9252).				
Vehicle/Equip. Replacement	\$ -	\$ -	\$ 28,000	\$ 6,000	\$ 19,000
	Replace various equipment and vehicles as identified.				
Subtotal - Vehicles & Equip.	\$ 253,000	\$ 239,000	\$ 194,000	\$ 219,000	\$ 280,000
GRAND TOTAL - CAPITAL	\$ 2,072,153	\$ 1,970,000	\$ 2,078,000	\$ 2,176,000	\$ 2,300,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

STORM WATER FUND



Skate Park Detention Pond



Bonneville Park Detention Pond



Williams Farm Detention Pond



800 North Detention Pond

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**RECREATION
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION FUND

OVERVIEW

The Recreation Fund operates all Fitness Center and Scera Park Pools operations as well as overseeing the use of all city parks. The Recreation Fund plans, administers and supervises a full range of programs and services associated with a full scale fitness center and swimming pools.

The Recreation Fund has the following divisions:

- Recreation Administration
- Fitness Center Operations
- Fitness Center Facilities
- Scera Park Pools Facilities & Operations

Challenges addressed in this budget:

- Added funds to continue competitive wages for variable hour employee pay.
- Applying for CARE funds to begin remodel design process of the Fitness Center, if it is the decision of the City Council.

Challenges remaining:

- Maintaining high customer service with reduced expenditure budgets.
- Being competitive in the local job market and retaining current employees.
- Trying to maintain an aging fitness center.
- Needing to replace some of the outdated cardio and strength equipment with new pieces.
- Investigating and implanting marketing opportunities for the Orem Fitness Center.
- Passed the ten (10) year mark for the outdoor pool and the financial challenges that come with routine maintenance at this point in a pool facility (slide refinishing, plaster resurfacing, etc).
- Adjusting to patron and member expectations in a competitive fitness and recreation market.
- Determining an internal funding strategy for the Fitness Center remodel.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION FUND

REVENUES

The Recreation Fund receives revenues from annual, monthly and daily admission charges to the Fitness Center (including individual, family and business passes) and daily admission and punch passes to the Scera Park Pools. The revenues also include instructional class registrations, facility reservations, park pavilion reservations, concessions, pro-shop sales and other minor fees.

REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>Fitness Center</u>				
Admissions	\$ 925,934	\$ 974,553	\$ 935,000	\$ 935,000
Group Use	95,431	116,284	37,000	52,000
Classes and Programs	150,155	136,530	145,000	143,000
Product Sales and Concessions	19,804	17,646	19,500	17,500
Rentals	8,277	7,810	15,500	13,700
Child Care	13,300	12,957	13,000	13,000
	<u>1,212,901</u>	<u>1,265,780</u>	<u>1,165,000</u>	<u>1,174,200</u>
<u>Scera Outdoor Pool</u>				
Admissions	163,334	158,947	165,000	165,000
Group Use	40,092	43,872	45,000	45,000
Classes and Programs	85,541	69,824	84,000	84,000
Product Sales and Concessions	44,446	44,437	48,500	44,000
Rentals	123	248	500	250
	<u>333,536</u>	<u>317,328</u>	<u>343,000</u>	<u>338,250</u>
<u>Other Revenues</u>				
Interest Earnings	6,170	6,184	6,500	6,000
Rentals - Pavilions	-	-	80,000	68,000
Miscellaneous Revenues	539	369	250	2,250
Contributions from Other Funds	125,000	175,000	402,000	404,000
	<u>131,709</u>	<u>181,553</u>	<u>488,750</u>	<u>480,250</u>
FUND TOTALS	<u>\$ 1,678,146</u>	<u>\$ 1,764,661</u>	<u>\$ 1,996,750</u>	<u>\$ 1,992,700</u>

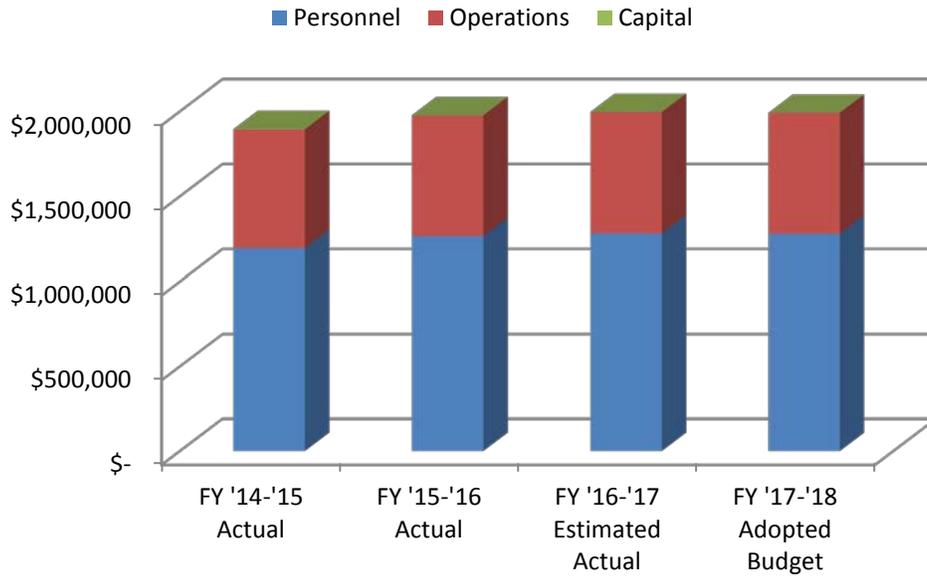
<u>Fitness Center</u>				
Daily Admission Fee - 14 & Older	\$ 4.00	\$ 4.25	\$ 4.25	\$ 4.25
Daily Admission Fee - Senior (55 & Older)	3.00	3.25	3.25	3.50
Daily Admission Fee - Youth (4 to 13)	3.00	3.25	3.25	3.25
<u>Scera Outdoor Pool</u>				
Daily Admission Fee - 14 & Older	\$ 6.00	\$ 6.00	\$ 6.00	\$ 6.00
Daily Admission Fee - Senior (55 & Older)	5.00	5.00	5.00	5.00
Daily Admission Fee - Youth (4 to 13)	5.00	5.00	5.00	5.00
Daily Admission Fee - Toddler (1 to 3)	1.50	1.50	1.50	1.50

**CITY OF OREM
ADOPTED BUDGET**

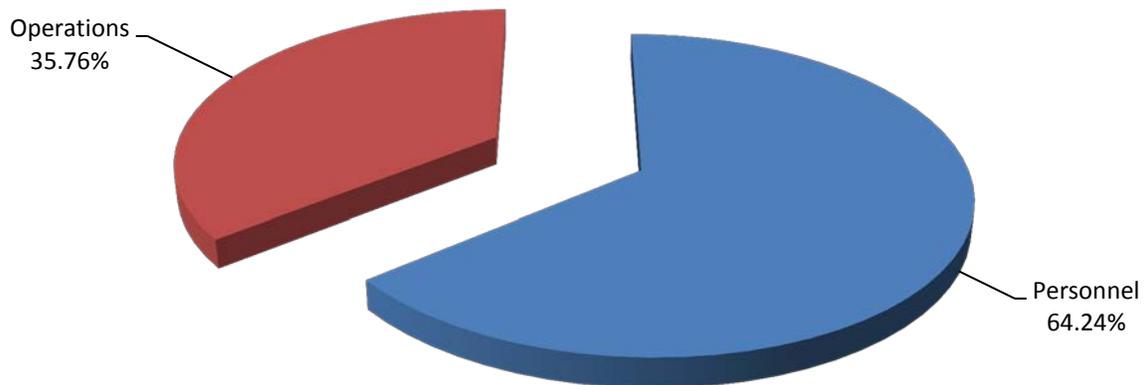
FISCAL YEAR 2017-2018

RECREATION FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION FUND

EXPENDITURES SUMMARY

DIVISION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Recreation Administration</u>					
Personnel	\$ 111,159	\$ 124,120	\$ 127,899	\$ 126,438	1
Operations	85,188	146,183	132,482	138,302	
Capital	-	-	-	-	
	<u>196,347</u>	<u>270,303</u>	<u>260,381</u>	<u>264,740</u>	
<u>Fitness Center Operations</u>					
Personnel	774,731	805,171	789,662	782,157	2
Operations	36,482	29,248	24,725	24,725	
Capital	-	-	-	-	
	<u>811,213</u>	<u>834,419</u>	<u>814,387</u>	<u>806,882</u>	
<u>Fitness Center Facilities</u>					
Personnel	171,565	179,824	177,224	191,621	3
Operations	413,963	374,739	384,492	380,628	
Capital	1,231	-	-	-	
	<u>586,759</u>	<u>554,563</u>	<u>561,716</u>	<u>572,249</u>	
<u>Outdoor Pool</u>					
Personnel	137,809	156,316	186,266	179,829	0
Operations	163,547	161,857	174,000	169,000	
Capital	-	-	-	-	
	<u>301,356</u>	<u>318,173</u>	<u>360,266</u>	<u>348,829</u>	
<u>TOTAL RECREATION FUND</u>					
Personnel	\$ 1,195,264	\$ 1,265,431	\$ 1,281,051	\$ 1,280,045	6
Operations	699,180	712,027	715,699	712,655	
Capital	1,231	-	-	-	
TOTALS	<u>\$ 1,895,675</u>	<u>\$ 1,977,458</u>	<u>\$ 1,996,750</u>	<u>\$ 1,992,700</u>	

* Number of benefitted employees

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>Recreation Administration</u>						
Full-time:						
Recreation Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
<u>Fitness Center Operations</u>						
Full-time:						
Recreation Program Coordinator	9	\$19.47	\$29.21	2.00	2.00	2.00
Variable-hour/Seasonal:						
Aerobics Instructor (incl. Water)	N/A	\$10.11	\$15.16	3.95	3.95	3.95
Creative Dance Instructor	N/A	\$10.11	\$15.16	0.65	0.65	0.65
Raquetball Specialist	N/A	\$10.11	\$15.16	0.35	0.35	0.35
Recreation Instructor	N/A	\$10.11	\$15.16	0.10	0.10	0.10
Sports Supervisor	N/A	\$10.11	\$15.16	0.10	0.10	0.10
Firearms Range Attendant	N/A	\$9.26	\$13.89	0.55	0.55	0.55
Swim Coach	N/A	\$9.26	\$13.89	0.10	0.10	0.10
Service Worker	N/A	\$8.48	\$12.72	0.95	0.95	0.95
Child Care Attendant	N/A	\$7.70	\$11.55	1.70	1.70	1.70
Desk Clerk	N/A	\$7.70	\$11.55	6.50	6.50	6.50
Lifeguard	N/A	\$7.70	\$11.55	13.60	13.60	13.60
Recreation Assistant	N/A	\$7.70	\$11.55	1.00	1.00	1.00
Admissions/Concessions	N/A	\$7.25	\$10.56	0.25	0.25	0.25
				<u>29.80</u>	<u>29.80</u>	<u>29.80</u>
				31.80	31.80	31.80
<u>Fitness Center Facilities</u>						
Full-time:						
Recreation Facility Maint. Supervisor	10	\$21.32	\$31.98	0.00	0.00	1.00
Recreation Facility Maint. Supervisor	9	\$19.47	\$29.21	1.00	1.00	0.00
Maintenance Helper	6	\$14.84	\$22.26	1.00	1.00	1.00
Custodian	4	\$12.38	\$18.57	1.00	1.00	1.00
				<u>3.00</u>	<u>3.00</u>	<u>3.00</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>Outdoor Pool</u>						
Variable-hour/Seasonal:						
Building Maintenance Technician	N/A	\$13.17	\$19.75	0.30	0.30	0.30
Water Aerobics Instructor	N/A	\$10.11	\$15.16	0.10	0.10	0.10
Swim Coach	N/A	\$9.26	\$13.89	0.05	0.05	0.05
Shift Supervisor	N/A	\$8.48	\$12.72	0.10	0.10	0.10
Desk Clerk	N/A	\$7.70	\$11.55	0.45	0.45	0.45
Lifeguard	N/A	\$7.70	\$11.55	5.35	5.35	5.35
Admissions/Concessions	N/A	\$7.25	\$10.56	1.60	1.60	1.60
				<u>7.95</u>	<u>7.95</u>	<u>7.95</u>
<u>TOTAL RECREATION FUND</u>						
Full-time				6.00	6.00	6.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				37.75	37.75	37.75
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>43.75</u>	<u>43.75</u>	<u>43.75</u>



Orem Fitness Center



Scera Park Outdoor Pool

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

RECREATION FUND



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**SOLID
WASTE
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

SOLID WASTE FUND

OVERVIEW

The Solid Waste Fund is used to account for the revenues and expenses of the city-wide residential curbside solid waste, recycling, and green waste operations of the City. The fund manages a third-party service contract to provide these services. The service contract is currently with Waste Management of Utah.

The City has over 22,000 residential solid waste cans collecting over 24,000 tons of waste per year.

Recycling subscriptions total over 12,000 cans collecting over 2,800 tons of waste per year. The City's diversion rate is approximately 18%. This is an "opt out" program.

Green waste subscriptions total over 4,000 cans collecting over 2,300 tons of waste per year. This service operates from March through November of each year. This is an "opt in" program.

The City also offers each residential customer two coupons for free loads to the North Pointe Transfer Station. There were over 9,200 coupons redeemed last year. The City also offers free Christmas tree disposal for residents.

Challenges addressed in this budget:

- Continued the Spring Clean-Up Program which provides an additional free opportunity for residents to dispose of their solid waste.
- Allocated resources to increase the outreach and promotion of the City's recycling program in cooperation with Waste Management of Utah.
- Allocated resources intended to mitigate the wear and tear of City roads caused by curbside waste collection vehicles.

Challenges remaining:

- Continuing to seek ways to minimize solid waste disposal costs.
- Expanding residential curbside recycling.
- Expanding residential curbside green waste.

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

SOLID WASTE FUND

REVENUES

The Solid Waste Fund receives revenues primarily from residential garbage collection fees on regular refuse, recyclable, and green waste items.

<u>REVENUE DESCRIPTION</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
Refuse - Residential	\$ 2,416,693	\$ 2,480,544	\$ 2,420,000	\$ 2,575,000
Refuse - Residential - 2 nd Can Fee	322,967	331,711	330,000	332,000
Recycling Can Fee	453,006	473,896	465,000	490,000
Green Waste Fee	214,316	233,519	220,000	250,000
Interest Earnings	1,393	4,665	1,500	4,500
FUND TOTALS	\$ 3,408,375	\$ 3,524,335	\$ 3,436,500	\$ 3,651,500

RATES

Base Rate (Monthly)

Residential Service	\$ 10.50	\$ 10.65	\$ 10.65	\$ 10.85
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Other Rates (Monthly)

Additional Containers	\$ 9.50	\$ 9.65	\$ 9.65	\$ 9.85
Green Waste	5.55	5.70	5.70	5.85
Recycling	3.05	3.20	3.20	3.25
Multiple Units	10.50	10.65	10.65	10.85
Multiple Units per Additional Unit	10.50	10.65	10.65	10.85
Trailer Courts & Condominiums	10.50	10.65	10.65	10.85
Trailer Courts & Condominiums per Addtl	10.50	10.65	10.65	10.85

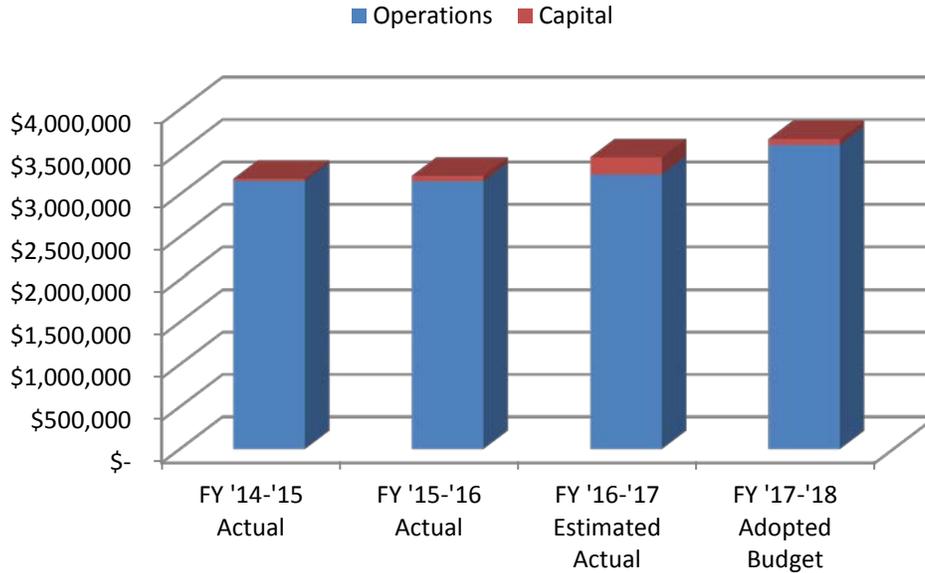
(The City Manager is authorized to pass on tipping fee increases to the base rate at the time of increase by the Solid Waste District)

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

SOLID WASTE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Operations</u>				
Solid Waste Contract	\$ 1,754,254	\$ 1,801,406	\$ 1,825,000	\$ 1,940,000
Landfill Charges	768,225	779,536	800,000	800,000
Coupon Redemption	90,385	67,044	85,000	85,000
Green Waste Tip Fee	29,857	31,652	35,000	35,000
Green Waste Curbside	34,091	48,854	50,000	25,000
Bank Analysis & Credit Card Fees	68,898	72,730	60,000	60,000
Administration Charge	258,820	177,969	181,863	204,317
Utility Billing Charge	103,510	111,899	112,782	113,418
Information Technology Charge	-	2,078	2,000	2,000
Other Expenditures	48,552	59,775	82,604	316,732
	<u>3,156,592</u>	<u>3,152,943</u>	<u>3,234,249</u>	<u>3,581,467</u>
<u>Capital</u>				
Take Pride Projects	26,766	64,854	202,251	70,033
	<u>26,766</u>	<u>64,854</u>	<u>202,251</u>	<u>70,033</u>
<u>TOTAL SOLID WASTE FUND</u>				
Operations	\$ 3,156,592	\$ 3,152,943	\$ 3,234,249	\$ 3,581,467
Capital	26,766	64,854	202,251	70,033
TOTALS	<u>\$ 3,183,358</u>	<u>\$ 3,217,797</u>	<u>\$ 3,436,500</u>	<u>\$ 3,651,500</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**FLEET
MAINTENANCE
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FLEET MAINTENANCE FUND

OVERVIEW

The Fleet Maintenance Fund provides vehicle and equipment maintenance services to all city departments. The Fleet Maintenance division is responsible for servicing over 300 vehicles (sedans, SUV's, vans, and trucks); 120 medium to heavy-duty pieces of equipment (riding mowers, tractors, backhoes, and sweepers); 60 trailers; and 575 small pieces of equipment (mowers, generators, compressors, etc.).

For the Fiscal Year 2017-2018 budget, a new Senior Fleet Mechanic position was created to assist with the timely maintenance and repair of large vehicles and small equipment.

All of these services are provided under the direction of the Maintenance Division manager within the Public Works department.

REVENUES

The Fleet Maintenance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. Assessments to each fund are determined by the previous year's use of these services.

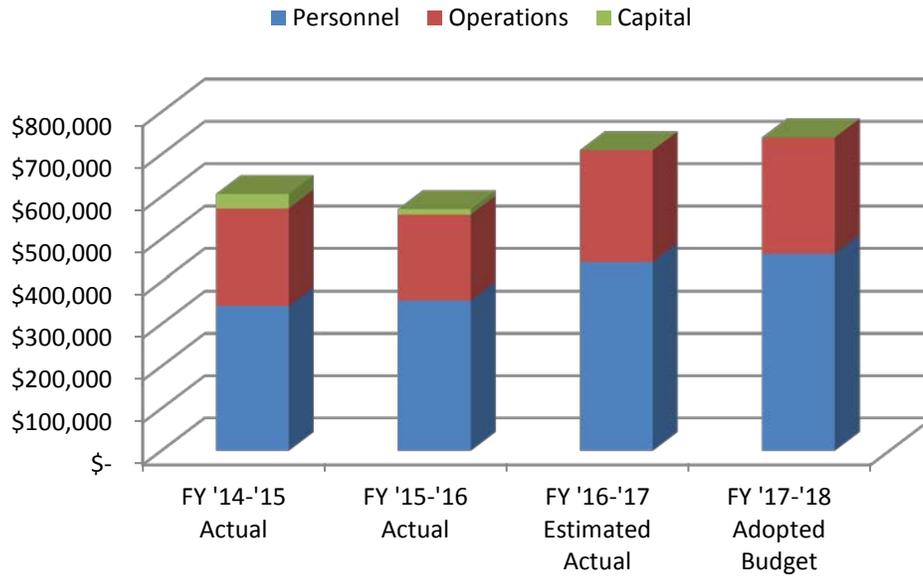
<u>REVENUE DESCRIPTION</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Charges to Departments</u>				
City Manager's Office	\$ 337	\$ 376	\$ 1,037	\$ 655
Administrative Services	17,429	20,432	20,281	12,727
Development Services	17,589	14,494	15,260	27,348
Police Department	146,875	147,157	188,085	226,299
Fire Department	86,247	80,234	93,091	119,543
Public Works	375,466	372,137	389,086	346,768
Recreation	8,057	5,170	3,160	6,660
Charges to Departments - Total	652,000	640,000	710,000	740,000
Sale of Fixed Assets	2,700	-	-	-
FUND TOTALS	\$ 654,700	\$ 640,000	\$ 710,000	\$ 740,000

**CITY OF OREM
ADOPTED BUDGET**

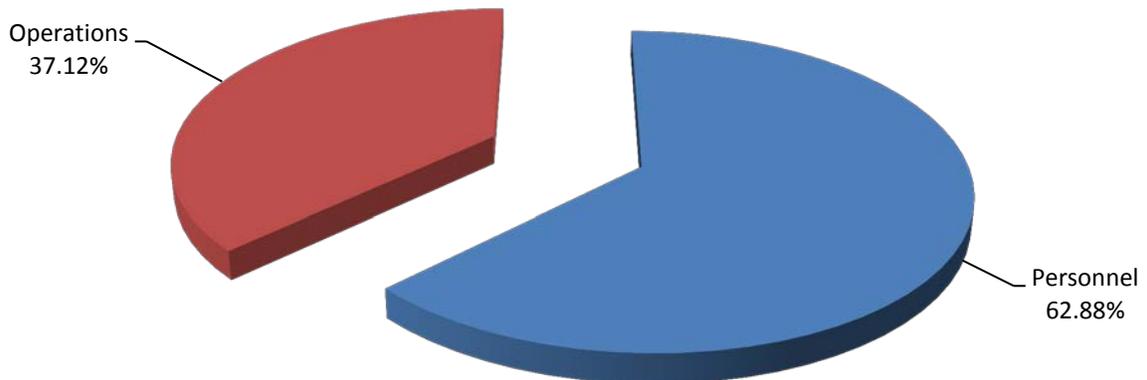
FISCAL YEAR 2017-2018

FLEET MAINTENANCE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FLEET MAINTENANCE FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18	# OF EMP. *
<u>Personnel</u>					
Salaries & Wages	\$ 235,394	\$ 234,081	\$ 283,770	\$ 280,563	6
Salaries & Wages - Overtime	10,073	15,388	18,823	18,823	
Fringe Benefits	97,404	106,568	143,609	165,931	
	<u>342,871</u>	<u>356,037</u>	<u>446,202</u>	<u>465,317</u>	
<u>Operations</u>					
Employee Development	1,074	5,366	5,000	7,500	
Supplies	13,864	12,469	15,000	15,000	
Equipment	14,882	7,699	15,000	17,000	
Fuel	1,597	1,565	2,000	2,000	
Maintenance & Repair	46,659	20,937	81,645	76,380	
Insurance & Surety	11,280	11,520	11,520	11,520	
Administration Charge	44,768	30,780	30,616	35,514	
Fund Charges	90,520	104,993	94,567	100,678	
Other Expenditures	5,147	6,361	8,450	9,091	
	<u>229,791</u>	<u>201,690</u>	<u>263,798</u>	<u>274,683</u>	
<u>Capital</u>					
Vehicle Replacements	33,780	-	-	-	
Equipment Replacements	-	12,832	-	-	
	<u>33,780</u>	<u>12,832</u>	<u>-</u>	<u>-</u>	
<u>TOTAL FLEET MAINTENANCE FUND</u>					
Personnel	\$ 342,871	\$ 356,037	\$ 446,202	\$ 465,317	6
Operations	229,791	201,690	263,798	274,683	
Capital	33,780	12,832	-	-	
TOTALS	<u>\$ 606,442</u>	<u>\$ 570,559</u>	<u>\$ 710,000</u>	<u>\$ 740,000</u>	

* Number of benefitted employees

CAPITAL BUDGET	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
Pickup Trucks	\$ -	\$ -	\$ -	\$ 60,000
Equipment Replacements	5,000	5,000	5,000	5,000
TOTALS	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 5,000</u>	<u>\$ 65,000</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FLEET MAINTENANCE FUND

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Fleet Maintenance</u>						
Full-time:						
Fleet Manager	11	\$23.34	\$35.01	1.00	1.00	1.00
Lead Mechanic	9	\$19.47	\$29.21	1.00	1.00	1.00
Fleet Mechanic	8	\$17.79	\$26.68	3.00	4.00	4.00
				<u>5.00</u>	<u>6.00</u>	<u>6.00</u>
<u>TOTAL FLEET MAINTENANCE FUND</u>						
Full-time				5.00	6.00	6.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				0.00	0.00	0.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				<u>5.00</u>	<u>6.00</u>	<u>6.00</u>



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FLEET MAINTENANCE FUND



**PURCHASING
& WAREHOUSING
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

PURCHASING & WAREHOUSING FUND

OVERVIEW

The Purchasing & Warehousing Fund provides purchasing and materials storage and disbursement services to all city departments. These services are vital to various City departments and/or functions so their operations have minimal disruption. These services also provide the City with the ability to obtain bulk purchase discounts and maintain emergency supplies.

These services are provided under the direction of the Administrative Services Department. The fund includes the job functions of the City's Purchasing Agent, Accounts Payable Clerk, and Storekeepers.

REVENUES

The Purchasing & Warehousing Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

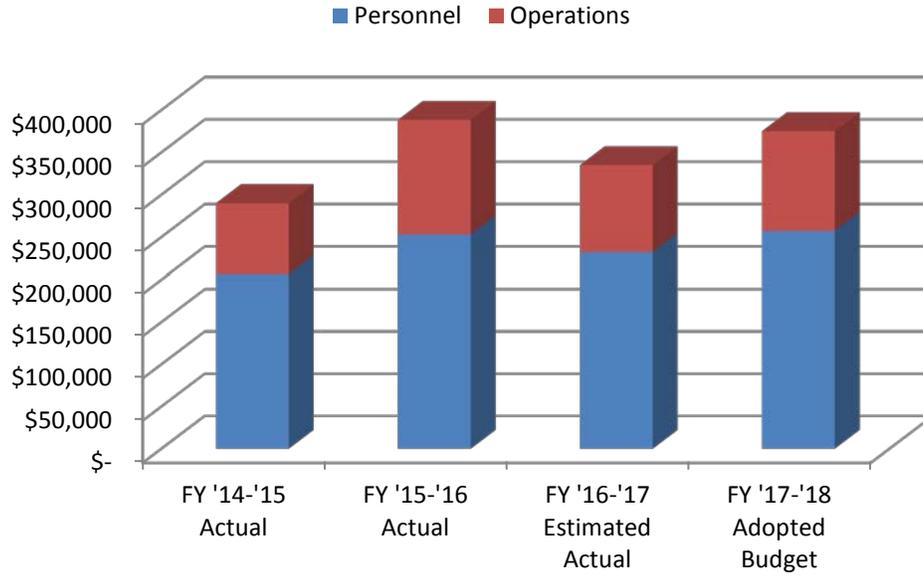
<u>REVENUE DESCRIPTION</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Charges to Departments</u>				
Public Works - Water	\$ 119,262	\$ 112,034	\$ 95,314	\$ 65,875
Public Works - Water Reclamation	22,539	21,173	26,866	27,179
Public Works - Storm Water	12,276	11,532	10,602	9,589
Public Works - Street Lighting	-	-	285	2,522
Public Works - Fleet Services	8,910	8,370	7,695	4,203
Recreation - Fitness Center	-	-	-	362
Non-Departmental	167,013	156,891	144,238	165,270
Charges to Departments - Total	330,000	310,000	285,000	275,000
Miscellaneous Revenues	180	5,249	1,440	-
Appropriations of Surplus	-	-	50,000	100,000
FUND TOTALS	\$ 330,180	\$ 315,249	\$ 336,440	\$ 375,000

**CITY OF OREM
ADOPTED BUDGET**

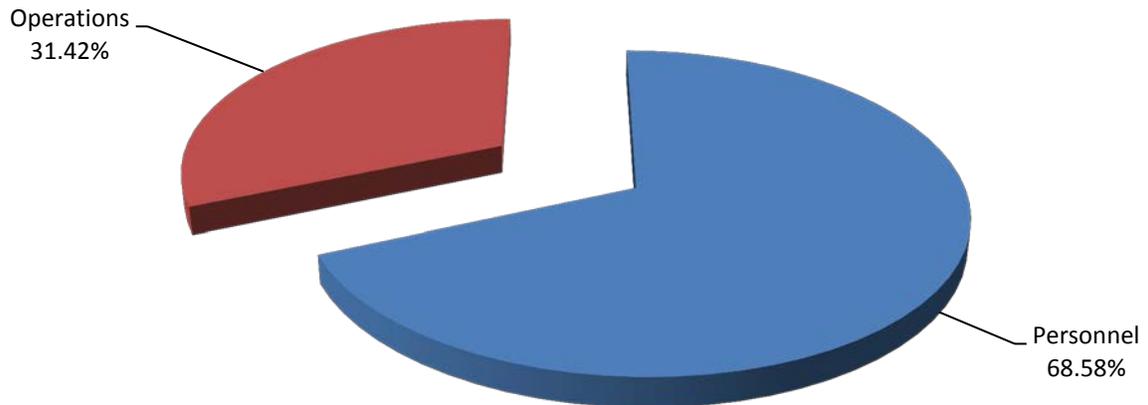
FISCAL YEAR 2017-2018

PURCHASING & WAREHOUSING FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

PURCHASING & WAREHOUSING FUND

EXPENDITURES SUMMARY

EXPENDITURE CATEGORY	ACTUAL	ACTUAL	ESTIMATED	ADOPTED	# OF EMP. *
	FY '14-'15	FY '15-'16	ACTUAL FY '16-'17	BUDGET FY '17-'18	
<u>Personnel</u>					
Salaries & Wages	\$ 164,393	\$ 170,144	\$ 170,246	\$ 174,750	4
Salaries & Wages - Overtime	2,633	2,606	3,995	3,995	
Fringe Benefits	39,280	80,286	58,082	78,428	
	<u>206,306</u>	<u>253,036</u>	<u>232,323</u>	<u>257,173</u>	
<u>Operations</u>					
Employee Development	257	130	200	200	
Supplies	11,182	41,467	23,504	35,256	
Equipment	90	2,593	600	600	
Fuel	378	233	650	650	
Maintenance & Repair	1,469	3,022	5,148	1,832	
Professional & Technical Services	2,177	2,113	2,250	2,250	
Insurance & Surety	5,640	5,760	5,760	5,760	
Administration Charge	60,545	46,784	48,239	53,024	
Information Technology Charge	-	31,170	14,836	16,765	
Other Expenditures	1,917	2,170	1,490	1,490	
	<u>83,655</u>	<u>135,442</u>	<u>102,677</u>	<u>117,827</u>	
<u>Capital</u>					
Vehicle Replacements	-	-	-	-	
Equipment Replacements	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<u>TOTAL PURCHASING & WAREHOUSING FUND</u>					
Personnel	\$ 206,306	\$ 253,036	\$ 232,323	\$ 257,173	4
Operations	83,655	135,442	102,677	117,827	
Capital	-	-	-	-	
TOTALS	<u>\$ 289,961</u>	<u>\$ 388,478</u>	<u>\$ 335,000</u>	<u>\$ 375,000</u>	

* Number of benefitted employees

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ACTUAL	ADOPTED
				FY '15-'16	FY '16-'17	BUDGET FY '17-'18
<u>Purchasing & Warehousing</u>						
Full-time:						
Purchasing Agent	10	\$21.32	\$31.98	1.00	1.00	1.00
Account Clerk	6	\$14.84	\$22.26	1.00	1.00	1.00
Storekeeper	5	\$13.56	\$20.33	2.00	2.00	2.00
				<u>4.00</u>	<u>4.00</u>	<u>4.00</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**SELF-INSURANCE
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

SELF-INSURANCE FUND

OVERVIEW

The Self-Insurance Fund provides insurance coverage and administration services to all city departments for the cost of all premiums for liability insurance and the City's self-funded workers compensation program.

These services are provided under the direction of the Administrative Services Department. The fund includes the job function of the City's Risk Coordinator.

REVENUES

The Self-Insurance Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds.

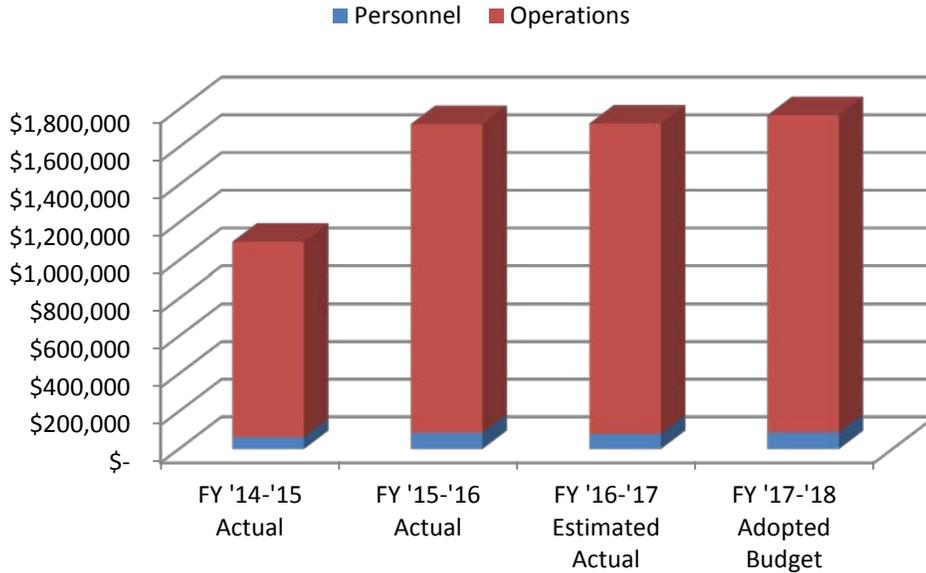
REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>Charges to Departments</u>				
Administrative Services	\$ 5,640	\$ 5,760	\$ 5,760	\$ 5,760
Public Works - Water	152,985	156,240	156,240	158,740
Public Works - Water Reclamation	112,683	115,080	115,080	117,580
Public Works - Storm Water	45,707	46,680	46,680	48,180
Public Works - Street Lighting	-	-	-	2,500
Public Works - Fleet Services	11,280	11,520	11,520	11,520
Recreation	25,000	25,000	25,000	24,000
Non-Departmental	821,705	864,720	864,720	866,720
Charges to Departments - Total	<u>1,175,000</u>	<u>1,225,000</u>	<u>1,225,000</u>	<u>1,235,000</u>
Premiums - Unemployment	161,008	168,692	160,000	175,000
Premiums - Workers Compensation	337,109	353,200	340,000	360,000
FUND TOTALS	<u>\$ 1,673,117</u>	<u>\$ 1,746,892</u>	<u>\$ 1,725,000</u>	<u>\$ 1,770,000</u>

**CITY OF OREM
ADOPTED BUDGET**

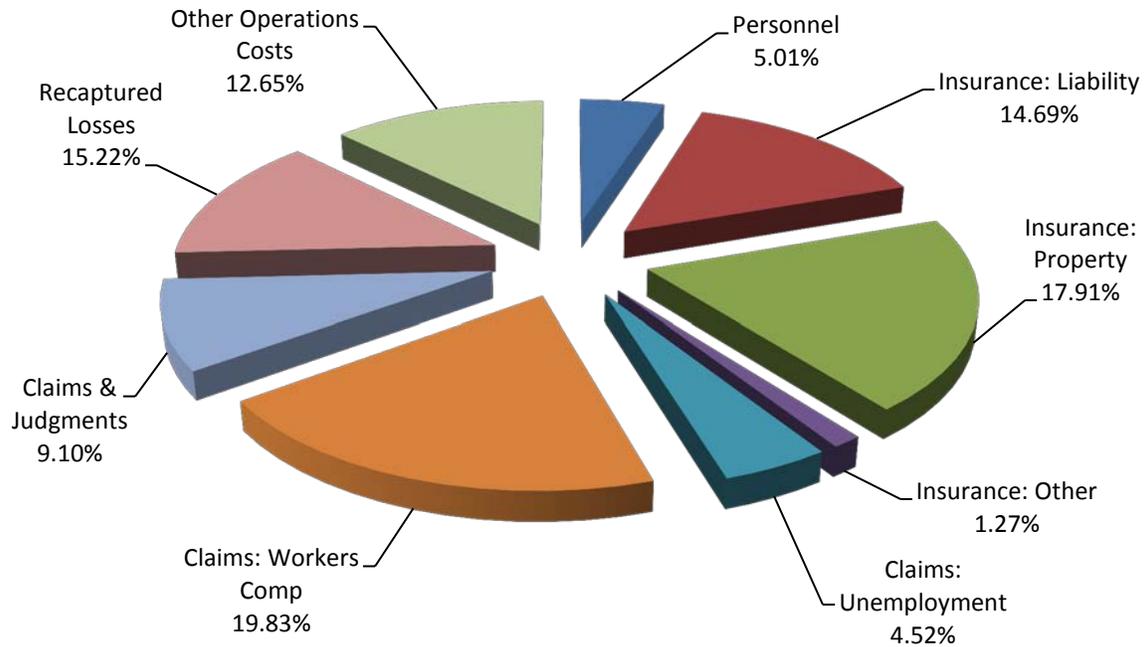
FISCAL YEAR 2017-2018

SELF-INSURANCE FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

SELF-INSURANCE FUND

EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL</u>		<u>ESTIMATED</u>	<u>ADOPTED</u>	<u># OF EMP. *</u>
	<u>FY '14-'15</u>	<u>FY '15-'16</u>	<u>ACTUAL FY '16-'17</u>	<u>BUDGET FY '17-'18</u>	
<u>Personnel</u>					
Salaries & Wages	\$ 41,164	\$ 53,658	\$ 52,330	\$ 54,860	1
Fringe Benefits	22,388	32,619	26,797	33,814	
	<u>63,552</u>	<u>86,277</u>	<u>79,127</u>	<u>88,674</u>	
<u>Operations</u>					
Employee Development	5,021	3,356	4,000	4,000	
Supplies	6,413	1,437	2,500	2,500	
Liability Insurance	237,361	238,551	260,000	260,000	
Property Insurance	297,311	323,658	325,000	350,000	
Unemployment Claims	27,766	35,173	80,000	80,000	
Workers Compensation Claims/Costs	86,190	335,523	403,300	371,000	
Short-term Disability Claims	5,776	-	10,000	10,000	
Recaptured Losses	49,642	422,381	208,000	233,000	
Claims & Judgments	101,645	76,661	161,000	161,000	
Administration Charge	197,940	172,270	176,896	195,692	
Information Technology Charge	-	20,780	3,708	4,191	
Other Expenditures	19,682	6,592	11,469	9,943	
	<u>1,034,747</u>	<u>1,636,382</u>	<u>1,645,873</u>	<u>1,681,326</u>	
<u>Capital</u>					
Equipment Replacements	-	-	-	-	
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	
<u>TOTAL SELF-INSURANCE FUND</u>					
Personnel	\$ 63,552	\$ 86,277	\$ 79,127	\$ 88,674	1
Operations	1,034,747	1,636,382	1,645,873	1,681,326	
Capital	-	-	-	-	
TOTALS	<u>\$ 1,098,299</u>	<u>\$ 1,722,659</u>	<u>\$ 1,725,000</u>	<u>\$ 1,770,000</u>	

* Number of benefitted employees

PERSONNEL SUMMARY

<u>DIVISION</u>	<u>PAY GRADE</u>	<u>HOURLY PAY RATES</u>		<u>FULL-TIME EQUIVALENT</u>		
		<u>MINIMUM</u>	<u>MAXIMUM</u>	<u>ACTUAL</u>	<u>ESTIMATED</u>	<u>ADOPTED</u>
				<u>FY '15-'16</u>	<u>FY '16-'17</u>	<u>BUDGET FY '17-'18</u>
<u>Self-Insurance Fund</u>						
Full-time:						
Risk Manager / Trainer	14	\$30.63	\$45.94	0.00	0.00	1.00
Risk Manager	12	\$25.55	\$38.33	1.00	1.00	0.00

**INFORMATION
TECHNOLOGY
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

INFORMATION TECHNOLOGY FUND

OVERVIEW

The Information Technology Fund, through the Information Technology (IT) division, is responsible for the equipment and software that facilitates the efficient management of city services. The IT division supports all network connected devices and technologies as well as the infrastructure to facilitate data sharing and security. The IT division also provides departments with custom software solutions developed by an in-house software development team. The IT division maintains a centralized data center providing services and resources used by all city departments.

These services are provided under the direction of the City Manager's Department. The fund includes the job function of the City's IT Division Manager, Programmers, Network Engineer, and PC Coordinators.

REVENUES

The Information Technology Fund is an internal service fund that receives the majority of its operating revenues through transfers from other funds. While the IT division has been in existence as part of the General Fund for quite some time, it was placed into its own internal service fund in Fiscal Year 2015-2016.

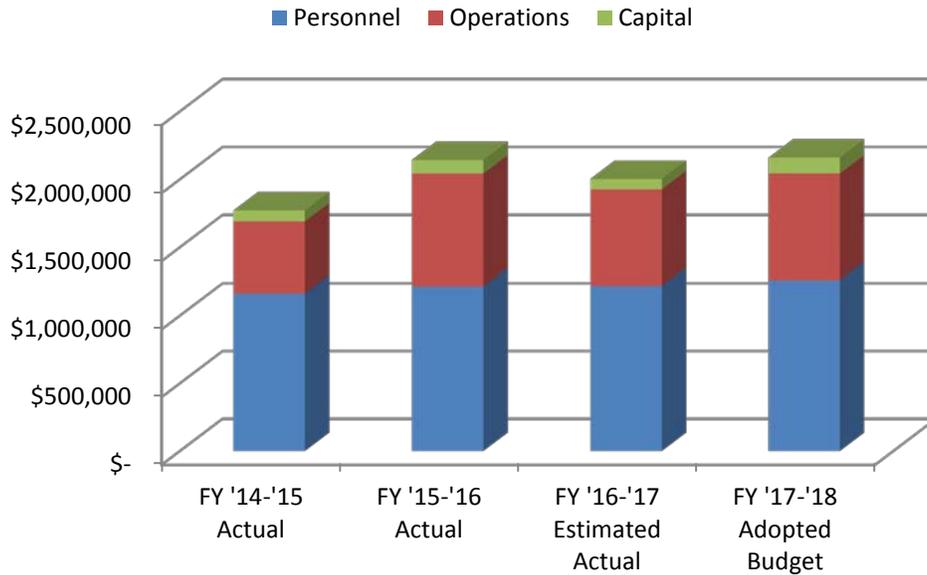
REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>Charges to Departments</u>				
City Manager's Office	\$ -	\$ 118,573	\$ 114,122	\$ 138,573
Administrative Services	-	192,676	185,444	209,382
Legal Services	-	63,161	60,790	59,523
Development Services	-	216,060	207,950	235,408
Police Department	-	373,604	359,580	382,458
Fire Department	-	207,229	199,450	205,560
Public Works	-	316,812	304,920	326,910
Recreation	-	149,302	143,698	156,494
Library	-	440,583	424,046	445,692
Charges to Departments - Total	-	2,078,000	2,000,000	2,160,000
Miscellaneous Revenues	-	8,586	8,136	-
Contributions from Other Funds	-	100,000	-	-
FUND TOTALS	\$ -	\$ 2,186,586	\$ 2,008,136	\$ 2,160,000

**CITY OF OREM
ADOPTED BUDGET**

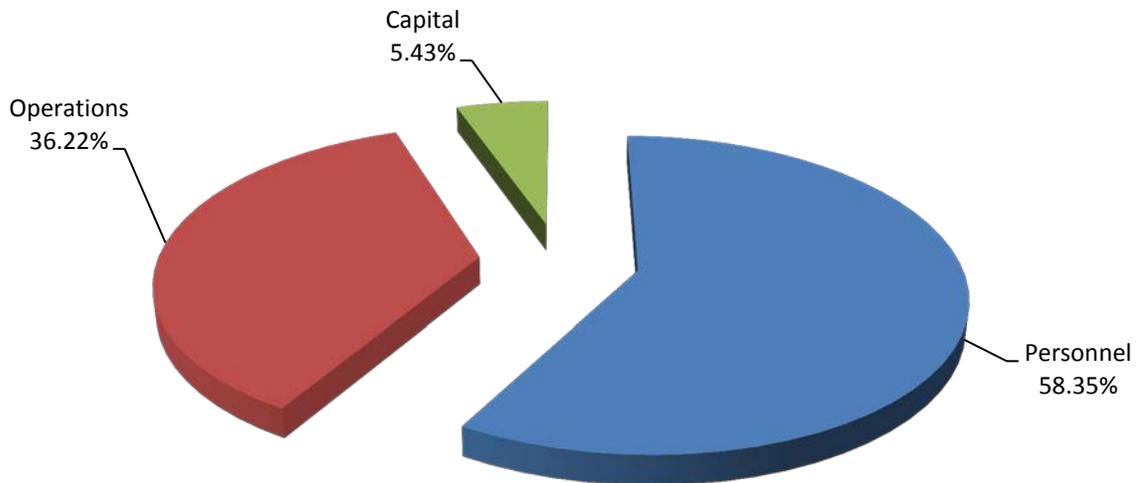
FISCAL YEAR 2017-2018

INFORMATION TECHNOLOGY FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

INFORMATION TECHNOLOGY FUND

EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>	<u># OF EMP. *</u>
<u>Personnel</u>					
Salaries & Wages	\$ 763,170	\$ 836,544	\$ 853,371	\$ 859,400	12
Salaries & Wages - Part-time	28,687	2,715	-	-	
Fringe Benefits	370,867	374,888	363,300	400,908	
	<u>1,162,724</u>	<u>1,214,147</u>	<u>1,216,671</u>	<u>1,260,308</u>	
<u>Operations</u>					
Employee Development	6,176	6,469	12,985	10,000	
Supplies	13,742	10,493	15,000	15,000	
Equipment	262,341	181,020	309,803	323,303	
Telephone & Communications	71,560	81,388	85,000	85,000	
Maintenance & Repair	117,476	109,790	183,087	262,280	
Professional & Technical Services	29,725	23,375	55,000	55,000	
Administration Charge	-	19,777	21,576	25,770	
Other Expenditures	26,201	395,371	26,444	6,076	
	<u>527,221</u>	<u>827,683</u>	<u>708,895</u>	<u>782,429</u>	
<u>Capital</u>					
Servers	64,113	-	-	-	
Helpdesk Management Software	-	-	-	-	
Non-centralized 311 System Software	-	101,190	-	-	
Equipment Replacements	16,540	-	77,419	117,263	
	<u>80,653</u>	<u>101,190</u>	<u>77,419</u>	<u>117,263</u>	
<u>TOTAL LT. FUND</u>					
Personnel	\$ 1,162,724	\$ 1,214,147	\$ 1,216,671	\$ 1,260,308	12
Operations	527,221	827,683	708,895	782,429	
Capital	80,653	101,190	77,419	117,263	
TOTALS	<u>\$ 1,770,598</u>	<u>\$ 2,143,020</u>	<u>\$ 2,002,985</u>	<u>\$ 2,160,000</u>	

* Number of benefitted employees

Note: For all fiscal years prior to FY '15-'16, the amounts listed actually reside in the General Fund. They are shown here for comparative purposes only.

<u>CAPITAL BUDGET</u>	<u>PROJECTED FY '18-'19</u>	<u>PROJECTED FY '19-'20</u>	<u>PROJECTED FY '20-'21</u>	<u>PROJECTED FY '21-'22</u>
Servers	\$ 25,300	\$ 27,000	\$ 28,000	\$ 28,000
VOIP Equipment Replacements	62,000	12,000	-	-
Wireless Access Points/Installations	2,400	9,500	3,600	3,600
Edge Switch Replacements	6,600	7,500	8,800	8,800
Equipment Replacements	18,100	66,800	84,100	84,100
TOTALS	<u>\$ 114,400</u>	<u>\$ 122,800</u>	<u>\$ 124,500</u>	<u>\$ 124,500</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

INFORMATION TECHNOLOGY FUND

PERSONNEL SUMMARY

DIVISION	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
<u>Information Technology</u>						
Full-time:						
I.T. Division Manager	16	\$36.71	\$55.07	1.00	1.00	1.00
I.T. Section Manager	14	\$30.63	\$45.94	1.00	1.00	1.00
Information Systems Engineer	13	\$27.98	\$41.97	1.00	1.00	1.00
Senior Programmer/Analyst	13	\$27.98	\$41.97	4.00	4.00	4.00
I.T. Help Desk Supervisor	12	\$25.55	\$38.33	1.00	1.00	1.00
Computer Network Administrator	10	\$21.32	\$31.98	1.00	1.00	1.00
PC Coordinator	9	\$19.47	\$29.21	3.00	3.00	3.00
				12.00	12.00	12.00
<u>TOTAL INFORMATION TECHNOLOGY FUND</u>						
Full-time				12.00	12.00	12.00
Part-time				0.00	0.00	0.00
Variable-hour/Seasonal				0.00	0.00	0.00
TOTAL FULL-TIME EQUIVALENTS (FTE)				12.00	12.00	12.00



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

INFORMATION TECHNOLOGY FUND



**FRIENDS OF THE
OREM PUBLIC LIBRARY
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FRIENDS OF THE OREM PUBLIC LIBRARY FUND

OVERVIEW

The Friends of the Orem Public Library Fund is used to account for activities related to the City's involvement in various community oriented programs.

REVENUES

The Friends of the Orem Public Library Fund receives revenues primarily through grants and charitable donations.

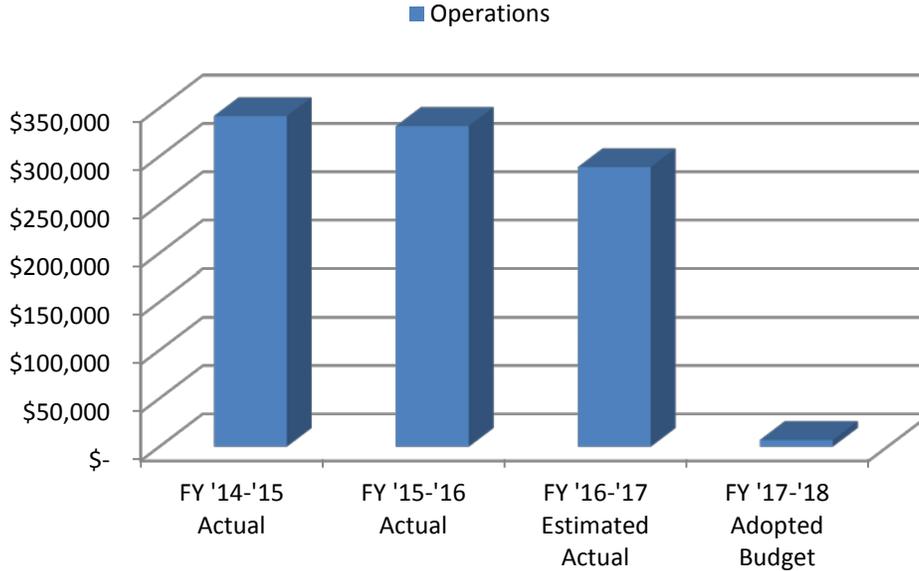
<u>REVENUE DESCRIPTION</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
Ticket Sales	\$ 110,332	\$ 114,188	\$ 125,000	\$ -
Merchandise Sales	50,326	50,243	60,000	-
Donations	87,600	43,000	90,000	-
Interest Earnings	3,667	5,058	4,000	5,000
Other Revenues	64,925	83,081	-	-
Contribution from Other Funds	6,500	7,500	10,000	2,000
Appropriations of Surplus	-	-	-	-
FUND TOTALS	\$ 323,350	\$ 303,070	\$ 289,000	\$ 7,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

FRIENDS OF THE OREM PUBLIC LIBRARY FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Operations</u>				
Professional & Technical Services	\$ 166,628	\$ 173,617	\$ 135,000	\$ -
Rental & Lease Expenses	58,950	59,553	55,000	-
Merchandise	37,938	24,599	27,150	-
Printing & Publication	22,787	15,874	25,000	-
Supplies	5,747	6,570	8,500	-
Other Costs	49,680	51,194	38,350	7,000
	<u>341,730</u>	<u>331,407</u>	<u>289,000</u>	<u>7,000</u>
<u>TOTAL FRIENDS OF THE OREM PUBLIC LIBRARY FUND</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	<u>341,730</u>	<u>331,407</u>	<u>289,000</u>	<u>7,000</u>
Capital	-	-	-	-
TOTALS	<u><u>\$ 341,730</u></u>	<u><u>\$ 331,407</u></u>	<u><u>\$ 289,000</u></u>	<u><u>\$ 7,000</u></u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

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**COMMUNITY &
NEIGHBORHOOD
SERVICES
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

OVERVIEW

The Community Development Trust Fund, which is managed by the City Manager's Office, is used to account for support of local private, non-profit service organizations and various community projects to benefit low and moderate income (LMI) citizens. These projects include qualified home rehabilitations, sidewalk and utility repairs in qualifying neighborhoods, economic development, neighborhood preservation enforcement, and many other beneficial programs. Funds used for service organizations are limited to fifteen percent (15%) by the federal government.

REVENUES

The CNS Fund is funded by federal grants and program revenues. Federal grants are primarily from the Department of Housing and Urban Development (HUD).

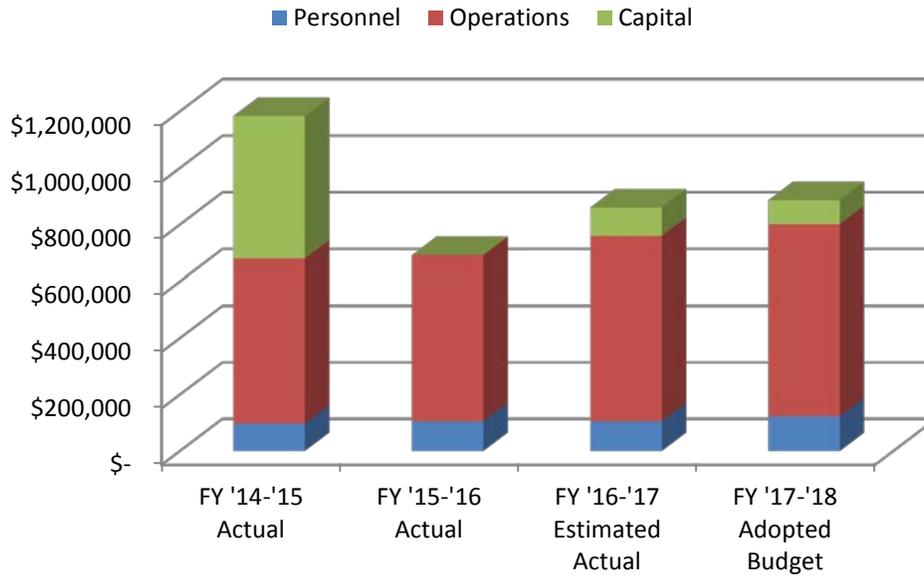
REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
Grant - Community Development	\$ 954,565	\$ 385,659	\$ 595,000	\$ 595,000
Revolving Loan Funds - Loan Payments	118,984	117,234	214,000	214,000
Interest Earnings	705	520	750	250
Miscellaneous Revenues	240	1,640	240	240
Contributions from Other Funds	47,048	50,168	65,386	77,114
FUND TOTALS	<u>\$ 1,121,542</u>	<u>\$ 555,221</u>	<u>\$ 875,376</u>	<u>\$ 886,604</u>

**CITY OF OREM
ADOPTED BUDGET**

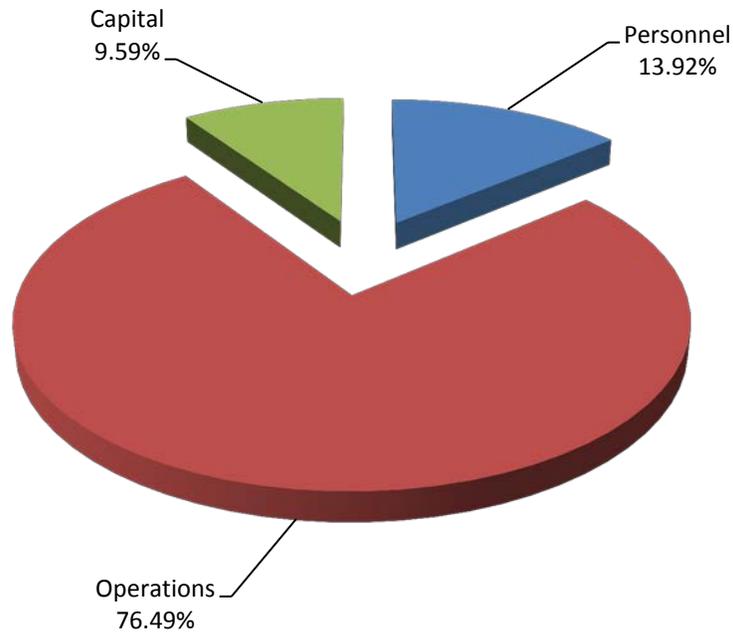
FISCAL YEAR 2017-2018

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES BY CATEGORY (FY '17-'18)



**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND

EXPENDITURES SUMMARY

<u>DIVISION</u>	ACTUAL		ESTIMATED	ADOPTED	# OF EMP. *
	FY '14-'15	FY '15-'16	ACTUAL FY '16-'17	BUDGET FY '17-'18	
<u>CNS Administration/Operations</u>					
Personnel	\$ 97,009	\$ 105,557	\$ 105,162	\$ 123,383	1
Operations	142,559	142,072	170,847	189,991	
Capital	-	-	-	-	
	<u>239,568</u>	<u>247,629</u>	<u>276,009</u>	<u>313,374</u>	
<u>CNS Projects</u>					
Personnel	-	-	-	-	0
Operations	346,196	289,383	276,230	280,230	
Capital	503,160	-	100,000	85,000	
	<u>849,356</u>	<u>289,383</u>	<u>376,230</u>	<u>365,230</u>	
<u>CDBG/EDA RLF Loans</u>					
Personnel	-	-	-	-	0
Operations	94,602	154,983	208,000	208,000	
Capital	-	-	-	-	
	<u>94,602</u>	<u>154,983</u>	<u>208,000</u>	<u>208,000</u>	
<u>TOTAL CNS FUND</u>					
Personnel	\$ 97,009	\$ 105,557	\$ 105,162	\$ 123,383	1
Operations	583,357	586,438	655,077	678,221	
Capital	503,160	-	100,000	85,000	
TOTALS	<u>\$ 1,183,526</u>	<u>\$ 691,995</u>	<u>\$ 860,239</u>	<u>\$ 886,604</u>	

* Number of benefitted employees

PERSONNEL SUMMARY

<u>DIVISION</u>	PAY GRADE	HOURLY PAY RATES		FULL-TIME EQUIVALENT		
		MINIMUM	MAXIMUM	ACTUAL	ACTUAL	ADOPTED
		FY '15-'16	FY '16-'17	FY '15-'16	FY '16-'17	FY '17-'18
<u>Community & Neighborhood Services</u>						
Full-time:						
Assistant to the City Manager	14	\$30.63	\$45.94	1.00	1.00	1.00

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**SENIOR
CITIZENS
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

SENIOR CITIZENS FUND

OVERVIEW

The Senior Citizens Fund is used to account for the activities of the Senior Citizens Friendship Center and its associated senior citizen patron activities.

The services provided by the fund are under the direction of the Recreation Department.

Challenges addressed in this budget:

- Added funds to maintain competitive wages for variable hour employees.
- Applying for Eldred Foundation Senior Services grants to add program opportunities.

Challenges remaining:

- Being competitive in the local job market and retaining current employees.
- Establishing a routine building maintenance schedule.
- Adjusting to patron and member expectations.

REVENUES

The Senior Citizens Fund receives revenues from fees for dances, trips, tours, classes and various other activities. They also receive donations for various purposes. A major donor each year is the Eldred Sunset Manor Foundation.

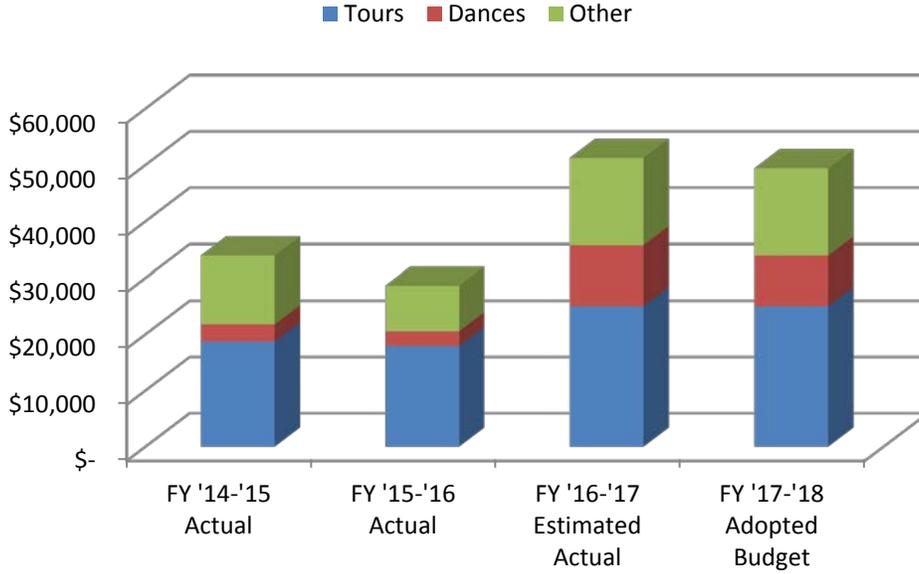
<u>REVENUE DESCRIPTION</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
Interest Earnings	\$ 1,300	\$ 1,842	\$ 750	\$ 1,200
Misc Revenues - Coffee	174	273	250	250
Misc Revenues - Vending	36	64	250	100
Misc Revenues - Ceramics	608	994	500	750
Misc Revenues - Tours	19,651	19,277	25,000	20,000
Misc Revenues - Donations	15,186	14,155	10,000	15,000
Misc Revenues - Quilting	743	772	500	600
Misc Revenues - Gift Shop	514	1,164	250	1,000
Misc Revenues - Membership Dues	4,007	4,367	5,000	5,000
Misc Revenues - Dances	3,401	2,963	8,000	3,500
Misc Revenues - Classes	102	411	500	500
Misc Revenues - Cookbook	2,340	70	-	-
Misc Revenues - Woodshop	-	2,121	250	1,000
Misc Revenues - Shirts	-	-	-	500
FUND TOTALS	\$ 48,062	\$ 48,473	\$ 51,250	\$ 49,400

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

SENIOR CITIZENS FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Operations</u>				
Tours	\$ 18,674	\$ 17,907	\$ 25,000	\$ 25,000
Dances	3,082	2,638	10,750	8,900
Other	12,169	8,086	15,500	15,500
	<u>33,925</u>	<u>28,631</u>	<u>51,250</u>	<u>49,400</u>
<u>TOTAL SENIOR CITIZENS FUND</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	33,925	28,631	51,250	49,400
Capital	-	-	-	-
TOTALS	<u>\$ 33,925</u>	<u>\$ 28,631</u>	<u>\$ 51,250</u>	<u>\$ 49,400</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

SENIOR CITIZENS FUND



**Orem Senior Friendship Center
Grammy Awards Show**

**WE PUT THE BLING IN
THE GOLDEN YEARS !**

Active Members - 2,150

Average Daily Attendance - 371

Meals Served – 14,189

Hours Volunteered – 14,443

Trips, Activities, Events, & Classes

Bingo, Grammy Awards Show, Tuacahn, Fillmore Arts Festival, BYU & Covey Center Productions, Utah County Fair, Yoga Classes, Elder Quest Classes, Free Tax Services, various presentations (Senior Fraud, Alzheimer's, Marquetry) & more.

**TELECOMMUNICATIONS
BILLING
FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

TELECOMMUNICATIONS BILLING FUND

OVERVIEW

The Telecommunications Billing Fund is used to account for the billing and collection activities related to Contracted Utility Enhancement (CUE) Agreements which are for the installation of fiber-optic lines to the home.

The services provided by the fund are under the direction of the Administrative Services Department through the Accounting Division. The fund has billed over 300 CUE agreements since July of 2012 and is currently billing over 270 customers.

REVENUES

The Telecommunications Billing Fund receives revenues for billing and collection services consisting of a 5% administration charge and interest earnings on CUE agreements.

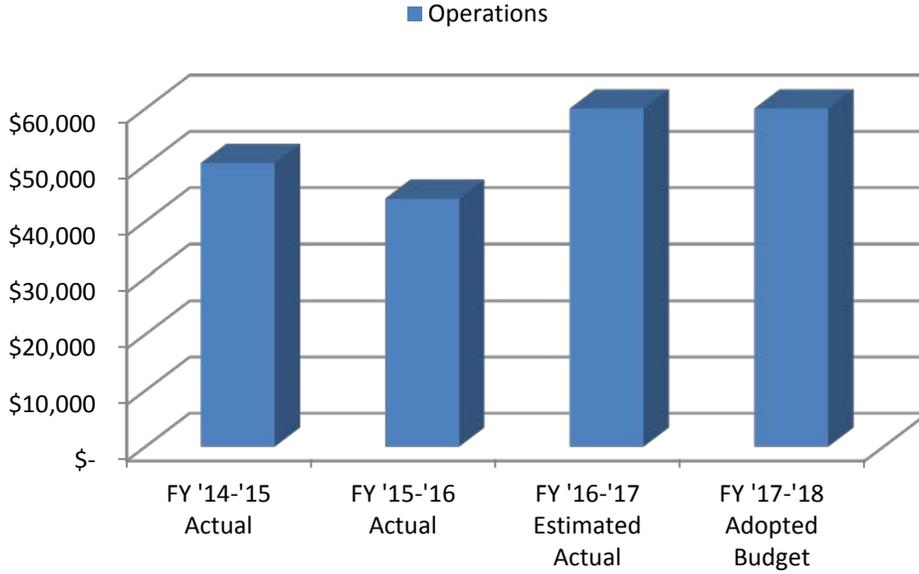
REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
Fees - Fiber Optic Billing	\$ 2,256	\$ 4,407	\$ 4,000	\$ 4,000
Interest Earnings	63,221	28,166	56,000	56,000
FUND TOTALS	<u>\$ 65,477</u>	<u>\$ 32,573</u>	<u>\$ 60,000</u>	<u>\$ 60,000</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

TELECOMMUNICATIONS BILLING FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Operations</u>				
Professional & Technical Services	\$ 50,312	\$ 44,012	\$ 60,000	\$ 60,000
Other	-	-	-	-
	<u>50,312</u>	<u>44,012</u>	<u>60,000</u>	<u>60,000</u>
<u>TOTAL TELECOMMUNICATIONS BILLING FUND</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	50,312	44,012	60,000	60,000
Capital	-	-	-	-
TOTALS	<u><u>\$ 50,312</u></u>	<u><u>\$ 44,012</u></u>	<u><u>\$ 60,000</u></u>	<u><u>\$ 60,000</u></u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

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**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**OREM FOUNDATION
TRUST FUND**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

OREM FOUNDATION TRUST FUND

OVERVIEW

The Orem Foundation Trust Fund was created to manage donations received through the City of Orem Foundation, which is a 501(c)3 non-profit charitable organization established to support and enhance services and programs provided by the City of Orem for the safety, health, prosperity, education, well-being and order of Orem’s residents, and to lessen the burdens of local government. These services and programs include:

- Library services.
- Literary and cultural arts programs.
- Fire, police and emergency medical services.
- Public safety programs, including victim assistance, community education, and programs to encourage citizen participation in public safety.
- Emergency management programs.
- Infrastructure, storm drains and water systems, waste management, and the City cemetery.
- Planning for community growth and development.
- Programs to enhance human relations within the community and in the wider world community.
- Procurement, maintenance and enhancement of parks within the City.
- Recreational opportunities for children, youth, adults and seniors, and community-wide leisure activities.
- Neighborhood preservation programs, community beautification, urban forestry programs, and recycling programs.

Administration services for the fund are under the direction of the Library.

REVENUES

The Orem Foundation Trust Fund receives revenues by soliciting and encouraging donations to the City for services and programs.

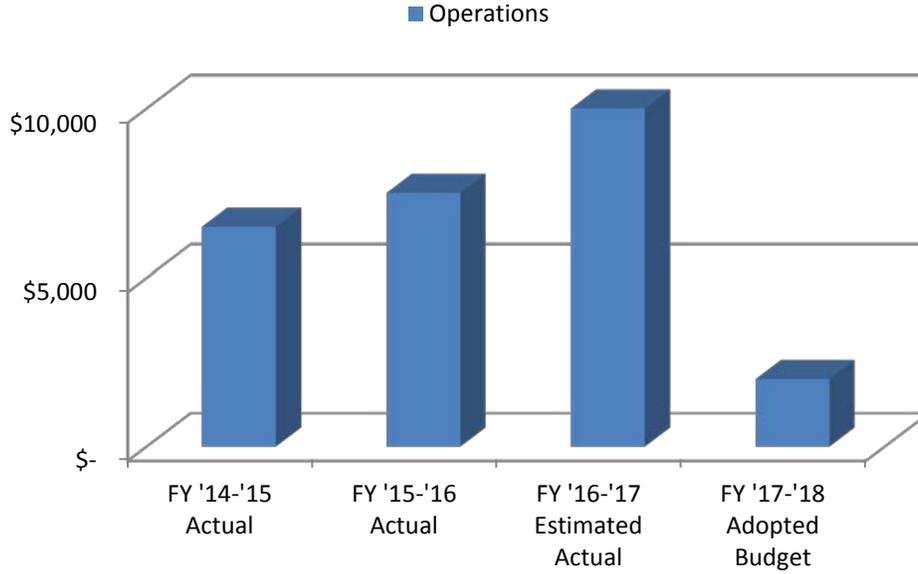
REVENUE DESCRIPTION	ACTUAL FY '14-'15	ACTUAL FY '15-'16	ESTIMATED ACTUAL FY '16-'17	ADOPTED BUDGET FY '17-'18
Donations - Timpanogos Storytelling Festival	\$ 3,750	\$ 7,500	\$ 10,000	\$ -
Donations - Orem Library	-	-	-	2,000
Donations - Orem City	-	-	-	-
FUND TOTALS	\$ 3,750	\$ 7,500	\$ 10,000	\$ 2,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

OREM FOUNDATION TRUST FUND

EXPENDITURES COMPARISON BY FISCAL YEAR



EXPENDITURES SUMMARY

<u>EXPENDITURE CATEGORY</u>	<u>ACTUAL FY '14-'15</u>	<u>ACTUAL FY '15-'16</u>	<u>ESTIMATED ACTUAL FY '16-'17</u>	<u>ADOPTED BUDGET FY '17-'18</u>
<u>Operations</u>				
Transfer - Timp Storytelling Festival	\$ 6,500	\$ 7,500	\$ 10,000	\$ -
Transfer - City of Orem Library	-	-	-	2,000
Transfer - City of Orem	-	-	-	-
	<u>6,500</u>	<u>7,500</u>	<u>10,000</u>	<u>2,000</u>
<u>TOTAL OREM FOUNDATION TRUST FUND</u>				
Personnel	\$ -	\$ -	\$ -	\$ -
Operations	6,500	7,500	10,000	2,000
Capital	-	-	-	-
TOTALS	<u>\$ 6,500</u>	<u>\$ 7,500</u>	<u>\$ 10,000</u>	<u>\$ 2,000</u>

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

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**CAPITAL
IMPROVEMENTS
SUMMARY**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
GENERAL FUND					
<u>Vehicles & Equipment</u>					
Police - Patrol	\$ 212,000	\$ 273,000	\$ 215,000	\$ 205,000	\$ 129,000
Police - Investigations	121,000	31,000	128,000	45,000	182,000
Police - Other	45,000	31,000	-	41,000	60,000
Fire - Ambulances & Other	315,000	125,000	170,000	175,000	40,000
Fire - SCBA Replacement	50,000	50,000	50,000	50,000	50,000
Fire - Cardiac Monitors Rplmnt	30,000	30,000	30,000	30,000	30,000
Fire - Stretchers Replacement	47,000	30,000	30,000	30,000	30,000
Parks	258,000	230,000	102,000	175,000	208,000
Traffic	31,000	35,000	35,000	-	-
Admin. Services - Motor Pool	28,000	37,000	35,300	-	30,000
Development Services	-	35,000	101,000	37,000	75,000
Contingency - Undetermined	-	20,000	20,000	170,000	56,000
Subtotal - Vehicles & Equip.	\$ 1,137,000	\$ 927,000	\$ 916,300	\$ 958,000	\$ 890,000
<u>Improvements</u>					
Facilities - Undetermined	\$ -	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Police - MCTF Equipment	-	10,000	10,000	10,000	10,000
Streets Projects	219,000	10,000	10,000	10,000	10,000
Parks - Restroom Renovations	20,000	20,000	20,000	20,000	20,000
Parks - Playground Equipment	-	40,000	40,000	40,000	40,000
Cemetery - Veterans Memorial	5,000	5,000	5,000	5,000	5,000
Library - Furniture	15,000	15,000	15,000	15,000	15,000
Subtotal - Improvements	\$ 259,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
TOTAL - GENERAL FUND	\$ 1,396,000	\$ 1,102,000	\$ 1,091,300	\$ 1,133,000	\$ 1,065,000
ROAD FUND					
<u>Vehicles & Equipment</u>					
Vehicles/Equip. Replacement	\$ 273,000	\$ 272,000	\$ 263,000	\$ 266,000	\$ 204,000
Subtotal - Vehicles & Equip.	\$ 273,000	\$ 272,000	\$ 263,000	\$ 266,000	\$ 204,000
<u>Improvements</u>					
Street Overlay/Reconstruction	\$ 715,000	\$ 715,000	\$ 715,000	\$ 715,000	\$ 715,000
Street Striping	105,000	105,000	105,000	105,000	105,000
Street Sealing	300,000	300,000	300,000	300,000	300,000
Slurry Seals	475,000	475,000	475,000	475,000	475,000
Micro-Surfacing	300,000	250,000	250,000	250,000	250,000
Miscellaneous Projects	19,547	50,000	50,000	50,000	50,000
Subtotal - Improvements	\$ 1,914,547	\$ 1,895,000	\$ 1,895,000	\$ 1,895,000	\$ 1,895,000
TOTAL - ROAD FUND	\$ 2,187,547	\$ 2,167,000	\$ 2,158,000	\$ 2,161,000	\$ 2,099,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
CARE TAX FUND					
<u>Improvements</u>					
Recreational Facility Projects	\$ 960,235	\$ 965,000	\$ 970,000	\$ 975,000	\$ 980,000
Other Recreation Projects	50,000	50,000	50,000	50,000	50,000
Subtotal - Improvements	\$ 1,010,235	\$ 1,015,000	\$ 1,020,000	\$ 1,025,000	\$ 1,030,000
TOTAL - CARE TAX FUND	\$ 1,010,235	\$ 1,015,000	\$ 1,020,000	\$ 1,025,000	\$ 1,030,000
CIP FUND					
<u>Vehicles, Equipment, & Other</u>					
ITS Equipment	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
Other	10,000	235,000	75,000	75,000	25,000
Subtotal - Vehicles & Equip.	\$ 15,000	\$ 240,000	\$ 80,000	\$ 80,000	\$ 30,000
<u>Improvements</u>					
Traffic Signals - New	\$ -	\$ -	\$ 1,175,000	\$ 850,000	\$ 850,000
800 North Landscaping	-	220,000	-	-	-
MAG Funded Projects	-	322,000	335,000	-	-
Flashing Yellow Arrow Upgrades	-	265,000	210,000	265,000	-
Fiber Connection to Wells & Tank	-	-	250,000	-	-
Library - Childrens Wing Restroom	-	70,000	-	-	-
Library - Childrens Wing HVAC	-	185,000	-	-	-
City Center & Senior Ctr Buildings	-	275,000	275,000	250,000	20,000
Cemetery Improvements	-	217,000	100,000	350,000	350,000
Bonneville & Cascade Parks	-	40,000	-	-	-
Hillcrest Park	-	75,000	100,000	-	-
Lakeside Park	-	50,000	-	-	-
Sharon & Springwater Parks	-	200,000	-	-	-
Westmore Park	-	100,000	-	-	200,000
Windsor Park	-	20,000	-	100,000	-
Community & Cherryhill Parks	-	-	225,000	-	-
Mt. Timpanogos Park	-	-	48,000	-	50,000
Nielsen's Grove Park	-	-	48,000	-	50,000
Scera Park	-	-	125,000	400,000	50,000
Geneva Park	-	-	-	20,000	150,000
Street Improvements - Misc.	201,385	-	-	-	-
Street Improvements - Low OCI	-	300,000	300,000	-	-
Parking Lot Improvements	-	50,000	50,000	50,000	50,000
Building Improvements - Misc.	20,000	132,000	52,500	7,500	-
Subtotal - Improvements	\$ 221,385	\$ 2,521,000	\$ 3,293,500	\$ 2,292,500	\$ 1,770,000
TOTAL - CIP FUND	\$ 236,385	\$ 2,761,000	\$ 3,373,500	\$ 2,372,500	\$ 1,800,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
WATER FUND					
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ 98,000	\$ 128,000	\$ 55,000	\$ 90,000	\$ -
Dump Trucks	70,000	-	-	175,000	99,000
Variable Frequency Drives	125,000	-	-	-	-
Excavators / Trackhoes	-	-	246,000	-	-
Vehicles/Equip. Replacement	150,300	212,000	8,000	21,000	136,000
Subtotal - Vehicles & Equip.	\$ 443,300	\$ 340,000	\$ 309,000	\$ 286,000	\$ 235,000
<u>Improvements</u>					
Waterline Replacements - 4"	\$ 185,000	\$ 320,000	\$ -	\$ -	\$ -
Water Reuse Project	1,050,000	-	-	-	-
Well	3,183,000	-	-	-	3,582,000
Auto Meter Read Technology	1,000,000	1,000,000	2,340,000	2,400,000	2,480,000
Storage Tank	-	4,300,000	3,310,000	4,000,000	-
Water Improvements - Misc.	229,517	80,000	85,000	185,000	1,290,000
Facility Improvements	100,000	-	-	-	-
Subtotal - Improvements	\$ 5,747,517	\$ 5,700,000	\$ 5,735,000	\$ 6,585,000	\$ 7,352,000
TOTAL - WATER FUND	\$ 6,190,817	\$ 6,040,000	\$ 6,044,000	\$ 6,871,000	\$ 7,587,000
WATER RECLAMATION FUND					
<u>Vehicles & Equipment</u>					
Pickup Trucks & Cargo Vans	\$ 78,000	\$ 31,000	\$ 35,000	\$ 34,000	\$ -
Dump Trucks	170,000	-	-	100,000	-
Utility Vans	-	100,000	100,000	110,000	-
Jet Vac Trucks	-	-	-	120,000	120,000
Asset Management Software	50,000	-	-	-	-
BNR Blowers Replacements	350,000	-	-	-	-
Large Pipe Camera Tractor	20,000	-	-	-	-
Flow Meters	50,000	-	-	-	-
Belt Press Feed Pumps	15,000	-	-	-	-
Biosolids Conveyor Belt	25,000	-	-	-	-
Headworks Air Handler Heat Unit	25,000	-	-	-	-
Stationary Steam Cleaner	7,500	-	-	-	-
Grit Washer	-	220,000	-	-	-
Press - Solids Handling	-	-	565,000	-	-
Generator	-	-	-	-	597,000
Plant Equipment Replacement	24,000	375,000	300,000	300,000	300,000
Vehicles/Equip. Replacement	10,000	329,000	330,000	29,000	60,000
Subtotal - Vehicles & Equip.	\$ 824,500	\$ 1,055,000	\$ 1,330,000	\$ 693,000	\$ 1,077,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
WATER RECLAMATION FUND (continued)					
<u>Improvements</u>					
Routine Maintenance Elimination	\$ 405,000	\$ 655,000	\$ 675,000	\$ 700,000	\$ 716,000
Force Main Replacements	358,000	-	-	-	426,000
Springwater Lift Station	934,000	-	-	1,825,000	-
H2S Rehabilitation	404,000	500,000	1,500,000	1,500,000	2,000,000
Struvite Elimination	-	1,750,000	-	-	-
System Replacement	-	-	1,450,000	600,000	1,300,000
Headworks Aeration Basin	-	-	-	464,000	-
Concrete Membrane - Lagoon	-	-	-	-	597,000
Miscellaneous Projects	124,617	80,000	85,000	90,000	90,000
Subtotal - Improvements	\$ 2,225,617	\$ 2,985,000	\$ 3,710,000	\$ 5,179,000	\$ 5,129,000
TOTAL - WATER REC. FUND	\$ 3,050,117	\$ 4,040,000	\$ 5,040,000	\$ 5,872,000	\$ 6,206,000
STORM WATER FUND					
<u>Vehicles & Equipment</u>					
Pickup Trucks	\$ 36,000	\$ -	\$ 66,000	\$ 34,000	\$ -
Dump Trucks	217,000	-	-	79,000	-
Street Sweepers	-	239,000	100,000	100,000	61,000
Jet Vac Trucks	-	-	-	-	200,000
Vehicles/Equip. Replacement	-	-	28,000	6,000	19,000
Subtotal - Vehicles & Equip.	\$ 253,000	\$ 239,000	\$ 194,000	\$ 219,000	\$ 280,000
<u>Improvements</u>					
West Union Canal Projects	\$ 1,324,153	\$ 404,000	\$ -	\$ -	\$ -
Storm Water Line - 400 N 250 E	-	274,000	-	-	-
Storm Water Line - 900 S	-	710,000	-	-	-
Storm Water Line - 1200 N 800 W	-	125,000	1,471,000	-	-
Detention Basin - Bonneville Elem.	-	-	188,000	447,000	-
Storm Water Line - 800 W	-	-	-	307,000	-
Storm Water Line - 1200 N	-	-	-	971,000	239,000
Detention Basin - Lakeridge Jr.	-	-	-	-	1,100,000
Storm Water Line - Lakeridge Jr.	-	-	-	-	441,000
S. Water Improvements - Misc.	495,000	218,000	225,000	232,000	240,000
Subtotal - Improvements	\$ 1,819,153	\$ 1,731,000	\$ 1,884,000	\$ 1,957,000	\$ 2,020,000
TOTAL - STORM WATER FUND	\$ 2,072,153	\$ 1,970,000	\$ 2,078,000	\$ 2,176,000	\$ 2,300,000
SOLID WASTE FUND					
<u>Improvements</u>					
Take Pride Projects	\$ 70,033	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
TOTAL - SOLID WASTE FUND	\$ 70,033	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

CAPITAL IMPROVEMENTS SUMMARY

FUND	BUDGETED FY '17-'18	PROJECTED FY '18-'19	PROJECTED FY '19-'20	PROJECTED FY '20-'21	PROJECTED FY '21-'22
FLEET MAINTENANCE FUND					
<u>Vehicles & Equipment</u>					
Pickup Trucks & Misc. Equipment	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 65,000
TOTAL - FLEET MAINT. FUND	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 65,000
INFORMATION TECHNOLOGY FUND					
<u>Vehicles & Equipment</u>					
Server Replacements	\$ -	\$ 25,300	\$ 27,000	\$ 28,000	\$ 28,000
Miscellaneous Equipment	117,263	89,100	95,800	96,500	96,500
Subtotal - Vehicles & Equip.	\$ 117,263	\$ 114,400	\$ 122,800	\$ 124,500	\$ 124,500
TOTAL - LT. FUND	\$ 117,263	\$ 114,400	\$ 122,800	\$ 124,500	\$ 124,500
COMMUNITY & NEIGHBORHOOD SERVICES (CNS) FUND					
<u>Improvements</u>					
CNS Improvement Projects	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
TOTAL - CNS FUND	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000	\$ 85,000
ALL FUNDS					
<u>Vehicles & Equipment</u>					
General Fund	\$ 1,137,000	\$ 927,000	\$ 916,300	\$ 958,000	\$ 890,000
Road Fund	273,000	272,000	263,000	266,000	204,000
CIP Fund	15,000	240,000	80,000	80,000	30,000
Water Fund	443,300	340,000	309,000	286,000	235,000
Water Reclamation Fund	824,500	1,055,000	1,330,000	693,000	1,077,000
Storm Water Fund	253,000	239,000	194,000	219,000	280,000
Fleet Maintenance Fund	-	5,000	5,000	5,000	65,000
Information Technology Fund	117,263	114,400	122,800	124,500	124,500
Subtotal - Vehicles & Equip.	\$ 3,063,063	\$ 3,192,400	\$ 3,220,100	\$ 2,631,500	\$ 2,905,500
<u>Improvements</u>					
General Fund	\$ 259,000	\$ 175,000	\$ 175,000	\$ 175,000	\$ 175,000
Road Fund	1,914,547	1,895,000	1,895,000	1,895,000	1,895,000
CARE Tax Fund	1,010,235	1,015,000	1,020,000	1,025,000	1,030,000
CIP Fund	221,385	2,521,000	3,293,500	2,292,500	1,770,000
Water Fund	5,747,517	5,700,000	5,735,000	6,585,000	7,352,000
Water Reclamation Fund	2,225,617	2,985,000	3,710,000	5,179,000	5,129,000
Storm Water Fund	1,819,153	1,731,000	1,884,000	1,957,000	2,020,000
Solid Waste Fund	70,033	75,000	75,000	75,000	75,000
CNS Fund	85,000	85,000	85,000	85,000	85,000
Subtotal - Improvements	\$ 13,352,487	\$ 16,182,000	\$ 17,872,500	\$ 19,268,500	\$ 19,531,000
GRAND TOTAL - ALL FUNDS	\$ 16,415,550	\$ 19,374,400	\$ 21,092,600	\$ 21,900,000	\$ 22,436,500

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

**ENTERPRISE
FUND
TRANSFERS**

**CITY OF OREM
ADOPTED BUDGET**

FISCAL YEAR 2017-2018

ENTERPRISE FUND TRANSFERS

OVERVIEW

This section of the FY 2017-2018 Adopted Budget outlines and summarizes the transfers of money from the City's enterprise funds to other funds as required under Utah Municipal Code 10-6-135.5(3)(b).

The City of Orem's enterprise funds consist of the following:

- Water Fund
- Water Reclamation Fund
- Storm Water Fund
- Recreation Fund
- Solid Waste Fund
- Special Service Lighting District of the City of Orem (*separately issued budget*)

TRANSFERS

The enterprise fund transfers that are not classified as an allocation of costs between funds, are not associated with costs pertaining to the purpose for which the enterprise fund was created, and will not be repaid are listed in the table below.

<u>TRANSFER FROM</u>	<u>TRANSFER TO</u>	<u>TRANSFER AMOUNT</u>	<u>% OF TOTAL ENTERPRISE FUND EXPENDITURES</u>
Water Fund	General Fund	\$ 900,000	4.9%
Water Reclamation Fund	General Fund	\$ 16,000	0.2%
Storm Water Fund	General Fund	\$ 130,000	2.8%

These transfers help keep property taxes low. As such, the City of Orem has one of the lowest property tax rates in Utah County. These funds help cover the costs of important City services such as police, fire, library, parks, recreation, and more.

The City's enterprise funds have historically always paid for the City's utility usage. Starting in 2014, the State of Utah required cities to follow certain accounting standards regarding enterprise fund utility services provided to a city's General Fund. Since the City complies with these standards, these enterprise fund transfers became necessary in order to make the General Fund whole.

EXHIBIT
“B”

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

**City of Orem, Utah
Adopted Fees & Charges
Fiscal Year 2017-2018**

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CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

ADMINISTRATIVE SERVICES

Documents

Budget Copies	Free Online or \$10.00 on CD
Copy Machine Copies	\$0.10/page or side for the public
General Plan (hard copy, black & white)	\$50.00
General Plan (CD)	\$10.00
General Plan (internet).....	Free
Special Information Searches	Actual cost including employee salary

Miscellaneous

Bicycle License	Free
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Service Billing

Late Payment	\$15.00 after 30 days from billing
Service Charge (returned checks, returned or disputed payments).....	\$25.00

Utility Connections

After Hours Charge	\$50.00
Application for Special Improvement District (SID).....	\$7,500 + Costs
Broken Lock & Bracket Fine.....	\$55.00
Deposit (if required)	3 x average month's bill
Field Service/Reconnect (Reconnect is two trips/fees).....	\$25.00
Illegal Connection Fine	\$250.00
Street Lighting Fee	\$3.25/month
Utility Hook-up Fee.....	\$25.00

CITY MANAGER

City Center Use*

Rotunda or Council Chambers: Monday – Friday, 8:00 a.m. to 8:30 p.m..... No charge

Type of Use: City of Orem sponsored/Orem Committees, PTA & Commissions, Governmental Agencies, Political Groups, defined as current legislators for the purpose of town hall meetings and Neighborhood Meetings, as required by Development Services for proposed developments.

* Groups shall be limited to 150 people. City Center is not available on City observed holiday.

Miscellaneous

Digital CD/DVD Recordings of City Meetings.....	\$10.00
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Passports

Application Fee (Payable to “Department of State”):

1. Passport Book – Age 16 & Older	Fee set by the U.S. Department of State
2. Passport Book – Under Age 16	Fee set by the U.S. Department of State
3. Passport Card – Age 16 & Older	Fee set by the U.S. Department of State
4. Passport Card – Under Age 16	Fee set by the U.S. Department of State
Execution Fee (Added to each application – payable to “The City of Orem”).....	Fee set by the U.S. Department of State
Overnight Fee.....	\$25.00
Passport Photos (May be purchased from the City or supplied from other sources)	\$16.00
Second Set	\$8.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Solid Waste**

Additional Containers	\$9.85/month
Green Waste	\$5.85/month
Multiple Units.....	\$10.85+\$10.85 each additional unit/month
Recycling Fee	\$3.25 /Month
Residential	\$10.85 /month
Trailer Courts & Condominiums	\$10.85+\$10.85 each additional unit/month

**The City Manager is authorized to pass on tipping fee increases to the Solid Waste base rate at the time of increase by the Solid Waste District.

DEVELOPMENT SERVICES

Appeals

Board of Adjustment	\$600.00
Board of Appeals	\$400.00
City Council.....	\$600.00
Planning Commission.....	\$600.00
Special Exception for Multi-family Dwellings	\$1,500.00

Bonds

Christmas Tree Lots.....	\$50.00
Fireworks Stands	\$300.00
Pawn Broker	\$3,000 Surety
Private Investigator.....	\$3,000 Surety or \$300.00 cash
Temporary Business	\$3,000 Surety or \$300.00 cash
Tow-truck/Parking Enforcement	\$1,000 Surety

Business License Fees

Business License List – Complete List.....	\$25.00 or free on internet
Business License List – Monthly New Business List.....	\$20.00 or free on internet
Change of Business Location – Non-renewal.....	\$20.00
Change of Business Name	\$20.00
Change of Ownership	\$20.00
Commercial Business License Base Fee--New Businesses	\$150.00
Commercial Business License Fee-Renewal	\$100.00
Commercial Inspection.....	\$60.00
Commercial License, Per Employee Fee (\$6,000 maximum)	\$10.00
Home Occupation Inspection (if required)	\$60.00
Home Occupation License, Base Fee-New (includes setup fee)	\$40.00
Home Occupation License, Base Fee-Renewal	\$30.00
Home Occupation License, Per Employee Fee (maximum of one employee)	\$10.00
Reprint of Lost License	\$5.00
Solicitor Badge Fee	\$5.50
Solicitor License	\$60.00
Late Fees – In addition to fees shown above	
1. Home Occupations	
a. 31-60 days delinquent	\$20.00
b. 61+ days delinquent	\$30.00
2. Commercial Businesses	
a. 31-60 days delinquent	\$30.00
b. 61+ days delinquent	\$30 + an additional 10%/ month

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Development Review Applications

Public Noticing.....	Total cost of noticing paid by applicant
Annexation Request.....	\$1,500.00 + cost of legal noticing
City Code Amendment	\$1,100.00
Concrete/Masonry Fence	\$50.00
Conditional Use Permits	\$1,100.00
Condominium Conversion.....	\$300.00 + \$55.00/unit
Fence Modification/Waiver.....	\$700.00
General Plan Amendment Request	\$1,000.00
Other	\$200.00
Street Vacation	\$1,200.00
Subdivision Plats/Site Plans:	
1. Additional Reviews	2. through 7., \$500.00/review after 3 reviews
2. PRD Preliminary.....	\$800.00+ \$20.00/lot
3. PRD Final	\$600.00+ \$30.00/lot
4. Preliminary, Residential.....	\$800.00+ \$20.00/lot
5. Final, Residential (not including recording fees).....	\$600.00+ \$20.00/lot
6. Plat Amendments, Including Lot Line Adjustment (not including recording fees)	\$800.00+ \$20.00/lot
7. Site Plans	\$1,500.00
8. Site Plan Administrative Approval	\$600.00
9. Temporary Site Plan	\$175.00
10. Day Care	\$100.00
Zoning Ordinance Amendment	\$1,200.00
Zoning Ordinance Amendment/New PD Zone	\$2,200.00

Sign Posting Fee

Development Review Requests:

1. Annexation
2. Commercial Adjacent to Residential Zones
3. Conditional Use Permit
4. Condo Conversions
5. General Plan Amendments
6. Non-residential in Residential Zones
7. Plat Amendments
8. Preliminary Plats with Deep Lots
9. Rezones
10. Site Plans in following zones: PD1, PD4, PD5, PD15, PD16, PD21
11. Text Changes in Creating or Amending PD Zones \$25.00/request

Public Sign Replacement Fee \$65.00

Improvement Bond – Commercial & Residential Contract Construction

All Improvement Bonds – Commercial & Multifamily.....	110% of estimated cost as determined by City Engineer
New Single Family	
Undeveloped Lot	110% of estimated cost as determined by City Engineer
Developed Lot	\$1,000.00
Single Family Additions greater than 500 square feet.....	\$200.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Building Safety Permits

Basement Finishes (existing homes).....	\$30.00 + 1% of valuation based upon building standards by ICC
Building Demolition Permit	UAC rate (\$30.00 minimum)
Building Permits – Total of:	
1. Current Building Valuation as Published by ICC	Table 3A, 1997 UAC (\$30.00 minimum) + 5%
2. Storm Water Pollution Prevention Plan (SWPPP) Fee on New Construction and Additions Over 500 Square Feet	\$50.00
Clear Certificate of Non-compliance	\$110.00
Construction Water:	
1. 1-3 units	\$30.00
2. 4-8 units	\$60.00
3. 9-19 units	\$90.00
4. 20-39 units	\$120.00
5. 40 + units	\$150.00
Electrical Permit	Table 3B, 1997 UAC (\$30.00 minimum) + 5%
Mechanical Permit	Table 3C, 1997 UAC (\$30.00 minimum) + 5%
Plumbing Permit	Table 3D, 1997 UAC (\$30.00 minimum) + 5%
Sign Permits – Valuation as Provided by Applicant.....	Table 3A, 1997 UAC (\$30.00 minimum) + 5%
Temporary Certificate of Occupancy:	
1. Commercial	\$375.00 (non-refundable)
2. Residential.....	\$240.00 (\$100.00 refunded, if completed within 30 days, unless illegally occupied)
3. Apartment/Condominium	
A. When entire building complete and approved but on-site improvements not complete.....	\$375.00
B. When only some units completed	\$375.00/building+\$30.00/unit to be occupied

Building Safety Plan Review

Commercial & Residential	The lesser of 65% of the permit fee or the actual cost
Fast Track:	
1. Commercial and/or Deferred Submittals	
A. Single building project – value less than \$5 million.....	\$700.00 minimum + \$60/hour if over 4 hours
B. Single building project – value \$5 million - \$15 million	\$900.00 minimum + \$60/hour if over 6 hours
C. Single building project – value greater than \$15 million	\$1100.00 minimum + \$60/hour if over 8 hours
D. Multi building project	\$700.00 per building minimum + \$60/hour if over 4 hours each
2. Residential.....	\$250.00 minimum + \$60.00/hour if over 2 hours
Plan Review Required by Changes.....	\$30.00 minimum + \$60.00/hour if over ½ hour
Buildings over four stories.....	Third party structural review required - cost

Building Safety Miscellaneous Fees

Building Without a Permit.....	Double building permit fee including plumbing, electrical and mechanical
Investigation Fee.....	100% UAC Rate
Refunds:	
1. When Permits Not Issued	100% of permit fee only (City retains plan review fee)
2. When Permit Issued But No Work Performed	80% of permit fee only (City retains plan review fee)

Building Safety Special Inspections

Inspections Outside of Normal Working Hours	\$100.00 + \$60.00/hour if over 2 hours
Other Inspections	\$60.00 + \$60.00/hour if over 1 hour
Accessory Apartment Consultations.....	\$100.00/\$50.00 to be applied to building permit if appl. rcvd. within 6 mo.
Pre-move Inspections	\$100.00 + IRS mileage if out of City
Required Inspection Call-back for a Re-inspection	\$50.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Engineering Fees

Permit Fee	\$60.00
After-hours fee.....	\$100.00/Minimum+\$60.00/hour if over two hours
Road Cut Fee**	
Age of Roadway	
0-2* years	\$5,000.00 + \$2.00/linear foot
2-5 years	\$250.00 + \$1.50/linear foot
5 + years	\$150.00 + \$1.00/linear foot
Road Bore Fees**	
0-2* years	\$5,000.00
2-5 years	\$250.00
5 + years	\$150.00
Length of Bore	
0 – 50 feet.....	\$50.00 + ROW Pothole Fee \$5.00 each
50 – 300 feet.....	\$150.00 + ROW Pothole Fee \$5.00 each
300 feet +.....	\$300.00 + ROW Pothole Fee \$5.00 each

*requires City Engineer Approval; fees are a minimum charge with additional requirements to be negotiated

** Lane Closure Fees required on projects where closures exceed 24 hours or require multiple daily closures:

Sub Local/Local Street Lane Closure (lane/day/block).....	\$75.00
Urban Collector❶ Lane Closure (lane/day/block).....	\$150.00
Minor Arterial❶ Lane Closure (lane/day/block).....	\$500.00
Principal Arterial❶ Lane Closure (lane/day/block).....	\$1,000.00
Sidewalk or Bike Lane (day/block).....	\$50.00

❶ Urban Collector, Minor Arterial and Principal Arterial Street closures will occur at night or on weekends unless approved by the City Engineer.

Annual Performance Cash Bond (held for one year from date last permit pulled)..... \$1,000.00

Subdivisions/Site Plans

Engineering Construction Inspections

1. Asphalt Permit.....	\$60.00 first 20,000 sq ft + \$10.00 each additional 10,000 sq ft
2. Curb, Gutter & Sidewalk Permit.....	\$60.00 first 30 ft + \$10.00 each additional 100 ft
3. Sewer Lateral Permit.....	\$60.00
4. Water Lateral Permit.....	\$60.00
5. Sewer Main w/Test.....	\$200.00/first 400 ft + \$10.00 each additional 100 ft
6. Sewer Main w/3 rd party test.....	\$100/first 400 ft + \$10.00 each additional 100 ft
7. Sewer Main retest.....	\$60.00
8. Water Main w/Test.....	\$200.00/first 400 ft + \$10.00 each additional 100 ft
9. Water Main retest.....	\$60.00
10. Storm Drain Main w/Test.....	\$200.00/first 400 ft + \$10.00 each additional 100 ft
11. Storm Drain Main w/ 3 rd party test.....	\$100/first 400 ft + \$10.00 each additional 100 ft
12. Sump	\$60.00
13. Grading Permit.....	\$60.00
14. Miscellaneous Other Permits.....	\$60.00

Processing Check to County Recorder:

1. Original Linen	As Charged by County
2. Per Lot	As Charged by County
3. Recorded Copies	As Charged by County
4. Long-Term Storm Water Management Plan Recording.....	As Charged by County

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Miscellaneous

1. Approved Drawings PDF Diskette	\$40.00
2. Barricades (provided)	\$28.00/barricade
3. Blueprints 24 X 18	\$3.00/page
4. Blueprints 24 X 36	\$3.00/page
5. Blueprints 36 X 36 or larger	\$5.00/page
6. Color Maps 8 ½ X 12	\$1.00 each
7. Color Maps 11 X 11	\$5.00 each
8. Color Maps 18 X 18	\$10.00 each
9. Color Maps 24 X 36	\$15.00 each
10. Color Maps 36 X 48	\$20.00 each
11. Construction Specs	\$10.00/book
12. Copies of Documents	\$0.30/page
13. Engineering Copies 36 X 48 (b&w)	\$3.00/page

Street Signs

1. Extra Panel	\$110.00 each
2. 30" Stop or Traffic Sign, etc	\$105.00 each
3. Street Address Sign	\$245.00 each
4. 36" Stop or Traffic Sign, etc.	\$165.00 each

Street Lights

1. Residential/Commercial Poles	\$3,825.00 each
a. Light Pole Base& Fixture	\$2,085.00
b. Junction Box & Installation	\$185.00
c. Base Installation	\$165.00
d. Pole Installation	\$195.00
e. LED/Bulb Driver & Eye	\$545.00
f. Cable & Conduit - \$1.50/ft. (avg. 65')	\$97.50
g. Trench for Power - \$8.50/ft. (avg. of 65')	\$552.50
2. Corridor Pole	\$5,185.00 each
a. Light Pole Base & Fixture	\$3,610.00
b. Junction Box & Installation	\$185.00
c. Base Installation	\$165.00
d. Pole Installation	\$215.00
e. LED/Bulb, Driver & Eye	\$360.00
f. Cable & Conduit - \$1.50/ft. (avg. 65')	\$97.50
g. Trench for Power - \$8.50/ft. (avg. of 65')	\$552.50

Subdivision Improvement Bond (estimated cost per City Engineer)

1. Change of Address	\$50.00
2. Re-processing Plat.....	\$20.00
3. Revisions Prior to Recording	\$50.00

Survey

1. Lien Processing and Filing Per Development	\$50.00
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Southwest Area Annexation Impact Fees

Culinary Water	\$2,369.00 per ERU
Sewer	\$3,643.00 per ERU
Park.....	\$1,595.00 per ERU
Fire (Residential)	\$219.00 per Unit
Storm Water.....	\$8,410.00 per Acre
Fire (Commercial)	\$5,251.00 per Acre

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

FIRE

Ambulance Fees

Transport Fees Limits established by the State Bureau of Emergency Medical Services

Annual Commercial Inspection Fees

Assembly (permanent dance clubs)	\$150.00 to \$320.00 (see chart)
1. 0-3,000 sq. ft.	\$150.00
2. 3,001 to 6,000 sq. ft.	\$190.00
3. 6,001 to 9,000 sq. ft.	\$230.00
4. 9,001 to 12,000 sq. ft.	\$270.00
5. 12,001 sq. ft and above	\$320.00
Fireworks Displays Inside Permanent Retail Outlets	\$135.00
Hazardous Materials Dispensing/Use	\$500.00
Hazardous Materials Production/Processing	\$500.00
Hazardous Materials Storage Sites	\$500.00
High Rise Inspections	\$450.00
Home Day Care	\$130.00
Hospitals	\$350.00
Hotel and Large Apartment Complexes (over 16 units)	
1. 16-32 units	\$150.00
2. 33-48 units	\$190.00
3. 49-64 units	\$240.00
4. 65-80 units	\$290.00
5. 81 units and above	\$340.00
Pre-school/Day Care	\$130.00
Repair Garages/ Fuel Dispensing Stations	\$135.00
Restaurants (fire suppression systems)	\$135.00
State Licensed Health Care Facilities	\$130.00

False Alarm Fees (per calendar year)

First three false alarms	Warning
Fourth false alarm	\$50.00
Fifth false alarm	\$75.00
Sixth through ninth false alarm	\$100.00
Tenth and all subsequent false alarms	\$200.00

Fire Alarm System Inspections (includes office plan review, 24 hr test & final inspection)

Additions, Remodels or New Construction	
1. Under 3,000 sq. ft.	\$200.00
2. 3,001 to 8,000 sq. ft.	\$320.00
3. 8,001 sq. ft and above	\$320.00 + \$0.005/sq. ft

Miscellaneous

Community Emergency Response Team (CERT) Class \$45.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Other Inspections and Re-inspections

Miscellaneous Fire Inspection	
1. 0-7,000 sq. ft.	\$140.00
2. 7,001 to 15,000 sq. ft.	\$190.00
3. 15,001 to 30,000 sq. ft.	\$230.00
4. 30,001 to 50,000 sq. ft.	\$270.00
5. 50,001 sq. ft. and above	\$310.00
Re-inspection Fee (charged for 3 rd and subsequent re-inspections).....	\$140.00
Spray Booth, Spray Room or Limited Spray Area	\$140.00
Wet Chemical/Hood System.....	\$140.00

Reports

EMS Reports	\$17.00
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Service Fees

Arson Investigations.....	Actual cost
Haz-mat Response & Mitigation, Confined Space Rescue, and Non-Orem Fire Control not Otherwise Covered by Agreement or Contract:	
1. Equipment	
a. Aerial Truck	\$325.00/hour
b. Ambulance	\$250.00/hour
c. Brush Truck	\$150.00/hour
d. Pumper (engine).....	\$225.00/hour
e. Equipment.....	\$250.00/hour
2. Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost
3. Supplies Used on Scene	Actual Cost
Inspections Mandated by State Law or Requested by Insurance Company	Actual Cost

Sprinkler System Inspections*

Additions, Remodels or New Construction	
1. Under 3,000 sq. ft.....	\$250.00
2. 3,001 to 8,000 sq. ft.....	\$370.00
3. 8,001 sq. ft and above.....	\$370.00 + \$0.01/sq. ft

*Includes flush, office plan check, hydro and final inspections. Does not include required third-party technical review.

Temporary and Construction Permit Fees

Above Ground Storage Tank	
1. Under 500 Gallons	\$200.00/tank
2. 501 Gallons and Greater.....	\$300.00/tank
Fireworks Shows (inside and outside).....	\$300.00
LPG Tank Installation per Tank (125 gallons and above).....	\$130.00
Open Flames and Candles	\$130.00
Tents or Temporary Membrane Structures	\$130.00/structure
Underground Storage Tank Installation.....	\$400.00/tank
Underground Storage Tank Removal	\$400.00/tank

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

LIBRARY

Library Fees and Charges

Checkout Fees-Feature Films

1. DVD or VHS per Disc or Cassette \$1.00/week
2. DVD or VHS in Designated Series per Unit \$0.50 per disc or cassette/week
3. DVD or VHS in Designated Series, 4 or More Discs or Cassettes \$0.50 per disc or cassette/two weeks

Copies (includes sales tax)

1. Color Printing (8 ½ X 11 only) \$0.25/each
2. Letter (8 ½ X 11).....\$0.10/each
3. Copies of Historic Photos.....\$4.00/each
4. Genealogy Fan Chart \$5.00

Faxing

1. Local..... \$1.75/1st page + \$1.25 per additional pages
2. Out of State \$2.25/1st page + \$1.75 per additional pages
3. Receiving..... \$1.00/page

Miscellaneous

1. Annotated Booklet.....\$8.00
2. Bar-code Replacement\$1.00
3. Canvas Book Bag\$5.00
4. CD Label/Tag Insert.....\$3.00
5. Damaged/Missing Security or RFID Tag.....\$2.00
6. Interlibrary Loan (shipping & handling)..... Costs as charged
7. Non-resident Card \$100.00/year or \$50.00/six months
8. Polishing or CD/DVD Repair – Double Sided.....\$6.00
9. Polishing or CD/DVD Repair – Single Sided\$3.00
10. Replacement of User Card\$3.50
11. Piano Use Fee.....\$10.00

Overdue Fines

1. 30th Day Overdue: \$5.00/account
2. Debt Collection Fee:
 - a. Small Balance (\$10.00 to \$24.99)..... \$5.00/account
 - b. Large Balance (\$25.00 and greater)..... \$10.00/account
3. Items Not Listed Below..... \$0.10/day
4. Interlibrary Loan Materials\$1.00/day
5. Reference Book.....\$1.00/hour
6. Video and DVD.....\$0.50/day

Repairable Book Damage

1. Cleanable Markings..... \$1.50/page
2. Clear Protective Cover (torn or missing).....\$2.00
3. Vistafoil Covering\$5.00
4. Dust Jacket\$5.00
5. End Page Replacement.....\$5.00
6. Fly Page Replacement.....\$3.50
7. Rebinding Oversize Book\$20.00
8. Rebinding Standard Size Book.....\$15.00
9. Repairable Water Damage.....\$5.00
10. Spine Repair\$4.00
11. Torn Page \$2.00/page

Replacement Fee for Lost or Permanently Damaged Items – *When the list price is known, the replacement fee is the list price plus a processing fee. When the list price is unknown, the replacement fee is an average replacement price as listed below (includes adjusted processing fee)*

1. Audio Cassette..... \$10.00
2. Board Book\$5.00
3. Book on Cassette.....\$34.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

4. Book on CD.....	\$39.00
5. Boy Scout Merit Badge Book	\$5.00
6. Cassette or CD Pouch.....	\$6.00
7. CD-ROM.....	\$35.00
8. Children's Kit.....	\$60.00
9. Compact Disc	\$15.00
10. DVD	\$25.00
11. DVD Security Case	\$3.00
12. DVD Security Case (3-7 discs)	\$4.00
13. DVD Security Case (8-10 discs)	\$4.50
14. DVD Security Hub	\$1.00
15. Entertainment Video	\$30.00
16. Hardback Book.....	\$21.50
17. Informational Video	\$50.00
18. Junior Hardback Book.....	\$15.00
19. Junior Paperback Book.....	\$9.00
20. Magazine	\$4.00
21. Map	\$9.00
22. Media Kit	\$50.00
23. Media Kit Box.....	\$10.00
24. Pamphlet File Carrier	\$1.00
25. Pamphlet File Material	\$2.00
26. Paperback Book.....	\$9.00
27. Processing Fee (board books, magazines, merit badge books).....	\$3.00
28. Processing Fee (other items)	\$5.00
29. Read Along Book.....	\$35.00
30. Reference Book.....	\$80.00
31. Reference Magazine.....	\$5.00
32. Reproduction of Graphics for Media Carriers	\$5.00
33. Sheet Music.....	\$20.00
34. Spoken Word Cassette Carrier (1 – 15 tape bays).....	\$5.00
35. Spoken Word Cassette Carrier (16 + tape bays).....	\$10.00
36. Spoken Word CD Carrier (1 disc).....	\$2.50
37. Spoken Word CD Carrier (2 – 8 discs)	\$7.00
38. Spoken Word CD Carrier (9 + discs)	\$15.00
39. Trade Paperback Book	\$15.00
40. Tyvek Envelope.....	\$1.00
41. Video Carrier.....	\$1.00
Stage at City Center Park	
1. Reservation Fee	\$250.00/4 hour block
2. Hourly Rate	\$75.00

POLICE

Alcohol License Fees (all fees annual except application fee)

Application Fee	\$225.00
Class A, Off Premise Beer Retailer	\$600.00
Class B, Restaurant On Premise Beer Retailer	\$600.00
Class C, Other On Premise Beer Retailer	\$670.00
Class D, Single Event Permit.....	\$575.00
Class E, Liquor License.....	\$725.00
License Denial Appeal Fee.....	\$75.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Animal Control Fees

Dog License Fees as Set by the North Utah County Animal Services District – Contact at (801) 785-3442

False Alarm Fees (per calendar year)

First three false alarms.....	Warning
Fourth false alarm.....	\$75.00
Fifth false alarm.....	\$100.00
Sixth through ninth false alarm.....	\$150.00
Tenth and all subsequent false alarms	\$250.00

Miscellaneous

Criminal History Check.....	\$25.00
Resident fingerprinting	\$10.00 for 2 cards and \$5.00 for each additional card
Non-resident Fingerprinting	\$30.00 for 2 cards and \$5.00 for each additional card
Rape Aggression Defense.....	\$20.00
VISA Letters (letters of good conduct).....	\$15.00
Weed Abatement Administration Charge.....	\$50.00

Reports

Computerized Accident Reconstruction Diagrams*.....	\$500.00
Photographic Disc (or e-mail – same charge as disc)*	
1. 1 to 30 Photographs.....	\$20.00
2. More than 30 Photographs	\$30.00
3. All Video reports/camera	\$45.00
Police Reports*.....	\$17.00
Traffic School.....	\$65.00

*Cases requiring more than 30 minutes to prepare will be charged an additional \$15.00 per hour after the first 30 minutes.

Street Race Events (Bikes, Running, etc.)

Application Fee	\$50.00
On-site Orem Personnel (if needed) in addition to application fee	
1. Public Works.....	\$40.00/hour
2. Police.....	\$60.00/hour
3. Fire/Ambulance.....	\$50.00/hour
Cleaning Deposit	\$200.00

PUBLIC WORKS

Cemetery

Burial Lot Fees: Resident

1. Single Lot.....	\$1,200.00
2. ½ Lot on Edge of Road (Cemetery Sexton picks location)	\$600.00
3. Transfer Fee (res. to res., non-res. to non-res., or non-res. to res.).....	\$30.00

Burial Lot Fees: Non-Resident

1. Single Lot.....	\$1,500.00
2. ½ Lot on Edge of Road (Cemetery Sexton picks location)	\$750.00
3. Transfer Fee (resident to non-resident)	\$300.00

CITY OF OREM
ADOPTED FEES & CHARGES
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Interment: Resident

1. Adult or Junior Burial (over 50")	\$600.00
2. Infant Burial (under 50")	\$400.00
3. Cremation Burial	\$300.00
4. Saturday Burial (in addition to regular interment fee).....	\$400.00

Interment: Non-Resident

1. Adult or Junior Burial (over 50")	\$750.00
2. Infant Burial (under 50")	\$500.00
3. Cremation Burial	\$375.00
4. Saturday Burial (in addition to regular interment fee).....	\$500.00

Disinterment/standard..... \$1,500.00

Disinterment/Cremation

Burial Right Transactions

Overtime (after 4:00 p.m.).....\$75.00 per ½ hour

Headstone Inspection and Setting Fee

Miscellaneous Charges

1. RV Dump Charges	Free
2. Sewer Lateral Cleanout Survey	\$100.00/cleanout
3. Backhoe	\$50.00/hour
4. Continuous Rodder	\$50.00/hour
5. Dump Truck	\$50.00/hour
6. Excavator.....	\$75.00/hour
7. Jet Vacuum Truck	\$225.00/hour
8. Mini-excavator	\$50.00/hour
9. Service Truck	\$25.00/hour
10. Street Sweeper.....	\$300.00/hour
11. TV Van.....	\$225.00/hour
12. Bucket/Lift Truck.....	\$65.00/hour
13. Utility Truck w/Generator and Welder.....	\$45.00/hour
14. Pickup Truck	\$20.00/hour
15. Variable Message Sign	\$12.00/hour
16. Personnel Cost, Including Fringe Benefits and Overtime	Actual Cost

Items 3 through 16 are not intended for rental or contract purposes but may be made available for emergency situations on a case-by-case basis.

Pretreatment Fees

Sewer Pretreatment Fees

1. Annual Sampling Fee (automotive).....	\$200.00
2. Categorical Annual Sampling Fee.....	\$800.00
3. Non-categorical Annual Sampling Fee	\$100.00
4. Reinspection Fee	\$40.00
5. Surcharge Unit Fees:	
a. Biochemical Oxygen Demand (BOD)*	\$0.15/lb of BOD
b. Chemical Oxygen Demand (COD)*	\$0.10/lb of COD
c. Flow	\$0.90/1,000 gallons
d. Oil and Grease.....	\$0.25/lb of oil and grease
e. Total Suspended Solids (TSS)	\$0.11/lb of TSS
6. Violation.....	\$1,000/day/violation + test costs + all other associated costs

*Depending on the regulated industry, the City will apply either the BOD or the COD surcharge at its own discretion.

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Sewer Connection Fees

Multiple Units.....\$600.00/additional unit
 Non-participating.....\$1,500.00
 Participating.....\$600.00

Sewer Rates

Monthly, All Uses:

1. Base Rate.....\$9.32/living unit
2. Base Rate – Multiple Units\$9.32 for first living unit & \$8.32 for each additional living unit
3. Volume Charge*\$1.85/1,000 gallons

*Effective July 1 of each year, the monthly charge shall be based on the average winter water usage for the preceding months of November through April.

All non-residential sewer accounts will be billed using a water meter size multiplier using the American Water Works Association (AWWA) guidelines. Account holders for water meter sizes 2” and larger may request an adjustment to the multiplier based on qualifying site-specific criteria.

Water Meter Size	3/4"	1"	1 1/2"	2"	3"	4"	6"	8"	10"
AWWA Multiplier	1.00	1.67	3.33	5.33	10.00	20.00	41.67	53.33	96.67

Storm Water Fees

Storm Water Construction Site Citation Infraction*

1. First Infraction.....\$50.00/day/violation
2. Second Infraction\$100.00/day/violation
3. Third Infraction*\$200.00/day/violation

Storm Water Construction Site Inspections Fee**

1. ≤ 1 acre.....\$75.00
2. > 1 acre and ≤ 5 acres.....\$150.00
3. > 5 acres and ≤ 10 acres\$200.00
4. > 10 acres and ≤ 20 acres\$300.00
5. > 20 acres and ≤ 30 acres\$400.00
6. > 30 acres and ≤ 40 acres\$500.00
7. > 40 acres and ≤ 50 acres\$650.00
8. > 50 acres\$750.00

Storm Water Fee per Equivalent Service Unit (ESU).....\$6.75/month

*With the third citation violation, a ‘stop work order’ will be issued. All infraction fines are assessed by and payable to the City of Orem.

**Based upon the size of the development/project. If a larger development is broken up and sold in smaller units, each new sub-unit is subject to and needs to apply for a separate SWPPP permit and pay separate inspections fees. Each SWPPP permit is valid for three years. After three years, the applicant is required to reapply and pay appropriate fees based upon the size of the remaining development or file a Notice of Termination of Construction Activity.

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Water Rates

All meters are charged the usage charge plus the base rate as stated below. Charges are assessed on total amount of consumption in 1,000 gallon increments in a manner established by policy and ordinance. All fees are double for accounts located outside of the City boundary.

Usage Charge

Usage Charge (by tier)

1. Tier 1 \$0.79/1,000 gallons
2. Tier 2 \$0.99/1,000 gallons
3. Tier 3 \$1.18/1,000 gallons
4. Tier 4 \$1.58/1,000 gallons

Flow Allotment by Meter Size (per 1,000 gallons per month)				
Meter Size	Tier 1	Tier 2	Tier 3	Tier 4
3/4"	1 - 11	12 - 34	35 - 65	66 +
1"	1 - 18	19 - 57	58 - 109	110 +
1 1/2"	1 - 37	38 - 113	114 - 216	217 +
2"	1 - 59	60 - 181	182 - 346	347 +
3"	1 - 110	111 - 340	341 - 650	651 +
4"	1 - 220	221 - 680	681 - 1,300	1,301 +
6"	1 - 458	459 - 1,417	1,418 - 2,709	2,710 +
8"	1 - 587	588 - 1,813	1,814 - 3,466	3,467 +
10"	1 - 1,063	1,064 - 3,287	3,288 - 6,284	6,285 +

Base Rate (by meter size)

- | | |
|-------------------|------------------|
| 3/4" Meter..... | \$17.16/month |
| 1" Meter..... | \$39.22/month |
| 1 1/2" Meter..... | \$110.42/month |
| 2" Meter..... | \$181.64/month |
| 3" Meter..... | \$276.59/month |
| 4" Meter..... | \$466.48/month |
| 6" Meter..... | \$1,178.58/month |
| 8" Meter..... | \$1,574.21/month |
| 10" Meter..... | \$2,361.32/month |

Fire Hydrant Meter Rental

1. Application Fee \$25.00
2. Daily/Monthly Fee \$5.00 per day/\$100.00 per month (3 month max)
3. Usage Fee 3" meter tier pricing (minimum \$10.00)
4. Refundable Meter and Damage Deposit \$1,300.00
5. Monthly Delinquent \$50.00 per month
6. Pool Fill..... \$100.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Water Connection Fees

Meter Size/Description of Service		
1.	3/4" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	378.00
	Total Fee	<u>\$ 2,075.00</u>
2.	3/4" Meter - Participating	
	Connection	\$ 171.00
	Meter	378.00
	Total Fee	<u>\$ 549.00</u>
3.	1" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	494.00
	Total Fee	<u>\$ 2,191.00</u>
4.	1" Meter - Participating	
	Connection	\$ 171.00
	Meter	494.00
	Total Fee	<u>\$ 665.00</u>
5.	1-1/2" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	1,016.00
	Total Fee	<u>\$ 2,713.00</u>
6.	1-1/2" Meter - Participating	
	Connection	\$ 171.00
	Meter	1,016.00
	Total Fee	<u>\$ 1,187.00</u>
7.	2" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	1,225.00
	Total Fee	<u>\$ 2,922.00</u>
8.	2" Meter - Participating	
	Connection	\$ 171.00
	Meter	1,225.00
	Total Fee	<u>\$ 1,396.00</u>
9.	>2" Meter - Non-participating	
	Connection	\$ 1,697.00
	Meter	<u>+Actual Cost</u>
10.	>2" Meter - Participating	
	Connection	\$ 171.00
	Meter	<u>+Actual Cost</u>
11.	Multiple Units (per additional unit)	<u>\$ 171.00</u>
12.	Water Service Deletion (per service)	<u>\$ 915.00</u>
13.	Water Tap - 3/4" to 2"	<u>200.00</u>
14.	Water Tap - 4" and Larger	<u>\$ 400.00</u>

*All meters installed in existing asphalt shall require an additional \$200.00 for local streets. All streets above the collector status - fee will be determined at time of consideration.

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Water Rights Impact Fees

Development Type/*Water Required**

1.	Apartment Complex/.31 Acre Feet per Unit	
	Water Fee	\$ 1,079.33
	Credit (Average)	(75.00)
	Final Fee per Unit	<u>\$ 1,004.33</u>
2.	Condominium/.57 Acre Feet per Unit	
	Water Fee	\$ 1,984.57
	Credit (Average)	(75.00)
	Final Fee per Unit	<u>\$ 1,909.57</u>
3.	Duplex/.52 Acre Feet per Unit	
	Water Fee	\$ 1,810.48
	Credit (Average)	(75.00)
	Final Fee per Unit	<u>\$ 1,735.48</u>
4.	Four-plex/.35 Acre Feet per Unit	
	Water Fee	\$ 1,218.59
	Credit (Average)	(75.00)
	Final Fee per Unit	<u>\$ 1,143.59</u>
5.	Landscape Meter/1.07 Acre Feet per Unit	
	Water Fee	\$ 3,725.42
	Credit (Average)	(75.00)
	Final Fee per Unit	<u>\$ 3,650.42</u>
6.	Single Family Home with 3/4" Meter/.97 Acre Feet per Unit	
	Water Fee	\$ 3,377.25
	Credit (Average)	(75.00)
	Final Fee per Unit	<u>\$ 3,302.25</u>
7.	Small Commercial 3/4" Meter/.57 Acre Feet per Unit	
	Water Fee	\$ 1,497.13
	Credit (Average)	(75.00)
	Final Fee per Unit	<u>\$ 1,422.13</u>

* All other meter sizes will be charged according to the formula adopted in the AWWA Standards.

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

RECREATION

The current Utah State sales tax will be added to all fees (unless otherwise noted).

Additionally, there is a \$5.00 non-refundable fee for all classes and programs.

(Note: All other Recreation Department fees and charges not contained herein shall remain in effect at the current approved rate. The Recreation Director is authorized to adjust any Recreation Department fee to reflect market conditions and to set temporary fees for any Recreation Department programs started in mid-year based upon the expected costs of the program.)

Recreation Center Daily Rates (includes sales tax)

General Admissions

1. Entire Facility
 - a. Adult (14 and older) \$4.25
 - b. Child (under 4 years old) No charge
 - c. Family Night (Monday, 6:00 pm – 10:00 pm) \$21.00/family
 - d. Senior Citizen (55 and older) \$3.50
 - e. Youth (4 to 13) \$3.25
2. Track Only
 - a. Single Entry \$1.50
 - b. Track Pass (11 punch) \$15.00

Recreation Center Group Discount Rates – Regular Hours (includes sales tax)

Adult (14 and older)

1. 1 to 24 \$4.25 each
2. 25 to 74 (discount rate – 10%) \$3.80 each
3. 75 to 124 (discount rate – 15%) \$3.60 each
4. Over 124 (discount rate – 20%) \$3.40 each

Child (under 4 years old) No charge

Youth (4 to 13)

1. 1 to 24 \$3.25 each
2. 25 to 74 (discount rate – 10%) \$2.90 each
3. 75 to 124 (discount rate – 15%) \$2.75 each
4. Over 124 (discount rate – 20%) \$2.60 each

Recreation Center Individual and Family Passes

Non-resident

1. Family
 - a. Monthly Pass \$61.00
 - b. Monthly EFT Pass \$50.00
 - c. Semi-annual Pass \$273.00
 - d. Annual Pass \$494.00
2. Individual
 - a. Monthly Pass \$43.00
 - b. Monthly EFT Pass \$36.00
 - c. Semi-annual Pass \$170.00
 - d. Annual Pass \$283.00
3. Senior Citizen
 - a. Monthly Pass \$31.00
 - b. Monthly EFT Pass \$26.00
 - c. Semi-annual Pass \$98.00
 - d. Annual Pass \$175.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

4. Student		
a. Monthly Pass.....		\$36.00
b. Monthly EFT Pass.....		\$30.00
c. Semi-annual Pass.....		\$144.00
d. Annual Pass.....		\$258.00
Resident		
1. Family		
a. Monthly Pass.....		\$48.00
b. Monthly EFT Pass.....		\$40.00
c. Semi-annual Pass.....		\$221.00
d. Annual Pass.....		\$407.00
2. Individual		
a. Monthly Pass.....		\$31.00
b. Monthly EFT Pass.....		\$26.00
c. Semi-annual Pass.....		\$139.00
d. Annual Pass.....		\$232.00
3. Senior Citizen		
a. Monthly Pass.....		\$19.00
b. Monthly EFT Pass.....		\$16.00
c. Semi-annual Pass.....		\$83.00
d. Annual Pass.....		\$124.00
4. Student		
a. Monthly Pass.....		\$25.00
b. Monthly EFT Pass.....		\$21.00
c. Semi-annual Pass.....		\$118.00
d. Annual Pass.....		\$206.00
EFT Initiation Fee.....		\$40.00 set up
Sales - September, December/January and May		
1. Annual Passes.....		20% off
2. Semi-annual Passes.....		10% off
3. Annual Renewals within 30 Days of Expiration.....		20% off
4. Semi-annual Renewals within 30 Days of Expirations.....		10% off
5. Volunteer Discount Off Annual and Semi-annual Passes.....		25% off
6. EFT Initiation Fee.....		Waived during sale month

Recreation Center Business Passes*

Non-resident (total number of eligible business members listed)

1. 5 to 250.....	\$90.00/person
2. 251 to 500.....	\$85.00/person
3. 501 to 750.....	\$80.00/person
4. 751 to 1,000.....	\$75.00/person
5. 1,001 and Greater.....	\$70.00/person

Resident (total number of eligible business members listed)

1. 5 to 250.....	\$65.00/person
2. 251 to 500.....	\$60.00/person
3. 501 to 750.....	\$55.00/person
4. 751 to 1,000.....	\$50.00/person
5. 1,001 and Greater.....	\$45.00/person

*These prices do not include sales tax. If your company is tax exempt, you will be required to present your current tax exempt number.

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Rentals & Miscellaneous Fees

1. Basketball Court – Full Gymnasium	\$75.00/hour
2. Basketball Court – Half Gymnasium	\$50.00/hour
3. Classroom (Regular hours rate – Groups I & II only – See after hours group definitions).....	\$20.00/hour
4. Upstairs Foyer Areas (SE, SW, N).....	\$15.00/hour/area
5. Swimming Pool Lanes:	
Short Course	\$15.00/hour/lane
Long Course	\$30.00/hour/lane
6. Racquetball Court.....	\$20.00/hour/court
7. Duckling Patch	\$3.50
8. Large Coin Operated Lockers	\$0.25
9. Locker Key Replacement	\$14.00
10. Racquetball Racket (aluminum).....	\$1.50
11. Racquetball Rental	\$0.75
12. Rifle.....	\$2.50/hour
13. Swim Suit.....	\$3.50
14. Towel.....	\$0.75

Recreation Center Group Discount Rates – After Hours

Group I (Elementary and Secondary tax-supported schools within the corporate limits of the City)

1. Building minus Pool	\$75.00/hr + staffing
2. Swimming Pool-Lap Pool*	\$75.00/hr + staffing
3. Swimming Pool-Leisure Pool*	\$75.00/hr + staffing

Group II (Resident and/or non-profit organizations)

1. Building minus Pool	\$100.00/hr + staffing
2. Swimming Pool-Lap Pool*	\$100.00/hr + staffing
3. Swimming Pool-Leisure Pool*	\$100.00/hr + staffing

Group III (Non-resident and/or for profit organizations)

1. Building minus Pool	\$125.00/hr + staffing
2. Swimming Pool-Lap Pool*	\$125.00/hr + staffing
3. Swimming Pool-Leisure Pool*	\$125.00/hr + staffing

*Locker rooms, shower and sauna included.

Indoor Classes

Child Care

1. Class Fee (1 hour class).....	\$2.00/class
2. Punch Card (1/2 hour increments).....	\$17.00/10 hours

Safety Classes:

CPR	\$60.00/9 hours
CPR Recertification.....	\$50.00
Lifeguard Training.....	\$165.00/class
Swim Instructor Training.....	\$150.00/class
Dance.....	\$4.00/class
Firearms Handling Class (2 hour class)(Min. 5 Students).....	\$15.00/class
Firearms Handling Private Class	\$20.00/hour
Hunter Education (12 hour class)	\$15.00/class/5 classes

Racquetball

1. League	\$36.00 non-member/\$16.00 member
2. Private (1 hour class).....	\$24.00/class
3. Regular (1 hour classes)	\$30.00/4 classes
4. Tournament	
a. Adult	1 st event - \$25.00; 2 nd event - \$10.00
b. Youth	1 st event - \$15.00; 2 nd event - \$5.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Martial Arts	
1. 1 Hour Classes.....	\$25.00/4 classes
2. Little Dragons (45 minute classes).....	\$25.00/4 classes
Self Defense	
1. Mini-clinic (1 ½ hour class).....	\$7.50/person
2. Regular (2 hour class).....	\$20.00/class
Scout Pow Wow	
1. Swimming.....	\$15.00/individual
2. Archery.....	\$20.00/individual
3. Rifle.....	\$15.00/individual
4. Lifesaving.....	\$15.00/individual
5. First Aid.....	\$15.00/individual
Weight Training	
1. Regular (1 hour classes).....	\$40.00/12 classes
2. Seniors (1 hour classes).....	\$26.00/8 classes
3. Personal Trainer (1 hour sessions).....	\$50.00/session
4. Infrared Body Fat Test.....	\$15.00/person
Swimming Classes	
1. Group Swim Lessons (30 minute classes).....	\$40.00/9 classes
2. Private Classes (1/2 hour classes).....	\$60.00/4 classes
3. Semi-private Classes (1/2 hour classes).....	\$35.00/4 classes
4. Summer Recreation Swim Team (1 hour duration).....	\$110.00/season
5. UVU Swim Class.....	\$75.00/semester
6. Pre-Competition.....	\$55.00/month
7. Triathlon Swim Training (1 Hour).....	\$20/class
SCUBA Pool Fee	
1. 1-5 students.....	\$10.00/student
2. 6-10 students.....	\$8.50/student
3. 11-up students.....	\$7.75/student

City of Orem Scera Park Pool Fees

General Admission*

1. Adults (14 and older).....	\$6.00
2. Family (Monday, 5:00 pm to 7:00 pm).....	\$25.00
3. Senior Citizens (55 and older).....	\$5.00
4. Toddler (1 to 3).....	\$1.50
5. Water Aerobics and Lap Swim (7:00 am to 9:00 am).....	\$3.50
6. Youth (4 to 13).....	\$5.00

*Orem Fitness Center Passholders receive 50% off the general admission prices listed.

Pool Reservations

1. Time Blocks*	
a. Monday through Thursday.....	7:30 pm to 9:00 pm
b. Friday	
i. Block 1.....	6:30 pm to 8:00 pm
ii. Block 2.....	8:30 pm to 10:00 pm
c. Saturday	
i. Block 1.....	10:30 am to noon
ii. Block 2.....	6:30 pm to 8:00 pm
iii. Block 3.....	8:30 pm to 10:00 pm
2. Deposit for Reservation.....	\$100.00
3. Reservation Fee.....	\$200.00 + staffing fee/per time block

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

4. Staffing Fee (2 hours)	
a. 0 to 50 People.....	\$200.00
b. 51 to 100 People.....	\$270.00
c. 101 to 200 People.....	\$340.00
d. 201 to 400 People.....	\$390.00
e. Over 400 People.....	\$390.00 + \$100.00/100 people over 400
Punch Passes	
1. General Admission	
a. 25 Passes	
i. Regular Price	\$115.00
b. 50 Passes	
i. Regular Price	\$225.00
2. Water Aerobics/Lap Swim (7:00 am to 9:00 am)	
a. 20 Passes	
i. Employees (15% off).....	\$51.00
ii. Regular Price	\$60.00
b. 40 Passes	
i. Employees (15% off).....	\$96.00
ii. Regular Price	\$112.00

Park Pavilion Reservation Fees (includes sales tax)

Time Periods for Reserving Pavilions (5 hours each)

1. Block A – 9:30 a.m. to 2:00 p.m.
2. Block B – 4:00 p.m. to 9:00 p.m.

All City Parks Except Mt. Timpanogos, Palisade and Nielsen’s Grove Parks

1. Large Pavilions	
a. Weekdays.....	\$50.00/block
b. Weekends.....	\$75.00/block
2. SCERA Park Small Pavilions	
a. Weekdays.....	\$30.00/block
b. Weekends.....	\$45.00/block
3. Small Pavilions Except SCERA Park.....	No charge

Mt. Timpanogos Park

1. Bowery	
a. Weekdays.....	\$95.00/block
b. Weekends.....	\$125.00/block
2. Hosting Center (available for full-day reservation only)	
a. Reservation Fee.....	\$600.00/day
b. Security Deposit (refundable).....	\$200.00
c. Overnight Key Charge	\$200.00
3. Small Pavilion Site	
a. Weekdays.....	\$65.00/block
b. Weekends.....	\$95.00/block

Nielsen’s Grove Park

1. Bowery	
a. Weekdays.....	\$75.00/block
b. Weekends.....	\$125.00/block

*Extended reservations are permissible only upon the approval of the Recreation Director and may include the total use of the park. They do not include the pavilion reservation fees.

CITY OF OREM
ADOPTED FEES & CHARGES
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Orem Senior Friendship Center Activities

Ceramics	\$1.25/person/visit
Classes – Computer, Computer Lab & Wood Shop	\$1.25/person/visit
Activity Punch Pass	\$10.00/10 visits
Orem Senior Friendship Center Annual Fee.....	\$7.00/person
Gold Membership 80+ /free	
Saturday Night Dance Admission.....	\$6.00/person
Trips and Tours.....	Fees vary by trip expenses

Orem Senior Friendship Center Facility Rental Fees (Available Monday – Friday)

1. Multipurpose Room (2 hr min) \$75.00 first hour +staffing, \$50.00 each additional hour +staffing
2. Kitchen \$125 flat fee (up to 4 hr block & includes use of steam table)
Flat Fee for Food Prep and Ice Machine \$30.00
3. Meeting Rooms\$35.00/hour/room + staffing
4. Deposit on Multipurpose Room and Kitchen \$200.00
5. Set Up/Take Down Charge.....\$30.00 each
6. Orem Residents & Non-profit organizations..... 10% discount on any rental fees listed above
(The Director of Recreation can approve other discounts for other civic and governmental organizations as deemed to be appropriate)

Outdoor Programs (additional fees: non-resident fee - \$10.00; late fee - \$5.00)

Adult Programs

1. Basketball
 - a. Men \$625.00/team
 - b. Women \$500.00/team
2. Kickball \$225.00/team
3. Softball
 - a. Coed – Fall & Summer \$375.00/team
 - b. Coed – Fall-Double Header \$525.00/team
 - c. Coed – Double Header-Summer \$675.00/team
 - d. Men – Double Header – Fall..... \$525.00/team
 - e. Men – Double Header - Summer \$675.00/team
 - f. Men – Single Games - Fall & Summer \$375.00/team
 - g. Women – Fall & Summer \$375.00/team
4. Volleyball
 - a. Coed \$275.00/team
 - b. Men \$275.00/team
 - c. Women \$275.00/team
5. Flag Football (Men) \$450.00/team

Tennis (Specialist) Classes

1. Group Tennis Lessons \$35.00/individual
2. Private Lessons..... \$40.00/hour
3. Semi-private Lessons (2-4 students divide cost)..... \$60.00/hour
4. Youth League/Teams \$95.00/individual

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Tournaments

1. Softball
 - a. Girls' May Madness Tournament \$400.00/team
2. Tennis
 - a. Doubles \$35.00
 - b. Singles \$25.00/individual
3. Lacrosse Tournament \$500.00/team

Tiny Tots

1. Basketball \$30.00/player
2. Soccer \$30.00/player
3. Sports Skill \$30.00/player
4. T-ball \$30.00/player

Youth Programs

1. Adapted T-ball \$30.00/player
2. Basketball
 - a. Grades 3 – 6 \$50.00/individual+\$10/ASD fee
 - b. Grades 7 – 8 \$55.00/individual+\$10/ASD fee
 - c. High School(8 players-additional players \$35.00) \$525.00/team
 - d. Little Hoopsters/Super Hoopsters \$35.00/individual
3. Coach Pitch \$33.00/individual
4. Flag Football \$33.00/individual
5. Hershey Track No charge
6. Machine Pitch \$38.00/individual
7. Softball
 - a. Girls' Accelerated Softball \$550.00/team
 - b. Girls' Softball \$50.00/individual
8. Summer Youth Parks
 - a. Junior (4 – 6) \$60.00 each
 - b. Youth (5 – 11) \$120.00 each
9. T-ball \$33.00/individual
10. Youth Fishing \$25.00/individual
11. Youth Lacrosse – 3rd and 4th Grade \$55.00/individual
12. Youth Lacrosse – 5th and 6th Grade \$65.00/individual
13. Youth Lacrosse – 7th and 8th Grade \$75.00/individual
14. Youth Track Club \$60.00/individual
15. Youth Wrestling \$35.00/individual

Youth Sports

Swimming

1. Group 1 Not Applicable
2. Group 2 Not Applicable
3. Group 3
 - a. Short Course
 - i. 18 Yard \$2.00/lane/hour
 - ii. 25 Yard \$2.50/lane/hour
 - b. Long Course \$5/lane/hour
 - c. Meet Splash Fee \$2 per non-Orem participant

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

- 4. Group 4
 - a. Short Course.....\$8.00/lane/hour + daily entry fee
 - b. Long Course..... \$12.00/lane/hour + daily entry fee
- 5. Group 5
 - a. Short Course.....\$12.00/lane/hour + daily entry fee
 - b. Long Course.....\$15.00/lane/hour + daily entry fee

Football

- 1. Group 1..... See Outdoor Programs section
- 2. Group 2..... Not Applicable
- 3. Group 3
 - a. Participation Fee\$4 per participant
 - b. OR Per Field Per Season (two games per reservation period) \$475
- 4. Group 4
 - a. Per Game Fee \$45
 - b. OR Per Field Per Season Fee (two games per reservation period)..... \$700
- 5. Group 5 \$55.00/game

Baseball

- 1. Group 1..... See Outdoor Programs section
- 2. Group 2
 - a. Participation Fee\$4 per participant
 - b. Field Preparation Fee\$5 per participant
- 3. Group 3
 - a. Field Rental \$20 for first game
 - b. Field Rental (same day)\$10 for all subsequent games
- 4. Group 4
 - a. Field Rental \$50 for first game
 - b. Field Rental (same day)\$25 for all subsequent games
- 5. Group 5..... See Softball/Baseball Field Rental Rates section

Soccer

- 1. Group 1..... Not Applicable
- 2. Group 2.....\$4 per participant
- 3. Group 3.....\$4 per participant
- 4. Group 4
 - a. Per Game Fee \$35
 - b. OR Yearly Rental
 - I. Two weeknights and Saturday\$1,700
 - II. Five weeknights and Saturday\$2,500
- 5. Group 5.....See Soccer/Lacrosse Field Rental Rates section

Lacrosse

- 1. Group 1..... See Outdoor Programs section
- 2. Group 2..... Not Applicable
- 3. Group 3.....\$12.50/game (must provide own field prep)
- 4. Group 4.....\$35.00/game (must provide own field prep)
- 5. Group 5..... See Soccer/Lacrosse Field Rental Rates

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Soccer/Lacrosse Field Rental Rates

Monday through Thursday (Weeknights, 4:00 p.m. – 9:00 p.m.)

1. Security Deposit	\$200.00/field
2. Rental	\$100.00/field/4 hour block
3. Litter Removal.....	\$18.00
4. Custodial	\$9.00
Total	\$327.00 + staff costs

Weekends (Friday and Saturday)

1. Security Deposit	\$200.00/field
2. Rental	\$200.00/field/4 hour block
3. Litter Removal	\$45.00
4. Custodial	\$45.00
Total	\$490.00 + staff costs

Softball/Baseball Field Rental Rates

Available Facilities/Parks

1. City Center Little League Complex	6 fields
2. Community Park	1 field
3. Lakeside Sports Park (LSP)	5 fields
4. Orem Elementary Complex.....	4 fields
5. Windsor Park.....	2 fields

Infield Preparation (includes chalk, machinery, supplies & staff).....\$45.00/field

Lights.....\$40.00/hour/field

Outfield Preparation \$50.00 to mow outfield grass prior to tournament in addition to regular mowing schedule

Rental..... \$40.00/hour/field or \$200.00/field/day+staffing

Security Deposit

Tennis Court Rental Rates

2 Courts

1. 2 Hours	\$40.00
2. 4 Hours	\$80.00
3. 8 Hours	\$160.00

3 Courts

1. 2 Hours	\$114.00
2. 4 Hours	\$228.00
3. 8 Hours	\$456.00

4 Courts

1. 2 Hours	\$144.00
2. 4 Hours	\$288.00
3. 8 Hours	\$576.00

5 Courts

1. 2 Hours	\$170.00
2. 4 Hours	\$340.00
3. 8 Hours	\$680.00

6 Courts

1. 2 Hours	\$192.00
2. 4 Hours	\$384.00
3. 8 Hours	\$768.00

9 Courts

1. 2 Hours	\$270.00
2. 4 Hours	\$540.00
3. 8 Hours	\$1,080.00

CITY OF OREM
ADOPTED FEES & CHARGES
FISCAL YEAR 2017-2018

Alpine School District Rates

Swim Team

Pool Lane Rental Fee

1. Short Course\$8.00/lane/hour
2. Long Course\$12.00/lane/hour
3. Meet Fee (including equipment) \$4,500.00/meet

PE Classes at Fitness Center

1. Daily Admission..... \$2.00 per student/per visit
2. Specialty Instruction (spinning class, etc) \$20.00/hour/instructor

EXHIBIT

“C”

CITY OF OREM COMPENSATION & BENEFIT PROGRAMS – FY 2017-2018

This FY 2017-2018 Budget Compensation and Benefit Programs document is provided for general guidance only and does not create a binding contract or any other obligation or liability on the City. The City reserves the right to change the information in this document at any time and for any reason, formally or informally, and with or without notice. The conditions set forth in this document do not create an express or implied contract with any person.

SALARY POLICY - EMPLOYEES

Salary ranges are subject to change at any time. The following pay grades and ranges associated with full-time positions are effective July 1, 2017, and are established in accordance with the City's compensation philosophy and policies:

City of Orem Salary Grades and Ranges								
Hourly Pay Rates			Monthly Pay Rates			Annual Pay Rates		
Effective July 1, 2017								
Pay Grade	Pay Range		Pay Grade	Pay Range		Pay Grade	Pay Range	
	Minimum	Maximum		Minimum	Maximum		Minimum	Maximum
CM	\$63.21	\$94.82	CM	\$10,957	\$16,436	CM	\$131,487	\$197,230
19	\$48.17	\$72.26	19	\$8,350	\$12,525	19	\$100,202	\$150,303
18	\$44.00	\$66.00	18	\$7,627	\$11,441	18	\$91,525	\$137,288
17	\$40.19	\$60.29	17	\$6,967	\$10,450	17	\$83,600	\$125,400
16	\$36.71	\$55.07	16	\$6,363	\$9,545	16	\$76,361	\$114,541
15	\$33.53	\$50.30	15	\$5,812	\$8,719	15	\$69,748	\$104,623
14	\$30.63	\$45.94	14	\$5,309	\$7,964	14	\$63,709	\$95,563
13	\$27.98	\$41.97	13	\$4,849	\$7,274	13	\$58,192	\$87,288
12	\$25.55	\$38.33	12	\$4,429	\$6,644	12	\$53,153	\$79,730
11	\$23.34	\$35.01	11	\$4,046	\$6,069	11	\$48,550	\$72,826
10	\$21.32	\$31.98	10	\$3,696	\$5,543	10	\$44,346	\$66,519
9	\$19.47	\$29.21	9	\$3,376	\$5,063	9	\$40,506	\$60,759
8	\$17.79	\$26.68	8	\$3,083	\$4,625	8	\$36,999	\$55,498
7	\$16.25	\$24.37	7	\$2,816	\$4,224	7	\$33,795	\$50,692
6	\$14.84	\$22.26	6	\$2,572	\$3,859	6	\$30,869	\$46,303
5	\$13.56	\$20.33	5	\$2,350	\$3,524	5	\$28,196	\$42,293
4	\$12.38	\$18.57	4	\$2,146	\$3,219	4	\$25,754	\$38,631

EXECUTIVE POSITIONS	FLSA	GRADE FY '18	DEPT	AUTHORIZED FY '18 FY '17	
City Manager	Exempt	CM	CM	1	1
Administrative Services Director	Exempt	19	AS	1	1
Assistant City Manager	Exempt	19	CM	1	1
Chief of Police	Exempt	19	PD	1	1

**CITY OF OREM
COMPENSATION & BENEFIT PROGRAMS – FY 2017-2018**

EXECUTIVE POSITIONS	FLSA	GRADE FY '18	DEPT	AUTHORIZED	
				FY '18	FY '17
City Attorney	Exempt	19	LS	1	1
Development Services Director	Exempt	19	DS	1	1
Fire Chief	Exempt	19	FD	1	1
Public Works Director	Exempt	19	PW	1	1
Library Director	Exempt	18	LIB	1	1
Recreation Director	Exempt	18	REC	1	1
EXEMPT POSITIONS	FLSA	GRADE FY '18	DEPT	AUTHORIZED	
				FY '18	FY '17
Assistant Police Chief	Exempt	17	PD	1	0
Deputy Fire Chief	Exempt	17	FD	1	0
Accounting Division Manager	Exempt	16	AS	1	1
City Engineer	Exempt	16	DS	1	1
Deputy City Attorney	Exempt	16	LS	2	2
Economic Development Manager	Exempt	16	CM	1	1
Human Resource Division Manager	Exempt	16	AS	1	1
IT Division Manager	Exempt	16	CM	1	1
Maintenance Division Manager	Exempt	16	PW	1	1
Police Captain	Exempt	16	PD	2	2
Water Resource Division Manager	Exempt	16	PW	1	1
Assistant City Attorney	Exempt	15	LS	1	0
Fire Battalion Chief	Exempt	15	FD	4	4
Police Lieutenant	Exempt	15	PD	7	8
Prosecutor	Exempt	15	LS	2	2
Assistant To The City Manager	Exempt	14	CM	1	1
Chief Building Official	Exempt	14	DS	1	0
Engineering Section Manager - Traffic	Exempt	14	PW	1	1
Engineering Section Manager	Exempt	14	DS	1	1
Fire Marshall	Exempt	14	FD	1	1
IT Section Manager	Exempt	14	CM	1	1
Justice Court Administrator	Exempt	14	AS	1	1
Library Division Manager	Exempt	14	LIB	2	2
Planning Division Manager	Exempt	14	DS	1	1
Recreation Manager - Facilities	Exempt	14	REC	1	1
Risk Manager / Trainer	Exempt	14	AS	1	1
Streets Section Manager	Exempt	14	PW	1	1
Transportation Operations Engineer	Exempt	14	PW	0	0
Treasury Division Manager	Exempt	14	AS	1	1
Water Reclamation Section Manager	Exempt	14	PW	1	1
Water Section Manager	Exempt	14	PW	1	1
Information Systems Engineer	Exempt	13	CM	1	1
Parks Section Manager	Exempt	13	PW	1	1
Recreation Manager - Programs	Exempt	13	REC	1	1
Senior Engineer	Exempt	13	DS	1	1
Senior Programmer/Analyst	Exempt	13	CM	4	4
City Recorder	Exempt	12	CM	1	1
City Surveyor	Exempt	12	DS	1	1
Communications Spec./Webmaster	Exempt	12	CM	1	1

CITY OF OREM
COMPENSATION & BENEFIT PROGRAMS – FY 2017-2018

EXEMPT POSITIONS	FLSA	GRADE FY '18	DEPT	AUTHORIZED	
				FY '18	FY '17
Computer Programmer/Analyst	Exempt	12	CM	0	0
Emergency Manager	Exempt	12	FD	1	1
GIS Planner	Exempt	12	DS	0	0
IT Help Desk Supervisor	Exempt	12	CM	1	1
Librarian	Exempt	12	LIB	7	7
P.W. Management Analyst	Exempt	12	PW	1	1
Planner	Exempt	12	DS	4	4
NON EXEMPT POSITIONS	FLSA	GRADE FY '18	DEPT	AUTHORIZED	
				FY '18	FY '17
Traffic Engineer	Non-Exempt	14	PW	0	0
Fire Captain	Non-Exempt	13	FD	12	12
Police Sergeant	Non-Exempt	13	PD	14	14
Assistant Building Official	Non-Exempt	12	DS	0	1
Building Maint. Section Manager	Non-Exempt	12	DS	1	1
Construction Engineer	Non-Exempt	12	DS	2	2
ITS Engineer	Non-Exempt	12	PW	1	1
Fire Engineer	Non-Exempt	11	FD	12	12
Fleet Manager	Non-Exempt	11	PW	1	1
Plans Examiner	Non-Exempt	11	DS	1	1
Public Works Field Supervisor	Non-Exempt	11	PW	6	6
Senior Building Inspector	Non-Exempt	11	DS	1	1
Associate Engineer	Non-Exempt	10	DS	2	2
Associate Planner	Non-Exempt	10	DS	0	0
Building Inspector	Non-Exempt	10	DS	4	4
Computer Network Administrator	Non-Exempt	10	CM	1	1
Engineering Specialist	Non-Exempt	10	PW	5	5
Firefighter/Paramedic	Non-Exempt	10	FD	36	36
Horticulturist/Urban Forester	Non-Exempt	10	PW	1	1
Instrumentation/Control Specialist	Non-Exempt	10	PW	1	1
Police Officer	Non-Exempt	10	PD	62	61
Pre-treatment Coordinator	Non-Exempt	10	PW	1	1
Purchasing Agent	Non-Exempt	10	DS	1	1
Recreation Facility Maint. Supervisor	Non-Exempt	10	REC	1	1
Storm Water Project Manager	Non-Exempt	10	PW	2	1
Street Lights/Signal Specialist	Non-Exempt	10	PW	1	1
Accountant	Non-Exempt	9	AS	2	2
Associate Librarian	Non-Exempt	9	LIB	11	11
Cemetery Sexton	Non-Exempt	9	PW	1	1
Communications Supervisor	Non-Exempt	9	PD	1	1
Executive/NIA Assistant	Non-Exempt	9	CM	1	1
Fire Prevention Specialist	Non-Exempt	9	FD	2	2
Human Resource Generalist	Non-Exempt	9	AS	2	2
Instrumentation/Control Technician	Non-Exempt	9	PW	2	2
Lead Mechanic	Non-Exempt	9	PW	1	1
Public Works Crew Leader	Non-Exempt	9	PW	13	13
Public Works Program Specialist	Non-Exempt	9	PW	4	4

**CITY OF OREM
COMPENSATION & BENEFIT PROGRAMS – FY 2017-2018**

NON EXEMPT POSITIONS	FLSA	GRADE FY '18	DEPT	AUTHORIZED	
				FY '18	FY '17
PC Coordinator	Non-Exempt	9	CM	3	3
Recreation Program Coordinator	Non-Exempt	9	REC	5	5
Senior Plant Operator	Non-Exempt	9	PW	3	3
Traffic Signal Specialist	Non-Exempt	9	PW	0	0
Victim Assistance Coordinator	Non-Exempt	9	PD	2	2
Administrative Secretary	Non-Exempt	8	Various	9	8
Business License Specialist	Non-Exempt	8	DS	1	1
Construction Technician	Non-Exempt	8	PW	3	3
Deputy City Recorder	Non-Exempt	8	CM	1	1
Evidence Custodian/Technician	Non-Exempt	8	PD	1	1
Facility Maintenance Technician	Non-Exempt	8	DS	1	1
Fleet Mechanic	Non-Exempt	8	PW	4	4
Justice Court Lead Clerk	Non-Exempt	8	AS	2	2
Lead Dispatcher	Non-Exempt	8	PD	4	4
Plant Operator	Non-Exempt	8	PW	10	10
Pre-treatment Inspector	Non-Exempt	8	PW	1	1
Residential Plans Examiner	Non-Exempt	8	DS	1	1
Traffic Sign Specialist	Non-Exempt	8	PW	1	1
Water Res. Utility Specialist	Non-Exempt	8	PW	1	1
Animal Control Officer	Non-Exempt	7	PD	2	2
Assistant Librarian	Non-Exempt	7	LIB	11	11
Building Maintenance Technician	Non-Exempt	7	DS	0	0
Development Services Technician	Non-Exempt	7	DS	1	2
Dispatcher	Non-Exempt	7	PD	17	17
Justice Court Clerk	Non-Exempt	7	AS	3	3
Public Works Technician	Non-Exempt	7	PW	35	33
Records Office Supervisor	Non-Exempt	7	PD	1	1
Water Res. Utility Technician	Non-Exempt	7	PW	1	1
Account Clerk	Non-Exempt	6	AS	5	5
Community Service Specialist	Non-Exempt	6	PD	5	5
Maintenance Worker (Helper)	Non-Exempt	6	REC	1	1
Secretary	Non-Exempt	6	Various	4	4
Victim Advocate	Non-Exempt	6	PD	0	0
Custodial Supervisor	Non-Exempt	5	DS	2	2
Storekeeper	Non-Exempt	5	AS	2	2
Custodian	Non-Exempt	4	REC	1	1

Individual pay shall be adjusted in accordance with the City's financial capability, performance of the employee, and the salary plan.

CITY OF OREM COMPENSATION & BENEFIT PROGRAMS – FY 2017-2018

Differential Pay

The City offers differential pay to employees in specific classifications who receive professional certifications which improve their knowledge and proficiency in carrying out their assigned functions through additional training. Differentials shall be paid in accordance with City policy.

ELECTED OFFICIALS COMPENSATION

Elected officials (Mayor and City Council Members) are designated as part-time employees of the City of Orem. These officials serve at the discretion of the citizens of the City. They receive compensation and benefits based upon laws of the State of Utah and ordinances and policies adopted by the City. Council Members' salary is \$1,100 per month or \$13,200 annually. The Mayor's salary is \$3,300 per month or \$39,600 annually.

BENEFIT SUMMARY

The City of Orem is committed to providing excellent benefits and a positive work environment where employees are encouraged to balance home and work life. These benefits are reflective of the City of Orem's commitment to employees.

The following benefits are available to full-time and part-time benefitted employees and may vary based upon the employee's date of hire and position:

Retirement

Participation in a Utah Retirement Systems (URS) pension plan is mandatory for most employees. The City pays all or a portion of the benefit depending on which URS plan the employee is eligible to participate in. This valuable benefit provides retirement income based upon salary, length of service, and/or contributions. Visit the URS website for more information (www.urs.org). The City will match an employee's contribution up to 4% in the City's 457 plans. The City also offers a 401k plan. The City of Orem does not participate in social security, thus no social security deductions are taken from an employee's pay.

Health & Dental Insurance

The City provides each employee the option of participating in their choice of one of the two high-deductible health plans (HDHP) offered by the City at a minimal cost to the employee. The City offers a dental insurance plan with no premium cost for single or family coverage.

Health Savings Accounts

The City contributes money quarterly into a Health Savings Account (HSA) for each employee and also offers an employee contribution match program.

CITY OF OREM COMPENSATION & BENEFIT PROGRAMS – FY 2017-2018

Flexible Spending Reimbursement Accounts

The City makes this benefit available to employees to help them save taxes on medical expenses and dependent care expenses.

Employee Assistance Program (EAP)

The City offers an employee assistance program to assist employees and eligible family members with a wide range of personal issues. EAP counselors are available during regular and extended hours. Crisis Line support is available 24/7.

Life Insurance

Group term life insurance is provided for all benefitted employees. The amount of coverage is one times the employee's salary up to \$125,000.

Vacation

Employees receive 120 hours of vacation annually during years 1-5, increasing to 144 hours of vacation annually during years 6-10, and 168 hours of vacation annually for 11 or more years of service. Part-time employees receive a prorated number of vacation hours. Accrued vacation hours are capped depending on the employee's years of service.

Holidays

Employees receive 12 paid holidays consisting of one day of personal leave.

Sick Leave

Employees receive 96 hours of sick leave annually to be used in case of sickness or disability. Part-time employees receive a prorated number of sick leave hours. There is no maximum number of accrued sick leave hours.

Long Term Disability Insurance

Coverage is available for employees. The amount of the benefit is 66 2/3% of salary up to a maximum monthly benefit of \$7,500.

Wellness Program

The City offers a wellness program to help employees gain knowledge, skills, and motivation to improve the quality of their lives and well-being. Other benefits include health screenings, flu shots, and Orem City Recreation Center passes.

For a more detailed list or description of the City of Orem Employee Benefit Package, please contact the Human Resources Office at 801-229-7164.

CITY OF OREM
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