



# TRANSFER OF CERTIFICATE OF BURIAL RIGHT AGREEMENT

IMPORTANT: CAREFULLY READ ALL INFORMATION AND INSTRUCTIONS INCLUDING THOSE ON THE BACK OF THIS FORM.

I (insert full name/s of Grantee/Holder(s) of burial right):

\_\_\_\_\_

Of (insert your full address)

Telephone Number:

Street Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Being the  Owner(s)

Executor, Trustee, or Authorized Party of the Estate of (insert name):

\_\_\_\_\_

Do hereby assign and transfer to (insert name of person who is to receive the right):

\_\_\_\_\_

of (insert full address of person who is to receive the right)

Telephone Number:

Street Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Any and all interest in the Section \_\_\_\_\_, Block # \_\_\_\_\_, Lot# \_\_\_\_\_ and authorize the City of Orem Cemetery to issue a new Certificate of Burial Right reflecting this transfer.

\_\_\_\_\_

Signed (signature must be notarized)

Dated

\_\_\_\_\_

\_\_\_\_\_

(Owner(s), executor, trustee, or authorized agent)

Include signatures for all current Certificate of Burial Right holders and their spouses even if he/she is not listed on the current Certificate of Burial Right:

Signed (signature must be notarized)

Dated

\_\_\_\_\_

\_\_\_\_\_

Signed (signature must be notarized)

Dated

\_\_\_\_\_

\_\_\_\_\_

**TRANSFER OF CERTIFICATE OF BURIAL RIGHT AGREEMENT IMPORTANT INFORMATION AND INSTRUCTIONS**

---

1. Required fees: There is a fee for every transaction involving the transfer of a lot(s). There will be an additional fee to transfer Certificate of Burial Rights to a nonresident with the following exceptions; transfers to a child, sibling, or parent. The transfer fee must be paid before a new Certificate of Burial Right will be issued to the newholder.
2. All information must be clear and legible before the Transfer Agreement will be processed.
3. All current Certificate of Burial Right holders and their spouses must sign the Transfer Agreement even if he/she is not listed on the current Certificate of Burial Right.
4. The Transfer Agreement will not be processed unless all required documents, information, signatures, and fees are provided.

Other required documents may include the following:

- *Death Certificate* for deceased holders not interred at the City Cemetery. If a deceased holder is interred at the Cemetery, indicate the internment location (lot #, block #, and section) in Section C on the reverse of this form.
  - *Power of Attorney, Legal Guardian, or Conservatorship* documentation if applicable.
  - *Birth Certificate* and legal guardian's signature for any holders under age 18
  - *Original Certificate of Burial Right*
  - *Final Divorce Decree* if divorced.
5. The following documents will be accepted as proof of a name change:
    - Naturalization document
    - Final Divorce Decree if divorced
    - Marriage Certificate
    - Court documents
  6. Completed Transfer Agreements and all supporting documentation should be submitted to: City of Orem Cemetery  
Attn: City Sexton  
1450 W. 550 N.  
Orem, UT 84057

---

INSTRUCTIONS FOR NOTARY: All sections on the reverse side of this form must be completed before signature(s) can be notarized.

State of Utah

County of \_\_\_\_\_

On this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_, before me \_\_\_\_\_, a notary public, personally appeared \_\_\_\_\_, proved on the basis of satisfactory evident to be the person (s) whose name(s) is/are subscribed to this instrument, and acknowledged he/she/they executed the same.

Witness my hand and official seal.

---

NOTARY PUBLIC

My commission expires: \_\_\_\_\_